

**ACTION MINUTES OF REGULAR MEETING
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

June 2, 2016

A regular meeting of the Board of Public Utilities Commissioners, City of Tulare, was held on Thursday, June 2, 2016, at 3:00 p.m., in the Tulare Public Library & Council Chambers.

BOARD MEMBERS PRESENT: Lee Brehm, Philip Smith, Edward Henry, Dick Johnson

BOARD MEMBERS ABSENT: Mark Watte

STAFF PRESENT: Don Dorman, Paul Melikian, Joe Carlini, Michael Miller, Trisha Whitfield, Steve Bonville, Nick Bartsch, Benjamin Siegel, Tim Doyle, Shonna Oneal

I. CALL TO ORDER REGULAR SESSION:

President Brehm called the regular session to order at 3:00 p.m.

II. PLEDGE OF ALLEGIANCE:

President Brehm led the Pledge of Allegiance.

III. CITIZEN'S REQUEST OR COMMENTS: *This is the time for citizens to comment on items within the jurisdiction of the Board. The Board cannot legally discuss or take official action on citizen comments that are introduced tonight. Each speaker will be allowed **three minutes**, with a maximum time of 10 minutes per item, unless otherwise extended by the Board.*

There were no citizen comments presented.

IV. COMMUNICATIONS:

There were no items for this section on the agenda.

V. CONSENT CALENDAR:

It was moved by Vice President Smith, seconded by Board Member Johnson and unanimously carried that the items on the consent calendar be approved as presented with the exception of items 3 and 5.

(1) Approve minutes of the May 19, 2016 regular/special meeting(s).

(2) Accept the April Investment Report.

- (3) **Accept the Public Works Project Dashboard.** Board Member Henry pulled this item for clarification on projects WT0020 and SD0015. Field Services Manager Trisha Whitfield and City Manager Don Dorman provided responses thereto. Following discussion, it was moved by Board Member Henry, seconded by Vice President Smith and carried 4-0 (Board Member Watte absent) to accept the item as presented.
- (4) **Adopt Resolution 16-09 authorizing the surplus of four (4) City vehicles.**
- (5) **Authorize the City Manager to enter into a Suitability and Sale Agreement between the City of Tulare and Samuel Gonzalez requiring property suitability testing at 333 South I Street, Tulare, California, APN #175-185-008-000, for a proposed new City well site, and upon determination of suitability, authorize the City Manager to execute all necessary escrow related documents, including applicable deeds to purchase said property in the amount of \$30,000.** Board Member Henry pulled this item for clarification regarding the assessed property value versus the purchase price. General Services Director Steve Bonville provided a response thereto. Following discussion, it was moved by Vice President Smith, seconded by Board Member Johnson and carried 4-0 (Board Member Watte absent) to approve the item as presented.
- (6) **Approve revisions to the Hydrological Enterprise Program (HEP) Business Plan that incorporates a new section pertaining to Water Meters.**

VI. GENERAL BUSINESS:

- (1) **Approve scope changes to project WT0020 Well Rehabilitation Project; award and authorize the City Manager to execute a contract on Well #31 Rehabilitation project to Valley Pump & Dairy Systems of Tulare, California in the amount of \$51,122.00; and authorize the City Manager or Public Works Director to approve contract change orders in amounts up to 10% (\$5,112.20) of the contract award.** Field Services Manager Trisha Whitfield provided a report for the Board's review and consideration. The Board raised questions and staff provided responses thereto. Charles Ritchie of Tulare inquired about the benefits the rehabilitation will provide. Water and Wastewater Collections Utility Manager Tim Doyle provided a response thereto. Following a brief discussion, it was moved by Vice President Smith, seconded by Board Member Henry and carried 4-0 (Board Member Watte absent) to approve the item as presented.
- (2) **Approve new conservation target of 20% and accept water conservation report for April 2016.** Management Analyst Benjamin Siegel provided a report for the Board's review and consideration. Public Works Director Joe Carlini provided additional details regarding the new conservation target. Following discussion, it was moved by Vice Present Smith, seconded by Board Member

Johnson and carried 4-0 (Board Member Watte absent) to approve the item as presented.

It was the consensus of the Board to direct staff to bring back a proposed project identifying two different options for metering the Matheny Tract water connection.

VII. ITEMS OF BOARD INTERESTS:

Items of Board interest were discussed among the Board and staff.

VIII. ADJOURN REGULAR MEETING:

President Brehm adjourned the regular meeting at 3:43 p.m.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
Public Utilities Commissioners