

**CITY OF TULARE  
CITY COUNCIL MEETING MINUTES**

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**Tulare Public Library & Council Chamber  
491 North M Street, Tulare**

**Tuesday, October 3, 2023  
7:00 p.m. - Regular Meeting**

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**COUNCIL PRESENT:** Mayor Terry A. Sayre  
Vice Mayor Patrick Isherwood  
Councilmember Jose Sigala  
Councilmember Stephen C. Harrell  
Councilmember Dennis A. Mederos

**STAFF PRESENT:** City Manager Marc Mondell; City Attorney Mario Zamora; Chief Deputy City Clerk Melissa Hermann; Assistant City Manager Josh McDonnell; Assistant Finance Director Melanie Gaboardi; City Engineer Michael Miller; Streets Manager Gonzalo Ramirez; Community Services Director Jason Glick; Police Chief Fred Ynclan; Fire Chief Michael Ott; Human Resources Director Janice Avila; Community Development Director Mario Anaya; Executive Director of Economic Development and Redevelopment Traci Myers; Chief Technology Officer Jason Bowling; Safety, Compliance & Facilities Officer Manny Correa

Proper notice of this meeting was given pursuant to Government Code Section 54954.2.

**1. CALL TO ORDER**

Mayor Sayre called the regular meeting of the City Council to order at 7:00 p.m. in the Council Chamber located at 491 North M Street.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Jason Bender led the Pledge of Allegiance, and an invocation was given by Russ Siders, Senior Pastor of Sunrise Community Church.

**3. PRESENTATIONS**

- 3.1 Proclamation for Code Enforcement Officer Appreciation Week, October 8-14, 2023.**
- 3.2 Proclamation for Fire Prevention Week, October 8-14, 2023.**
- 3.3 Rep'd Presentation.** Mark Friese and Mike Baumwoll of Rep'd provided a demonstration on the service they offer.
- 3.4 Flock Safety Presentation.** Hector Soliman of Flock Safety provided a presentation on the service they offer.
- 3.5 Race Communications Presentation.** Raul Alcaraz of Race Communications provided a presentation including an update on their Tulare project.

**3.6 Adventist Health Tulare Presentation.** Dr. Kaur and Dr. Ayala provided an updated on the hospital and health centers.

#### **4. PUBLIC COMMENTS**

The following provided public comment: Laura Fonseca and Russ Siders invited the Council to an event on Sunday put on by Transforming Tulare; and Barry Linder of the Building Industry Association (BIA) presented a letter from St. Bernard Group regarding the Zumwalt Park project.

#### **5. COMMUNICATIONS**

City Manager Marc Mondell advised of the WARN (Work Adjustment and Retraining Notification) letter received from Dreyer's Grand Ice Cream regarding temporary layoffs associated with the temporary shutdowns at their Tulare facility for necessary upgrades.

#### **6. COUNCIL REPORTS AND ITEMS OF INTEREST**

Council reported out on recent events and discussed items of interest.

#### **7. CONSENT CALENDAR**

It was moved by Councilmember Sigala, seconded by Councilmember Mederos, and unanimously carried to approve the items on the Consent Calendar as presented.

**7.1 Waive the reading of ordinances and approve reading by title only.**  
**Recommended Action:** Approve the reading by title only of all ordinances and that further reading of such ordinances be waived.

**7.2 Special and/or Regular Meeting Minutes of September 19, 2023.**  
**Recommended Action:** Approve as submitted. [M. Hermann]

**7.3 Cancellation of January 2, 2024 Regular Meeting.**  
**Recommended Action:** Cancel the regular City Council meeting scheduled on January 2, 2024. [M. Hermann]

**7.4 Annual Christmas Parade Encroachment Permit.**  
**Recommended Action:** Adopt a resolution approving an application for an encroachment permit to close and utilize a portion of State Route 137 in connection with the Annual Children's Christmas Parade and Downtown Tree Lighting event. [M. Hermann]

