

Agri-Center of the World

City of Tulare

Parks and Recreation Commission

Agenda

Chair
Craig Hancock
Vice Chair
Nick Sherwood
Commissioners
Manuel Caceres
Armando da Silva
Eric Farrenkopf
Mike Jamaica
Lupe Mendoza

Claude Meitzenheimer Community Center
830 S. Blackstone Street, Tulare
www.tulare.ca.gov

Tuesday, October 8, 2024
6:30 a.m. – Regular Meeting

Mission Statement

To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper.

Attending and Participating in Meetings

Regular Commission meetings are held on the second Tuesday of the month at the Claude Meitzenheimer Community Center located at 830 South Blackstone Street, Tulare, subject to cancellation. Additional meetings of the Parks and Recreation Commission may be called as needed.

Documents related to items on the agenda are accessible on the City's website at www.tulare.ca.gov.

Rules for Addressing Commission

- Members of the public may address the Commission on matters within the jurisdiction of the City of Tulare.
 - If you wish to address Commission, please verbally notify the Secretary of the Commission.
 - Persons wishing to address Commission concerning an **agendized** item will be invited to address the Commission during the time that Commission is considering that particular agenda item. Persons wishing to address Commission concerning a **non-agendized** issue will be invited to address Commission during the Public Comments portion of the meeting.
 - When invited by the Commission Chair to speak, please stand, state your name and city of residence, and make your comments. Comments are limited to three minutes per speaker.
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Americans with Disabilities Act

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification from the Parks and Recreation office at (559) 684-4310. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENTS** - This is the time for the public to comment on matters within the jurisdiction of the Commission that are not on the agenda. The Commission asks that comments are kept brief and positive. The Commission cannot legally discuss or take official action on request items that are introduced today. This is also the time for the public to comment on items listed under the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Comments related to General Business items will be heard at the time those items are discussed. In fairness to all who wish to speak, each speaker will be allowed three minutes with a maximum time of 15 minutes per item unless otherwise extended by Commissioner. Please begin your comments by stating your name and providing your city of residence.
4. **COMMUNICATIONS** - Communications are to be submitted 10 days prior to a Commission Meeting to be considered for this section of the agenda. No action will be taken on matters listed under communications; however, the Commission may direct staff to schedule issues raised during communications for a future agenda. Public comments will be limited to three minutes per topic unless otherwise extended by the Commission.
5. **CONSENT CALENDAR** - All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.
 - 5.1. **Regular Meeting Minutes of August 13, 2024**
Recommended Action: Approve as submitted. [D. Smith]
6. **GENERAL BUSINESS** - Comments related to General Business items are limited to three minutes per speaker, for a maximum of 30 minutes per item, unless otherwise extended by the Commission.
 - 6.1. **Triumphant Church request of Sierra/Cascade and Bill Thompson room.**
Recommended Action: Review and approve request for use of the Sierra/Cascade and Bill Thompson room at the Senior Center for Sunday services. [C. Martinez]
 - 6.2. **Administrative Items.**
Recommended Action: Informational item only. [B. Beck]
 - 6.3. **Attendance Report, Recreation Report, and Upcoming Events.**
Recommended Action: Informational item only. [B. Beck]
 - 6.4. **Parks Division Monthly Report.**
Recommended Action: Informational item only. [I. Nicar]
7. **ITEMS OF INTEREST**
8. **ADJOURNMENT**

The next regularly scheduled meeting of the Tulare Parks and Recreation Commission is Tuesday, November 12, 2024, at 6:30 a.m. at the Claude Meitzenheimer Community Center, 830 South Blackstone Street, Tulare, California.

AFFIDAVIT OF POSTING

I, Diana Smith, hereby certify, in conformance with Government Code Section 54954.2 this agenda was posted at the Claude Meitzenheimer building, 830 S. Blackstone Street, as well as on the City of Tulare’s website.

POSTED: Thursday, October 3, 2024

City of Tulare
PARKS AND RECREATION COMMISSION
830 S. Blackstone St.
Tuesday, August 13, 2024 6:30 a.m.
MINUTES

I. CALL TO ORDER

The Regular Meeting of the Tulare Parks and Recreation Commission was called to order at 6:30 a.m. by Chairperson Craig Hancock at the Claude Meitzenheimer Community Center.

COMMISSIONERS PRESENT: Craig Hancock, Nick Sherwood, Eric Farrenkopf, Mike Jamaica, Armando da Silva, Lupe Mendoza

STAFF PRESENT: Jason Glick, Brian Beck, Ivan Nicar, Coleen Pacheco

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mike Jamaica.

III. CITIZEN COMMENTS

None.

IV. COMMUNICATIONS

None.

