

**CITY OF TULARE
CITY COUNCIL MEETING MINUTES**

Tulare Public Library & Council Chamber
491 North M Street, Tulare

Tuesday, December 19, 2023
6:00 p.m. - Special Meeting
7:00 p.m. - Regular Meeting

COUNCIL PRESENT: Mayor Terry A. Sayre
Vice Mayor Patrick Isherwood
Councilmember Jose Sigala
Councilmember Stephen C. Harrell
Councilmember Dennis A. Mederos

STAFF PRESENT: City Manager Marc Mondell; City Attorney Mario U. Zamora; Chief Deputy City Clerk Melissa Hermann; Assistant City Manager Josh McDonnell; Assistant Finance Director Melanie Gaboardi; City Engineer Michael Miller; Public Works Director Trisha Whitfield; Community Services Director Jason Glick; Police Chief Fred Ynclan; Human Resources Director Shonna Oneal; Human Resources Director Janice Avila; Community Development Director Mario Anaya; Executive Director of Economic Development and Redevelopment Traci Myers; Safety, Compliance & Facilities Officer Manny Correa

Proper notice of this meeting was given pursuant to Government Code Section 54954.2 and 54956.

1. CALL TO ORDER SPECIAL MEETING

Mayor Sayre called to order the special meeting of the Tulare City Council at 6:05 p.m. in the Council Chamber located at 491 North M Street.

2. STUDY SESSION

2.1 Stationary Mobile Vendors & Vendor Stands.

Recommended Action: Review and discuss options related to stationary mobile vendors.

Presented By: Community Development Director Mario Anaya

Public Comment: None

Council Action: It was the consensus of Council to direct staff to look into providing signage to authorized vendors to display in the vehicle or stand and to work on tightening up and making clear what the property owners' responsibilities are. There was not a consensus at this time to look into revising the distance requirements.

3. ADJOURN SPECIAL MEETING

The special meeting was adjourned at 7:13 p.m.

4. CALL TO ORDER REGULAR MEETING

Mayor Sayre called to order the regular meeting of the Tulare City Council at 7:26 p.m. in the Council Chamber located at 491 North M Street.

5. PLEDGE OF ALLEGIANCE AND INVOCATION

Councilmember Sigala led the Pledge of Allegiance, and an invocation was given by Susan Henard, Pastor of River Valley Church.

6. PROCLAMATIONS & RECOGNITIONS

6.1 Recognition to Nick Galvan, Live Oak Middle School Band Director

6.2 Recognition to Annual Employee Spotlight Award Recipients

7. PUBLIC COMMENTS

The following provided public comment: John Harmon expressed his appreciation to the City for their efforts in making the Christmas parade a success.

8. COMMUNICATIONS

City Manager Marc Mondell advised there were no communications.

9. COUNCIL REPORTS AND ITEMS OF INTEREST

9.1 January 2, 2024 Regular City Council Meeting is canceled.

Council reported out on recent events and discussed items of interest.

10. CONSENT CALENDAR

Items 10.5 and 10.6 were removed from the Consent Calendar by Council.

It was moved by Councilmember Mederos, seconded by Councilmember Harrell, and unanimously carried to approve the items on the Consent Calendar as presented except for items 10.5 and 10.6.

10.1 Waive the reading of ordinances and approve reading by title only.

Recommended Action: Approve the reading by title only of all ordinances and that further reading of such ordinances be waived.

10.2 Special and/or Regular Meeting Minutes of December 5, 2023.

Recommended Action: Approve as submitted. [M. Hermann]

10.3 Second Reading and Adoption of Ordinance 2023-09.

Recommended Action: Adopt Ordinance 2023-09 approving Zone Amendment No. 743 pre-zoning approximately 863-acres of property to R-1-5 (Single Family Residential, 5,000 sq. ft. minimum lot area), R-M-2 (Multiple-family Residential, 3,000 sq. ft. minimum per unit), R-M-4 (Multiple-family Residential, 1,500 sq. ft. minimum per unit), and PL (Public Lands) zone district to become effective upon annexation into the City limits and is generally located on the northeast corner of Bardsley Avenue and Oakmore Street. [S. Sopp]

10.4 Cartmill Commons Preliminary Oversize Agreement.

Recommended Action: Authorize the City Manager to execute a preliminary oversize construction reimbursement agreement with UG2 Tulare CA, LP, a Delaware Limited Partnership for construction costs associated with the Cartmill Commons commercial development that are eligible for reimbursement in accordance with Chapter 8.64 of the Municipal Code, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager. [M. Miller]

10.7 Landscape Maintenance District 2024-01 for Wild Oak.

Recommended Action: Adopt a resolution initiating proceedings for the formation of Landscape Maintenance District 2024-01 for the Wild Oak subdivision, and setting January 16, 2024, as the date for a public hearing regarding the same. [M. Miller]

10.8 Willow Glen Subdivision Phase 6 Notice of Completion.

Recommended Action: Accept the required public works improvements for Phase 6 of the Willow Glen subdivision located on the west side of Mooney Boulevard (SR 63) south of Pacific Avenue as complete, authorize the City Engineer to sign a Notice of Completion (NOC), and direct the City Clerk to file the NOC with the Tulare County Recorder's Office. [M. Miller]

10.9 Professional Landscape Maintenance Contractor Service.

Recommended Action: Approve and authorize the City Manager to execute the contracts with Brightview Landscape and Perfect Care Landscape for Professional Landscape Maintenance Contractor Service as follows:

