

**CITY OF TULARE
CITY COUNCIL MEETING MINUTES**

**Tulare Public Library & Council Chamber
491 North M Street, Tulare**

**Tuesday, September 17, 2024
7:00 p.m. Regular Meeting**

Proper notice of this meeting was given pursuant to Government Code Section 54954.2.

COUNCIL PRESENT: Mayor Terry A. Sayre
Vice Mayor Patrick Isherwood
Councilmember Jose Sigala
Councilmember Stephen C. Harrell
Councilmember Dennis A. Mederos

STAFF PRESENT: City Manager Marc Mondell; City Attorney Mario U. Zamora; Chief Deputy City Clerk Melissa Hermann; Chief Financial Officer Mark Roberts; City Engineer Michael Miller; Public Works Director Trisha Whitfield; Interim Community Services Director Brian Beck; Police Chief Fred Ynclan; Fire Division Chief Dave Rossman; Human Resources Director Shonna Oneal; Community Development Director Mario Anaya; Executive Director of Economic Development and Redevelopment Traci Myers; Chief Technology Officer Jason Bowling; GIS Analyst Justin Patananan; Administration Analyst Melissa Perez

1. CALL TO ORDER

Mayor Sayre called to order the regular meeting of the City Council at 7:02 p.m. in the Council Chamber located at 491 North M Street.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

City Manager Marc Mondell led the Pledge of Allegiance, and an invocation was given by Pastor Louis Sparks of The River Church.

3. PROCLAMATIONS & RECOGNITIONS

3.1 Proclamation for Hispanic Heritage Month - September 15-October 15, 2024.

Mayor Sayre read a proclamation proclaiming September 15 through October 15, 2024 as Hispanic Heritage Month in the City of Tulare.

4. PUBLIC COMMENT

Steve Pitts expressed concern regarding the blight associated with lack of maintenance of commercial property and inquired about the responsibility to maintain and enforcement by the City.

5. COMMUNICATIONS

City Manager Marc Mondell advised the City received a letter from ACRT Pacific Corporation providing a WARN Act notice due to a possible temporary closure of its facilities affecting employees throughout the State including a few in the County of Tulare.

6. COUNCIL REPORTS AND ITEMS OF INTEREST

Council reported out on recent events and discussed items of interest.

7. CONSENT CALENDAR

It was moved by Councilmember Mederos, seconded by Councilmember Harrell, and unanimously carried to approve the items on the Consent Calendar as presented.

7.1 Waive the reading of ordinances and approve reading by title only.

Recommended Action: Approve the reading by title only of all ordinances and that further reading of such ordinances be waived.

7.2 Approval of City Council Meeting Minutes.

Recommended Action: Approve the minutes of the special and/or regular meeting of September 3, 2024. [M. Hermann]

7.3 Axon Enterprise Inc. Contract Renewal.

Recommended Action: Approve expenditures for the five-year (60 months) contract renewal of Tulare Police Department's body-worn camera program equipment/media storage with Axon Enterprise Inc. in the total amount of \$448,586.58. [J. Boatman]

7.4 Foster Drive Storm Drain and Water Main Preliminary Oversize Agreement.

Recommended Action: Authorize the City Manager to execute a preliminary oversize construction reimbursement agreement with Tulare City School District for construction costs associated with Tulare City School District sports fields that are eligible for reimbursement in accordance with Chapter 8.64 of the Municipal Code, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager. [M. Miller]

7.5 Quitclaim Deed for Easement for Sign Access and Electrical Conduit.

Recommended Action: Approve a Quitclaim Deed for an existing easement in favor of the City of Tulare for sign access and electrical conduit recorded on November 9, 1998, Document no. 1998-0083932 of Recorded Document Official County Records in the City of Tulare, County of Tulare, State of California to AgWest Farm Credit, FLCA; and authorize the City Manager to sign the respective Certificate of Conveyance. [M. Miller]

7.6 Conditional Final Map Acceptance – Fulton Estates Phase 1A.

Recommended Action: Conditionally approve the final map and subdivision improvement agreement for Phase 1A of the Fulton Estates subdivision for recordation, and accept all easements and dedications offered to the City, subject to receipt of the signed final map, all fees, and other required items prior to November 16, 2024. [M. Miller]

7.7 Surplus Vehicles.

Recommended Action: Adopt a resolution authorizing the surplus of City vehicles. [M. Reed]

7.8 2024/2025 K/T AAA Agreements.

