

**City of Tulare
City Council Meeting Minutes**

A special meeting of the City Council of the City of Tulare was held on Tuesday, January 17, 2023 at 6:00 p.m. at the Tulare Public Library in the Council Chamber located at 491 North M Street.

COUNCIL PRESENT: Dennis A. Mederos, Terry A. Sayre, Stephen C. Harrell, Patrick Isherwood, Jose Sigala

STAFF PRESENT: Marc Mondell, Mario Zamora, Melissa Hermann, Ken Wales, Jason Bowling

1. CALL TO ORDER SPECIAL MEETING

A special meeting of the City Council was called to order at 6:00 p.m. by Mayor Mederos.

2. PUBLIC COMMENT PERTAINING TO CLOSED SESSION ITEMS - Comments are limited to items to be discussed in closed session. Speaker will be allowed three minutes each.

3. RECESS TO CLOSED SESSION TO DISCUSS THE FOLLOWING:

3.1. Conference with Real Property Negotiations pursuant to Gov. Code § 54956.8
Property: City facilities
Agency Negotiation: City Manager, City Attorney
Negotiating Parties: State of California, City of Tulare
Under Negotiation: Price and terms of payment

3.2. Conference with Legal Counsel – Anticipated Litigation
Initiation of litigation pursuant to Gov. Code § 54956.9(c): 1 case

Mayor Mederos recessed to closed session at 6:02 p.m.

4. RECONVENE FROM CLOSED SESSION

Mayor Mederos reconvened from closed session at 6:58 p.m.

5. CLOSED SESSION REPORT

Mayor Mederos advised there was no reportable action.

6. ADJOURNMENT OF SPECIAL MEETING

Mayor Mederos adjourned the special meeting at 6:58 p.m.

A regular meeting of the City Council of the City of Tulare was held on Tuesday, January 17, 2023 at 7:00 p.m. at the Tulare Public Library in the Council Chamber located at 491 North M Street.

COUNCIL PRESENT: Dennis A. Mederos, Terry A. Sayre, Stephen C. Harrell, Patrick Isherwood, Jose Sigala

STAFF PRESENT: Marc Mondell, Mario Zamora, Josh McDonnell, Melissa Hermann, Fred Ynclan, Michael Ott, Mario Anaya, Traci Myers, Diego Ibanez, Michael Miller, Trisha Whitfield, Jason Glick, , Ken Wales, Jason Bowling

7. CALL TO ORDER REGULAR MEETING

A regular meeting of the City Council was called to order at 7:00 p.m. by Mayor Mederos.

8. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Mederos led the pledge of allegiance and an invocation was given by Reverend Susan Henard.

9. COUNCIL ACTIONS FOLLOWING THE 2022 GENERAL MUNICIPAL ELECTION

9.1. Declare results of the City of Tulare November 8, 2022 General Municipal Election. This item was tabled.

9.2. Administration of Oath of Office to newly elected City Councilmembers: Terry A. Sayre, District 2; and Dennis A. Mederos, District 4. Chief Deputy City Clerk Melissa Hermann administered a ceremonial oath of office to Terry A. Sayre and Dennis A. Mederos.

9.3. Reorganization of the City Council. It was moved by Mayor Mederos, and seconded by Councilmember Sigala to appoint Terry A. Sayre as mayor. The motion passed 5 to 0 by rollcall vote as follows:

AYES: Mayor Mederos, Councilmember Sigala, Councilmember Harrell, Councilmember Isherwood, Vice Mayor Sayre.

NOES: None

It was further moved by Councilmember Harrell and seconded by Councilmember Sigala to appoint Patrick Isherwood as Vice Mayor. The motion passed by rollcall vote as follows:

AYES: Councilmember Harrell, Councilmember Sigala, Councilmember Isherwood, Vice Mayor Sayre, Mayor Mederos

NOES: None

A recess was called at 7:10 p.m. The meeting was reconvened at 7:21 p.m.

10. PUBLIC COMMENTS

The following provided public comment: Donnette Silva-Carter of the Tulare Chamber of Commerce, Laura Fonseca, Charles Byrd, Ethel Shaver, and Miguel Ramirez of SoCalGas.

11. COMMUNICATIONS

City Manager Marc Mondell advised there were no communications.

12. COUNCIL REPORTS AND ITEMS OF INTEREST

Council reported out on recent events and discussed items of interest.

13. CONSENT CALENDAR

It was moved by Councilmember Harrell, seconded by Vice Mayor Isherwood, and unanimously carried to approve the items on the Consent Calendar as presented with the exception of items 13.8 and 13.9.

