



City of Tulare

Board of Public Utilities Commissioners

President
Howard Stroman

Vice President
Ray Fonseca

Commissioners
Thomas Griesbach
Renee Soto
Tony Sozinho

Agri-Center of the World

Agenda

Tulare Public Library & Council Chamber
491 North M Street, Tulare
www.tulare.ca.gov

Thursday, January 19, 2023
4:00 p.m. – Regular Meeting

Mission Statement

To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper.

Attending Meetings

Regular Board of Public Utilities (BPU) Commissioners meetings are held on the first and third Thursdays of each month in the Council Chamber located in the Tulare Public Library at 491 North M Street, Tulare. Additional meetings of the BPU may be called as needed.

Documents related to items on the agenda are accessible on the City's website at www.tulare.ca.gov and available for viewing at the entrance of the Council Chamber.



Rules for Addressing the Commissioners

- Members of the public may address the BPU on matters within their jurisdiction.
- If you wish to address the BPU, please complete one of the pink speaker cards located at the entrance to the Council Chamber and provide to the Clerk.
- Persons wishing to address the BPU concerning an **agendized** item will be invited to address the BPU during the time that the BPU is considering that particular agenda item. Persons wishing to address the BPU concerning a **non-agendized** issue will be invited to address the BPU during the Citizen Comments portion of the meeting.
- When invited by the President to speak, please step up to the podium, state your name and city where you reside, and make your comments. Comments are limited to three minutes per speaker.

CALL TO ORDER REGULAR MEETING – 4:00 p.m.

PLEDGE OF ALLEGIANCE AND INVOCATION

PUBLIC COMMENTS - This is the time for the public to comment on items on the Consent Calendar or within the jurisdiction of the Board. Comments related to General Business items will be heard at the time the item is discussed. The Board cannot legally discuss or take official action on request items that are introduced tonight. Each speaker will be allowed three minutes, with a maximum time of 10 minutes per item, unless otherwise extended by the Board.

COMMUNICATIONS - No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda.

CONSENT CALENDAR - All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Regular meeting minutes of December 15, 2022 and special meeting minutes of January, 5 2023.

Recommended Action: Approve as submitted.

2. December 2022 Investments Report.

Recommended Action: Accept the monthly investments report for December 2022.
[D. Ibanez]

3. Public Works Performance Reports for December 2022.

Recommended Action: Receive the Public Works Performance Reports for December 2022. [A. Bettencourt]

GENERAL BUSINESS - Comments related to General Business items are limited to three minutes per speaker, for a maximum of 30 minutes per item, unless otherwise extended by the Board. Public comment will be taken after each item is presented, and before staff discussion for that item.

1. AMI Repeaters and Poles for Water Meter Reading System.

Recommended Action: Approve the purchase and installation of Automated Meter Infrastructure (AMI) repeaters and poles at five locations from Telstar Instruments, at a cost of \$93,911.00 and authorize the Public Works Director or designee to approve contract change orders in an amount not to exceed 10% (\$9,391.10) of contract amount.
[J. Bowling]

2. Surplusage and Sale of Street Sweeper Vehicles.

Recommended Action: Adopt a resolution authorizing the surplus of four (4) street sweeper vehicles and approve the sale of the four (4) street sweepers to SCA of CA, LLC (DBA Central Valley Sweeping LLC). [A. Bettencourt]

3. Award Contract for Purchasing Granular Activated Carbon (GAC).

Recommended Action: Award and authorize the City Manager to sign a contract with Calgon Carbon Corporation, of Moon Township, PA for contracting Granular Activated Carbon (GAC) Change-out Services to be dispensed at various well sites by the supplier for a period of (3) three years beginning February 1, 2023, through January 31, 2026, with one (1) two-year extension upon agreement by both parties in the amount of \$47,859.00 for 714 cu. ft. per GAC vessel change-out and/or \$95,718.00 for 1428 cu. ft. per GAC 2 vessels change out, prices include all taxes and freight. [T. Whitfield]

4. 2022 Urban Community Drought Relief Grant Program.

Recommended Action: Adopt a resolution authorizing the grant application, acceptance, and execution for the 2022 Urban Community Drought Relief Program. [T. Whitfield]

ITEMS OF INTEREST (may include City Council, Planning Commission, Mid-Kaweah GSA update) – GC 54954.2(a)(3)

ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S);

1. §54956.8 Conference with Real Property Negotiations

Property: 1089 S. West Street, APN 174-010-013-000

Agency Negotiation: City Manager, City Attorney, Deputy City Manager, Public Works Director

Negotiating Parties: City of Tulare, Rodger & Rosemary Catron

Under Negotiation: Price, terms of payment

RECONVENE CLOSED SESSION

CLOSED SESSION REPORT

ADJOURN REGULAR MEETING

Americans with Disabilities Act

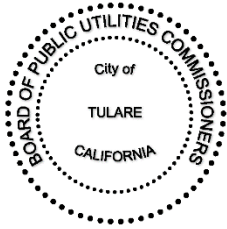
Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification from the City Clerk’s Office at (559) 684-4200. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

AFFIDAVIT OF POSTING

State of California }
County of Tulare } ss.
City of Tulare }

I, Maegan Peton, Deputy City Clerk for the City of Tulare, hereby certify, under penalty of perjury, that I caused the posting of this agenda before 4:00 p.m. on January 13, 2023, at City Hall, 411 E. Kern Avenue, as well as on the City’s website.

POSTED BY: Maegan Peton, Deputy City Clerk



**ACTION MINUTES
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

December 15, 2022

A regular meeting of the Board of Public Utilities Commissioners was held on Thursday, December 15, 2022, at 4:00 p.m. in the Tulare Public Library and Council Chamber located at 491 North M Street.

COMMISSIONERS PRESENT: Howard Stroman, Ray Fonseca, Renee Soto, Thomas Griesbach, Tony Sozinho

STAFF PRESENT: Marc Mondell, Megan Dodd, Trisha Whitfield, Diego Ibanez, Michael Miller, John Machado, Eric Furtado, Andrew Bettencourt, Jason Bowling, Elissa Arroyo, Michael Powers, Maegan Peton

CALL TO ORDER REGULAR MEETING

President Stroman called the regular meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE AND INVOCATION

President Stroman led the Pledge of Allegiance and gave the invocation.

CITIZEN COMMENTS

There were no citizen comments.

COMMUNICATIONS

There were no communications.

CONSENT CALENDAR

It was moved by President Stroman, seconded by Commissioner Soto, and unanimously carried that items on the Consent Calendar be approved as presented with the exception of items 4 and 5.

- 1. Approve minutes of the November 17, 2022, regular meeting.**
- 2. Accept the monthly investment report for November 2022. [D. Ibanez]**
- 3. Accept the October 2022 Financial Status Report. [D. Ibanez]**
- 4. Accept the November 2022 Financial Status Report. [D. Ibanez]** Commissioner Griesbach pulled this item for clarification. Public Works Director Trisha Whitfield provided a response thereto. Following discussion, it was moved by Commissioner Griesbach, seconded by President Stroman, and unanimously carried to approve the item as presented.

