



Tulare Library Advisory Board Meeting

Tulare Public Library | 475 North M Street | Tulare, CA
November 18, 2015, at 4:00pm | TPL Charter Room

Facilitator: Donna Schauland Minutes: Jane Zikratch		
Attendees: Ellen Baker; Michelle Lippincott; Donna Schauland; Marissa Moya; Sara Brown; Heidi Clark; Sarah Fly; and, Jane Zikratch		
City of Tulare Mission Statement: To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper		
Minutes		
Topic	Speaker	Time
I. CALL TO ORDER: 4:13 p.m. by Donna Schauland in the absence of Lisa Hollingshead.	Donna Schauland	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board.	none	2
III. COMMUNICATIONS: Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Board.	none	2
IV. ITEMS OF STUDENT INTEREST Diana Moreno was unable to attend today. Marissa shared that Tulare Union will be having a play-off game with Sunnyside on Friday. There will be no school the whole week of Thanksgiving.	Marissa Moya	5
V. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. <ul style="list-style-type: none">• Approval of Minutes – October 21, 2015 – Ellen motioned to approve the minutes & Donna seconded.		2
VI. SCHEDULED CITIZEN OR GROUP PRESENTATIONS	none	2
VII. GENERAL BUSINESS <ul style="list-style-type: none">• Monthly Report & Library Updates <p>Review the snapshot of library <u>statistics for October</u>. Overall our numbers were up. The internet was up, the door count was up from last year, Volunteer hours were up, Facebook was up due to boosting; the Veterans Resource Center was up in volunteer hours and veteran interactions. Our main youth activity was the Spooktacular.</p> <p>Monday, 10/9, was a <u>Volunteer Engagement Institute</u>. We will be making position descriptions for professional volunteers such as Career Online H. S. mentor and Volunteer Supervisor for Teen Helpers at the Friends of the Library book sales.</p> <p>Sara went to <u>CLA</u> (CA Library Assn.) in Pasadena. She presented about social media and about using work study help in the Veterans Resource Center.</p>	Sara Brown All Librarians Board Members	3 10 10

<p>November 30th will be <u>safety training</u>: a fire drill at 10a.m. followed by active shooter training at 11a.m.</p> <p>The <u>Veterans Day Fair</u> went well. We had 15 vendors, 20 raffle winners, and inspiring speakers.</p> <p>Our <u>Passport Inspection</u> went well. We received a 100% score.</p> <p>Sara presented at the Kings-Tulare Hispanic Chamber of Commerce. She had everyone's attention. They all learned something about the Library!</p> <ul style="list-style-type: none"> • Upcoming Programs & Outreach <p>Tomorrow evening is the <u>Falling into Art Contest reception</u>. Winners will be awarded their prizes.</p> <p><u>Food for Fines</u> just started. Up to \$10.00 in fines can be waived for bringing in canned goods (\$1 each) or coats (\$5 each).</p> <p>December will be our first <u>Winter Writing contest</u> for grades K-12 sponsored by ResCom. Michelle will help judge.</p> <p>Heidi is preparing a "<u>Thinking Money</u>" grant by ALA (American Library Assn.). It will include an exhibition and programming about financial literacy. Presenters cannot be from financial institutions. Suggestions were a Dave Ramsey Coach, someone from Leadership Tulare or the Chamber of Commerce.</p> <p>The youth dept. is planning <u>International Game Day Saturday</u>. We are listed on an international website as a participant.</p> <p>The <u>Volunteer Appreciation Brunch</u> will be the 2nd Saturday in December. E-invitations will go out this week.</p> <p>Sara plans to meet <u>John Harman</u> of the Downtown Tulare Assn. to discuss how we can partner on events.</p> <p>The information on the <u>City Survey</u> we did during the summer reading program has been aggregated, and some info is already being used by some City depts. It is a good first step. It will be discussed by Department Heads in December.</p> <p>We will be going out next year to do "<u>Every Child Ready to Read</u>" presentations about pre-reading skills and brain development.</p> <ul style="list-style-type: none"> • Suggestions – Library Advisory Board <p>Michelle suggested that students who enter essay contests for VFW or AMVETS could read their patriotic essays about veterans at a Library event. We are planning an event in Feb. That will be perfect!</p>		
<p>VIII. ITEMS OF BOARD MEMBER INTEREST</p>		2
<p>IX. SET DATE AND TIME OF NEXT MEETING</p> <ul style="list-style-type: none"> • December 16, 2015, at 4pm 	Donna Schauland	2
<p>X. ADJOURNMENT: 4:56 p.m.</p>	Donna Schauland	1
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