



Tulare Library Advisory Board Meeting

Tulare Public Library | 475 North M Street | Tulare, CA
July 24, 2024, at 4:00pm | Tulare Public Library Charter Rm

Facilitator: Lisa Hollingshead Minutes: Sheri Haveman		
Attendees: Lisa Hollingshead; Ellen Baker; Donna Schauland; Peggy DeMuth; Tony Rodriguez; Brian Beck; Heidi Clark; Melissa Emerson; Sheri Haveman, Sarah Fly		
City of Tulare Mission Statement: To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper		
Agenda		
Topic	Speaker	Time
I. CALL TO ORDER	Lisa Hollingshead	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board.	Lisa Hollingshead	2
III. COMMUNICATIONS: Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Board.	Lisa Hollingshead	2
IV. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. <ul style="list-style-type: none"> • Approval of Minutes –June 19, 2024 • 	Lisa Hollingshead	2
V. SCHEDULED CITIZEN OR GROUP PRESENTATIONS	Lisa Hollingshead	2
VI. GENERAL BUSINESS: <ul style="list-style-type: none"> • Community Services updates: • Library Updates (Stats; Staffing; etc.) • Programs & Outreach (SRP; VRC; COHS; ZIP; Streaming; etc.) • Suggestions from the Board 	Lisa Hollingshead Brian Beck Library Staff Library Staff Board Members	3 10 10 10
VII. ITEMS OF BOARD MEMBER INTEREST	Lisa Hollingshead	2
VIII. SET DATE AND TIME OF NEXT MEETING <ul style="list-style-type: none"> • August 21, 2024 	Lisa Hollingshead	2
IX. ADJOURNMENT	Lisa Hollingshead	1
		53



Tulare Library Advisory Board Meeting

Tulare Public Library | 475 North M Street | Tulare, CA
June 19, 2024, at 4:00pm | Tulare Public Library Charter Rm

Facilitator: Lisa Hollingshead Donna Schauland | **Minutes:** Melissa Emerson

Attendees: Lisa Hollingshead; Ellen Baker; Donna Schauland; Peggy DeMuth; Tony Rodriguez; Brian Beck; Heidi Clark; Melissa Emerson; Sheri Haveman

City of Tulare Mission Statement: To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper

Agenda

Topic	Speaker	Time
I. CALL TO ORDER 4:05pm	Donna Schauland	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board. N/A	Donna Schauland	2
III. COMMUNICATIONS: Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Board. <i>Board Member Schauland will be resigning from the Library Advisory Board on August 1st. She's moving to Sacramento.</i>	Donna Schauland	2
IV. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. <ul style="list-style-type: none"> • Approval of Minutes –May 15, 2024 <i>Board Member Baker</i> motioned to approve the minutes from May 15th. <i>Board Member Demuth</i> seconded. Motion passed. 	Donna Schauland	2
V. SCHEDULED CITIZEN OR GROUP PRESENTATIONS N/A	Donna Schauland	2
VI. GENERAL BUSINESS: <ul style="list-style-type: none"> • Community Services updates: <i>Asst. Community Services Director Beck:</i> City Council approved the budget for next year. Zumwalt Park renovations scheduled to be finished in October: first concert "Country Nights" on October 26th. • Library Updates (Stats; Passports; Staffing; etc.) <i>Library Manager Clark:</i> there was an external panel for the Adult Services Librarian interviews yesterday. She will get to interview their top 5 candidates. Our Summer Reading Program Kickoff had an attendance of over 300. • Programs & Outreach (SRP; VRC; COHS; ZIP; etc.) <i>Librarian Emerson:</i> We estimated the Kickoff event at 330 attendees, mostly kids and their parents. Our other programs have had good attendance: 110 at the Magic Show last Saturday, 57 at one of the Kids' Crafts. <i>Librarian Haveman:</i> Our Zip book grant is ending this month and 	Donna Schauland Brian Beck Library Staff Library Staff Board Members	3 10 10 10

<p>she has applied for a new one. Asking for \$7500 this time. The majority of the Zip books have been returned. Only two have not and the patrons were charged for them.</p> <ul style="list-style-type: none"> • Streaming Services (interest, cost, budget) <i>Library Manager Clark</i> went over the attached documents that gave an overview of the Kanopy media streaming service. <ul style="list-style-type: none"> ○ Among input from other libraries was one from Fresno County. A bigger area, so they spent more than we would. The amount of patrons using the service has doubled since it was first offered in 2019. ○ Patrons are limited to how many movies, TV shows or music albums they stream each month <p><i>Board Member Baker:</i> Would this service replace Overdrive and how much would it cost per year?</p> <p><i>Library Manager Clark:</i> No. It is a subset of Overdrive, which we currently offer e-books and e-audiobooks through. The package we are looking at would be \$3200 for a year. Before Librarian Marquez left, she asked our Friends of the Library if they would be willing to fund this service for a year. The Friends representative said that they probably would.</p> <p><i>Board Member Rodriguez:</i> Recommended that the library take the Friends of the Library offer for a one-year trial.</p> <p><i>Board Member Baker:</i> Is there a rating system limit?</p> <p><i>Library Manager Clark:</i> Yes, there are parental controls that limit what kids and teens under 18 can access.</p> <p><i>Board Member Baker:</i> Would then also approve that the library tries the service for a year using funds offered by the Friends.</p> <p><i>Board Member Demuth:</i> As the library currently has the funds but is running out of space and many people are unable to use the older formats, she would also approve the trial of Kanopy.</p> <p><i>Board Member Schauland</i> motioned to approve the one-year trial of Kanopy using funds from the Friends of the Library and to re-evaluate the service after the trial.</p> <p><i>Board Member Demuth</i> seconded the motion. Motion passed.</p> <ul style="list-style-type: none"> • Suggestions from the Board N/A 		
<p>VII. ITEMS OF BOARD MEMBER INTEREST</p>	<p>Donna Schauland</p>	<p>2</p>
<p>VIII. SET DATE AND TIME OF NEXT MEETING</p> <ul style="list-style-type: none"> • July 17, 2024 (Would not have a quorum) • July 24th, 2024 	<p>Donna Schauland</p>	<p>2</p>
<p>IX. ADJOURNMENT</p>	<p>Donna Schauland</p>	<p>1</p>
		<p>53</p>