5. **Receive the Public Works Performance Reports for November 2022. [A. Bettencourt]**
President Stroman pulled this item for clarification. Public Works Director Trisha Whitfield provided a response thereto. Commissioner Griesbach reported on a citizen concern related to water citations. Public Works Director Trisha Whitfield and City Manager Marc Mondell provided response thereto. Following discussion, it was moved by President Stroman, seconded by Commissioner Griesbach, and unanimously carried to approve the item as presented.
6. **Accept as complete the contract with W.M Lyles Company of Fresno, Ca for the equipping of Well 4-5 Project (Project WT0038) and authorize the Public Works Director to sign the Notice of Completion, and direct the City Clerk to file the Notice of Completion with the Tulare County Recorder's Office. [Michael Powers]**

GENERAL BUSINESS

1. **Approve a renewal of the farm lease on city-owned land with Ronald Clark for two years beginning January 1, 2023 with the option of a two-year renewal.** Public Works Director Trisha Whitfield provided a presentation for the Board's consideration. Following discussion, it was moved by Commissioner Soto, seconded by Commissioner Sozinho, and unanimously carried to approve the item as presented.
2. **Approve the renewal of three (3) Reclamation Agreements with: 1) Robert Clark, Donald Clark, and Ronald Clark to use treated effluent on Clarklind Farms land; 2) David Eddy and Luke Berberia to use treated effluent on Eddy owned land; and 3) Robert Saenz to use treated effluent on RAS Farms, Inc. owned land, with all agreements being for two years beginning January 1, 2023, with the option of one two-year renewal.** Public Works Director Trisha Whitfield provided a presentation for the Board's consideration. Following discussion, it was moved by Commissioner Soto, seconded by Commissioner Griesbach, and unanimously carried to approve the item as presented.
3. **Approve a contract with InfoSend, Inc. of Anaheim CA, subject to minor and conforming changes approved by the city manager and city attorney for a two-year term with 5 optional one-year extensions for an estimated annual amount of \$180,000 for data processing, printing, and mailing of utility bills and authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% of the awarded amount.** Chief Financial Officer Diego Ibanez provided a presentation for the Board's consideration. Monica Santoyo with PacWest Direct provided comment against staff's recommendation. Chief Technology Officer Jason Bowling provided further information and was available for questions. Following discussion, it was moved by Commissioner Soto, seconded by President Stroman, and unanimously carried to approve the item as presented.

ITEMS OF INTEREST AND FUTURE AGENDA ITEMS

Items of interest were discussed amongst the Board and staff.

ADJOURN REGULAR MEETING

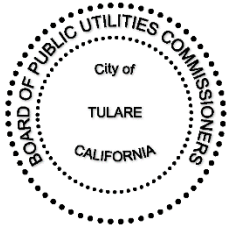
President Stroman adjourned the regular meeting at 4:43 p.m.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
Public Utilities Commissioners

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**ACTION MINUTES
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

January 5, 2023

A special meeting of the Board of Public Utilities Commissioners was held on Thursday, January 5, 2023, at 4:00 p.m. in the Tulare Public Library and Council Chamber located at 491 North M Street.

COMMISSIONERS PRESENT: Howard Stroman, Ray Fonseca, Thomas Griesbach, Tony Sozinho

COMMISSIONERS ABSENT: Renee Soto

STAFF PRESENT: Marc Mondell, Megan Dodd, Trisha Whitfield, Diego Ibanez, Maegan Peton

CALL TO ORDER SPECIAL MEETING

President Stroman called the special meeting to order at 4:00 p.m.

PUBLIC COMMENT PERTAINING TO CLOSED SESSION ITEMS

There were no public comments.

RECESS TO CLOSED SESSION TO DISCUSS THE FOLLOWING

- 1. Conference with Legal Counsel – Existing Litigation**
Name of Case: Central Valley Resource Recovery, LLC v. City of Tulare
Case Number: VCU282595

President Stroman recessed to closed session at 4:00 p.m.

RECONVENE FROM CLOSED SESSION

President Stroman reconvened from closed session at 4:28 p.m.

CLOSED SESSION REPORT

President Stroman advised there was no reportable action.

ADJOURNMENT OF SPECIAL MEETING

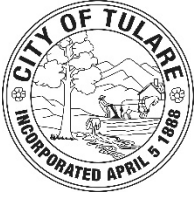
President Stroman adjourned the special meeting at 4:28 p.m.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of Public
Utilities Commissioners

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Staff Report

Meeting: Board of Public Utilities Commissioners

Date: January 19, 2023

Item #:
Consent 2

Department: Finance

Submitted by: J. Diego Ibanez, Chief Financial Officer

Agenda Title: Monthly Investments Report

RECOMMENDED ACTION

Accept the monthly investment report for December 2022

SUMMARY

The investment report for December 2022 is submitted for Board review and acceptance.

FISCAL IMPACT & FUNDING SOURCE(S)

There is no fiscal impact associated with this action.

LEGAL REVIEW

This item did not require legal review.

ALTERNATIVE ACTION

1. Approve with changes
2. Deny
3. Table

ATTACHMENTS

1. December 2022 Investments Report

Reviewed/Approved: _____

CITY OF TULARE
SUMMARY TREASURER'S REPORT
SUMMARY OF ALL INVESTMENTS
December 31, 2022

<u>TYPE OF INVESTMENT</u>	<u>BOOK VALUE</u>	<u>MARKET VALUE</u>	<u>CURRENT YIELD</u>	<u>BOOK VALUE % OF TOTAL</u>
UNRESTRICTED INVESTMENTS - SEE PAGE 2	213,959,454	196,847,243	0.730%	94.22%
RESTRICTED INVESTMENTS - SEE PAGE 3	<u>13,135,906</u>	<u>13,135,906</u>	N/A	<u>5.78%</u>
TOTAL INVESTMENTS	<u><u>227,095,360</u></u>	<u><u>209,983,149</u></u>	N/A	<u><u>100.00%</u></u>


Note: The City's financial statments will report market values, not book values, at June 30 each year.

I certify that this report reflects all City investments and complies with the investment policy of the City of Tulare as approved by City Council. Furthermore, I certify that sufficient investment liquidity and anticipated revenues are available to meet the City's budgeted expenditures for the next six months.

Presented to the City Council on January 17,2023.

Presented to the Board of Public Utility Commissioners on January 19,2023.

Respectfully submitted, J. Diego Ibanez, Chief Financial Ofifcer



 Date 1/10/23

CITY OF TULARE
SUMMARY TREASURER'S REPORT, CONTINUED
SUMMARY OF UNRESTRICTED INVESTMENTS
December 31, 2022

TYPE OF INVESTMENT	ISSUER OF INVESTMENT	DATES:		INTEREST RATES:		BOOK VALUE MARKET VALUE	UNREALIZED	ESTIMATED	BOOK
		ACQUISITION MATURITY	STATED CURRENT YIELD	PAR VALUE	GAIN/(LOSS): THIS MONTH LAST MONTH		EARNINGS: ANNUAL THIS MONTH	VALUE % OF UI-	
Petty Cash	N/A	N/A N/A	N/A None	N/A	12,900 12,900	N/A N/A	N/A N/A	0.01%	
Checking Account - City	Wells Fargo Bank	N/A On Demand	N/A None	N/A	20,895,116 20,895,116	N/A N/A	N/A N/A	9.77%	
					Balance per bank is \$5,302038				
Local Agency Investment Fund (LAIF)	State of California	Various On Demand	N/A 0.365%	N/A	35,183,382 34,787,694	(395,689) (61,973)	128,419 10,702	16.44%	
Sub-Total			N/A 0.231%	N/A	56,091,398 55,695,710	(395,689) (61,973)	128,419 10,702	26.22%	
Fixed Income Investments	Various (See page 4-7)		N/A	N/A	Per BNY WTC 157,868,056	(16,716,523)	1,308,760	73.78%	
Investments in Safekeeping With BNY Western Trust Company			0.880%		141,151,533	(16,945,850)	109,063		
TOTAL UNRESTRICTED INVESTMENTS			N/A 0.730%	N/A	213,959,454 196,847,243	(17,112,211) (17,007,823)	1,437,179 119,765	100.00%	

* LAIF market values are based on the most currently available amortized cost information - March 31, 2022:

