

**CITY OF TULARE  
BOARD OF PUBLIC UTILITIES COMMISSIONERS  
MEETING MINUTES**

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**Tulare Public Library & Council Chamber  
491 North M Street, Tulare**

**Thursday, December 7, 2023  
4:00 p.m. - Regular Meeting**

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**COMMISSIONERS PRESENT:** President Ray Fonseca  
Commissioner Renee Soto  
Commissioner Tony Sozinho  
Commissioner Blake Wilbur

**COMMISSIONERS ABSENT:** Vice President Thomas Griesbach

**STAFF PRESENT:** Assistant City Manager Josh McDonnell; Assistant City Attorney Nick Matoian; Deputy City Clerk Maegan Peton; Public Works Director Trisha Whitfield; Assistant Finance Director Melanie Gaboardi; City Engineer Michael Miller; Assistant Public Works Director Tim Doyle; Senior Management Analyst Andrew Bettencourt

**1. CALL TO ORDER**

President Fonseca called the regular meeting of the Board of Public Utilities Commissioners to order at 4:00 p.m. in the Council Chamber located at 491 North M Street.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Commissioner Wilbur led the Pledge of Allegiance and an invocation was given by Commissioner Soto.

**3. PUBLIC COMMENTS**

There were no public comments.

**4. COMMUNICATIONS**

There were no communications.

**5. CONSENT CALENDAR**

It was moved by Commissioner Soto, seconded by Commissioner Sozinho, and unanimously carried that the items on the Consent Calendar be approved as presented.

**5.1 Special and/or Regular Meeting Minutes of November 16, 2023.**

**Recommended Action:** Approve as submitted. [M. Peton]

## 6. GENERAL BUSINESS

### 6.1 Lawn to Garden Rebate Program.

**Recommended Action:** Approve and authorize staff to move forward with implementation of the Lawn to Garden Rebate Program as presented.

**Presented By:** Assistant City Manager Josh McDonnell

**Public Comment:** None

**Board Action:** It was moved by Commissioner Wilbur, seconded by Commissioner Sozinho, and carried 4 to 0 (Vice President Griesbach absent) to table this item to the December 21 meeting.

### 6.2 Award Contract for Engineering Design Services of Water Well #1 Replacement, Project WT0056.

**Recommended Action:** Award and authorize the City Manager to sign a contract for the engineering design services for the replacement of water well #1 (Project WT0056) with Carollo Engineers, Inc. of Fresno, CA in the amount of \$336,095.00 and authorize the City Manager or designee to approve contract change orders in the amount not to exceed 10% (\$33,609.50) of the contract award amount.

**Presented By:** Assistant Public Works Director Tim Doyle

**Public Comment:** None

**Board Action:** It was moved by Commissioner Wilbur, seconded by President Fonseca, and carried 4 to 0 (Vice President Griesbach absent) to approve the item as presented.

## 7. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

## 8. ADJOURNMENT

President Fonseca adjourned the regular meeting at 4:17 p.m.

Approved by the Board on December 21, 2023.

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RAY FONSECA, PRESIDENT

ATTEST:

MARC MONDELL, CITY CLERK

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By Maegan Peton, Deputy City Clerk