

**ACTION MINUTES OF  
BOARD OF PUBLIC UTILITIES COMMISSIONERS  
CITY OF TULARE**

June 1, 2017

**A regular session meeting of the Board of Public Utilities Commissioners, City of Tulare, was held on Thursday, June 1, 2017, at 7:00 p.m., in the Tulare Public Library & Council Chambers.**

**BOARD MEMBERS PRESENT:** James Pennington, Howard Stroman, Gregory Blevins, Thomas Griesbach, Erica Cubas

**STAFF PRESENT:** Joe Carlini, Sarah Tobias, Trisha Whitfield, Darlene Thompson, Michael Miller, Jason Bowling, Janice Avila, Melissa Hermann, Josh Rogers

**I. CALL TO ORDER:**

President Pennington called the regular meeting to order at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE:**

Board Member Cubas led the Pledge of Allegiance and an invocation was given by Vice President Stroman.

**III. CITIZEN'S REQUEST OR COMMENTS:**

President Pennington advised that comments from the public are for items within the jurisdiction of the Board. Speakers will be allowed three minutes.

There were no citizen comments presented.

**IV. COMMUNICATIONS:**

There were no items for this section on the agenda.

**V. CONSENT CALENDAR:**

**It was moved by Vice President Stroman, seconded by Board Member Cubas, and unanimously carried that the items on the Consent Calendar be approved as presented.**

**(1) Approve minutes of May 18, 2017 regular/special meeting(s).**

**(2) Accept the monthly investment report.**

## VI. GENERAL BUSINESS:

*Comments related to General Business Items are limited to three minutes per speaker for a maximum of 30 minutes per item unless otherwise extended by the Board.*

### (1) Public Hearing:

- a. **Public Hearing to adopt Resolution 17-03 approving the 2017/18 Fiscal Year Municipal Utility Budget; to adopt Resolution 17-04 approving the 2017/18 Fiscal Year City's Utility Position Control Budget; and to adopt Resolution 17-05 approving the 2017/18-2021/22 Projects Budget (including the Capital Improvement Plan).** President Pennington opened the public hearing at 7:05 p.m.; receiving no public comment, he closed the public hearing at 7:05 p.m. Interim City Manager Joe Carlini provided an introduction to this item. Vice President Stroman brought attention to a discrepancy on Resolution 17-03. Deputy City Clerk Melissa Hermann advised that it was simply a typo, stating the correct number \$32,531,350 for the Sewer/Wastewater Fund and advised that it will be corrected and provided to the President for signature. Following discussion, it was moved by Board Member Griesbach, seconded by Board Member Cubas and unanimously carried to adopt Resolution 17-03 approving the 2017/18 fiscal year municipal utility budget with the correction.

It was moved by Board Member Blevins, seconded by Vice President Stroman and unanimously carried to adopt Resolution 17-04 approving the 2017/18 fiscal year utility position control budget.

It was moved by Board Member Griesbach, seconded by Vice President Stroman and unanimously carried to adopt Resolution 17-05 approving the 2017/18-2021/22 projects budget.

### (2) Public Works:

- a. **Authorize the Public Works Director or City Manager to execute a contract amendment to the existing professional services agreement for the purposes of developing and implementing the Ten Year Energy Plan with Hydros Agritech, Inc. of San Francisco, CA in an amount not to exceed \$115,165.00, subject to minor conforming and clarifying changes acceptable to the City Attorney and City Manager.** President Pennington opened this item for discussion. Board Member Blevins inquired about how the amount for the contract was reached. Interim City Manager Joe Carlini introduced Pat McLafferty of Hydros Agritech to address the Board's questions. Operations Manager Josh Rogers also responded to questions presented by the Board. Interim City Manager Joe Carlini stated that staff will provide a monthly dashboard regarding the status of this project. Following a

lengthy discussion, it was moved by Board Member Blevins, seconded by Board Member Cubas, and unanimously carried to accept the item as presented.

**(3) Community Development:**

- a. **Award a contract for drilling of an estimated five (5) test wells associated with project WT0025 to Johnson Drilling Co. of Reedley, CA in the amount of \$626,000.00, and authorize the City Manager to approve contract change orders in an amount not to exceed 10% (\$62,600) of the contract award amount.** President Pennington opened this item for discussion. Project Manager Trisha Whitfield provided a report for the Board's review and consideration. With no further discussion, it was moved by Vice President Stroman, seconded by Board Member Griesbach, and unanimously carried to accept the item as presented.

**VII. ITEMS OF BOARD INTERESTS** (may include City Council and Planning Commission updates) – GC 54954.2(3)

Items of Board interest were discussed among the Board and staff.

Board Member Blevins suggested participating in the Teens-On-Board program. Finance Director Darlene Thompson advised that the program is run by the Parks and Recreation Department and staff will contact them to advise of the interest.

Board Member Blevins requested a status update on the well sites. Project Manager Trisha Whitfield provided a verbal report.

**VIII. ADJOURN REGULAR MEETING**

President Pennington the regular meeting at 8:34 p.m.

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President of the Board of Public Utilities  
Commissioners of the City of Tulare

**ATTEST:**

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Secretary of the Board of  
Public Utilities Commissioners