0.988753538

~ UI = Unrestricted Investments

CITY OF TULARE
SUMMARY TREASURER'S REPORT, CONTINUED
SUMMARY OF RESTRICTED INVESTMENTS
December 31, 2022

TYPE OF INVESTMENT	ISSUER OF INVESTMENT	ACQUISITION DATE	MATURITY DATE	STATED INTEREST RATE	PAR VALUE	BOOK VALUE	MARKET VALUE	BALANCES AS-OF DATE
Bond Funds (All are Managed by U.S. Bank Trust Except LAIF):								
2018 Lease Revenue and Refunding Bonds (Account No. 244938000)								
First American Govt Fd	U.S. Bank Trust	Various	On Demand	Various	N/A	3,405,811	3,405,811	10-30-22
				Reserve Fund		<u>3,405,811</u>	<u>3,405,811</u>	
2015 Sewer Revenue Refunding Bonds (Account No. 2615940000)								
First American Govt Fd	U.S. Bank Trust	Various	On Demand	Various	N/A	17	17	10-31-22
First American Govt Fd	U.S. Bank Trust			Various	N/A	49,321	49,321	08-31-22
				Reserve Fund				
Investment Repurchase GIC	Bayerische Landesbank	11-15-15	11-15-25	1.960%	N/A	5,032,685	5,032,685	10-
				Reserve Fund		<u>5,082,023</u>	<u>5,082,023</u>	10-31-22
2016 Sewer Revenue Refunding Bonds (Account No. 231687000)								
U S Bk Mmkt	U.S. Bank Trust	Various	On Demand	Various	N/A	1,107,100	1,107,100	10-31-22
						<u>1,107,100</u>	<u>1,107,100</u>	
2020 Sewer Revenue Refunding Bonds (Account No. 230396000)								
U S Bk Mmkt	U.S. Bank Trust	Various	On Demand	Various	N/A	16,302	16,302	10-31-22
						<u>16,302</u>	<u>16,302</u>	
2017 Water Revenue Bonds (Account No. 219189000)								
U S Bk Mmkt	U.S. Bank Trust	Various	On Demand	Various	N/A	1,107,100	1,107,100	10-31-22
						<u>1,107,100</u>	<u>1,107,100</u>	
2020 Water Revenue Bonds (Account No. 250953000)								
U S Bk Mmkt	U.S. Bank Trust	Various	On Demand	Various	N/A	648,388	648,388	10-31-22
						<u>648,388</u>	<u>648,388</u>	
2017 Successor Agency Tax Allocation Bonds - Series A & B (Account No. 24534600)								
U S Bk Mmkt	U.S. Bank Trust	Various	On Demand	Various	N/A	1,769,182	1,769,182	10-31-22
						<u>1,769,182</u>	<u>1,769,182</u>	
TOTAL RESTRICTED INVESTMENTS						<u>13,135,906</u>	<u>13,135,906</u>	
				<i>Book Value % of Total Investments =</i>	5.78%			

**CITY OF TULARE
SUMMARY TREASURER'S REPORT, CONTINUED
FIXED INCOME INVESTMENTS
December 31, 2022**

TYPE OF FIXED INCOME INVESTMENT	CUSIP NUMBER	DATES:		INTEREST RATES:		BOOK VALUE MARKET VALUE	UNREALIZED	ESTIMATED
		ACQUISITION	MATURITY	STATED	CURRENT YIELD		GAIN/(LOSS): THIS MONTH	EARNINGS: ANNUAL THIS MONTH
<u>U.S. GOVERNMENT AGENCY OBLIGATIONS</u>								
			**			Per BNY WTC		
Federal Farm Credit Bks Funding Corp		06-17-20		0.580%	2,000,000	2,000,000	(120,780)	11,600
	3133ELJ47	06-17-24	C	0.600%		1,879,220	(126,340)	967
Federal National Mortgage Assn		08-25-20		0.520%	2,000,000	2,000,000	(168,280)	10,400
	3136G4T52	02-25-25	C	0.550%		1,831,720	(172,980)	867
Federal National Mortgage Assn		08-27-20		0.600%	2,000,000	2,000,000	(180,140)	12,000
	3136G4U50	05-27-25	C	0.630%		1,819,860	(184,480)	1,000
Federal Home Loan Mtg Corp		06-03-20		0.750%	2,000,000	2,000,000	(176,840)	15,000
	3134GVVX3	05-28-25	C	0.780%		1,823,160	(179,520)	1,250
Federal Home Loan Mtg Corp		06-10-20		0.700%	2,000,000	2,000,000	(180,720)	14,000
	3134GVB56	06-10-25	C	0.740%		1,819,280	(154,140)	1,167
Federal Home Loan Banks		06-24-20		0.750%	868,056	868,056	(78,143)	6,510
	3130AJRE1	06-24-25	C	0.790%		789,913	(79,845)	543
Federal Home Loan Mtg Corp		06-30-20		0.800%	2,000,000	2,000,000	(169,280)	16,000
	3134GVT65	06-30-25	C	0.850%		1,830,720	(173,420)	1,333
Federal National Mortgage Assn		07-15-20		0.730%	2,000,000	2,000,000	(181,860)	14,600
	3136G4YU1	07-15-25	C	0.770%		1,818,140	(185,840)	1,217
Federal National Mortgage Assn		08-26-20		0.500%	2,000,000	2,000,000	(188,440)	10,000
	3136G42E2	08-26-25	C	0.530%		1,811,560	(192,840)	833
Federal Home Loan Mtg Corp		09-30-20		0.500%	2,500,000	2,500,000	(256,150)	12,500
	3134GWUE4	09-30-25	C	0.540%		2,243,850	(264,650)	1,042
Federal Home Loan Mtg Corp		09-30-20		0.520%	2,500,000	2,500,000	(253,075)	13,000
	3134GWUV6	09-30-25	C	0.560%		2,246,925	(254,025)	1,083
Federal Home Loan Mtg Corp		10-02-20		0.550%	3,000,000	3,000,000	(301,890)	16,500
	3134GWX43	10-02-25	C	0.590%		2,698,110	(302,910)	1,375
Federal Home Loan Mtg Corp		10-15-20		0.550%	3,000,000	3,000,000	(305,160)	16,500
	3134GWXX9	10-15-25	C	0.590%		2,694,840	(305,910)	1,375

- CONTINUED ON PAGE 5 -

CITY OF TULARE
SUMMARY TREASURER'S REPORT, CONTINUED
FIXED INCOME INVESTMENTS, CONTINUED
December 31, 2022

TYPE OF FIXED INCOME INVESTMENT	CUSIP NUMBER	DATES:		INTEREST RATES:		PAR VALUE	BOOK VALUE MARKET VALUE	UNREALIZED	ESTIMATED
		ACQUISITION	MATURITY	STATED	CURRENT YIELD			GAIN/(LOSS): THIS MONTH	EARNINGS: ANNUAL THIS MONTH
<u>U.S. GOVERNMENT AGENCY OBLIGATIONS, CONTINUED</u>									
			**				Per BNY WTC		
Federal Home Loan Mtg Corp		10-15-20		0.530%	3,000,000	3,000,000	(306,690)	15,900	
	3134GWY34	10-15-25	C	0.570%		2,693,310	(307,500)	1,325	
Federal National Mortgage Assn		10-20-20		0.580%	3,000,000	3,000,000	(318,780)	17,400	
	3135G06A6	10-20-25	C	0.620%		2,681,220	(311,850)	1,450	
Federal Farm Credit Bks Funding Corp		10-21-20		0.520%	2,500,000	2,500,000	(259,100)	13,000	
	3133EMDZ2	10-21-25	C	0.560%		2,240,900	(264,975)	1,083	
Federal Farm Credit Bks Funding Corp		10-22-20		0.530%	2,500,000	2,500,000	(258,625)	13,250	
	3133EMEC2	10-22-25	C	0.570%		2,241,375	(263,600)	1,104	
Federal Home Loan Mtg Corp		10-27-20		0.625%	3,000,000	3,000,000	(312,090)	18,750	
	3134GW3X2	10-27-25	C	0.670%		2,687,910	(302,490)	1,563	
Federal Home Loan Mtg Corp		10-28-20		0.600%	2,000,000	2,000,000	(202,960)	12,000	
	3134GW3Z7	10-28-25	C	0.640%		1,797,040	(203,160)	1,000	
Federal Home Loan Mtg Corp		10-29-20		0.570%	3,000,000	3,000,000	(306,870)	17,100	
	3134GWZL3	10-29-25	C	0.610%		2,693,130	(307,410)	1,425	
Federal Home Loan Mtg Corp		11-10-20		0.610%	3,000,000	3,000,000	(308,550)	18,300	
	3134GW6S0	11-10-25	C	0.650%		2,691,450	(313,950)	1,525	
Federal Home Loan Mtg Corp		11-12-20		0.600%	2,000,000	2,000,000	(206,520)	12,000	
	3134GXAP9	11-12-25	C	0.640%		1,793,480	(210,120)	1,000	
Federal Home Loan Mtg Corp		11-25-20		0.625%	3,000,000	3,000,000	(312,060)	18,750	
	3134GXCS1	11-25-25	C	0.660%		2,687,940	(323,430)	1,563	
Federal Home Loan Mtg Corp		11-30-20		0.650%	2,000,000	2,000,000	(205,900)	13,000	
	3136GXFA7	11-26-25	C	0.700%		1,794,100	(209,540)	1,083	
Federal Home Loan Mtg Corp		12-01-20		0.620%	1,500,000	1,500,000	(156,150)	9,300	
	3134GXDM3	12-01-25	C	0.670%		1,343,850	(158,940)	775	
Federal Farm Credit Bks Funding Corp		12-17-20		0.540%	2,500,000	2,500,000	(268,625)	13,500	
	3133EMKT8	12-17-25	C	0.580%		2,231,375	(273,725)	1,125	

