

**ACTION MINUTES OF REGULAR MEETING  
BOARD OF PUBLIC UTILITIES COMMISSIONERS  
CITY OF TULARE**

March 17, 2016

**A regular meeting of the Board of Public Utilities Commissioners, City of Tulare, was held on Thursday, March 17, 2016, at 3:00 p.m., in the Tulare Public Library & Council Chambers.**

**BOARD MEMBERS PRESENT:** Lee Brehm, Philip Smith, Edward Henry, Mark Watte, Dick Johnson

**STAFF PRESENT:** Don Dorman, Joe Carlini, Michael Miller, Darlene Thompson, Trisha Whitfield, Steve Bonville, Nick Bartsch, Frank Rodriquez, Benjamin Siegel, Tim Doyle, Jason Hooyer, Daniel Mendoza, Shonna Oneal

**I. CALL TO ORDER REGULAR SESSION:**

President Brehm called the regular session to order at 3:01 p.m.

**II. PLEDGE OF ALLEGIANCE:**

President Brehm led the Pledge of Allegiance.

**III. CITIZEN'S REQUEST OR COMMENTS:** *This is the time for citizens to comment on items within the jurisdiction of the Board. The Board cannot legally discuss or take official action on citizen comments that are introduced tonight. Each speaker will be allowed **three minutes**, with a maximum time of 10 minutes per item, unless otherwise extended by the Board.*

There were no citizen comments presented.

**IV. COMMUNICATIONS:**

There were no items for this section on the agenda.

**V. CONSENT CALENDAR:**

**It was moved by Board Member Johnson, seconded by Vice President Smith and unanimously carried that the items on the consent calendar be approved as presented with the exception of item 2.**

**(1) Approve minutes of the March 3, 2016 regular/special meeting(s).**

- (2) **Accept Financial Status Report.** Board Member Watte pulled this item for clarification regarding the current financial outlook. Finance Director Darlene Thompson explained some of the variations in the reports. City Manager Don Dorman reported that the bottom line currently reflects that the budget is on track. Vice President Smith requested in the next three to six months that staff analyze how close the predictions are on the Comparator Tool Projection vs. Actual and refine the model to help aide the Board on making their decisions. With no further discussion, it was moved by Board Member Watte, seconded by Board Member Johnson and unanimously carried that the item be approved as presented.
- (3) **Adopt Resolution 16-03 authorizing submittal of applications for all CalRecycle Grants City of Tulare is eligible for.**
- (4) **Receive Comparator Tool Projection vs Actual update.**

## VI. GENERAL BUSINESS:

- (1) **Review the findings of a water system analysis of the proposed expansion of the Sun N Fun RV Park, and consider a request by the Owner, Central Valley Properties, L.P., to allow 17 new connections of said development to the City water system subject to the conditions as presented.** City Engineer Michael Miller provided a report for the Board's review and consideration. Following discussion, it was moved by Vice President Smith, seconded by Board Member Henry and carried 4 to 1 (Board Member Johnson voting no) to approve the item as presented.
- (2) **Adopt Resolution 16-04 to authorize issuance of the City of Tulare Sewer Revenue Refunding Bonds, Series 2016 to refinance all or a portion of the City's outstanding Sewer Revenue Bonds, Series 2009 (the "Series 2009 Bonds") and Sewer Revenue Bonds, Series 2010 (the" Series 2010 Bonds") in order to reduce debt service and achieve savings.** Finance Director Darlene Thompson provided a report for the Board's review and consideration. Following discussion, it was moved by Board Member Johnson, seconded by Vice President Smith and unanimously carried to approve the item as presented.
- (3) **Informational Item Only: Receive an update on the status of the Water and Wastewater Rate Study.** Field Services Manager Trisha Whitfield introduced the item to the Board and provided an update regarding regulatory impacts on the water system. City Manager Don Dorman introduced a visual of the City of Tulare's Economic Development Policy. Project Manager Nick Bartsch provided information on the City's current transportation system and infrastructure (compliant and noncompliant streets and in street utilities) programmed into the City's Capital Projects Program. Public Works Director Joe Carlini provided information on the City's Sewer and Wastewater issues, risks, needs and compliance. Ms. Whitfield also provided additional information regarding additional Capital Improvement Projects needed, reserves set in the Hydrological Enterprises Program and reviewed the project timeline for the Board's

consideration. The Board raised questions and staff provided responses thereto. (Informational Item Only).

**VII. ITEMS OF BOARD INTERESTS:**

Items of Board interest were discussed among the Board and staff.

**VIII. ADJOURN REGULAR MEETING:**

President Brehm adjourned the regular meeting at 4:34 p.m.

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President of the Board of Public Utilities  
Commissioners of the City of Tulare

**ATTEST:**

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Secretary of the Board of  
Public Utilities Commissioners