

**CITY OF TULARE
CITY COUNCIL MEETING MINUTES**

**Tulare Public Library & Council Chamber
491 North M Street, Tulare**

**Tuesday, June 4, 2024
6:30 p.m. Special Meeting
7:00 p.m. Regular Meeting**

Proper notice of this meeting was given pursuant to Government Code Section 54954.2 and 54956.

COUNCIL PRESENT: Mayor Terry A. Sayre
Vice Mayor Patrick Isherwood
Councilmember Jose Sigala
Councilmember Stephen C. Harrell
Councilmember Dennis A. Mederos

STAFF PRESENT: City Manager Marc Mondell; City Attorney Mario U. Zamora; Assistant City Attorney Christina G. Di Filippo; Chief Deputy City Clerk Melissa Hermann; Assistant City Manager Josh McDonnell; Chief Financial Officer Mark Roberts; Assistant Finance Director Melanie Gaboardi; City Engineer Michael Miller; Public Works Director Trisha Whitfield; Community Services Director Jason Glick; Police Chief Fred Ynclan; Fire Chief Michael Ott; Human Resources Director Shonna Oneal; Community Development Director Mario Anaya; Executive Director of Economic Development and Redevelopment Traci Myers

1. CALL TO ORDER SPECIAL MEETING

Mayor Sayre called to order the special meeting of the Tulare City Council at 6:37 p.m. in the Council Chamber located at 491 North M Street.

2. PUBLIC COMMENT PERTAINING TO CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION TO DISCUSS THE FOLLOWING

**3.1 Conference with Legal Counsel - Anticipated Litigation
Significant exposure to litigation pursuant to Gov. Code § 54956.9(d)(2): 1 case**

4. RECONVENE FROM CLOSED SESSION

The Council reconvened from closed session at 7:36

5. CLOSED SESSION REPORT

There was no reportable action.

6. ADJOURN SPECIAL MEETING

Mayor Sayre adjourned the special meeting at 7:36 p.m.

7. CALL TO ORDER REGULAR MEETING

Mayor Sayre called to order the regular meeting of the City Council at 7:36 p.m. in the Council Chamber located at 491 North M Street.

8. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Sayre led the Pledge of Allegiance, and an invocation was given by Susan Henard, Pastor of River Valley Church.

9. PROCLAMATIONS & RECOGNITIONS

9.1 Proclamation for LGBTQ Pride Month, June 2024. Councilmember Mederos read and presented a proclamation to representatives of The Source LGBT+ Center proclaiming June 2024 as LGBTQ Pride Month in City of Tulare.

9.2 Proclamation for Dairy Month, June 2024. Councilmember Harrell read and presented a proclamation to Dairy Princess Olivia Machado proclaiming June 2024 as Dairy Month in the City of Tulare.

10. PUBLIC COMMENT

Donnette Silva-Carter provided Chamber of Commerce updates.

11. COMMUNICATIONS

City Manager Marc Mondell advised that the City received a notice regarding the closure of the Ruiz Food plant in Tulare.

12. COUNCIL REPORTS AND ITEMS OF INTEREST

Council reported out on recent events and discussed items of interest.

13. CONSENT CALENDAR

Items 13.4, 13.5, 13.7, and 13.8 were removed from the Consent Calendar by Council.

It was moved by Councilmember Sigala, seconded by Councilmember Mederos, and unanimously carried to approve the items on the Consent Calendar as presented except for items 13.4, 13.5, 13.7, and 13.8.

13.1 Waive the reading of ordinances and approve reading by title only.

Recommended Action: Approve the reading by title only of all ordinances and that further reading of such ordinances be waived.

13.2 Special and/or Regular Meeting Minutes of May 21, 2024.

Recommended Action: Approve as submitted. [M. Hermann]

13.3 Accept TCCA DMV Auto Theft Funds Board Awarded Funds.

Recommended Action: Accept funds previously awarded to the Tulare Police Department by the Tulare County Chiefs Association DMV Auto Theft Funds Board in the amount of \$12,480.00 and allocate said funds to the DMV Auto Theft Software Maintenance account 037-4237-2510. [J. Boatman]

13.6 Resolution Calling the Election and Request for Consolidation.

Recommended Action: Adopt a resolution calling the General Municipal Election on November 5, 2024, requesting and consenting to consolidation of elections, setting specifications of the election order, and requesting the Tulare County Board of Supervisors permit the Tulare County Registrar of Voters to render specified services to the City relating to the conduct of the election. [M. Hermann]

ITEM(S) PULLED FROM CONSENT CALENDAR**13.4 ERF-2-R Grant Operating Subsidy Award for Permanent Supportive Housing.**

Recommended Action: Authorize the City Manager or his/her designee to execute a service agreement with Salt+Light Works involving an allocation of Encampment Resolution Funding Program Round 2 Rolling Disbursement (ERF-2-R) grant funds in the total amount of \$435,234 as operating subsidies for the leasing of nine permanent supportive housing units at the Neighborhood Village over four years; and authorize the City Manager or his/her designee to execute any amendments thereto and any and all other documents or instruments necessary or required by the California Interagency Council on Homelessness for participation in the ERF Program. [A. Costales]

Council Action: Vice Mayor Isherwood pulled this item to recuse himself stating a conflict of interest due to being employed by Self-Help Enterprises which is involved in the Neighborhood Village project by Salt+Light. With no discussion, it was moved by Councilmember Mederos, seconded by Councilmember Harrell, and carried 4 to 0 (Vice Mayor Isherwood recused) to approve the item as presented.

