

**CITY OF TULARE  
BOARD OF PUBLIC UTILITIES COMMISSIONERS  
MEETING MINUTES**

**Tulare Public Library & Council Chamber  
491 North M Street, Tulare**

**Thursday, August 15, 2024  
4:00 p.m. Regular Meeting**

Proper notice of this meeting was given pursuant to Government Code Section 54954.2.

**COMMISSIONERS PRESENT:** President Ray Fonseca  
Commissioner Brian Nunes  
Commissioner Renee Soto  
Commissioner Blake Wilbur

**COMMISSIONERS ABSENT:** Vice President Tony Sozinho

**STAFF PRESENT:** City Manager Marc Mondell; Assistant City Attorney Nick Matoian; Chief Deputy City Clerk Melissa Hermann; Public Works Director Trisha Whitfield; Assistant Finance Director Melanie Gaboardi; Assistant Public Works Director Tim Doyle; Senior Management Analyst Andrew Bettencourt; Administration Analyst Melissa Perez; Solid Waste Manager Art Avila

**1. CALL TO ORDER**

President Fonseca called to order the regular meeting of the Board of Public Utilities Commissioners at 4:00 p.m. in the Council Chamber located at 491 North M Street.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Commissioner Nunes led the Pledge of Allegiance and an invocation was given by Commissioner Soto.

**3. PUBLIC COMMENT**

There were no public comments.

**4. COMMUNICATIONS**

There were no communications.

**5. CONSENT CALENDAR**

It was moved by Commissioner Wilbur, seconded by Commissioner Soto, and carried 4 to 0 (Vice President Sozinho absent) that the items on the Consent Calendar be approved as presented.

**5.1 Approval of Board Meeting Minutes.**

**Recommended Action:** Approve the minutes of the special and/or regular meetings of July 18, 2024. [M. Hermann]

**5.2 Monthly Investments Report.**

**Recommended Action:** Accept the monthly investments report for June 2024. [M. Roberts]

**5.3 Public Works Performance Reports for July 2024.**

**Recommended Action:** Receive the Public Works performance reports for July 2024. [A. Bettencourt]

**5.4 System Loss Quarterly Report.**

**Recommended Action:** Receive the quarterly Potable Water Pumping and Metered Delivery Report. [A. Bettencourt]

**6. GENERAL BUSINESS****6.1 Purchase of Two Side-Load Refuse Trucks.**

**Recommended Action:** Award the purchase of two complete 2025 Peterbilt Side-load refuse truck to E.M. Tharp Inc, dba Golden State Peterbilt of Porterville, CA using Sourcewell Contract No. 060920 in the amount of \$766,852.14, which includes all fees, taxes, and shipping.

**Presented By:** Public Works Director Trisha Whitfield

**Public Comment:** There were no public comments.

**Board Action:** It was moved by Commissioner Soto, seconded by Commissioner Nunes, and carried 4 to 0 (Vice President Sozinho absent) to approve the item as presented.

**6.2 Award of Bid – On-Call SCADA / Electrical Service Contract.**

**Recommended Action:** Approve a list of pre-qualified firms for on-call Supervisory Control and Data Acquisition (SCADA) services, and authorize the City Manager to enter into professional services contracts, subject to minor conforming or clarifying changes agreeable to the City Attorney and City Manager, with Northern Digital, Inc. of Bakersfield, CA and Telstar Instruments of Concord, CA for on-call SCADA maintenance and integration services for a period of one year with two additional one- year renewal options.

**Presented By:** Public Works Director Trisha Whitfield

**Public Comment:** There were no public comments.

**Board Action:** It was moved by Commissioner Nunes, seconded by Commissioner Wilbur, and carried 4 to 0 (Vice President Sozinho absent) to approve the item as presented.

**6.3 Reorganization of the Board of Public Utilities Commissioners.**

**Recommended Action:** Select a President and Vice President of the Board of Public Utilities Commissioners to hold office through July 2025.

**Presented By:** Chief Deputy City Clerk Melissa Hermann

**Public Comment:** There were no public comments.

**Board Action:** It was moved by Commissioner Nunes, seconded by Commissioner Soto, and carried 4 to 0 (Vice President Sozinho absent) for President Fonseca and Vice President Sozinho to remain president and vice president of the Board until July 2025.

**7. ITEMS OF INTEREST**

Items of interest were discussed amongst the Board and staff.

**8. ADJOURNMENT**

Seeing no further business to discuss, President Fonseca adjourned the regular meeting at 4:26 p.m.

These meeting minutes were approved by the Board on September 5, 2024.

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Ray Fonseca, President

ATTEST:

Marc Mondell, City Clerk

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By Melissa Perez, Deputy City Clerk

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