V. CONSENT CALENDAR

(1) **Commission minutes of June 11, 2024 regular meeting.**

It was moved by Commissioner Farrenkopf, seconded by Commissioner Sherwood, and unanimously carried to approve the items on the Consent Calendar as presented.

VI. SCHEDULED CITIZEN OR GROUP PRESENTATIONS

None.

VII. GENERAL BUSINESS

(1) **Elk Bayou Soccer Complex Agreement – Brian Beck**

Assistant Community Services Director Brian Beck reported that Recreation Supervisor Capote held meetings with AYSO and TYSL and was key in getting this agreement organized with equal playing time and field dimensions for both leagues with consistent field markings. Both organizations are playing both Saturday and Sunday. Commission Chairperson Hancock

motioned and Commissioner Sherwood seconded to approve the agreement. The motion unanimously carried.

(2) **Administrative Items – Jason Glick**

Community Services Director Jason Glick invited the Commission to the ground breaking of the dog park on Tuesday, August 27, 2024 at 9:00 a.m. at 407 North O St.

Zumwalt Park construction is ongoing. First concert is scheduled on October 26, 2024, although park construction will not be completed until this winter.

Community Services Director Glick announced that Friday, August 16, 2024 will be his last day in this department. He will be returning to Visalia Parks and Recreation Department as Director. Assistant Community Services Director Beck will be acting Community Services Director until the position is filled.

(3) **Attendance, Recreation, and Cost Recovery Reports, Upcoming Events – Brian Beck**

Assistant Community Services Director Beck reported that softball numbers have increased. Recreation Supervisor Capote has done a good job in getting teams from other towns, holding people accountable and changing the dynamic of the softball program. Game times were modified due to heat. He has also kept the adult volleyball program going this past year, unlike the previous year. BEST Club is down slightly from last year due to keeping kids off waiting lists and enrolling them in alternate programs if BEST Club is not offered at the school where they attend. Summer Camp attendance numbers are up this year compared to last year, even with school district offering a free program. Our fees were discounted, but we still received more enrollments than last year. Movies in the Park numbers were down slightly. It was very hot this year, and may be doing something different next year. Public Swim numbers were about the same as last year, instructional swim numbers did increase from last year. Youth tennis numbers were up this year. We were able to use the same instructors as last year and times were modified because of heat. Programs are getting ready to start for fall. 190 meals per day are currently being served at the Senior Center.

(4) **Parks Division Monthly Report for Report – July 2024**

Parks Maintenance Manager Ivan Nicar announced that the Parks Department is currently 3 positions short, and Parks staff under the direction of Parks Supervisor Rick Murch are working very hard to keep all locations maintained properly until those positions are filled. Along with the regular parks maintenance Ivan outlined completed projects including tree removal and pruning, irrigation repair, addition of EWF (Engineered Wood Fiber) playground chips and transient encampment cleanup in parks. Upcoming

projects include adding EWF (Engineered Wood Fiber) chips to playgrounds, tree pruning and parking lot prep at Elk Bayou Soccer Complex, demolition of Tyler Park dumpster enclosure and solar bollard improvement project at Willow Glen Park. There was a total of 480 of volunteered community service hours.

VIII. ITEMS OF COMMISSION INTEREST

Chairman Hancock addressed the Commission regarding the recent Supreme Court issuing its opinion of Grants Pass v. Johnson making it easier for communities nationwide to fine, ticket and arrest people who live unsheltered even when no adequate shelter is available. Governor Newsome then stated that this ruling from the Supreme Court provides state and local officials the authority to implement policies to clear unsafe encampments from our streets. By this ruling taking place this should put the homeless issue back into the responsibility of PD, Health and Safety, and Code Enforcement.

IX. ADJOURNMENT

The meeting was adjourned by Chairperson Craig Hancock at 7:06 a.m.

