

**CITY OF TULARE
CITY COUNCIL MEETING MINUTES**

**Council Chamber
491 North M Street, Tulare**

**Tuesday, April 18, 2023
7:00 p.m. - Regular Meeting**

COUNCIL PRESENT: Mayor Terry A. Sayre
Vice Mayor Patrick Isherwood
Councilmember Jose Sigala
Councilmember Stephen C. Harrell
Councilmember Dennis A. Mederos

STAFF PRESENT: City Manager Marc Mondell; City Attorney Mario Zamora; Chief Deputy City Clerk Melissa Hermann; Chief Financial Officer Diego Ibanez; City Engineer Michael Miller; Public Works Director Trisha Whitfield; Community Services Director Jason Glick; Police Chief Fred Ynclan; Fire Chief Michael Ott; Human Resources Director Janice Avila; Interim Community Development Director/City Planner Mario Anaya; Executive Director of Economic Development and Redevelopment Traci Myers; Chief Technology Officer Jason Bowling

The special meeting originally scheduled to precede the regular meeting was canceled; therefore, the following minutes will only reflect the regular meeting.

4. CALL TO ORDER REGULAR MEETING

Mayor Sayre called the regular meeting of the City Council to order at 7:00 p.m. in the Council Chamber located at 491 North M Street.

5. PLEDGE OF ALLEGIANCE AND INVOCATION

Councilmember Mederos led the pledge of allegiance, and an invocation was given by Samuel Gray, Senior Pastor of Prosperity Avenue Baptist Church.

6. PUBLIC COMMENTS

The following provided public comment: Rosalinda Avitia, Jan Smith, Nathan Laird, Michael Patchin, Steve Celentano, and Donnette Silva-Carter.

7. PRESENTATIONS

7.1 Proclamation for National Child Abuse Prevention Month April 2023. Mayor Sayre read the proclamation and presented it to Amanda Guajardo of the Tulare County Child Abuse Prevention Council.

7.2 Proclamation for National Library Week April 23-29, 2023. Councilmember Mederos read the proclamation and presented it to Library Manager Heidi Clark.

7.3 Proclamation for Arbor Day April 28, 2023. Vice Mayor Isherwood read the proclamation for Arbor Day. **Correction: Arbor Day is April 21, 2023.*

7.4 Resolution of Commendation for Maria Elena Grijalva. Councilmember Sigala read and provided a resolution of commendation to Maria Elena Grijalva.

7.5 South Tulare Interchange Update by Ted Smalley, Executive Director of the Tulare County Association of Governments. Ted Smalley provided an update on the South Tulare Interchange project as well as other projects in the city.

8. COMMUNICATIONS

City Manager Marc Mondell advised there were no communications.

9. COUNCIL REPORTS AND ITEMS OF INTEREST

Council reported out on recent events and discussed items of interest.

10. CONSENT CALENDAR

It was moved by Councilmember Harrell, seconded by Vice Mayor Isherwood, and unanimously carried to approve the items on the Consent Calendar with the correction to item 10.4 correcting the location of the property in question from the southeast corner of Bardsley and N Street to the southeast corner of Bardsley and O Street.

10.1 Waive the reading of ordinances and approve reading by title only.

Recommended Action: Approve the reading by title only of all ordinances and that further reading of such ordinances be waived.

10.2 Special and/or Regular Meeting Minutes of April 4, 2023.

Recommended Action: Approve as submitted. [M. Hermann]

10.3 Parcel Map Acceptance – TPM 2021-01.

Recommended Action: Approve the Parcel Map filed by Leandro J. Campos, a married man as his sole and separate property, for the division of land located on the northeast corner of Alpine Avenue and Dayton Street for recordation, and accept all easements offered to the City. [M. Miller]

10.4 Parcel Map Acceptance – TPM 2021-06.

Recommended Action: Approve the Parcel Map filed by Big Bidness LLC, for the division of land located on the southeast corner of Bardsley Avenue and N Street for recordation, and accept all dedications and easements offered to the City. [M. Miller]