**7.5 Surplus Outdated Self-Contained Breathing Apparatus (SCBA).**  
**Recommended Action:** Adopt a resolution authorizing the surplus of the Fire Department's SCBAs and donation to Valley Regional Occupational Program (Valley ROP). [M. Ott]

**7.6 Final Map Acceptance – KCOK 5 & 9.**  
**Recommended Action:** Conditionally approve the final map and subdivision improvement agreement for Phase 5 and Phase 9 of the KCOK subdivision for recordation, and accept all easements and dedications offered to the City, subject to receipt of the signed final map, all fees, and other required items prior to December 2, 2023. [M. Miller]

**7.7 Purchase of One Ford F-550 Truck for the Streets Division.**

**Recommended Action:** Award the purchase of one new/unused 2024 Ford Super Duty F-550 truck to National Auto Fleet Group, of Watsonville, CA using Sourcewell Contract No. 091521-NAF in the amount of \$105,325.57, which includes all fees, tax and shipping and approve the increase in budget by \$25,325.57. [T. Whitfield]

**7.8 Kings/Tulare Area Agency on Aging Agreements for 2023/2024.**

**Recommended Action:** Authorize the City Manager or designee to sign agreements with the Kings/Tulare Area Agency on Aging (K/TAAA) for the City of Tulare to provide nutritional services through the 2023/2024 K/TAAA Senior Nutrition Program. [J. Glick]

**7.9 SJVAPCD Electric Vehicle Grant.**

**Recommended Action:** Adopt a resolution authorizing the City Manager or designee to apply for an electric vehicle grant from the San Joaquin Valley Air Pollution Control District (SJVAPCD) and sign all applicable paperwork. [M. Correa]

**8. GENERAL BUSINESS****8.1 Tulare Parks and Recreation Master Plan and Needs Assessment.**

**Recommended Action:** Receive the recommendation of the Tulare Parks and Recreation Commission and adopt a resolution approving the Tulare Parks and Recreation Master Plan and Needs Assessment.

**Presented By:** Community Services Director Jason Glick

**Public Comment:** None

**Council Action:** It was moved by Councilmember Harrell, seconded by Councilmember Sigala, and unanimously carried to approve the item as presented.

**8.2 EN0074 - Cross Avenue Street Improvement Project Resolution of Necessity for Property Acquisitions.**

**Recommended Action:** Adopt a Resolution of Necessity for APN's 168-340-005 and 168-340-006 (the "Properties") authorizing the City Attorney to take the steps necessary to finalize the acquisition of the properties for the construction of the Cross Avenue Improvement Project by the City (the "Project").

**Presented By:** City Attorney Mario Zamora

**Public Comment:** None

**Council Action:** It was moved by Councilmember Mederos, seconded by Councilmember Sigala, and unanimously carried to approve the item as presented.

**8.3 Demolition of City Building (Old Library).**

**Recommended Action:** Authorize the City Manager or designee to enter into a contract with Housley Demolition Co., Inc. in an amount not to exceed \$171,826 for the demolition of the old library building located at 113 North F Street; and authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% of the contract amount (\$17,182.60).

**Presented By:** Safety, Compliance & Facilities Officer Manny Correa

**Public Comment:** None

**Council Action:** It was moved by Councilmember Mederos, seconded by Councilmember Harrell, and unanimously carried to table the item for future discussion.

**9. FUTURE AGENDA ITEMS**

**9.1 Planned Temporary Shutdown at Dryer’s Grand Ice Cream Plant in Tulare.**

**Recommended Action:** Councilmember Harrell withdrew this request following discussion.

**10. STAFF UPDATES**

Staff provided updates on department activities.

**11. ADJOURNMENT**

The regular meeting was adjourned at 9:53 p.m.

Approved by Council: October 17, 2023

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TERRY A. SAYRE, MAYOR

ATTEST:

MARC MONDELL, CITY CLERK

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By Melissa Hermann, Chief Deputy City Clerk