**ATTENDANCE REPORT SEP 2024
TULARE PARKS AND RECREATION DEPARTMENT**

Location/Activity	This Year				Last Year			
	Total Attendance SEP 2024	Total Events SEP 2024	Number of Program Participants SEP 2024	Calendar Year to Date Attendance 2024	Total Attendance SEP 2023	Total Events SEP 2023	Number of Program Participants SEP 2023	Calendar Year to Date Attendance 2023
SOFTBALL								
Co-Ed	480	4	120	1,920	180	3	60	620
Men's	1,104	4	276	7,068	900	3	300	4,700
Seniors	360	5	72	1,992	330	4	83	1,599
Tournaments								
Men's	324	2	162	1,956	864	3	288	1,984
Co-Ed	168	1	168	1,200	144	2	72	974
Women's								
Youth					480	1	480	480
VOLLEYBALL								
Co-Ed				2,412	72	1	72	72
Men's								
Women's								
AFTERSCHOOL SPORTS								
Alpine Vista	105	5	21	699	135	5	27	786
Cypress				198				
Garden	45	5	9	495	75	5	15	369
Heritage/Los Tules	95	5	19	473	150	5	30	507
Kohn								
Lincoln				162				
Mission Valley	110	5	22	380	95	5	19	662
Roosevelt/Mulcahy	90	5	18	288	115	5	23	570
ACTIVITY TOTALS	445		89	2,695	570		114	2,894
B.E.S.T. PROGRAM								
Alpine Vista	3,515	19	185	27,397	4,275	19	225	29,265
Cypress	1,900	19	100	11,015	1,520	19	80	10,689
Garden	3,325	19	175	22,599	3,325	19	175	23,260
Heritage	1,520	19	80	10,415	1,520	19	80	10,560
Kohn	1,900	19	100	12,869	1,520	19	80	10,641
Maple	1,520	19	80	10,147	1,520	19	80	10,542
Mission Valley	3,420	19	180	24,415	3,800	19	200	26,303
Pleasant	1,900	19	100	10,995	1,520	19	80	10,544
ACTIVITY TOTALS	19,000		1,000	129,852	19,000		1,000	131,804
FULL DAY CAMPS								
Spring Camp				158				169
Winter Holiday Camp				222				105

**ATTENDANCE REPORT SEP 2024
TULARE PARKS AND RECREATION DEPARTMENT**

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Summer Camp Week 1				189				176
Summer Camp Week 2				217				215
Summer Camp Week 3				239				213
Summer Camp Week 4				156				127
Summer Camp Week 5				201				193
Summer Camp Week 6				221				151
Summer Camp Week 7				250				230
SUMMER CAMP TOTAL ATTENDANCE	0			1,473	0			1,305
SPECIAL EVENTS								
Movies in the Park				235				240
Santa Letters								
Fishing Derby								
Spring Carnival/Eggstravaganza				1,000				1,000
TEENS								
Volunteens								
Teen Heroes								
Teens on Board								
Teen Fest								
INSTRUCTIONAL								
C.P.R. for Kids								
Little Dancers-Ballet	72	4	18	505	96	4	24	492
Little Dunkers				210				460
Little Kickers								
Little Sluggers				600				564
Presports	217	4	54	689	120	4	30	524
Presports Plus								
Splashball				656				512
Super Sitter								
Tennis, Youth				365				278
Tiny Tot Hip Hop (new)	68	4	17	68				
Tulare Elks Adaptive Sports Camp								100
Tumbling	128	4	32	500	120	4	30	476
Volleyball, Youth								
Wiggle & Giggle (new)	20	4	5	20				
Yoga, Adult	12	4	3	36				
Zumba, Adult (new)	42	6	7	42				
AQUATICS								
Instructional Swim Session 1				2,450				1,810
Instructional Swim Session 2				2,360				1,930

**ATTENDANCE REPORT SEP 2024
TULARE PARKS AND RECREATION DEPARTMENT**

Location/Activity	This Year				Last Year			
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Instructional Swim Session 3				2,210				2,120
INSTRUCTIONAL SWIM TOTALS	0			7,020	0			5,860
Public Swim-Western				1,577				1,007
FACILITY RENTALS								
Meitzenheimer Comm. Ctr. (Tulare Room)	668	15	45	7,119	957	19	50	5,345
Meitzenheimer Comm. Ctr. (Sequoia Room)				34				52
Cecil Berkley Activity Center	517	4	129	3,802	336	12	28	2,933
Prosperity Sports Park	45	6	8	1,014	160	4	40	1,223
Youth Center/Gymnasium	45	2	23	3,758	255	7	36	3,255
Youth Center/Conference Rm								
Senior Center (Louis Rich Room)	515	7	74	4,869	269	3	90	4,006
Senior Center (Cascade/Sierra Room)	159	6	27	3,560	139	2	70	2,917
Senior Center (Sierra or Cascade Room)				112	130	1	130	290
PAVILION RENTALS/GENERAL PARK								
Bender Park (Pleasant)	50	1	50	835	30	1	30	628
Blain Park	185	5	37	1,350	105	3	35	1,055
Cypress Park	175	5	35	1,100	48	1	48	1,337
Live Oak Park	90	3	30	860	110	3	37	510
Centennial Park				115	200	1	200	200
Del Lago Park	1,325	25	53	8,180	1,269	29	44	8,614
Elk Bayou Park				305				455
Mulcahy Park				1,068				855
Santa Fe Trail	120	1	120	120	120	1	120	170
Zumwalt Park								2,675
FIELD RENTALS								
Bender				20				
Centennial	230	9	26	2,207	690	12	58	3,186
Chavez				20				
Cypress	425	16	27	4,143	155	9	17	2,559
Elk Bayou Soccer Complex	16,090	192	84	51,740	13,565	160	85	37,527
Elk Bayou Concession	90	9	10	110	90	9	10	90
Live Oak West	263	8	33	4,068	10	1	10	5,290
Live Oak Tennis				520				240
Centennial Tennis								
Centennial Horseshoes				50				
Del Lago Tennis				10				
Del Lago Phase I								
POOL RENTALS								
Western				1,910				1,865
TOTALS	43,432	533		267,470	41,514	484		245,496