- CONTINUED ON PAGE 6 -

CITY OF TULARE
SUMMARY TREASURER'S REPORT, CONTINUED
FIXED INCOME INVESTMENTS, CONTINUED
December 31, 2022

TYPE OF FIXED INCOME INVESTMENT	CUSIP NUMBER	DATES:		INTEREST RATES:		PAR VALUE	BOOK VALUE MARKET VALUE	UNREALIZED	ESTIMATED
		ACQUISITION	MATURITY	STATED	CURRENT YIELD			GAIN/(LOSS): THIS MONTH LAST MONTH	EARNINGS: ANNUAL THIS MONTH
<u>U.S. GOVERNMENT AGENCY OBLIGATIONS, CONTINUED</u>									
				**			Per BNY WTC		
Federal Home Loan Mtg Corp		12-17-20			0.625%	2,000,000	2,000,000	(217,400)	12,500
	3134GXFV1	12-17-25	C		0.670%		1,782,600	(214,220)	1,042
Federal Home Loan Mtg Corp		12-23-20			0.700%	3,000,000	3,000,000	(310,590)	21,000
	3134GXHD9	12-23-25	C		0.750%		2,689,410	(316,410)	1,750
Federal Home Loan Mtg Corp		01-05-21			0.550%	2,500,000	2,500,000	(271,625)	13,750
	3134GXJX3	01-05-26	C		0.590%		2,228,375	(276,850)	1,146
Federal Home Loan Mtg Corp		01-07-21			0.520%	2,000,000	2,000,000	(219,320)	10,400
	3134GXJZ8	01-07-26	C		0.560%		1,780,680	(223,500)	867
Federal Home Loan Banks		01-22-21			0.625%	2,500,000	2,500,000	(273,325)	15,625
	3130AKQ74	01-22-26	C		0.670%		2,226,675	(278,425)	1,302
Federal Home Loan Mtg Corp		01-22-21			0.550%	2,500,000	2,500,000	(275,225)	13,750
	3134GXXJ2	01-22-26	C		0.590%		2,224,775	(280,375)	1,146
Federal Home Loan Banks		01-28-21			0.600%	2,000,000	2,000,000	(221,100)	12,000
	3130AKPC4	01-28-26	C		0.640%		1,778,900	(225,160)	1,000
Federal National Mortgage Asso.		01-28-21			0.550%	2,000,000	2,000,000	(221,220)	11,000
	3135G06R9	01-28-26	C		0.590%		1,778,780	(225,280)	917
Federal Home Loan Banks		02-17-21			0.625%	3,000,000	3,000,000	(334,530)	18,750
	3130AL3S1	02-17-26	C		0.670%		2,665,470	(340,470)	1,563
Federal Home Loan Banks		02-24-21			0.600%	3,000,000	3,000,000	(338,490)	18,000
	3130AKYU4	02-24-26	C		0.640%		2,661,510	(344,220)	1,500
Federal Home Loan Banks		02-25-21			0.625%	3,000,000	3,000,000	(336,540)	18,750
	3130ALCW2	02-25-26	C		0.670%		2,663,460	(377,150)	1,563
Federal Home Loan Banks		02-26-21			0.650%	3,000,000	3,000,000	(334,680)	19,500
	3130AKZ25	02-26-26	C		0.700%		2,665,320	(340,230)	1,625
Federal Home Loan Banks		03-10-21			0.800%	3,000,000	3,000,000	(316,200)	24,000
	3130ALFS8	03-10-26	C		0.860%		2,683,800	(321,330)	2,000

- CONTINUED ON PAGE 7 -

CITY OF TULARE
SUMMARY TREASURER'S REPORT, CONTINUED
FIXED INCOME INVESTMENTS, CONTINUED
December 31, 2022

TYPE OF FIXED INCOME INVESTMENT	CUSIP NUMBER	DATES:		INTEREST RATES:		PAR VALUE	BOOK VALUE MARKET VALUE	UNREALIZED	ESTIMATED
		ACQUISITION	MATURITY	STATED	CURRENT YIELD			GAIN/(LOSS):	EARNINGS:
								THIS MONTH	ANNUAL
								LAST MONTH	THIS MONTH
<u>U.S. GOVERNMENT AGENCY OBLIGATIONS, CONTINUED</u>									
			**				Per BNY WTC		
Federal Home Loan Banks		03-30-21		1.030%	2,500,000	2,500,000		(257,200)	25,750
	3130ALKQ6	03-30-26	C	1.090%		2,242,800		(261,200)	2,146
Federal Home Loan Banks		04-22-21		1.100%	2,500,000	2,500,000		(256,325)	27,500
	3130ALXV1	04-22-26	C	1.160%		2,243,675		(259,900)	2,292
Federal Home Loan Banks		06-30-21		1.000%	3,000,000	3,000,000		(331,470)	30,000
	3130AMWU2	06-30-26	C	1.060%		2,668,530		(335,400)	2,500
Federal Home Loan Banks		07-13-21		1.020%	3,000,000	3,000,000		(332,520)	30,600
	3130AN2L3	07-13-26	C	1.080%		2,667,480		(336,090)	2,550
Federal Home Loan Banks		07-29-21		1.125%	3,000,000	3,000,000		(325,860)	33,750
	3130AN4R8	07-29-26	C	1.190%		2,674,140		(329,160)	2,813
Federal Home Loan Banks		08-24-21		1.050%	3,000,000	3,000,000		(338,610)	31,500
	3130ANFT2	08-24-26	C	1.120%		2,661,390		(341,820)	2,625
Federal Home Loan Banks		08-26-21		0.900%	2,500,000	2,500,000		(294,625)	22,500
	3130ANLZ1	08-26-26	C	0.960%		2,205,375		(297,375)	1,875
Federal Home Loan Banks		08-27-21		1.050%	2,500,000	2,500,000		(282,700)	26,250
	3130ANM56	08-27-26	C	1.110%		2,217,300		(285,250)	2,188
Federal Home Loan Banks		09-28-21		1.100%	3,000,000	3,000,000		(340,890)	33,000
	3130ANUX6	09-28-26	C	1.170%		2,659,110		(343,650)	2,750
Federal Home Loan Banks		09-28-21		0.900%	3,000,000	3,000,000		(360,900)	27,000
	3130ANXS4	09-28-26	C	0.960%		2,639,100		(363,930)	2,250
Federal Home Loan Banks		09-30-21		1.000%	3,000,000	3,000,000		(351,240)	30,000
	3130ANXU9	09-30-26	C	1.030%		2,648,760		(354,150)	2,500
Federal Home Loan Banks		09-30-21		0.950%	2,500,000	2,500,000		(296,875)	23,750
	3130ANYR5	09-30-26	C	1.010%		2,203,125		(299,375)	1,979
Federal Home Loan Banks		10-21-21		1.000%	2,500,000	2,500,000		(294,375)	25,000
	3130APCD5	10-21-26	C	1.060%		2,205,625		(297,000)	2,083

