

**ACTION MINUTES OF REGULAR MEETING
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

November 17, 2016

A regular meeting of the Board of Public Utilities Commissioners, City of Tulare, was held on Thursday, November 17, 2016, at 3:00 p.m., in the Tulare Public Library & Council Chambers.

BOARD MEMBERS PRESENT: Lee Brehm, Philip Smith, Edward Henry, Jim Pennington

BOARD MEMBERS ABSENT: Dick Johnson

STAFF PRESENT: Paul Melikian, Joe Carlini, Michael Miller, Darlene Thompson, Trisha Whitfield, Tim Doyle, Josh Rogers, Frank Rodriguez, Nick Bartsch, Steve Bonville, Ben Siegel, Roxanne Yoder

I. CALL TO ORDER REGULAR SESSION:

President Brehm called the regular session to order at 3:00.

II. PLEDGE OF ALLEGIANCE:

President Brehm led the Pledge of Allegiance.

III. CITIZEN'S REQUEST OR COMMENTS: *This is the time for citizens to comment on items within the jurisdiction of the Board. The Board cannot legally discuss or take official action on citizen comments that are introduced tonight. Each speaker will be allowed **three minutes**, with a maximum time of 10 minutes per item, unless otherwise extended by the Board.*

There were no citizen comments presented.

IV. COMMUNICATIONS:

There were no items for this section on the agenda.

V. CONSENT CALENDAR:

It was moved by Board Member Smith, seconded by Board Member Henry and unanimously carried that the items on the consent calendar be approved as presented (except for items 3, 4, 5).

(1) Approve minutes of the October 26, 2016 and November 3, 2016 regular/special meeting(s).

(2) Accept Financial Status Report.

- (3) **Accept Public Works Comparator Tool update reflecting projected versus actual data.** Vice President Smith pulled the item for clarification regarding the lack of October data. Management Analyst Ben Siegel addressed the questions posed by Vice President Smith, noting that there is a month lag time between meter reads.
- (4) **Accept Public Works performance reports for October 2016.** Board Member Henry pulled the item for clarification, regarding the tonnage for sweeper operations and the WWTP air quality violations. Solid Waste Manager Frank Rodriguez and Public Works Director Joe Carlini addressed the questions posed by Board Member Henry.
- (5) **Accept Water System Development Program update.** Board Member Henry pulled the item for clarification, regarding the water storage tanks CEQA reports and the availability of same and regarding the Planning Commission having to approve the storage tank locations. Project Manager Trisha Whitfield and Community Development Director Rob Hunt addressed the questions posed by Board Member Henry.

Following discussion of Items 3, 4 & 5 it was moved by Vice President Smith, seconded by Board Member Henry and carried 4 to 0 (Board Member Johnson absent) to accept the items as presented.

VI. GENERAL BUSINESS:

- (1) **Adopt Resolution 16-19 revising the policy governing approval of water connections for new entitlements.** Interim City Manager Paul Melikian provided a report for the Board's review and consideration. Following discussion it was moved by Board Member Pennington, seconded by Vice President Smith and carried 4 to 0 (Board Member Johnson absent) to adopt Resolution 16-19 as presented.
- (2) **Award the purchase of four (4) replacement automated side loader and two (2) replacement front loader refuse trucks with the Bridgeport body style to Central Valley Truck Center in the amount of \$1,551,582.40, including tax and license.** Solid Waste Manager Frank Rodriguez provided a report for the Board's review and consideration. Following discussion it was moved by Board Member Pennington, seconded by Board Member Henry and carried 4 to 0 (Board Member Johnson absent) to approve the item as presented.
- (3) **Award Bid No. 17-605 to Will Tiesiera Ford for the purchase of one Landscape Dump Body Truck in the amount of \$69,625.85.** Solid Waste Manager Frank Rodriguez provided a report for the Board's review and consideration. Following discussion it was moved by President Brehm, seconded by Board Member Henry and carried 4 to 0 (Board Member Johnson absent) to approve the item as presented.

- (4) **Award a three (3) year contract with two (2) one (1) year extension options for dewatering polymer to Polydyne, Inc. of Riceboro, Georgia for the unit price amount of \$0.848/lb., subject only to minor conforming or clarifying changes acceptable to the City Attorney; and authorize the City Manager, or designee, to execute the contract.** Operations Manager Josh Rogers and Public Works Director Joe Carlini provided a report for the Board's review and consideration. Following discussion it was moved by Vice President Smith, seconded by Board Member Henry and carried 4 to 0 (Board Member Johnson absent) to approve the item as presented.
- (5) **Authorize the City Manager, or designee, to sign a sole source unit priced supply contract to HD Supply Waterworks, Ltd for the purchase of Master Meter 4g meters and resisters compatible with Master Meter Allegro Automated Meter Infrastructure system for five (5) years with a three (3) year optional extension subject only to minor conforming or clarifying changes acceptable to the City Attorney; approve the attached project sheet and appropriate project budget in the amount of \$2,944,854 from 623 Equipment Replacement Fund, 010-4611-6003 Water Meter Repair and 010 Water Fund Salaries; and authorize the City Manager or designee to approve contract change orders in the amount not to exceed \$85,000.** Water Manager Tim Doyle and Public Works Director Joe Carlini provided a report for the Board's review and consideration. Following discussion it was moved by President Brehm, seconded by Vice President Smith and carried 4 to 0 (Board Member Johnson absent) to approve the item as presented.

VII. ITEMS OF BOARD INTERESTS:

Items of Board interest were discussed among the Board and staff.

VIII. ADJOURN REGULAR MEETING:

President Brehm adjourned the regular meeting at 4:06 p.m.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
Public Utilities Commissioners