- Route A – BrightView Landscape (Fresno) \$ 278,808.00
- Route B – Perfect Care Landscape (Tulare) \$ 141,215.28
- Route C – BrightView Landscape (Fresno) \$ 183,750.60
- Route D – Perfect Care Landscape (Tulare) \$ 237,922.44
- Route E – Perfect Care Landscape (Tulare) \$ 60,920.16
- Route F – Perfect Care Landscape (Tulare) \$ 43,662.36 [J. Glick]

10.10 Investments Report.

Recommended Action: Accept the monthly investments report for October 2023. [M. Gaboardi]

PULLED CONSENT CALENDAR ITEMS**10.5 Landscape Maintenance District 2024-02 for Fulton Estates.**

Recommended Action: Adopt a resolution initiating proceedings for the formation of Landscape Maintenance District 2024-02 for the Fulton Estates subdivision, and setting January 16, 2024, as the date for a public hearing regarding the same. [M. Miller]

Council Action: Councilmember Sigala pulled this item for clarification. It was moved by Vice Mayor Isherwood, seconded by Councilmember Harrell, and unanimously carried to approve the item as presented.

10.6 Tentative Parcel Map 2022-06 Deferred Improvement Agreement.

Recommended Action: Approve a short-term deferred improvement agreement with Susan D. Johnson, Trustee, or successor in the trust under the Fulton Living Trust Dated May 26, 2009, to defer the construction of Tulare Avenue (SR 137) frontage improvements along Parcel 3 of Tentative Parcel Map 2022-06. [M. Miller]

Council Action: Councilmember Sigala pulled this item for clarification. It was moved by Vice Mayor Isherwood and seconded by Mayor Sayre to approve the item as presented. Mayor Sayre called for a roll call vote.

AYES: Vice Mayor Isherwood, Mayor Sayre, Councilmember Harrell, Councilmember Mederos

NOES: Councilmember Sigala

MOTION PASSED 4-1

11. GENERAL BUSINESS**11.1 Board, Commission, and Committee Appointments.**

Recommended Action: Review applications, interview applicants, and appoint members to City boards, commissions, and committees to serve from January 1, 2024 through December 31, 2027, and/or direct staff to continue to solicit applications.

Presented By: Chief Deputy City Clerk Melissa Hermann

Public Comment: None

Council Action: Mayor Sayre appointed Cris Colson, Robert Smith, and Alma Serrano to the Aviation Committee. It was moved by Councilmember Mederos, seconded by Councilmember Harrell, and unanimously carried to approve the appointments.

Mayor Sayre appointed Renee Soto, Tony Sozinho, and Brian Nunes to the Board of Public Utilities Commissioners. It was moved by Councilmember Mederos, seconded by Councilmember Harrell, and unanimously carried to approve the appointments.

Councilmember Sigala appointed Celeste Galeno to the Committee on Aging. Mayor Sayre appointed Ralph Cantu to the Committee on Aging. It was moved by Councilmember Mederos, seconded by Councilmember Harrell, and unanimously carried to approve the appointments.

Councilmember Mederos appointed Jonathon Juarez to the Measure I Citizen Oversight Committee. Mayor Sayre appointed Jaime Mendez to the Measure I Citizen Oversight Committee. It was moved by Councilmember Mederos, seconded by Councilmember Sigala, and unanimously carried to approve the appointments.

Councilmember Sigala appointed Lupe Mendoza, Mayor Sayre appointed W. Eric Farrenkopf, Councilmember Harrell appointed Nicholas Sherwood, and Councilmember Mederos appointed Armando Da Silva to the Parks and Recreation Commission. It was moved by Councilmember Mederos, seconded

by Councilmember Sigala, and unanimously carried to approve the appointments.

Mayor Sayre appointed Susan Henard, Councilmember Mederos appointed Sandra Miller, and Vice Mayor Isherwood appointed Charles Miguel to the Planning Commission. It was moved by Vice Mayor Isherwood, seconded by Councilmember Harrell, and unanimously carried to approve the appointments.

11.2 Establishment of Historic Preservation Committee.

Recommended Action: Authorize the Community Development Director to prepare the Historic Resource Designation application form and begin taking designation application requests, or alternate direction to staff related to the City of Tulare's existing Historic Preservation Ordinance (TMC 10.96).

Presented By: Community Development Director Mario Anaya

Public Comment: Chris Harrell and Michael Limas expressed their support.

Council Action: It was moved by Councilmember Harrell, seconded by Councilmember Mederos, and unanimously carried to authorize the Community Development Director to prepare the Historic Resource Designation application form and begin taking designation application requests and to ensure that the Planning Commission establishes a citizen advisory committee made up of downtown businesspeople and citizens to provide input to the Planning Commission.

11.3 Lease Agreement for the Alpine Vista Property.

Recommended Action: Approve and authorize the City Manager to execute a lease agreement with the Tulare City School District for the Alpine Vista Property.

Presented By: Community Services Director Jason Glick

Public Comment: None

Council Action: It was moved by Vice Mayor Isherwood, seconded by Councilmember Harrell, and unanimously carried to approve the item as presented.

12. FUTURE AGENDA ITEMS

12.1 Place the National Motto "In God We Trust" on Wall in Chamber.

Recommended Action: Mayor Sayre called for a roll call vote.

AYES: Councilmember Harrell, Vice Mayor Isherwood

NOES: Councilmember Sigala, Councilmember Mederos, Mayor Sayre

MOTION FAILED 2-3

13. STAFF UPDATES

Staff provided updates on department activities.

14. ADJOURN REGULAR MEETING

The regular meeting was adjourned at 9:48 p.m.

Approved by Council: January 16, 2024

TERRY A. SAYRE, MAYOR

ATTEST:

MARC MONDELL, CITY CLERK

By Melissa Hermann, Chief Deputy City Clerk

DRAFT