

**CITY OF TULARE  
BOARD OF PUBLIC UTILITIES COMMISSIONERS  
MEETING MINUTES**

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**Tulare Public Library & Council Chamber  
491 North M Street, Tulare**

**Thursday, May 30, 2024  
4:00 p.m. - Special Meeting**

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Proper notice of this meeting was given pursuant to Government Code Section 54954.2 and 54956.

**COMMISSIONERS PRESENT:** President Ray Fonseca  
Vice President Tony Sozinho  
Commissioner Brian Nunes  
Commissioner Renee Soto

**COMMISSIONERS ABSENT:** Commissioner Blake Wilbur

**STAFF PRESENT:** City Manager Marc Mondell; Assistant City Attorney Megan Crouch; Chief Deputy City Clerk Melissa Hermann; Public Works Director Trisha Whitfield; Chief Financial Officer Mark Roberts; City Engineer Michael Miller; Assistant Public Works Director Tim Doyle; Senior Management Analyst Andrew Bettencourt

**1. CALL TO ORDER**

President Fonseca called the special meeting of the Board of Public Utilities Commissioners to order at 4:00 p.m. in the Council Chamber located at 491 North M Street.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Vice President Sozinho led the Pledge of Allegiance and an invocation was given by Commissioner Soto.

**3. GENERAL BUSINESS**

**3.1 Fiscal Year 2024 Budget Reconciliation.**

**Recommended Action:** Adopt a resolution to amend the City of Tulare Fiscal Year 2024 Municipal Utilities Budget to reconcile adopted expenditures, revenues, and interfund transfers.

**Presented By:** Chief Financial Officer Mark Roberts

**Public Comment:** There were no public comments.

**Board Action:** It was moved by Vice President Sozinho, seconded by Commissioner Soto, and carried 4 to 0 (Commissioner Wilbur absent) to approve the item as presented.

**3.2 Fiscal Year 2024 Municipal Utilities Mid-Year Budget Review, Revenue & Expenditure Projections, and Supplemental Appropriation Requests.**

**Recommended Action:** Adopt a resolution to authorize supplemental appropriations up to the amounts presented in the attached Exhibit A for the City of Tulare Fiscal Year 2024 Municipal Utilities Budget.

**Presented By:** Chief Financial Officer Mark Roberts

**Public Comment:** There were no public comments.

**Board Action:** It was moved by President Fonseca, seconded by Commissioner Nunes, and carried 4 to 0 (Commissioner Wilbur absent) to approve the item as presented.

**3.3 Fiscal Year 2025 Municipal Utilities Preliminary Budget.**

**Recommended Action:** Review the preliminary City of Tulare Fiscal Year 2025 Municipal Utilities Budget and provide direction thereto.

**Presented By:** Chief Financial Officer Mark Roberts

**Public Comment:** There were no public comments.

**Board Action:** There was no action taken on this item.

**4. ADJOURNMENT**

President Fonseca adjourned the special meeting at 4:47 p.m.

These meeting minutes were approved by the Board on June 6, 2024.

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Ray Fonseca, President

ATTEST:

Marc Mondell, City Clerk

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By Melissa Hermann, Chief Deputy City Clerk