

**CITY OF TULARE
CITY COUNCIL MEETING MINUTES**

**Tulare Public Library & Council Chamber
491 North M Street, Tulare**

**Tuesday, August 20, 2024
7:00 p.m. - Regular Meeting**

Proper notice of this meeting was given pursuant to Government Code Section 54954.2.

COUNCIL PRESENT: Mayor Terry A. Sayre
Vice Mayor Patrick Isherwood
Councilmember Jose Sigala
Councilmember Stephen C. Harrell
Councilmember Dennis A. Mederos

STAFF PRESENT: City Manager Marc Mondell; City Attorney Mario U. Zamora; Chief Deputy City Clerk Melissa Hermann; Assistant City Manager Josh McDonnell; Chief Financial Officer Mark Roberts; City Engineer Michael Miller; Public Works Director Trisha Whitfield; Interim Community Services Director Brian Beck; Police Chief Fred Ynclan; Fire Division Chef Cameron Long; Human Resources Director Shonna Oneal; Community Development Director Mario Anaya; Executive Director of Economic Development and Redevelopment Traci Myers; Chief Technology Officer Jason Bowling; Code Enforcement Officer James Ussery

1. CALL TO ORDER

Mayor Sayre called to order the regular meeting of the City Council at 7:04 p.m. in the Council Chamber located at 491 North M Street.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Councilmember Harrell led the Pledge of Allegiance, and an invocation was given by Dennis Sunderland, Pastor of Tulare Bethel Church.

3. PROCLAMATIONS & RECOGNITIONS

3.1 Recognition to Tulare Baseball Association 9U Team for Accomplishments.

Mayor Sayre and Vice Mayor Isherwood presented certificates of recognition to the Tulare Baseball Association 9U team for their recent accomplishment.

Mayor Sayre called for a recess at 7:13 p.m. The meeting reconvened at 7:18 p.m.

4. PUBLIC COMMENT

John Triste and Chris Soto addressed the Council regarding the request to decertify CLOCEA. David Hernandez addressed the Council regarding missing sidewalk on Prosperity east of West Street. Chris Harrell congratulated the councilmembers who are running for election unopposed and thanked the Council and staff for efforts on saving the historic Hamm building in downtown Tulare. Jason Bender reminded the Council of

the 9/11 Blood Drive to be held at the Veterans Memorial Building on Wednesday, September 11 from 6 a.m. to 6 p.m.

5. COMMUNICATIONS

City Manager Marc Mondell advised of a correspondence received from the Leadership Counsel regarding item 8.1 on the agenda.

6. COUNCIL REPORTS AND ITEMS OF INTEREST

The Council reported on recent events and discussed items of interest. Noah Whitaker of Tulare County Health and Human Services Agency spoke about efforts to address homelessness.

7. CONSENT CALENDAR

It was moved by Councilmember Mederos, seconded by Councilmember Harrell, and unanimously carried to approve the items on the Consent Calendar as presented.

7.1 Waive the reading of ordinances and approve reading by title only.

Recommended Action: Approve the reading by title only of all ordinances and that further reading of such ordinances be waived.

7.2 Approval of City Council Meeting Minutes.

Recommended Action: Approve the minutes of the special and/or regular meeting of August 6, 2024. [M. Hermann]

7.3 Acceptance of FEMA Fire Prevention and Safety (FP&S) Grants.

Recommended Action: Accept the 2023 FEMA Fire Prevention and Safety (FP&S) Grants funds of \$163,714.28; and authorize the City Manager, or designee, to purchase smoke and CO2 detectors for a citywide safety campaign. [M. Ott]

7.4 On-Call Cybersecurity Consultant Contract.

Recommended Action: Approve a pre-qualified consultant for on-call cybersecurity consulting services; and authorize the City Manager to enter into a professional services contract, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager, with Securance Consulting of Tampa Florida, for a period of one year with two annual renewals available. [J. Bowling]

7.5 Amendment to the Position Control Budget and Salary Schedule.

Recommended Action: Adopt a resolution amending the City's Non-Utility Position Control Budget (PCB) to reflect an additional position and correct an item on the salary schedule. [S. Oneal]

7.6 Acceptance and Appropriation of a Federal Earmark.

Recommended Action: Adopt a resolution 1) authorizing the City Manager or his designee to accept a federal earmark of \$500,000, awarded through the Consolidated Appropriations Act of 2023, to fund a portion of the construction of a water main connection across Highway 99 from Gem Street to the Corvina Avenue alignment west of Retherford Street; 2) authorizing the City Manager or his

designee to execute all necessary documents for allocation of grant funds; and 3) establishing General Fund CIP Fund (Fund 601) appropriation(s) totaling \$500,000 and a corresponding revenue budget for Project WT0055 – Hwy 99 Water Crossing. [M. Gaboardi]

8. GENERAL BUSINESS

8.1 Water, Wastewater, and Storm Drain Master Plan.

Recommended Action: Receive a presentation on the Water, Wastewater, and Storm Drain Master Plan dated June 2024.

Presented By: Public Works Director Trisha Whitfield; Tim Loper of Carollo

Public Comment: There were no public comments.

Council Action: This item was informational only; therefore, no action was taken.

8.2 Planning Commission and Library Board Appointment.

Recommended Action: Appoint a member to the Planning Commission vacancy to serve the remainder of the term ending December 31, 2025; and appoint a member to the Library Board vacancy to serve the remainder of the term ending June 30, 2026.

