

# Automatic Payment Application

Dear Valued City of Tulare Utility Customer:

The City of Tulare would like to offer you the opportunity to simplify the way you pay your utility bill. Rather than manually paying your bill by check, credit card or bill pay, you may authorize the City of Tulare to charge your checking/savings account directly. The balance due will be automatically debited from your account on the 20<sup>th</sup> of each month. This convenient service is free and will be done automatically to save you time, checks, stationary, and postage. You won't have to worry about forgetting to make payments, including payments due while you are away from home. Please complete the section below and return it to the City of Tulare Finance Department @ 411 E. Kern Avenue, Tulare, Ca 93274 to get your automatic payments started.

*Note: Please continue to pay your bill(s) manually until automatic payments take effect.*

## **AUTHORIZATION AGREEMENT FOR PREAUTHORIZED CHECKING/SAVINGS ACCOUNT PAYMENTS TO THE CITY OF TULARE**

I (we) hereby authorize the City of Tulare to initiate debit entries to my (our) checking account indicated below and the depository (bank) named below to debit the same to such account. Such debit entries are limited to charges for City of Tulare utility services.

### **PLEASE PRINT**

Bank Name: \_\_\_\_\_

Routing Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

Account Type (Check One):  Personal Checking     Personal Savings     Commercial Checking

This authority is to remain in effect until the City of Tulare has received written notification from me (or either of us) of its termination in such time and in such manner as to afford the City of Tulare a reasonable opportunity to process termination.

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Service Address: \_\_\_\_\_ Utility Account Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Identity and information verified by City of Tulare employee: \_\_\_\_\_

### **REQUIRED:**

**ATTACH VOIDED CHECK HERE OR STAPLE  
FORM WITH ACCOUNT INFORMATION  
FROM YOUR BANK**