- 13.1. Waive the reading of ordinances and approve reading by title only.**
Recommended Action: Approve the reading by title only of all ordinances and that further reading of such ordinances be waived.
- 13.2. Special and Regular Meeting Minutes of December 20, 2022.**
Recommended Action: Approve as submitted.
- 13.3. Second Reading and Adoption of Ordinance 2023-01 approving Zone Amendment No. 749 changing the existing zoning designation from RM-4 (Multi-family Residential) to the R-1-4 (Small-lot Residential) on approximately 10.44-acres.**
Recommended Action: Adopt Ordinance 2023-01. [Submitted by: M. Hermann]
- 13.4. Second Reading and Adoption of Ordinance 2023-02 providing for adoption of the 2022 California Building Codes and to authorize the Building Official to accept single family residential permit applications with a site plan drawn to city standards prior to January 1, 2023 and issue said permit in compliance with the 2019 California Building Code with one extension.**
Recommended Action: Adopt Ordinance 2023-02. [Submitted by: M. Hermann]
- 13.5. Purchase of two Ford F-150 Police responder trucks.**
Recommended Action: Approve the funding for the purchase of two Ford F-150 Police Responder trucks using Police Department Fleet Replacement Funds in the FY 2022/23 budget in the amount of \$125,000. [Submitted by: J. Hamlin]
- 13.6. Surplus of Police K9 Charger.**
Recommended Action: Approve the surplus of Police K9 Charger to original vendor, Man K9. [Submitted by: F. Ynclan]
- 13.7. Kings/Tulare Area on Aging Agency (KTAAA) Amendments to the original agreement.**
Recommended Action: Authorize City Manager or designee to sign both amendments between City of Tulare and K/TAAA for the Senior Center to provide meals for the senior citizens in our community. [Submitted by: J. Glick]
- 13.8. Cooperative agreement between the City with the State of California for the funding and construction of a roundabout at the intersection of Tulare Avenue and Morrison Street.**
Recommended Action: Approve and authorize the Mayor to execute a cooperative agreement with the State of California for the funding and construction of a roundabout at the intersection of Tulare Avenue and Morrison

Street, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager. [Submitted by: M. Miller]

Councilmember Sigala pulled this item for clarification. City Engineer provided a brief presentation. Following discussion, it was moved by Councilmember Mederos and seconded by Mayor Sayre to approve the item as presented. The motion passed 5 to 0 by rollcall vote as follows:

AYES: Councilmember Mederos, Mayor Sayre, Councilmember Sigala, Councilmember Harrell, Vice Mayor Isherwood

NOES: None

13.9. Capital Improvements Project Dashboard for December 2022.

Recommended Action: Accept the Capital Improvements Project Dashboard for December 2022. [Submitted by: M. Miller]

Councilmember Sigala pulled this item to request an update on the status of the intersection improvements project on West Street and Prosperity Avenue. It was moved by Councilmember Sigala, seconded by Mayor Sayre, and unanimously carried to request a closed session item to receive a status update on the intersection improvements project for Prosperity Avenue and West Street.

13.10. Contract with InfoSend, Inc. of Anaheim, CA for printing and mailing services.

Recommended Action: Approve a contract with InfoSend, Inc. of Anaheim CA, subject to minor and conforming changes approved by the city manager and city attorney, for a two-year term with 5 optional one-year extensions for an estimated annual amount of \$180,000 for data processing, printing, and mailing of utility bills and authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% of the awarded amount. [Submitted by: D. Ibanez]

13.11. Changes to the City's Non-Utility Position Control Budget.

Recommended Action: Adopt a resolution amending the City's Non-Utility Position Control Budget including: eliminating one (1) Senior Management Analyst and one (1) Deputy City Manager; adding one (1) Assistant Finance Director and one (1) Assistant City Manager; and, changing the salary range for the position of Police Chief. [Submitted by: M. Mondell]

13.12. Aviation Committee Appointment.

Recommended Action: Confirm the Planning Commission nomination of Commissioner Chad Petersen to serve on the Aviation Committee as the Planning Commission representative. [Submitted by: M. Hermann]

13.13. December 2022 Investments Report.

Recommended Action: Accept the monthly investments report for December 2022. [Submitted by: D. Ibanez]

13.14. Police Department Citizen Complaint Review Board Appointment.

Recommended Action: Confirm Councilmember Isherwood's appointment of Joshua Weatherbie to serve on the Police Department Citizen Complaint Review Board. [Submitted by: M. Hermann]

14. GENERAL BUSINESS**14.1. Median Solicitation Urgency Ordinance.**

Recommended Action: Adopt an urgency ordinance providing for revisions to Chapter 7.56 of the Tulare Municipal Code regulating solicitation in the median and roadside locations throughout the City of Tulare. [Submitted by: M. Correa]

Safety, Compliance and Facilities Officer Manny Correa provided a report for Council consideration. Following discussion, it was moved by Councilmember Harrell, seconded by Councilmember Mederos, and unanimously carried to adopt the urgency ordinance as presented.