Presented By: Chief Deputy City Clerk Melissa Hermann

Public Comment: Shauna Guerrero addressed the Council regarding her interest in being a member of the Planning Commission.

Council Action: It was moved by Councilmember Sigala, seconded by Mayor Sayre, and unanimously carried to appoint Shauna Guerrero to the Planning Commission with a term ending December 31, 2025. Due to a family member being considered for the Library Board appointment, Mayor Sayre recused herself and left the dais. It was moved by Vice Mayor Isherwood, seconded by Councilmember Harrell, and carried 4 to 0 (Mayor Sayre recused) to appoint Bonnie Thiele to the Library Board with a term ending June 30, 2026.

8.3 Voting Delegate Selection for Annual League Conference.

Recommended Action: Select a voting delegate and alternate for the League of California Cities Annual Conference at the General Assembly on Friday, October 18; and authorize the city clerk to execute the voting delegate form.

Presented By: Chief Deputy City Clerk Melissa Hermann

Public Comment: There were no public comments.

Council Action: It was moved by Councilmember Mederos, seconded by Mayor Sayre, and unanimously carried to select Councilmember Sigala as the primary voting delegate and Mayor Sayre as the alternate at the General Assembly during the League of California Cities Annual Conference.

8.4 Parking in Single-Family Residential Zones.

Recommended Action: Provide direction to staff regarding the adequacy of the existing requirements in the City's Municipal Code and procedures for non-compliance regarding parking in single-family residential zones, and/or direction on any proposed revisions to various sections of the Code.

Presented By: Community Development Director Mario Anaya

Public Comment: Steve Celentano addressed the Council regarding lack of enforcement.

Council Action: Following discussion, it was the consensus of Council to direct staff to direct more resources to enforcement efforts for the issue of cars blocking sidewalks.

8.5 Honorary Naming of an Intersection.

Recommended Action: Consider the request to name the intersection of Martin Luther King Jr. Avenue and Blackstone Street in memory of Navy Hospitalman Leonard Long; and, if determined to be a request that is in line with the Street Naming policy, adopt a resolution approving the naming of said intersection "U.S. Navy Hospitalman Leonard N. Long Memorial Intersection."

Presented By: City Manager Marc Mondell

Public Comment: There were no public comments.

Council Action: It was moved by Councilmember Harrell, seconded by Councilmember Mederos, and unanimously carried to adopt a resolution approving the naming of the intersection of Martin Luther King Jr. Blvd. and Blackstone Street as "U.S. Navy Hospitalman Leonard N. Long Memorial Intersection."

8.6 Tulare Youth Commission.

Recommended Action: Receive a presentation on a Tulare Youth Commission and provide direction thereto.

Presented By: Vice Mayor Isherwood

Public Comment: There were no public comments.

Council Action: Councilmember Mederos inquired whether there can be something with the youth incorporated with the Civic Academy. Mayor Sayre would like to be involved in the discussions surrounding involving youth in local government. Following Vice Mayor Isherwood's presentation and discussion, it was the consensus of Council to continue conversations surrounding this effort.

8.7 American Rescue Plan Act (ARPA) Fund Allocation.

Recommended Action: Receive a presentation on the status of American Rescue Plan Act fund expenditures and direct staff to re-allocate all funds available after the completion of projects toward the construction of the Emergency Shelter.

Presented By: Assistant City Manager Josh McDonnell

Public Comment: There were no public comments.

Council Action: Councilmember Sigala raised concerns over the cost of the homeless shelter. City Manager Marc Mondell advised that all the details regarding how the shelter will be funded will be provided at the September 17 meeting. Vice Mayor Isherwood also expressed reservations allocating more ARPA funds to the homeless shelter. It was the consensus of Council to set the first meeting of October as the deadline to approve use of remaining ARPA funds. Council agreed that any funds not approved by this date will automatically default to the homeless shelter.

8.8 Economic Development Update.

Recommended Action: Receive an update on the City's economic development activity.

Presented By: Executive Director of Economic Development and Redevelopment Traci Myers

Public Comment: There were no public comments.

Council Action: This item was informational only; therefore, no action was taken.

9. FUTURE AGENDA ITEMS - NONE SUBMITTED

10. STAFF UPDATES

Staff provided updates on department activities.

11. RECESS TO CLOSED SESSION TO DISCUSS THE FOLLOWING ITEMS

11.1 Conference with Labor Negotiators (Govt. Code § 54957.6)

Agency Designated Representatives: Marc Mondell, Mario U. Zamora, Josh McDonnell, Shonna Oneal

Employee Organization: California League of City Employees Association (CLOCEA)

The Council recessed to closed session at 10:11 p.m.

12. RECONVENE FROM CLOSED SESSION

The Council reconvened from closed session at 11:50 p.m.


13. CLOSED SESSION REPORT

Mayor Sayre advised there was no reportable action.

14. ADJOURNMENT

Seeing no further business to discuss, Mayor Sayre adjourned the regular meeting at 11:50 p.m.

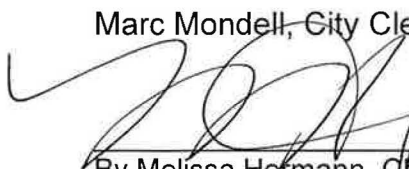
The Council approved these meeting minutes on September 3, 2024.



Terry A. Sayre, President of the Council
and Ex-Officio Mayor

ATTEST:

Marc Mondell, City Clerk



By Melissa Hermann, Chief Deputy City Clerk

