

**ACTION MINUTES OF REGULAR MEETING
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

April 7, 2016

A regular meeting of the Board of Public Utilities Commissioners, City of Tulare, was held on Thursday, April 7, 2016, at 3:00 p.m., in the Tulare Public Library & Council Chambers.

BOARD MEMBERS PRESENT: Philip Smith, Edward Henry, Dick Johnson

BOARD MEMBERS ABSENT: Lee Brehm, Mark Watte

STAFF PRESENT: Don Dorman, Joe Carlini, Michael Miller, Darlene Thompson, Trisha Whitfield, Traci Myers, Benjamin Siegel, Tim Doyle, Shonna Oneal

I. CALL TO ORDER REGULAR SESSION:

President Pro Tem Smith called the regular session to order at 3:00 p.m.

II. PLEDGE OF ALLEGIANCE:

Board Member Henry led the Pledge of Allegiance.

III. CITIZEN'S REQUEST OR COMMENTS: *This is the time for citizens to comment on items within the jurisdiction of the Board. The Board cannot legally discuss or take official action on citizen comments that are introduced tonight. Each speaker will be allowed **three minutes**, with a maximum time of 10 minutes per item, unless otherwise extended by the Board.*

There were no citizen comments presented.

IV. COMMUNICATIONS:

City Manager Don Dorman advised the Board that communication was received from the California Water Resources Control Board dated April 1, 2016 with an attached Mandatory Consolidation of the Pratt Mutual Water Company Water system.

V. CONSENT CALENDAR:

It was moved by Board Member Johnson, seconded by President Pro Tem Smith and carried 3-0 (President Brehm and Board Member Watte absent) that the items on the consent calendar be approved as presented with the exception of item 3.

(1) Approve minutes of the March 17, 2016 regular/special meeting(s).

- (2) **Accept February Investment Report.**
- (3) **Accept Public Works work performance reports for February 2016.** Board Member Henry pulled this item to inquire if the amount set for the linear feet televised and cleaned is set too high because it is always in the red. Public Works Director Joe Carlini explained that the amount is set too high and they will be adjusting it to a more reasonable level. Following discussion, it was moved by Board Member Henry, seconded by Board Member Johnson and carried 3-0 (President Brehm and Board Member Watte absent) to approve the item as presented.
- (4) **Receive the February 2016 water conservation report.**

VI. GENERAL BUSINESS:

- (1) **Review the findings of a water system analysis of the Montecito subdivision, and consider staff recommendations to allow 93 of the 179 new connections to the City water system requested by the Owner, The Holt Group, subject to the conditions as presented and adopt Resolution 16-05 approving the conditions and the request for 93 water connections submitted by the Holt Group for the Montecito subdivision and authorizing the Public Works Director to Issue a Conditional Certification of Ability to Serve.** City Engineer Michael Miller provided a report for the Board's review and consideration. The Board raised questions and staff provided responses thereto. Following discussion, it was moved by Board Member Henry, seconded by President Pro Tem Smith and stated on the record to pass 2-1 (President Brehm and Board Member Watte absent and Board Member Johnson voting no) to approve the item as presented.

This item will be re-agendized for clarification of pass/fail motion at the next regularly scheduled Board of Public Utilities meeting scheduled for April 21, 2016.

- (2) **Adopt Resolution No. 16-06 approving an agreement to provide extraterritorial services to property located at 1630 W. Prosperity Avenue, owned by Manuel Delgado and approval to initiate an application to LAFCO for proceedings on the agreement.** Deputy Community Development Director Traci Myers provided a report for the Board's review and consideration. Following a brief discussion, it was moved by Board Member Johnson, seconded by Board Member Henry and carried 3-0 (President Brehm and Board Member Watte absent) to approve the item as presented.
- (3) **Receive and provide comment on the Water and Sewer Rate Study Draft Report and Proposition 218 draft notice.** Charles Ritchie addressed the Board regarding suggested changes to the Draft Water and Sewer Rate Study. Field Services Manager Trisha Whitfield provided a report for the Board's review and consideration. The Board posed questions and staff provided responses thereto.

The Board recommended Mr. Ritchie meet with staff to present his suggested changes. Discussion and comment only, no formal action required.

- (4) Award the purchase and installation of three (3) variable frequency drives to Telstar Instruments of Hanford, California in the amount of \$87,592.37 which includes tax.** Water and Wastewater Collections Manager Tim Doyle provided a report for the Board's review and consideration. Following discussion, it was moved by Board Member Johnson, seconded by Board Member Henry and carried 3-0 (President Brehm and Board Member Watte absent) to approve the item as presented.
- (5) Receive update regarding the status of the Self-Generation Incentive Program grant applications approved by the Board on February 18, 2016.** Public Works Director Joe Carlini provided an update on the status of the Self-Generation Incentive Program grant applications. Following discussion, no action was taken.

VII. ITEMS OF BOARD INTERESTS:

Items of Board interest were discussed among the Board and staff.

VIII. ADJOURN REGULAR MEETING:

President Pro Tem Smith adjourned the regular meeting at 4:04 p.m.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
Public Utilities Commissioners