*Live Oak Lombardi Field attendance removed from report starting May 2024. TUHS has full control over usage and maintenance

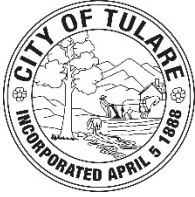


RECREATION REPORT

October 8, 2024

Programs/Activities Update

- **BEST CLUB**
- **After School Soccer**
- **Pre-Sports**
- **Dance/Tumbling**
- **Fall Adult Softball**
- **Little Kickers**
- **Zumba & YOGA**
- **Wiggle & Giggle Class**
- **Tiny ToTs Hip Hop**
- **Halloween Decorating Contest/Letters to Jack Skellington**
- **Senior Center**



Staff Report

Meeting: Parks and Recreation Commission

Date: October 8, 2024

Item #:
Presentations

Department: Community Services - Parks

Submitted by: Parks Manager, Ivan Nicar

Agenda Title: Parks Division Monthly Report – September 2024

Acres Maintained: The Parks Division maintains 408 acres of landscape and grounds which include 299 acres of parkland, 76 acres of Landscape Maintenance Districts, approximately 33 acres of green belts, medians, and tree-lined streets, and 5 miles of Tulare Santa Fe Trail.

PARKS

Maintenance:

- Restrooms (13) 7 days per week opening/closing, cleaning, stocking supplies, and repairs;
- Picnic Shelters 7 days per week cleaning BBQs, tables, and surfaces;
- Playgrounds (26) weekly safety inspections, repairs, trash removal;
- Tennis Courts (3) daily opening/closing, lighting repairs, surface cleaning, net repair replacement;
- Tulare Santa Fe Trail (5 miles) maintenance and repair as needed;
- Parks (20) litter clean up, servicing trash containers, graffiti removal, lighting inspections (arbors, trail, sports fields, parking lots) set programs, irrigation systems check including VFDs, calculating ET values, programming, repair as needed citywide communications for LAGUNA (central command irrigation management system), weather station service, sprinkler head adjustments, valve repairs, mainline repairs; herbicide applications for weed management; pesticide monthly usage reports to the State of California DPR; Del Lago Park Lake maintenance; parking lot clean up, tree and shrub pruning;
- Maintenance contract inspections and compliance for mowing (126 Acres)
- Public assistance; Street Tree/Heritage Tree inspection/removal requests.

Projects:

Completed:

- Senior Center – pruned nine (9) Pistache trees along F St.
- Live Oak Park – added approximately 70 cubic yards of EWF (Engineered Wood Fiber) playground chips.
- Cesar Chavez Park – mainline irrigation repair, removed and replaced approximately 50 sq. ft. of concrete sidewalk.
- Elk Bayou Soccer Complex – pruned (laced) 18 Pine trees along the perimeter.
- Parkwood Meadows – added approximately 40 cubic yards of EWF (Engineered Wood Fiber) playground chips.
- Community Center – structurally pruned 6 trees and removed 1 large Stone Pine tree (hazard).
- Prosperity Sports Park – Musco LED stadium lights upgrade was completed.
- Transit Center – pruned 15 Palm trees and 3 Live Oak trees.
- Downtown District – pruned twelve (12) Pistache trees along K St. between Cross and San Joaquin.

- Bender Park – removed vandalized playground chips due to fire and added approximately 85 cubic yards of EWF (Engineered Wood Fiber).
- Downtown District – pruned 6 trees along the Downtown Public Parking Lot of “L” St. north of Howell’s.
- Elk Bayou Soccer Complex – troubleshoot and replaced several electrical wires for the stadium lighting.
- Willow Glen Park – installed eight (8) solar bollard lighting.
- Bardsley Underpass – repair frequently vandalized irrigation system and backfilled numerous soil erosions.

Upcoming Projects:

- Mulcahy Park – add approximately 20 cubic yards of EWF (Engineered Wood Fiber) playground chips.
- Tyler Park - add approximately 30 cubic yards of EWF (Engineered Wood Fiber) playground chips.
- Santa Fe Trail – install tamperproof electrical conduit and lighting system for the Freeway 99 overpass.
- KCOK Ph 3. – pocket park with playground, landscape, and irrigation inspection, 12-month maintenance period.

Community Service:

- Total of **480 hours** of volunteered community service.

Tulare Cares Temporary Encampment:

- Parks staff spent over **116 Hours** on document filing, maintenance, and operation.