- CONTINUED ON PAGE 8 -

CITY OF TULARE
SUMMARY TREASURER'S REPORT, CONTINUED
FIXED INCOME INVESTMENTS, CONTINUED
December 31, 2022

TYPE OF FIXED INCOME INVESTMENT	CUSIP NUMBER	DATES:		INTEREST RATES:		PAR VALUE	BOOK VALUE MARKET VALUE	UNREALIZED	ESTIMATED
		ACQUISITION	MATURITY	STATED	CURRENT YIELD			GAIN/(LOSS):	EARNINGS:
								THIS MONTH	ANNUAL
								LAST MONTH	THIS MONTH
<u>U.S. GOVERNMENT AGENCY OBLIGATIONS, CONTINUED</u>									
			**				Per BNY WTC		
Federal Home Loan Bks		10-26-21		1.250%	3,000,000	3,000,000		(331,410)	37,500
	3130APJ55	10-26-26	C	1.310%		2,668,590		(333,570)	3,125
Federal Home Loan Bks		10-26-21		1.125%	3,000,000	3,000,000		(344,040)	33,750
	3130APJB2	10-26-26	C	1.190%		2,655,960		(346,440)	2,813
Federal Home Loan Bks		10-28-21		1.250%	3,000,000	3,000,000		(331,800)	37,500
	3130APDQ5	10-28-26	C	1.320%		2,668,200		(333,870)	3,125
Federal Home Loan Bks		10-28-21		1.100%	2,000,000	2,000,000		(253,240)	22,000
	3130APFQ3	10-28-26	C	1.170%		1,746,760		(255,120)	1,833
Federal Home Loan Bks		10-28-21		1.120%	2,000,000	2,000,000		(229,980)	22,400
	3130APFR1	10-28-26	C	1.190%		1,770,020		(231,500)	1,867
Federal Home Loan Bks		10-28-21		1.050%	2,000,000	2,000,000		(234,720)	21,000
	3130APFU4	10-28-26	C	1.120%		1,765,280		(236,320)	1,750
Federal Home Loan Bks		11-16-21		1.375%	2,500,000	2,500,000		(269,000)	34,375
	3130APLP8	11-16-26	C	1.440%		2,231,000		(270,450)	2,865
Federal Home Loan Bks		11-18-21		1.375%	3,000,000	3,000,000		(329,310)	41,250
	3130APNK7	11-18-26	C	1.440%		2,670,690		(364,900)	3,438
Federal Home Loan Bks		11-23-21		1.450%	3,000,000	3,000,000		(316,590)	43,500
	3130APPL3	11-23-26	C	1.510%		2,683,410		(318,210)	3,625
Federal Home Loan Bks		12-17-21		1.600%	2,000,000	2,000,000		(194,900)	32,000
	3130APXT7	12-17-26	C	1.670%		1,805,100		(195,700)	2,667
Federal Home Loan Bks		03-29-22		2.350%	2,000,000	2,000,000		(164,020)	47,000
	3130ARA68	03-29-27	C	2.390%		1,835,980		(164,260)	3,917
TOTAL FIXED INCOME INVESTMENTS				N/A	N/A	157,868,056		(16,716,523)	1,308,760
**All are in safekeeping with BNY Western Trust Company				0.880%		141,151,533		(16,945,850)	109,063

~ U/I = Unrestricted Investments



Item #:
Consent 3

Staff Report

Meeting: Board of Public Utilities Commissioners

Date: January 19, 2023

Department: Public Works

Submitted by: Andrew Bettencourt, Management Analyst

Agenda Title: Public Works Performance Reports for December 2022

RECOMMENDED ACTION

Receive the Public Works Performance Reports for December 2022.

SUMMARY

Public Works first reported performance dashboards for each of its divisions to the Board of Public Utilities in August 2015 with the intention of inviting additional transparency into the maintenance and operations activities of each of the divisions.

Solid Waste

Overall tonnage was down in December 2022 compared to December 2021. The total tonnage in December 2022 was 5,624.3 tons, a decrease of 2.9% compared to December 2021 (5,790.3 tons).

There were 2,920.7 tons collected from residential customers in December 2022, compared to 3,117.3 tons in December 2021, marking a decrease of 6.3%.

Commercial tonnage was slightly down compared to the numbers from a year ago. In December 2022, there were 1,406.7 tons collected from commercial accounts, marking a 5.3% decrease from December 2021 (1,485.3 tons).

Roll-off tonnage increased compared to 2021. There were 1,296.9 tons collected from roll-off operations in December 2022, marking a 9.2% increase from December 2021 (1,187.7).

Overall, the Solid Waste division's recycling rate for December 2022 was slightly off compared to December 2021. The diversion rate for December 2022 was 26 percent (14% green waste, 10% recyclables, 2% food waste/compost). The diversion rate for December 2021 was 27 percent (14% green waste, 11% recyclables, 2% food waste/compost).

The City had a total of 4,149.2 tons of trash (to the landfill), resulting in a rate of 3.87 pounds per person per day for the month of December marking a decrease of 4.2% from December 2021 (4.04). The target disposal rate for the City set by the State is 6.0 pounds per person per day.

Water

Water delivery volumes are delayed by one month due to the availability of billing data. In November 2022, water delivery, or water "sold," totaled 274.6 million gallons, 6.7% lower compared to November 2021 (294.4 million gallons). Potable water production experienced a drop compared to last year. There were 316.6 million gallons pumped in November 2022, marking a 2.4% decrease from November 2021 (324.5 million gallons).

There was a difference of +42.0 million gallons between pumped water (316.6 million gallons) versus delivered (274.6 million gallons), which represents a system loss of 13.3%.

The primary reason why there is a discrepancy between pumped water and delivered water is when meters are read. Production well data is on a strict calendar month basis. With a growing number of residential meters going to an AMI read (meter to base station), we are developing two distinct cycles – pumped by the calendar, and metered from the 15th of the reporting month to the 14th of the following month.

In December 2022, the average standing water level depth was 214 feet, representing a 10-foot drop from a year ago, which is concerning. The average standing water level depth gained 9 feet compared to November 2022 (223 feet).

Conservation

The overall gross gallons per capita was 153 gallons per person per day in November, 4.0% lower than it was in November 2021 (159).

Residential per capita decreased compared to a year ago. The residential per capita in November (73 gallons per person) was 2.7% lower than November 2021 (75 gallons per person). The residential gallons per capita looks specifically at residential water use only.

There were 19 citations handed out in December. There were 4 citations that resulted in fines (second violations or more).

Sewer Collections

Preventative Maintenance accounted for 58% of all working man hours in December, and Contractor Services accounted for 10%.

In December, 44,015 of sewer lines were cleaned, and 12,600 feet of sewer lines were televised (preventative maintenance operations).

Approximately 10% of staff's time was spent engaged in administrative tasks related to operating the division.

Waste Water Treatment Plant

In December, the domestic plant's daily influent average was 4.26 million gallons. The domestic plant's capacity is 5.5 million gallons, and when the daily influent average is within 80 percent (4.4 million gallons) of capacity, improvements to the plant's capacity should be a priority.

The industrial plant's daily influent average was 7.04 million gallons in December. There has been a drop in industrial flow for each of the last three months as there has been a slowdown from some of the industrial plant's top customers. The industrial plant's capacity is 12 million gallons, and no daily influent average has been near the 80-percent mark (9.6 million gallons).

The plant's efficiencies against BOD and TSS remained strong for a tenth straight month.

Efficiency against BOD was 98.4% in December. The combined BOD effluent was 34.0 mg/l, which is within state compliance (less than 40 mg/l).

Efficiency against TSS was 97.7% in December. The combined TSS effluent was 24.1 mg/l, which is within state compliance (less than 40 mg/l).

Efficiency against Nitrogen was 84.0% in November. The combined Nitrogen effluent was 16.25 mg/l, which is not within state compliance (less than 13 mg/l).