13.5 Afterschool Program Agreement.

Recommended Action: Authorize the City Manager or designee to sign an agreement for afterschool programming between the City of Tulare and the Tulare City School District. [J. Glick]

Council Action: Councilmember Mederos pulled this item to request the Tulare City School District superintendent be updated to the newly appointed superintendent. Councilmember Sigala also requested this item be pulled noting the great program and expressing his desire to expand the program for more participants. It was moved by Councilmember Sigala, seconded by Councilmember Mederos, and unanimously carried to approve the item as presented.

13.7 Parking and Business Improvement Area Assessments.

Recommended Action: Approve the report filed by the Tulare Downtown Association Board of Directors as the appointed Advisory Board for the Parking and Business Improvement Area; and adopt a resolution of intention to levy an annual assessment for Fiscal Year 2025 and set a public hearing to levy the proposed assessments on June 18, 2024. [M. Roberts]

Council Action: Councilmember Sigala pulled this item for clarification on the funding for parking lot maintenance and the collection of the assessments. John Harman, Director of the Tulare Downtown Association, provided information regarding the collection of the assessments. It was moved by Councilmember Sigala, seconded by Councilmember Harrell, and unanimously carried to approve the item as presented.

- 13.8 Community Project Funding/Congressionally Directed Spending Grant.**
Recommended Action: Adopt a resolution authorizing the City Manager or designee to accept a grant in the amount of \$4,000,000 from the “Community Project Funding/Congressionally Directed Spending” component of the Fiscal Year 2024 Highway Infrastructure Programs (HIP); authorizing the City Manager or designee to execute all necessary documents for allocation of grant funds; and appropriating grant funds to City Project EN0097 – International Agri-Center Way Extension. [M. Miller]
Council Action: Councilmember Sigala pulled this item for clarification regarding the funding of the project. It was moved by Mayor Sayre, seconded by Councilmember Mederos, and unanimously carried to approve the item as presented.

14. GENERAL BUSINESS

- 14.1 Transit Representative Nomination to TCAG Board.**
Recommended Action: Select one of the nominees to serve as the Transit Representative on the Tulare County Association of Governments Board of Directors from July 1, 2024 through June 30, 2027.
Presented By: City Manager Marc Mondell
Public Comment: There were no public comments.
Council Action: Councilmember Sigala withdrew his name for consideration due to time constraints. It was moved by Councilmember Sigala, seconded by Councilmember Harrell, and unanimously carried support the nomination of Liz Wynn from the City of Visalia to serve as the Transit Representative on the Tulare County Association of Governments Board of Directors.
- 14.2 Update on 6th Cycle Multi-jurisdictional Housing Element.**
Recommended Action: Receive an update on the 6th Cycle Multi-jurisdictional Housing Element.
Presented By: Community Development Director Mario Anaya
Public Comment: There were no public comments.
Council Action: There was no action taken on this item.
- 14.3 Fiscal Year 2025 Preliminary Budget and Strategic Plan Review.**
Recommended Action: Review the preliminary City of Tulare Fiscal Year 2025 Budget and provide direction thereto; and review the draft Strategic Plan for Fiscal Year 2025 and provide direction thereto.
Presented By: City Manager Marc Mondell; Chief Financial Officer Mark Roberts
Public Comment: There were no public comments.
Council Action: Councilmember Sigala provided a list of budget requests to consider for the Fiscal Year 2025 budget. City Manager Marc Mondell suggested incorporating those items into the Strategic Plan. Council agreed that continued discussion is necessary prior to adoption of the budget. Discussion will continue on June 18, and staff will schedule a special meeting thereafter to adopt the budget.

15. FUTURE AGENDA ITEMS

15.1 Renting Rooms in Single Family Residences Increasing Vehicles Parked.

Submitted by: Councilmember Harrell

Recommended Action: Review and either direct staff to add to a future agenda or take no action.

Council Action: It was the consensus of Council to add this item to a future agenda.


16. STAFF UPDATES

This section of the agenda was skipped due to the late hour.

17. ADJOURN REGULAR MEETING

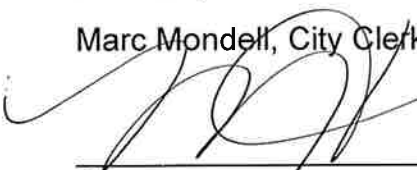
Mayor Sayre adjourned the regular meeting at 10:40 p.m.

These meeting minutes were approved by the Council on June 18, 2024.


Terry A. Sayre, President of the Council
and Ex-Officio Mayor

ATTEST:

Marc Mondell, City Clerk


By Melissa Hermann, Chief Deputy City Clerk

