

Minutes

CITY OF TULARE AVIATION COMMITTEE Monday, August 28, 2023 at 6:00 p.m. CITY HALL COMMUNITY ROOM 411 E Kern Ave

Mission Statement

To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper.

I. CALL TO ORDER

Meeting was called to order at 6:03pm by Michael Schoenau, Chairman.

II. PLEDGE OF ALLEGIANCE

Michael Schoenau led the Pledge of Allegiance.

III. CITIZEN COMMENTS

This is the time for citizens to comment on items within the jurisdiction of the Committee. The Committee cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the Committee.

No citizen comments.

IV. COMMUNICATIONS

Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Committee may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Committee.

No communications.

V. STUDENT REPORTS

No student reports.

VI. CONSENT CALENDAR

All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- Approve minutes from the meeting of July 24, 2023
 - Chad Petersen, Aviation Committee Co-Chairman, motioned to approve the minutes. Cris Colson, committee member, seconded the motion. All were in favor.
- New Lease Rates
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 - Robert Smith, committee member, motioned to approve the new lease rates. The motion was seconded by Cris Colson.
- Lease Contracts
 - Ryan Wilson, committee member, motioned to approve the new lease contract. Robert Smith seconded the motion.

VII. GENERAL BUSINESS

- Project Updates

- Taxiway and Apron resurfacing project

- Peter Aranzazu, Airport Manager shared that the Taxiway and Main Apron resurfacing project is set to begin September 11th, 2023. The project will be split into three (3) phases so that the airport can be left operational. September 11th through September 15th will be phase 1, starting at the south end of the taxiway and the road leading to the taxiway. September 18th through September 22nd will be phase 2. Phase 3 will be the Main Apron. Michael Schoenau, Committee Chairman, requested that Phase 3 be split in order to give continued access to the fuel island. Manny and Peter both stated that they would talk to the contractor to see what can be done to split Phase 3. Chad Petersen, Committee Co-Chairman, asked what type of product was being used for the resurfacing. Peter responded that it would be resurfaced with a slurry seal. Michael Schoenau voiced concern that the slurry seal would not be enough. He stated that there are too many cracks that need repair. Peter explained that all cracks would be filled and then a 2 step coating would be done on top to ensure the cracks are filled and sealed appropriately.

- Gate Access

- Peter Aranzazu, Airport Manager, explained the process taking place for gate access at the airport. The gate located by the hangars is being replaced. This gate will remain closed and will be used by City personnel and contractors as needed. The main gate entrance will be replaced with a 14-foot sliding gate that will remain closed, with keypad access. A vendor code will be created for vendor use only and will be a different code from the one given to airport tenants. Michael Schoenau, Aviation Committee Chairman, voiced concern for the amount of vendor traffic that comes in and out of the airport each day, saying that having the gate closed throughout the day will cause a significant amount of heartache. Michael does not agree with it being closed. Peter said that for security reasons we need to keep the gate closed. Tiffany Connelley, Aviation Committee Secretary, explained how the gate at the City Corporation yard has traffic coming in and out on a regular basis and uses a keypad with very little to no issues. Cris Colson, Aviation Committee member made a comment about how the Corporation Yard has a front office for vendor access. Tiffany agreed, but also advised that regular vendors of the city have vendor codes for access to the Corp Yard. Tiffany also stated that keeping the gate closed is the best way to protect the airport from any potential damage or security issues. Cris asked if the electronics of the gate would be changed out too. Peter responded saying that first the gate will be replaced and then the keypads will be replaced. Robert Smith, Aviation Committee member asked if it was hard to change the codes on the keypads. Peter responded saying no. Robert then suggested changing the codes monthly. City staff was in agreement with this suggestion being a viable option.

- Installation of Information Board at restrooms

- Peter shared that the information board has been installed. Michael Schoenau requested that city staff not rely solely on the informational board for communication and suggested that an email group be created for sending out correspondence. Tiffany shared that an email group already existed and would be utilized in addition to the information board.

- Roof covering for the Mefford Hangar

- Peter shared that the roof covering of the Mefford Hangar would begin the first week of September. He explained that the first step would be removing the current

metal roof and then cover the roof with a Mule Hyde wrap. This is a temporary solution until plans are decided for the building, and this will prevent sheet metal from flying off the roof, causing hazards. Robert Smith asked the cost of this project. Peter responded that it would cost a little over \$18 thousand, and this cost includes the product and installation. Robert also asked how long the cover is expected to last. Peter said that the cover should last at least 5 years. Cris Colson asked where the funding was coming from and Tiffany responded, sharing that it would be covered by the CARES Grant.

VIII. ITEMS OF COMMITTEE INTEREST

No items of committee interest.

IX. ADJOURNMENT

Meeting was adjourned at 7:02pm

In compliance with the Americans with Disabilities Act and the Brown Act, if you need special assistance to participate in this meeting, including the receipt of the agenda and documents in the agenda package in an alternate format, please contact the City Manager's Office at (559) 684-4200. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35, 104 ADA Title I), and allow for the preparation of documents in the appropriate alternate format.