We do not have the final nitrogen numbers for December as tests are still being completed. We will report the Nitrogen effluent average and efficiency ratings for December next month.

Operationally, the WWTP completed 287 preventative maintenance work orders and 7 corrective work orders in December. Overall, 145 of the work orders were completed for the Domestic side of the facility and 149 for the Industrial side, 49% and 51%, respectively.

FISCAL IMPACT & FUNDING SOURCE(S)

There is no fiscal impact associated with this action.

LEGAL REVIEW

This item did not require legal review.

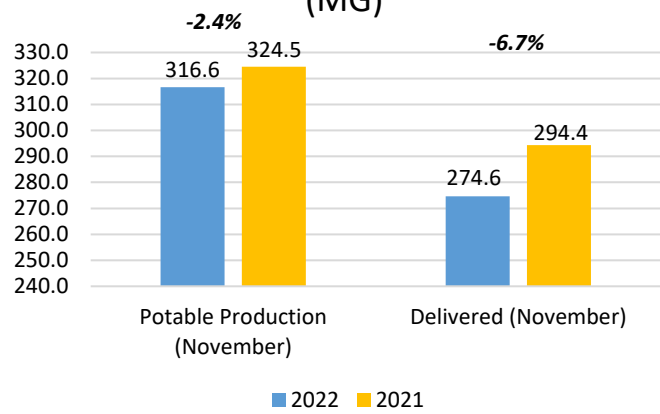
ATTACHMENTS

1. BPU Public Works Performance Dashboard Graphic

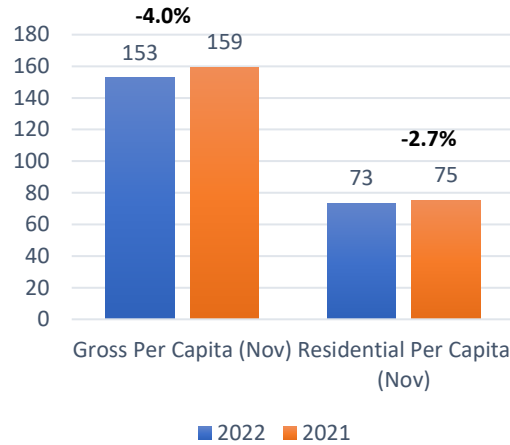
Reviewed/Approved: _____

**City of Tulare Water Division
December 2022 Dashboard**

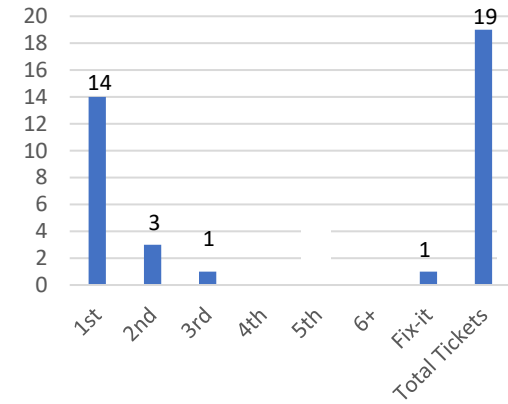
Production & Delivery Volumes (MG)



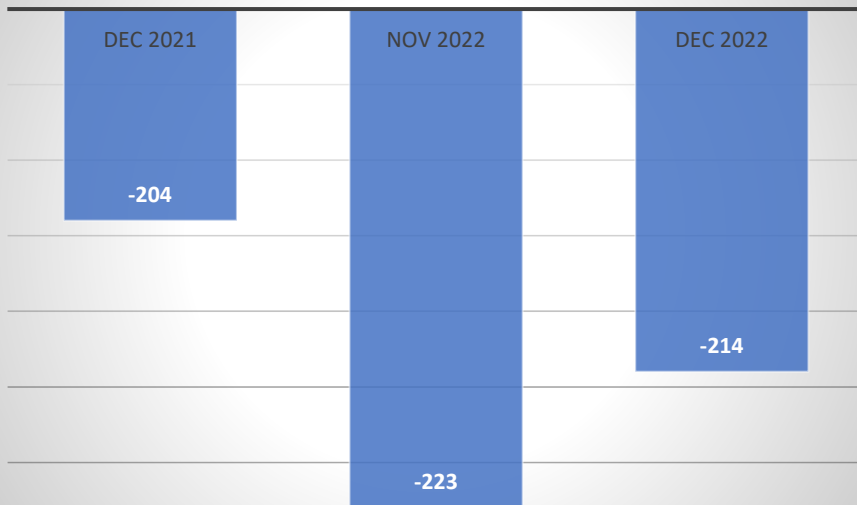
GPCD & Residential GPCD



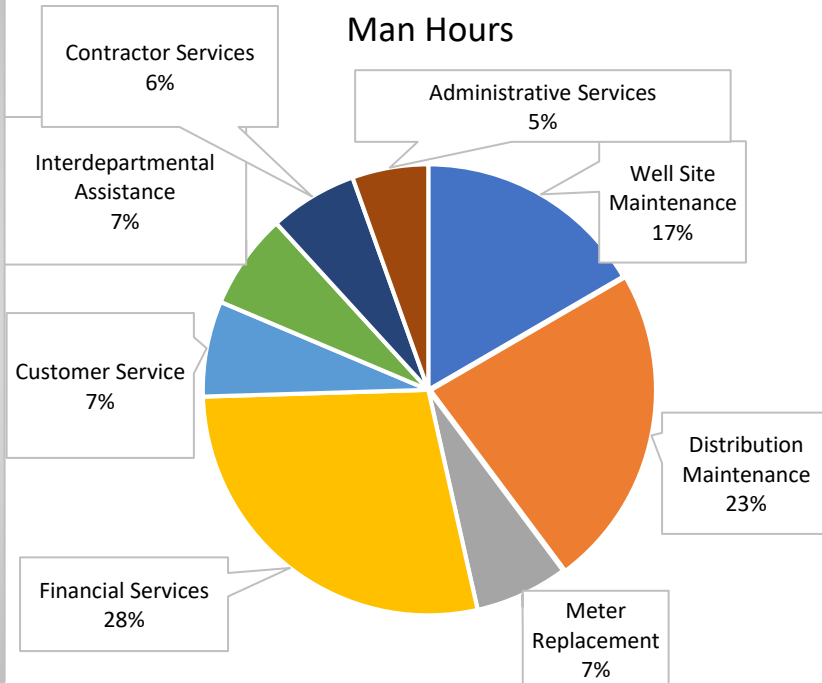
December Water Waste Tickets



Average Standing Water Level Depth (in feet)

