

**CITY OF TULARE  
CITY COUNCIL MEETING MINUTES**

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**Tulare Public Library & Council Chamber  
491 North M Street, Tulare**

**Tuesday, September 3, 2024  
7:00 p.m. - Regular Meeting**

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Proper notice of this meeting was given pursuant to Government Code Section 54954.2.

**COUNCIL PRESENT:** Mayor Terry A. Sayre  
Vice Mayor Patrick Isherwood  
Councilmember Jose Sigala  
Councilmember Stephen C. Harrell  
Councilmember Dennis A. Mederos

**STAFF PRESENT:** City Manager Marc Mondell; City Attorney Mario U. Zamora; Chief Deputy City Clerk Melissa Hermann; Assistant City Manager Josh McDonnell; Chief Financial Officer Mark Roberts; City Engineer Michael Miller; Public Works Director Trisha Whitfield; Police Chief Fred Ynclan; Fire Chief Michael Ott; Human Resources Director Shonna Oneal; Community Development Director Mario Anaya; Executive Director of Economic Development and Redevelopment Traci Myers; Chief Technology Officer Jason Bowling

**1. CALL TO ORDER**

Mayor Sayre called to order the regular meeting of the City Council at 7:01 p.m. in the Council Chamber located at 491 North M Street.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Public Works Director Trisha Whitfield led the Pledge of Allegiance, and an invocation was given by Susan Henard, Pastor of River Valley Church.

Following the invocation, Fire Department staff presented a new uniform to Pastor Susan Henard who is a chaplain at the Fire Department.

**3. PROCLAMATIONS & RECOGNITIONS**

**3.11 Proclamation for Suicide Prevention Month, September 2024.** Mayor Sayre read and presented a proclamation to Noah Whitaker proclaiming September 2024 as Suicide Prevention Month in the City of Tulare.

**3.12 Recognition to Tulare Fast & Fearless Softball Team for Accomplishments.** Councilmember Sigala presented certificates of recognition to the Tulare Fast & Fearless softball team recognizing their recent achievement.

**4. PUBLIC COMMENT**

There were no public comments.

## 5. COMMUNICATIONS

City Manager Marc Mondell advised of a letter of intent for a sister city agreement received from Armando Reyna, the mayor of Tecomán, Colima in Mexico. An item will be placed on a future agenda for discussion.

## 6. COUNCIL REPORTS AND ITEMS OF INTEREST

Council reported out on recent events and discussed items of interest.

## 7. CONSENT CALENDAR

Item 7.9 was removed from the Consent Calendar by Council.

It was moved by Vice Mayor Isherwood, seconded by Councilmember Sigala, and unanimously carried to approve the items on the Consent Calendar as presented except for item 7.9.

### 7.1 Waive the reading of ordinances and approve reading by title only.

**Recommended Action:** Approve the reading by title only of all ordinances and that further reading of such ordinances be waived.

### 7.2 Approval of City Council Meeting Minutes.

**Recommended Action:** Approve the minutes of the special and/or regular meeting of August 20, 2024. [M. Hermann]

### 7.3 July 2024 Investments Report.

**Recommended Action:** Accept the monthly investments report for July 2024. [M. Roberts]

### 7.4 Rejection of Claim - Danice Leanne Garrison.

**Recommended Action:** Reject the liability claim for damages filed on July 22, 2024, by Attorney Shawna O'Donnell on behalf of claimant Danice Leanne Garrison, FR102310/23040-23043. [S. Oneal]

### 7.5 Rejection of Claim - Erabella Castro Sanchez.

**Recommended Action:** Reject the liability claim for damages filed on July 22, 2024, by Attorney Shawna O'Donnell on behalf of claimant Erabella Castro Sanchez, FR102310/23040-23043. [S. Oneal]

### 7.6 Rejection of Claim - Eevee Castro.

**Recommended Action:** Reject the liability claim for damages filed on July 22, 2024, by Attorney Shawna O'Donnell on behalf of claimant Eevee Castro, FR102310/23040-23043. [S. Oneal]

### 7.7 Rejection of Claim - Ivan Castro Sanchez.

**Recommended Action:** Reject the liability claim for damages filed on July 22, 2024, by Attorney Shawna O'Donnell on behalf of claimant Ivan Castro Sanchez, FR102310/23040-23043. [S. Oneal]

**7.8 Final Map Acceptance - Villas at Sierra Ranch.**

**Recommended Action:** Conditionally approve the final map and subdivision improvement agreement for the Villas at Sierra Ranch subdivision for recordation, and accept all easements and dedications offered to the City. [M. Miller]

**7.10 Highway Safety Improvement Program Grant.**

**Recommended Action:** Adopt a resolution authorizing the City of Tulare to apply for Highway Safety Improvement Program grant funding; and authorize the City Manager to execute all necessary grant documents on behalf of the City to facilitate said application. [M. Miller]

