

**CITY OF TULARE
BOARD OF PUBLIC UTILITIES COMMISSIONERS
MEETING MINUTES**

**Tulare Public Library & Council Chamber
491 North M Street, Tulare**

**Thursday, February 1, 2024
4:00 p.m. - Regular Meeting**

COMMISSIONERS PRESENT: President Ray Fonseca
Commissioner Brian Nunes
Commissioner Renee Soto
Commissioner Blake Wilbur

COMMISSIONERS ABSENT: Commissioner Tony Sozinho

STAFF PRESENT: City Manager Marc Mondell; Assistant City Attorney Megan Crouch; Deputy City Clerk Maegan Peton; Public Works Director Trisha Whitfield; City Engineer Michael Miller; Assistant Public Works Director Tim Doyle; Senior Management Analyst Andrew Bettencourt; Wastewater Plant Manager Branlee Vath

1. CALL TO ORDER

President Fonseca called the regular meeting of the Board of Public Utilities Commissioners to order at 4:00 p.m. in the Council Chamber located at 491 North M Street.

2. ADMINISTER OATH OF OFFICE TO NEW AND REAPPOINTED BOARD MEMBERS

This item was taken out of order after item three. Deputy City Clerk Maegan Peton administered the oath of office to Brian Nunes and Renee Soto.

3. PLEDGE OF ALLEGIANCE AND INVOCATION

Commissioner Wilbur led the Pledge of Allegiance and an invocation was given by Commissioner Soto.

4. PUBLIC COMMENTS

There were no public comments.

5. COMMUNICATIONS

There were no communications.

6. CONSENT CALENDAR

It was moved by Commissioner Wilbur, seconded by Commissioner Soto, and carried 4 to 0 (Commissioner Sozinho absent) that the items on the Consent Calendar be approved as presented.

- 6.1 Special and/or Regular Meeting Minutes of December 21, 2023.**
Recommended Action: Approve as submitted. [M. Peton]
- 6.2 December 2023 Public Works Performance Reports.**
Recommended Action: Receive the Public Works performance reports for December 2023. [A. Bettencourt]
- 6.3 November 2023 Monthly Investments Report.**
Recommended Action: Accept the monthly investments report for November 2023. [M. Gaboardi]
- 6.4 Award of Bid for Project WT0020 – Well Rehabilitation 33, 31, 26**
Recommended Action: Award and authorize the City Manager or his designee to sign contracts related to the construction of City Project WT0020 for the Rehabilitation of Wells 33, 31, and 26; authorize the City Manager or his designee to approve contract change orders in an amount not to exceed 10% of each contract amount; and approve the revised project sheet.

Task Description	Contractor	Amount
1. Construction Contract	Valley Pump and Dairy Systems Inc., Tulare, CA	\$312,472
2. Labor Compliance	Labor Consultants of California, Hanford, CA	\$11,475

[D. Chimienti]

7. GENERAL BUSINESS

- 7.1 Vice President Selection.**
Recommended Action: Select a Vice President to serve the remainder of the current term.
Presented By: Deputy City Clerk Maegan Peton
Public Comment: None
Board Action: It was moved by Commissioner Soto, seconded by Commissioner Wilbur, and carried 4 to 0 (Commissioner Sozinho absent) to appoint Commissioner Sozinho to serve as Vice President for the remainder of the current term.
- 7.2 Wastewater Treatment Plant Industrial Dewatering Expansion Project.**
Recommended Action: Authorize the City Manager to sign a task order with Provost & Pritchard in the amount of \$148,000 for civil engineering, design, permitting construction documents and related services for the Industrial Dewatering Expansion Project (WW0065); and to approve change orders in an amount not to exceed 10% (\$14,800) of the task order amount.
Presented By: Public Works Director Trisha Whitfield
Public Comment: None.
Board Action: It was moved by Commissioner Soto, seconded by Commissioner Wilbur, and carried 4 to 0 (Vice President Sozinho absent) to approve the item as presented.

8. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

9. ADJOURNMENT

President Fonseca adjourned the regular meeting at 4:29 p.m.

Approved by the Board on February 15, 2024.

RAY FONSECA, PRESIDENT

ATTEST:

MARC MONDELL, CITY CLERK

By Maegan Peton, Deputy City Clerk

DRAFT