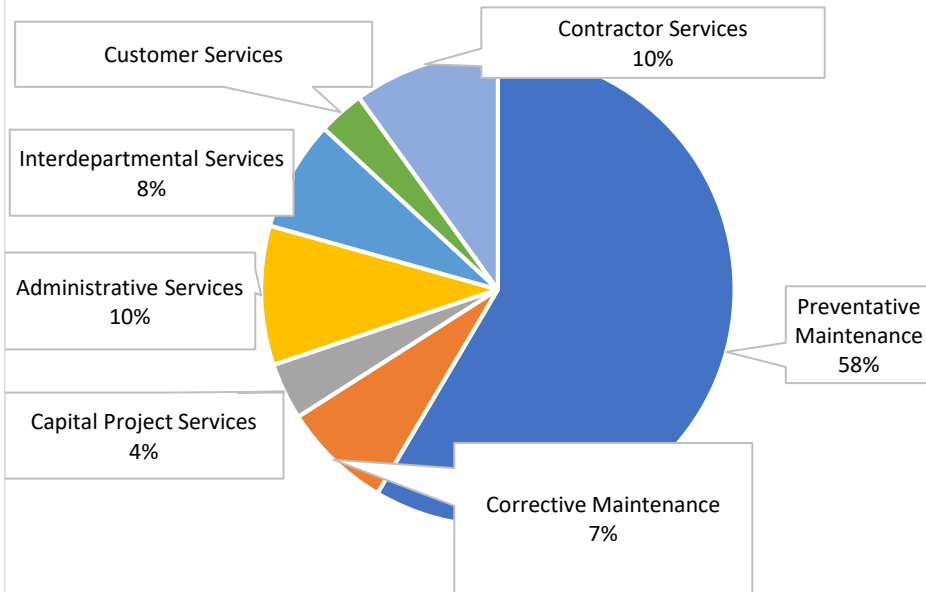


December 2022 Water Maintenance Man Hours

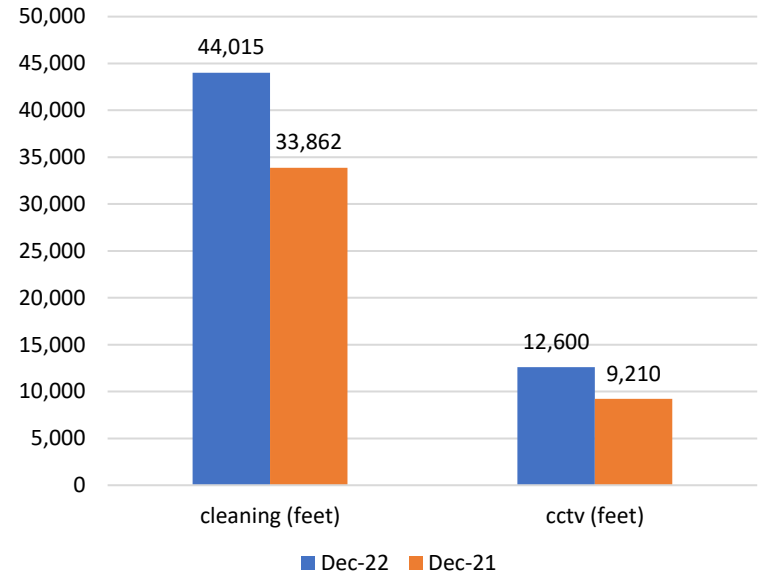


City of Tulare Sewer Collections/Solid Waste – December 2022 Dashboard

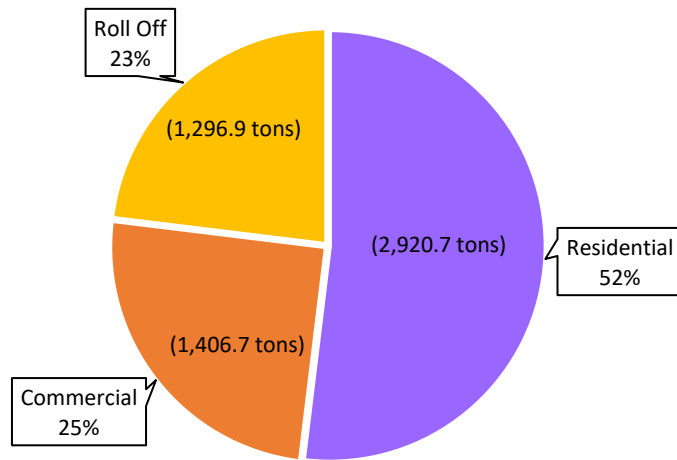
Sewer Collections Man Hour Distribution



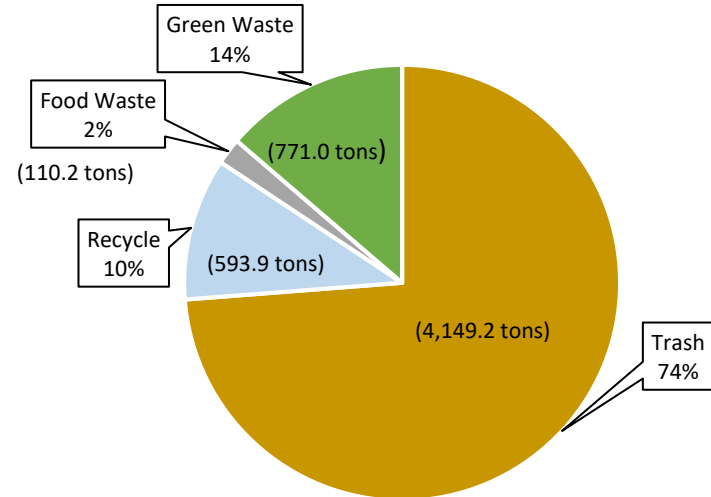
Linear Maintenance Footage



Tonnage by Division

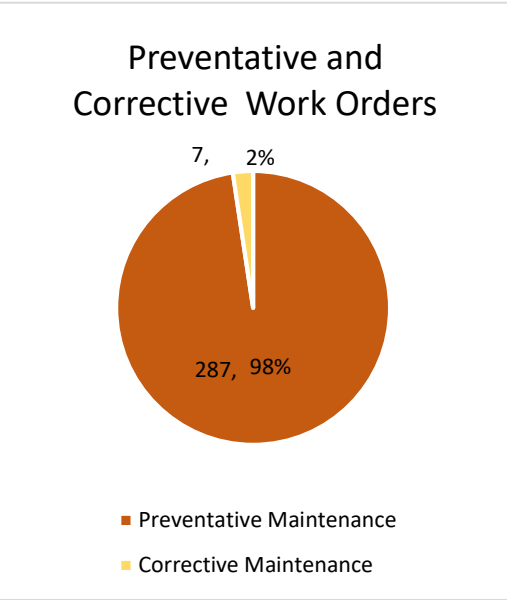
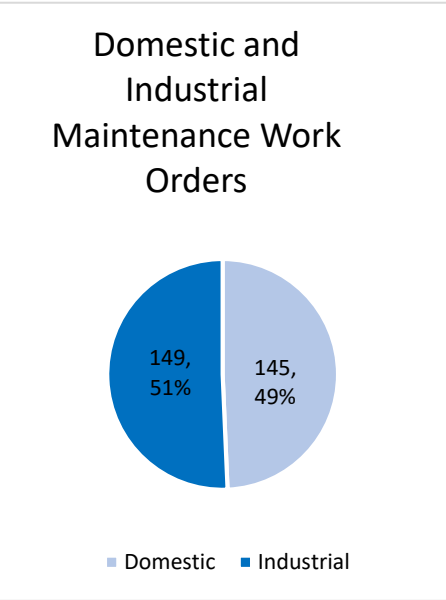


Tonnage by Type

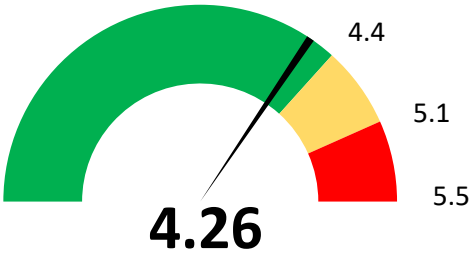


**City of Tulare WWTP Division
November 2022 Dashboard**

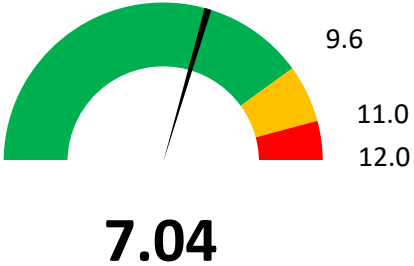
Compliance			
	BOD <40mg/l	TSS <40mg/l	Nitrogen <13mg/l
Efficiency	98.4%	97.7%	84.0%
Sample Avg (mg/l)	34.0	24.1	16.25

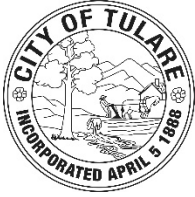


Domestic Influent Daily Average (MG)



Industrial Influent Daily Average (MG)





Staff Report

Meeting: Board of Public Utilities Commissioners

Date: January 19, 2023

Item #:
General Business 1

Department: Information Technology Services

Submitted by: Jason Bowling, Chief Technology Officer

Agenda Title: AMI Repeaters and Poles for Water Meter Reading System

RECOMMENDED ACTION

Approve the purchase and installation of Automated Meter Infrastructure (AMI) repeaters and poles at five locations from Telstar Instruments, at a cost of \$93,911.00 and authorize the Public Works Director or designee to approve contract change orders in an amount not to exceed 10% (\$9,391.10) of contract amount.