10.5 Parcel Map Acceptance – TPM 2022-05.

Recommended Action: Approve the Parcel Map filed by D.R. Horton CA3, Inc., for the division of land located on the south side of Madalyn Avenue, north side of Tulare Avenue, east of Cromley Street, and accept landscape Lot A, block wall easements, public utility easements, and right-of-way dedications offered to the City. [M. Miller]

10.6 Jack-In-The-Box Oversize Construction Reimbursement Agreement.

Recommended Action: Authorize the City Manager to execute an oversize construction reimbursement agreement with MFT – Bardsley, LLC for construction costs associated with development of Jack-In-The-Box that are

eligible for reimbursement in accordance with Chapter 8.64 of the Municipal Code, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager. [M. Miller]

10.7 KCOK Ranch, No. 2B Subdivision Notice of Completion.

Recommended Action: Accept the required public works improvements for KCOK Ranch, No. 2B subdivision located east of Mooney Boulevard and north of Seminole Avenue as complete, authorize the City Engineer to sign a Notice of Completion (NOC), and direct the City Clerk to file the NOC with the Tulare County Recorder's Office. [M. Miller]

10.8 Property Acquisition for Public Right-of-Way for Prosperity/West Traffic Signal Project.

Recommended Action: Authorize the City Manager to complete and execute the documents necessary to purchase a portion of property (APN: 164-130-006) in the amount of \$32,700 for use as public right-of-way associated with Project EN0088 – Prosperity Avenue/West Street Traffic Signal Project, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager. [M. Miller]

10.9 Appointment of Member to the Board of Public Utilities Commissioners.

Recommended Action: Confirm Mayor Sayre's appointment of Blake Wilbur to the Board of Public Utilities Commissioners with a term ending December 31, 2025. [M. Hermann]

10.10 March 2023 Investments Report.

Recommended Action: Accept the monthly investments report for March 2023. [D. Ibanez]

11. PUBLIC HEARINGS

11.1 Housing Element and General Plan Annual Progress Reports; Finding of No Net Loss.

Recommended Action: Receive and accept the City of Tulare Housing Element and General Plan Annual Progress Reports for the 2022 calendar year; authorize staff to submit reports to the Governor's Office of Planning and Research and Department of Housing and Community Development; and adopt a resolution supporting a Finding of No Net Loss on Sites Identified to Accommodate the City of Tulare's Fifth Cycle Regional Housing Needs Allocation pursuant to Government Code Section 65863.

Presented By: Principal Planner Steven Sopp

Public Comment: The public hearing was opened at 8:31 p.m. Receiving no public comment, the public hearing was closed at 8:31 p.m.

Council Action: It was moved by Councilmember Mederos, seconded by Councilmember Harrell, and unanimously carried to approve the item as presented.

12. GENERAL BUSINESS**12.1 Commercial Truck Parking.**

Recommended Action: Receive a report regarding the issue of commercial truck parking on City streets.

Presented By: City Engineer Michael Miller

Public Comment: None

Council Action: It was the consensus of Council to direct staff to seek input from the trucking industry.

12.2 Mid-Year Budget Review and Amendment.

Recommended Action: Adopt a resolution to amend the Fiscal Year 2022-2023 Annual Operating Budget and review the FY 2023-2024 Budget Calendar.

Presented By: Chief Financial Officer Diego Ibanez

Public Comment: None

Council Action: It was moved by Councilmember Mederos, seconded by Councilmember Harrell, and unanimously carried to approve the item as presented.

13. FUTURE AGENDA ITEMS**13.1 Tulare Cares Meal Delivery.**

Recommended Action: Review and provide direction to either add to a future agenda or not. [Mayor Sayre]

Council Action: It was the consensus of Council to add this item to the May 2 agenda.

14. STAFF UPDATES

Staff provided updates on department activities.

15. ADJOURNMENT

The regular meeting was adjourned at 9:38 p.m.

Approved by Council: May 2, 2023

TERRY A. SAYRE, MAYOR

ATTEST:

MARC MONDELL, CITY CLERK

By Melissa Hermann, Chief Deputy City Clerk