

**CITY OF TULARE
BOARD OF PUBLIC UTILITIES COMMISSIONERS
MEETING MINUTES**

**Council Chamber
491 North M Street, Tulare**

**Thursday, August 17, 2023
4:00 p.m. - Regular Meeting**

COMMISSIONERS PRESENT: President Ray Fonseca
Vice President Thomas Griesbach
Commissioner Renee Soto
Commissioner Blake Wilbur

COMMISSIONERS ABSENT: Commissioner Tony Sozinho

STAFF PRESENT: City Manager Marc Mondell; Assistant City Attorney Megan Dodd; Deputy City Clerk Maegan Peton; Public Works Director Trisha Whitfield; Assistant Finance Director Melanie Gaboardi; Assistant Public Works Director Tim Doyle; Senior Management Analyst Andrew Bettencourt; Wastewater Maintenance Supervisor Nathan Daughtry

1. CALL TO ORDER

President Fonseca called the regular meeting of the Board of Public Utilities Commissioners to order at 4:00 p.m. in the Council Chamber located at 491 North M Street.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Commissioner Wilbur led the Pledge of Allegiance and an invocation was given by Commissioner Soto.

3. PUBLIC COMMENTS

There were no public comments.

4. COMMUNICATIONS

There were no communications.

5. CONSENT CALENDAR

It was moved by Commissioner Soto, seconded by Commissioner Wilbur, and carried 4 to 0 (Commissioner Sozinho absent) that the items on the Consent Calendar be approved as presented.

5.1 Special and/or Regular Meeting Minutes of July 20, 2023.

Recommended Action: Approve as submitted. [M. Peton]

5.2 Monthly Investments Report.

Recommended Action: Accept the monthly investment report for July 2023. [D. Ibanez]

5.3 July 2023 Performance Reports.

Recommended Action: Receive the Public Works Performance reports for July 2023. [A. Bettencourt]

5.4 System Loss Quarterly Report.

Recommended Action: Receive the quarterly Potable Water Pumping and Metered Delivery Report. [A. Bettencourt]

6. GENERAL BUSINESS

6.1 Award of Bid - Wastewater Treatment Plant (WWTP) Bulk Volume Fermenter Rehabilitation Project.

Recommended Action: Authorize the City Manager to sign a contract with Synagro-WWT, Inc. of Baltimore, MD in an amount not to exceed \$4,119,430.00 for the rehabilitation of the Bulk Volume Fermenter (BVF) at the WWTP; authorize the City Manager or designee to approve contract change orders in the amount not to exceed 10% (\$411,943) of the contract amount and approve the revised budget.

Presented By: Public Works Director Trisha Whitfield

Public Comment: None

Board Action: It was moved by Commissioner Wilbur, seconded by Vice President Griesbach, and carried 4 to 0 (Commissioner Sozinho absent) to approve the item as presented.

7. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

8. ADJOURNMENT

President Fonseca adjourned the regular meeting at 4:16 p.m.

Approved by the Board on September 21, 2023.

ATTEST:

MARC MONDELL, CITY CLERK

RAY FONSECA, PRESIDENT

By Maegan Peton, Deputy City Clerk