

**CITY OF TULARE
BOARD OF PUBLIC UTILITIES COMMISSIONERS
MEETING MINUTES**

**Council Chamber
491 North M Street, Tulare**

**Thursday, September 21, 2023
4:00 p.m. - Regular Meeting**

COMMISSIONERS PRESENT: President Ray Fonseca
Vice President Thomas Griesbach
Commissioner Renee Soto
Commissioner Tony Sozinho
Commissioner Blake Wilbur

STAFF PRESENT: Assistant City Attorney Megan Dodd; Deputy City Clerk Maegan Peton; Public Works Director Trisha Whitfield; Assistant Finance Director Melanie Gaboardi; Senior Management Analyst Andrew Bettencourt

1. CALL TO ORDER

President Fonseca called the regular meeting of the Board of Public Utilities Commissioners to order at 4:00 p.m. in the Council Chamber located at 491 North M Street.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Commissioner Wilbur led the Pledge of Allegiance and an invocation was given by Vice President Griesbach.

3. PUBLIC COMMENTS

There were no public comments.

4. COMMUNICATIONS

There were no communications.

5. CONSENT CALENDAR

Items 5.1 and 5.2 were removed from the Consent Calendar as requested by the Board.

It was moved by Vice President Griesbach, seconded by Commissioner Wilbur, and unanimously carried that the items on the Consent Calendar be approved as presented except for items 5.1 and 5.2.

5.3 Monthly Investments Report.

Recommended Action: Accept the Monthly Investment Report for August 2023.
[M. Gaboardi]

PULLED CONSENT CALENDAR ITEMS**5.1 Special and/or Regular Meeting Minutes of August 17, 2023.**

Recommended Action: Approve as submitted. [M. Peton]

Board Action: President Fonseca pulled this item to correct the “Approved by” date from September 7, 2023 to September 21, 2023. It was moved by Commissioner Wilbur, seconded by Commissioner Fonseca, and unanimously carried to approve the item with the date correction.

5.2 Public Works Performance Report.

Recommended Action: Receive the Public Works Performance Reports for August 2023. [A. Bettencourt]

Board Action: President Fonseca pulled this item for clarification. Following discussion, it was moved by Commissioner Wilbur, seconded by Commissioner Sozinho, and unanimously carried to approve the item as presented.

6. GENERAL BUSINESS**6.1 Vehicle Purchase for the Water Division.**

Recommended Action: Award the purchase of one (1) new/unused 2024 Ford F-600 truck with Douglass service body to National Auto Fleet Group of Watsonville, CA using Sourcewell Contract no. 091521-NAF in the amount of \$112,001.23, which includes all fees, tax and shipping.

Presented By: Public Works Director Trisha Whitfield

Public Comment: None

Board Action: It was moved by Vice President Griesbach, seconded by Commissioner Soto, and unanimously carried to approve the item as presented.

7. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

8. ADJOURNMENT

President Fonseca adjourned the regular meeting at 4:20 p.m.

Approved by the Board on October 5, 2023.

RAY FONSECA, PRESIDENT

ATTEST:

MARC MONDELL, CITY CLERK

By Maegan Peton, Deputy City Clerk