14.2. Naming process of Tulare City Parks.

Recommended Action: Staff recommends the following process for naming the new Dog Park: (1) Forward the naming of the new Dog Park to the Tulare Parks and Recreation Commission for review and recommendation including the name suggested by Councilmember Harrell; and (2) Staff will present the Commission's recommendation to Council for consideration and action. [Submitted by: J. Glick]

Community Services Director Jason Glick provided a report for Council consideration. Following discussion, it was moved by Councilmember Sigala and seconded by Councilmember Mederos to direct staff to work with the Parks and Recreation Commission to hold a meeting to allow for public input and participation in the evening to make a recommendation of naming the park and bring the recommendation back to Council. The motion passed 3 to 2 by rollcall vote as follows:

AYES: Councilmember Sigala, Councilmember Mederos, Mayor Sayre

NOES: Councilmember Harrell, Vice Mayor Isherwood

14.3. Tulare Cares Temporary Encampment Rules and Regulations.

Recommended Action: Approve the Tulare Cares Temporary Encampment Operating Guidelines included as Attachment 1 and direct staff to utilize them in association with the opening of the Tulare Cares site on January 25, 2023, through the operational longevity of the temporary encampment facility; and authorize staff to make minor revisions to the Operating Guidelines as necessitated by field conditions. [Submitted by: J. Glick]

City Manager Marc Mondell provided a report for Council consideration. Public comment was received from Tulare County Homeless Initiatives Program Coordinator Noah Whitaker who expressed support for the item. Following discussion, it was moved by Vice Mayor Isherwood, seconded by Councilmember Harrell, and unanimously carried to approve the item.

14.4. Update City Council Representation on Local and Regional Boards and Committees.

Recommended Action: Approve appointments of the City Council representatives to local and regional boards and committees. [Submitted by: M. Hermann]

Council reviewed the list of current representation on local and regional boards and committees. Following discussion, it was Council consensus to update the representation list as follows:

Board/Committee	Representative
Agri-Center Board Liaison	Mederos
Tulare County Council of Cities	Isherwood
Tulare County Association of Governments (TCAG)	Sayre (Alt. Sigala)
Tulare County Local Agency Formation Commission (LAFCO)	Harrell
Tulare Downtown Association Board of Directors	Harrell
City Employee Health Insurance Committee	Harrell
City Investment Committee	Isherwood
Teens-On-Board Liaison	Isherwood
Tulare Irrigation District Joint Comm.	Mederos
Mid-Kaweah Groundwater Sustainability Agency (MKGSA) Board	Mederos
Tulare County Task Force on Homelessness	Sayre (Alt. Harrell)
Tulare County Economic Development Corporation Board of Directors	CM (Alt. Sayre)
Tulare County Regional Transit Agency Board of Directors	Sigala (Alt. Sayre)
San Joaquin Valley Unified Air Pollution Control District Citizens Advisory Committee	Mederos
San Joaquin Valley Special City Selection Committee	Sigala
Tulare County City Selection Committee (mayor selects alternate)	Sayre

14.5. Annual Development Impact Fee Fund Report.

Recommended Action: Review and accept the City's Annual Development Impact Fee (DIF) Fund Report. [Submitted by: D. Ibanez]

Chief Financial Officer Diego Ibanez provided a report for Council consideration. It was moved by Councilmember Isherwood, seconded by Councilmember Mederos, and unanimously carried to accept the Annual DIF Fund Report as presented.

15. FUTURE AGENDA ITEMS

15.1. Maintenance and repairs to the Women’s Clubhouse. [Submitted by: T. Sayre] It was Council consensus to add this item to a future agenda.

15.2. Letter to Caltrans regarding recommendations for Inyo and Howard pedestrian improvements. [Submitted by: J. Sigala] It was Council consensus to add this item to a future agenda.

15.3. Staff report request on the establishment of a Community Garden/Arts Center. [Submitted by: J. Sigala] It was Council consensus to add this item to a future agenda.

16. STAFF UPDATES

Staff provided updates on current department activities.

17. ADJOURNMENT

A moment of silence was held in memory of Angela Sigala. The regular meeting was adjourned at 9:59 p.m. by Mayor Sayre.

President of the Council and Ex-Officio
Mayor of the City of Tulare

ATTEST:

Chief Deputy City Clerk and Clerk of the
Council of the City of Tulare

Approved by Council: February 7, 2023