**7.11 Investment Management and Advisory Services Agreement.**

**Recommended Action:** Authorize the City Manager to 1) execute a professional services agreement with PFM Asset Management LLC for investment management and advisory services for the period of September 4, 2024, through December 31, 2027, with two additional one-year options; and 2) execute non-substantive modifications to the Agreement as necessary. [M. Roberts]

**ITEM(S) PULLED FROM CONSENT CALENDAR****7.9 Capital Improvements Project Dashboard for September 2024.**

**Recommended Action:** Accept the Capital Improvements Project Dashboard for September 2024. [M. Miller]

**Council Action:** Councilmember Sigala pulled this item to inquire about the Prosperity and West Street Intersection Improvements project timeline. City Engineer Michael Miller provided a response thereto, confirming it was dependent on Southern California Edison. It was moved by Councilmember Sigala, seconded by Councilmember Harrell, and unanimously carried to approve the item as presented.

**8. PUBLIC HEARING****8.1 Proposed 2023 Consolidated Annual Performance Evaluation Report.**

**Recommended Action:** Adopt a resolution as presented approving the 2023 Consolidated Annual Performance Evaluation Report (CAPER) as presented; and authorize the City Manager or his designee to submit the CAPER to HUD on behalf of the City of Tulare.

**Presented By:** Housing and Grants Specialist Gladys Avitia

**Public Comment:** The public hearing was opened at 8:30 p.m. Receiving no comment, the public hearing was closed at 8:31 p.m.

**Council Action:** It was moved by Councilmember Sigala, seconded by Mayor Sayre, and unanimously carried to approve the item as presented.

**9. GENERAL BUSINESS****9.1 Appeal of Decertification Petition Decision.**

**Recommended Action:** Reject the appeal submitted to City Council on August 20, 2024, by members of the California League of City Employees Association (CLOCEA) to decertify the union due to untimeliness of Decertification Petition pursuant to City of Tulare Merit System Rules and Regulations §1307(a).

**Presented By:** Assistant City Manager Josh McDonnell

**Public Comment:** John Triste, Allen (no last name provided), Chris Soto, and David Quinonez addressed the Council regarding the lack of representation by CLOCEA including a lack of communication. Mike Cosenza of CLOCEA addressed the Council regarding the issues raised by the union members.

**Council Action:** This item was taken out of order and heard following Consent Calendar. Following discussion, it was moved by Councilmember Mederos, seconded by Councilmember Harrell, and unanimously carried to reject the appeal submitted to City Council on August 20, 2024, by members of the California League of City Employees Association (CLOCEA) to decertify the union due to untimeliness of Decertification Petition pursuant to City of Tulare Merit System Rules and Regulations §1307(a).

## 9.2 Spade Entertainment Standard Operational Procedures and Rental Agreement.

**Recommended Action:** Approve the Adventist Health Amphitheater Standard Operational Procedures (SOP) document and rental agreement with Spade Entertainment.

**Presented By:** City Manager Marc Mondell on behalf of Interim Community Services Director Brian Beck; Todd Speelman of Spade Entertainment

**Public Comment:** There were no public comments.

**Council Action:** It was moved by Mayor Sayre, seconded by Councilmember Mederos, and unanimously carried to approve the item as presented.

## 9.3 Appoint Nominated Persons to Offices and Cancel Elections.

**Recommended Action:** Adopt a resolution appointing Jose Sigala to the office of Tulare City Councilmember for District 1 and cancel the election scheduled to be held on Tuesday, November 5, 2024, specific to District 1; adopt a resolution appointing Steve Harrell to the office of Tulare City Councilmember for District 3 and cancel the election scheduled to be held on Tuesday, November 5, 2024, specific to District 3; and adopt a resolution appointing Patrick Isherwood to the office of Tulare City Councilmember for District 5 and cancel the election scheduled to be held on Tuesday, November 5, 2024, specific to District 5.

**Presented By:** Chief Deputy City Clerk Melissa Hermann

**Public Comment:** There were no public comments.

**Council Action:** Staff advised Council that the City had missed the 75-day deadline pursuant to California Elections Code Section 10229 which states the election must be held if candidates running unopposed are not appointed by the 75<sup>th</sup> day before the election. Since the deadline was missed, the candidates running unopposed will appear on the November 5 ballot. Council took no action on this item.

## 10. FUTURE AGENDA ITEMS - NONE SUBMITTED

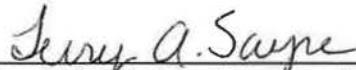
## 11. STAFF UPDATES

Staff provided updates on department activities.

**12. ADJOURNMENT**

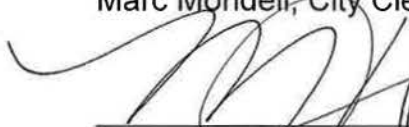
Seeing no further business to discuss, Mayor Sayre adjourned the regular meeting at 9:13 p.m.

These meeting minutes were approved by the Council on September 17, 2024.

  
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Terry A. Sayre, President of the Council  
and Ex-Officio Mayor

ATTEST:

Marc Mondell, City Clerk



By Melissa Hermann, Chief Deputy City Clerk