Recommended Action: Authorize the City Manager or designee to sign agreements with the Kings/Tulare Area Agency on Aging for the City of Tulare to provide nutritional services through the 2024/2025 K/T AAA Senior Nutrition Program. [B. Beck]

7.9 Contract Amendment for PK0033 Zumwalt Park Project.

Recommended Action: Authorize the City Manager or designee to sign a contract amendment for \$23,000 with Lane Engineers of Tulare, CA, for additional construction surveying related to PK0033 Zumwalt Park Project. [M. Miller]

8. GENERAL BUSINESS

8.1 Fiscal Year 2023 Annual Comprehensive Financial Report.

Recommended Action: Review and accept the Annual Comprehensive Financial Report for Fiscal Year 2023.

Presented By: Chief Financial Officer Mark Roberts; Engagement Partner Manager Fausto Hinojosa and Audit Manager Anthony Gonzales II from Price Paige & Company Certified Public Accountants

Public Comment: There were no public comments.

Council Action: It was moved by Councilmember Mederos, seconded by Councilmember Harrell, and unanimously carried to approve the item as presented.

8.2 GIS Presentation.

Recommended Action: Receive a presentation on the status of the Geographic Information System (GIS) for the City of Tulare.

Presented By: Chief Technology Officer Jason Bowling; GIS Analyst Justin Patananan

Public Comment: Jason Bender expressed appreciation for the Council and City Manager for supporting the GIS project as well as congratulated Jason Bowling and Justin Patananan their great work.

Council Action: This was an informational item; therefore, no action was taken.

8.3 Award of Construction Contracts for Project FM0048 Homeless Shelter.

Recommended Action: Award and authorize the City Manager to sign contracts related to construction of City Project FM0048 Homeless Shelter; and authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% of each contract amount.

Task Description	Contractor	Amount
Construction Contractor	Superior Construction, Bakersfield, Ca	\$8,940,000
Construction Management	CCME, Fresno, Ca	\$347,600
Materials Inspection	Krazan, & Associates, Clovis, Ca	\$48,745
Construction Surveying	Guida, Fresno, Ca	\$56,700
Labor Compliance	Labor Consultants, Hanford, Ca	\$30,600

Presented By: City Engineer Micheal Miller

Public Comment: There were no public comments.

Council Action: It was moved by Mayor Sayre and seconded by Vice Mayor Isherwood to award and authorize the City Manager to sign contracts related to construction of City Project FM0048 Homeless Shelter; authorize the City Manager or designee to approve contract change orders in an amount not to exceed 5% of each contract amount; and approve the revised project sheet. Mayor Sayre called for a roll call vote.

AYES: Mayor Terry A. Sayre
Vice Mayor Patrick Isherwood
Councilmember Jose Sigala
Councilmember Stephen C. Harrell
Councilmember Dennis A. Mederos

The motion carried 5 to 0.

9. FUTURE AGENDA ITEMS - NONE SUBMITTED

10. STAFF UPDATES

Staff provided updates on department activities.

11. RECESS TO CLOSED SESSION TO DISCUSS THE FOLLOWING ITEMS

11.1 Public Employee Performance Evaluation (Gov. Code § 54957)

Title: City Manager

Council recessed to closed session at 9:46 p.m.

12. RECONVENE FROM CLOSED SESSION

Council reconvened from closed session at 11:34 p.m.


13. CLOSED SESSION REPORT

Mayor Sayre advised there was no reportable action.

14. ADJOURNMENT

Seeing no further business to discuss, Mayor Sayre adjourned the regular meeting at 11:34 p.m.

These meeting minutes were approved by the Council on October 1, 2024.



Terry A. Sayre, President of the Council
and Ex-Officio Mayor

ATTEST:

Marc Mondell, City Clerk



By Melissa Hermann, Chief Deputy City Clerk

