

PARKS AND RECREATION COMMISSION

Tuesday, December 8, 2015

MINUTES

I. CALL TO ORDER

The Regular Meeting of the Tulare Parks and Recreation Commission was called to order at 6:33 a.m. by Vice Chairman Bill Edminster, at the Community Center.

COMMISSIONERS PRESENT: Bill Edminster Mike Jamaica
Dennis Beck Clara Williams
Eric Farrenkopf

STAFF PRESENT: Rob Hunt Brian Beck
Kathy Melendez

STUDENT PRESENT: Alexia Flores

II. PLEDGE OF ALLEGIANCE

The flag salute was led by Vice Chairman Edminster.

III. CITIZEN COMMENTS

None.

IV. COMMUNICATIONS

Community Development Director Rob Hunt reported that newly hired Parks Manager JD Johns will begin employment on Monday, December 14. Mr. Johns will attend the next meeting in January 2016. He comes to us from the City of Hanford.

V. CONSENT CALENDAR

It was motioned by Commissioner Farrenkopf and seconded by Commissioner Beck that the item on the consent calendar be approved as presented.

(1) Approve Commission minutes of November 10, 2015, regular meeting

VI. SCHEDULED CITIZEN OR GROUP PRESENTATIONS

None.

VII. STUDENT REPORT

Tulare Western student Alexia Flores provided an outline and gave a synopsis of campus club activities, sports and student updates.

VIII. GENERAL BUSINESS

(1) **Staff report to review budget and proposed cost recovery, and recommend approval of new program: Future Flyers**

Recreation Manager Brian Beck reviewed the proposal and recommended approval. This program will be supervised by volunteers from the Tulare Condors Flying Club.

After brief discussion, it was motioned by Commissioner Farrenkopf and seconded by Commissioner Beck to approve new program, Future Flyers, as presented. Approved 5-0.

(2) **Discussion to review proposed Special Event Fees for General Park Use at Del Lago Park and Centennial Park**

Director Hunt wished to get direction from Commission and discuss the possibility of allocating additional community parks as locations for special events. The department currently holds special events such as movies in the park in Del Lago Park and other community events have been held in Centennial Park. Vice Chairman Edminster noted that Del Lago would not be an appropriate area to allow alcohol and felt that Elk Bayou Park would be compatible. Edminster requested staff to provide a complete list of community parks to review at next meeting. Hunt will provide additional information at next meeting for review and consideration.

(3) **Recreation Division attendance report for the month of November 2015 and review of program cost recovery analysis reports**

Recreation Manager Brian Beck reviewed activity for the month of November: fall softball has ended and only a few more tournaments are scheduled for the remainder of this year; cost recovery for fall softball was 116%; 2016 tournaments will begin in March 2016; volleyball program has become popular this year and participation remains strong; afterschool soccer ended and staff will provide a cost recovery at next month's meeting; BEST Club participation remains strong with 775 children enrolled; students who were enrolled in the fall Colorguard program participated in this year's Christmas Parade; Little Dancers and Little Kickers soccer programs ended; department held fishing derby with 200 kids enrolled; staff and volunteers are responding to letters to Santa; Holiday Nights, Sights and Lights contest is currently underway. Staff will be introducing new Spring and Summer programs for approval next month.

(4) **Staff report on park maintenance operations for the month of November 2015**

Recreation Manager Beck reported on park activities for the month of November: crews are performing winter maintenance and tree trimming. ABLE Industries is performing park restroom cleaning; SWAP hours for November were 512.

IX. ITEMS OF COMMISSION INTEREST

Appreciation for years of service to the Parks and Recreation Commission to Bill Edminster and Clara Williams

A plaque was presented to both commissioners. Commissioner Edminster served 14 years and Commissioner Williams served 39 years. Director Hunt read a letter of resignation from Williams and thanked them both for their service to the community and the board.

Hunt advised that two new commissioners have been appointed to replace resigning commissioners. They are Lori Fishbough and Armando da Silva. Their terms will begin in January 2016.

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:14 a.m.