Stats for July 2024 Library Advisory Board

Library Statistics 2023-2024	29-May	29-Jun	Fiscal 23-24 TOTALS
General Public Services			
Library Visits / Door Count (7.2)	7,887	8,680	88,203
New Library Cards	245	296	3416
New Library Card Self Registration	20	35	322
Reference Questions (7.3)	1,132	1,248	13,239
Passports (Applications Accepted)	81	75	1089
Genealogy Patrons	25	18	299
Veterans Resource Center Visits	49	46	217
TOTAL Children's Programs (7.14)			
	7	13	108
TOTAL Children's Program Attendance (7.15)			
	114	636	3362
Adult Programs (7.18)			
	9	12	114
Adult Program Attendance (7.19)			
	102	118	2597
TOTAL Offsite Programs (7.20)			
	1	0	6
TOTAL Offsite Program Attendance (7.21)			
	150	0	854
TOTAL # of Programs (7.22)			
	17	25	229
TOTAL Program Attendance (7.23)			
	366	754	6813
Technology and Marketing			
Public Computer Uses (# of Sessions) (7.25)	1,097	1,221	12,683
Virtual Visits to the Library Website (7.26)	5,466	6,115	64,844
Career Online High School (Self Assessments)	7	8	59
Career Online High School Scholarships (Granted)	1	N/A	5
Career Online Graduates	1	N/A	1
Volunteer Hours			
General Volunteers	24	30	308.5
Friends of the Library (Includes All Committee Work)	142.5	0	1143
Genealogy	182.5	158	1979
Total Volunteer Hours	349	188	3430.5
Third Party Paid Positions			
Veterans Resource Center: Work-Study	108	137	425.5
Circulation			
Total Circulation (7.10)	9,439	11,160	121,268
TPL Zip Books	96	73	459

Zip Book Survey Comments:

Just keep doing it please.

This program is wonderful! I hope to participate in it again!

This is an amazing program that gives the community the chance to get the materials they need/want, that may not be accessible through their library, delivered right to them, so they don't even have to waste time checking it out and can use/read the book right away! I love this program and I hope it is something that the library will continue!

My favorite program at the library by far!!!

A great program to help expand the library's collection.

Excellent resource! Loved being able to get books that weren't in the library. The audible versions were wonderful!

Awesome experience. I was glad I was able to get the book I was looking for brought directly to me.

I love that the Zip books grant gives the library patrons the ability to request books that are not available in the system. I hope that the grant returns soon. Thank you.

Rather than purchasing the many books I read, I depend upon the library. Thanks to the Zip program I was able to save about \$20 on the purchase of a book I really wanted to read. I will definitely use the program again. Thank you!

I really enjoyed the Zip Books service and I hope the library is able to offer it again in the future. I also would like it if a similar service was provided for CDs and DVDs.

I love it!

Library staff made it easy. It was great to be able to request books otherwise unavailable to the library and fantastic that they'll be available for other patrons in the future. Thank you!

It was an amazing experience to request books the library didn't have and be the first to read & hold the book!

This is a great program that allows the community to have input on what we want to read and grow the library collection. I hope this is continued, if not that other avenues like it are pursued. I requested several books. Only one request was granted, but I completely understand the constraints of available funds and the need to add books that will appeal to more than one patron. I think this is a great program and I hope the grant is renewed. I had a terrific experience using Zip Books!

I love your zip book program. It gave someone like me that can not afford to buy the new books coming out to still be able to read them. I am hoping that you are able to get the grant to continue this program. The arrival time was amazing, Thank you so much for this service that the library offered, really praying that it is able to continue and thank you. It was like Christmas for me when I got notified that the books had been approved and were on their way. Thank you once again. This gave me an opportunity to explore books not available through the current system. I chose deeper topics so needed to recheck out the books on a couple of them. But wow, I really loved this.

Zip Books is a great resource for the library to offer patrons additional ways to add great resources to the library.

It is a wonderful resource, for both readers and the library!