

CITY OF TULARE
CITY COUNCIL MEETING MINUTES

Tulare Public Library & Council Chamber
491 North M Street, Tulare

Tuesday, October 17, 2023
6:00 p.m. - Special Meeting
7:00 p.m. - Regular Meeting

COUNCIL PRESENT: Mayor Terry A. Sayre
Vice Mayor Patrick Isherwood
Councilmember Jose Sigala
Councilmember Stephen C. Harrell
Councilmember Dennis A. Mederos

STAFF PRESENT: City Manager Marc Mondell; City Attorney Mario Zamora; Chief Deputy City Clerk Melissa Hermann; Assistant City Manager Josh McDonnell; City Engineer Michael Miller; Public Works Director Trisha Whitfield; Community Services Director Jason Glick; Police Chief Fred Ynclan; Fire Chief Michael Ott; Human Resources Director Janice Avila; Community Development Director Mario Anaya; Chief Technology Officer Jason Bowling; Safety, Compliance & Facilities Officer Manny Correa

Proper notice of this meeting was given pursuant to Government Code Section 54954.2 and 54956.

1. CALL TO ORDER SPECIAL MEETING

Mayor Sayre called the special meeting of the City Council to order at 6:05 p.m. in the Council Chamber located at 491 North M Street.

2. STUDY SESSION

2.1 Stationary Mobile Vendors & Vendor Stands.

Recommended Action: Review and discuss options related to stationary mobile vendors and vendor stands, and provide direction to staff thereto.

Presented By: Community Development Director Mario Anaya

Public Comment: None

Council Action: Following discussion, it was determined additional research and discussion on this topic is necessary. Staff will schedule another work session in the near future.

3. ADJOURN SPECIAL MEETING

The special meeting was adjourned at 7:09 p.m.

4. CALL TO ORDER REGULAR MEETING

Mayor Sayre called the regular meeting of the City Council to order at 7:15 p.m. in the Council Chamber located at 491 North M Street.

5. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Sayre led the Pledge of Allegiance, and an invocation was given by Dennis Sunderland, Pastor of Tulare Bethel Church.

6. PROCLAMATIONS & RECOGNITIONS

- 6.1 **Support Your Local Chamber of Commerce Day Proclamation - October 18, 2023.** Councilmember Mederos read and presented the proclamation to representatives of the Tulare Chamber of Commerce.
- 6.2 **World Polio Day Proclamation - October 24, 2023.** Vice Mayor Isherwood read and presented the proclamation to Rotary District 5230 District Governor Debbie Hale.
- 6.3 **Recognition of Officers for Heroic Actions.** Councilmember Harrell presented certificates to the officers who responded to an incident involving a vehicle fire on September 24. The citizen who was on the scene assisting at the time officers arrived, David Dodson, was recognized by the Police Department.

7. PUBLIC COMMENTS

The following provided public comment: James Walker regarding homeless leaving messes on the trail near the library.

8. COMMUNICATIONS

City Manager Marc Mondell advised there were no communications.

9. COUNCIL REPORTS AND ITEMS OF INTEREST

Council reported out on recent events and discussed items of interest.

10. CONSENT CALENDAR

It was moved by Councilmember Mederos, seconded by Councilmember Harrell, and unanimously carried to approve the items on the Consent Calendar as presented.

- 10.1 **Waive the reading of ordinances and approve reading by title only.**
Recommended Action: Approve the reading by title only of all ordinances and that further reading of such ordinances be waived.
- 10.2 **Special and/or Regular Meeting Minutes of October 3, 2023.**
Recommended Action: Approve as submitted. [M. Hermann]
- 10.3 **Fernjo Estates (Orchard 79) Subdivision Notice of Completion.**
Recommended Action: Accept the required public works improvements for Fernjo Estates (Orchard 79) subdivision located east of Mooney Boulevard approximately 0.25 miles south of Bardsley Avenue as complete, authorize the City Engineer to sign a Notice of Completion (NOC), and direct the City Clerk to file the NOC with the Tulare County Recorder's Office. [M. Miller]

10.4 KCOK Ranch No. 3 Subdivision Notice of Completion.

Recommended Action: Accept the required public works improvements for KCOK Ranch No. 3 subdivision located east of Mooney Boulevard and north of Seminole Avenue as complete, authorize the City Engineer to sign a Notice of Completion (NOC), and direct the City Clerk to file the NOC with the Tulare County Recorder's Office. [M. Miller]

10.5 Agreement for Sharing Cost of State Highway Electrical Facilities.

Recommended Action: Adopt a resolution approving an agreement with the State of California Department of Transportation for the allocation of operation and maintenance costs of electrical facilities associated with intersections of state highways and city roads and authorizing the Mayor and City Manager to execute same on behalf of the City. [M. Miller]

10.6 Purchase of Ford Transit Cargo Van for the Police Department.

Recommended Action: Award the purchase of one new/unused 2024 Ford Transit Cargo Van to National Auto Fleet Group, of Watsonville, CA using Sourcewell Contract No. 091521-NAF in the amount of \$63,946.97, which includes all fees, tax and shipping. [T. Whitfield]

10.7 Akers Street Irrevocable Offer of Dedication.

Recommended Action: Adopt a resolution accepting a portion of the Irrevocable Offer to dedicate real property along the Akers Street (also known as Gem Street) alignment south of Cartmill Avenue that was offered for dedication across Parcels 1, 7, and 8 of Parcel Map No. 5020 filed on December 31, 2010, in Book 51 or Parcel Maps at Page 26 in the Office of the Tulare County Recorder, from Robert W. Wagner, Successor Trustee of Trust A of the Lanting family Trust and from Rutherford Investment Properties, LLC. Direct the City Clerk to cause a certified copy of the resolution accepting the Irrevocable Offer of Dedication to be recorded in the Office of the Tulare County Recorder and authorize the City Manager or his designee to sign a Certificate of Acceptance for the same. [M. Miller]

11. GENERAL BUSINESS**11.1 Women's Clubhouse Repair Contracts.**

Recommended Action: Approve and authorize staff to enter into agreements for repairs to the Women's Clubhouse including roof repair to be conducted by A+ Roofing in the amount of \$2,400 and weatherization to be conducted by SANCO in the amount of \$8,400.

Presented By: Safety, Compliance & Facilities Officer Manny Correa

Public Comment: None

Council Action: It was moved by Councilmember Sigala, seconded by Councilmember Harrell, and unanimously carried to approve the item as presented.

12. FUTURE AGENDA ITEMS - NONE SUBMITTED**13. STAFF UPDATES**

Staff provided updates on department activities.

14. RECESS TO CLOSED SESSION TO DISCUSS THE FOLLOWING ITEMS

14.1 Public Employee Performance Evaluation (Gov. Code § 54957)

Title: City Manager

Council recessed to closed session at 7:56 p.m.

15. RECONVENE FROM CLOSED SESSION

Council reconvened from closed session at 9:39 p.m.

16. CLOSED SESSION REPORT

City Attorney Mario Zamora advised there was no reportable action.

17. ADJOURN REGULAR MEETING

The regular meeting was adjourned at 9:39 p.m.

Approved by Council: November 7, 2023

TERRY A. SAYRE, MAYOR

ATTEST:

MARC MONDELL, CITY CLERK

By Melissa Hermann, Chief Deputy City Clerk