SUMMARY

At the November 17, 2016 Board of Public Utilities meeting, the Board approved the contract with Core & Main for the purchase of Master Meter 4G water meters and registers compatible with the Master Meter Allegro Automated Meter Infrastructure (AMI) system as an upgrade to the aging and failing Automated Meter Reading (AMR) system.

The City of Tulare currently utilizes the Automated Meter Infrastructure (AMI) meter reading system to read water meters. Approximately half of the existing meters still utilize Automated Meter Reading (AMR) or “drive by” meter reading, while the other half utilizes the Automated Meter Infrastructure (AMI) or “remote reads”. The City of Tulare currently has installed approximately 10,000 AMI water meters, and is continuously replacing the failing AMR meters with new AMI meters until the entire system is on the AMI platform.

AMI water meters have the ability to communicate to the meter reading system remotely and can be read at any time by staff. The ability to read meters at any time without having to send staff into the field to retrieve meter read information is not only very efficient when opening or closing accounts but has also proved to be a significant customer service asset to answer questions regarding consumption and reporting leaks.

In order for AMI to work properly, there must be a network of base stations and repeaters configured to cover the locations of the installed meters. In 2020, the City of Tulare installed 2 base stations that serve as the foundation of the AMI infrastructure. Over the past two years staff has built out AMI coverage by utilizing photocell repeaters located on traffic signals. This has functioned very well and approximately 95% of all installed AMI meters are currently able to connect to the system properly.

However, there are still some areas of town that have little to no AMI signal, and do not have any nearby city owned street traffic signal infrastructure that can have a repeater easily added to it. Staff have identified 5 locations where a 30 ft. tall square aluminum pole can be added with an AMI repeater to offer improved coverage for current water meters and areas of future development.

These five proposed locations include:

- 1) Well 33 (Gemini and Sonora)
- 2) Well 26 (North E Street and Pleasant)
- 3) Stormwater lift station located at Bardsley and West
- 4) Sewer lift station located a Morrison and Windmill Ave.
- 5) Near irrigation controls and backflow at Sunrise Park

The poles proposed to be installed are very similar to the communication poles that are currently in use at lift stations and well sites around the city. These "AMI" poles will differ from existing communications poles in that they will have power ran to the top of the pole to energize the AMI photocell repeater rather than a Yagi communications antenna. By using 30 ft. tall square aluminum poles with AMI photocell repeaters the City of Tulare will have standardized consistency with other repeaters in the field. Once installed these AMI photocell repeaters are able to be serviced by city personnel using a standard city owned bucket truck.

FISCAL IMPACT & FUNDING SOURCE(S)

There is approximately \$175,000 remaining in CIP Project WT0049 for the installation of AMI infrastructure.

LEGAL REVIEW

This item did not require legal review.

ALTERNATIVE ACTION

1. Approve with changes
2. Deny
3. Table

ATTACHMENTS

1. Quote from Telstar Instruments
2. Map of locations for AMI repeaters and poles

Reviewed/Approved: _____



Contractor License #422364
Contractor DIR #100000899

**CONTROL SYSTEM INTEGRATION • INSTRUMENTATION SERVICES
SCADA/AUTOMATION • PLC/HMI • ELECTRICAL • CALIBRATION • MAINTENANCE**

January 10, 2023

City of Tulare
411 E Kern Ave
Tulare, CA 93274
Sent via Email: kwales@tulare.ca.gov

Attn: Ken Wales
Subject: AMI Repeater Pole
Reference: SR 20-39989 R3

Drawings: N/A
Specifications: N/A

Dear Ken,

Telstar Instruments ("Telstar") is pleased to provide a quote for the referenced project to the above identified purchaser ("Customer"). AMI Repeater Pole Installation.

By accepting this proposal from Telstar, you agree to treat this as confidential information.

SCOPE OF SUPPLY / SERVICES:

1. Telstar will provide and install One (1) 30FT square aluminum pole with One (1) dimming receptacle, in a 4"X4"X4" enclosure. For the following five locations:
 - a. Well 33
 - b. Well 26
 - c. Bardsley and West Lift Station
 - d. Morrison and Windmill Ave
 - e. Sunrise Park
2. Telstar will install a 1" conduit to an existing panel for power. It is assumed that each site has the capacity to support this new load.
3. Telstar based the pole installation on the generic documents provided by the vendor. These will be submitted for approval.



Contractor License #422364
Contractor DIR #100000899

**CONTROL SYSTEM INTEGRATION • INSTRUMENTATION SERVICES
SCADA/AUTOMATION • PLC/HMI • ELECTRICAL • CALIBRATION • MAINTENANCE**

- 4. Telstar will coordinate with City personnel for pole location and potential plant relocation/removal as required.
- 5. Inspections/permitting not included.

Note: Engineering wind calculations for the pole are not included. If Engineering for the pole is required, it would be charged separately, and we will need the Soil Report for the area. AMI unit is going to be provided by the City. Programming and set-up is going to be performed by the city.

Lump Sum Price for this Scope.....\$93,911.00

Shipping and Handling for Telstar Supplied Materials IS INCLUDED

Sales Tax IS INCLUDED

This quotation is based on Customer’s representation that this IS a prevailing wage project.

CLARIFICATIONS, EXCEPTIONS, AND EXCLUSIONS

- a. Material price is valid for seven (7) days from date referenced on this quote (Refer to COVID clause RE: MATERIAL PRICING AND DELIVERY under Terms and Conditions)
- b. This quotation is based on the inclusion of Telstar’s standard Terms and Conditions as part of any purchase order, contract or other agreement.
- c. Telstar’s quotation includes only those items listed above. Requests for additions/deletions from our scope will require a change in the quoted price.
- d. Telstar assumes no responsibility for performance, applicability, compatibility, start-up, testing, or acceptance of any equipment not furnished by Telstar under this proposal.
- e. Telstar is supplying only equipment specified and noted above.
- f. Please reference the above stated quote number in all correspondence and purchase orders.

TERMS AND CONDITIONS

Base Terms: Quotation is valid for 30 days from the date of Telstar’s quotation. Payment is due and payable 30 days from date of invoice. If payment is not received by the 30th day, a .05% daily service charge (18-3/4% per annum) will be charged on all accounts past due. In the event of a dispute concerning payment, attorney’s fees, court costs and costs of collection will be paid to the prevailing party. The cost for permits and bonding are excluded unless expressly referenced in Telstar’s quotation. Our standard insurance applies unless agreed to in writing by Telstar. Telstar’s standard one year parts only warranty applies to this quotation. All other warranties, express or implied, or referenced elsewhere in contract documents are excluded, including but not limited to implied warranties of merchantability or fitness for purpose. Unless expressly stated in Telstar’s estimate, this quote is based on standard straight time hours and does not include any prevailing wage rates. The price quoted herein is for the labor and materials specifically listed within the body of this quote. Service calls are charged at a 4-hour minimum per person, excluding travel time. Unless expressly stated in the quotation, training, operation and maintenance manuals, and preparation of as built drawings are excluded from Telstar’s scope of work.

Limitation of Liability: (a) In no event shall Telstar, its suppliers or subcontractors be liable for special, indirect, incidental or consequential damages, whether in contract, warranty, tort, negligence, strict liability or otherwise, including, but not limited to, loss of profits or revenue, loss of use of the Equipment or any associated equipment,



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Contractor DIR #100000899

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cost of capital, cost of substitute equipment, facilities or services, downtime costs, delays, and claims of customers of Customer, its officers, directors, members employees or any third parties for any damages. Telstar's liability for any claim whether in contract, warranty, tort, negligence, strict liability, or otherwise for any loss or damage arising out of, connected with, or resulting from this Agreement or the performance or breach thereof, or from the design, manufacture, sale, delivery, resale, repair, replacement, installation, technical direction of installation, inspection, operation or use of any equipment covered by or furnished under this Agreement, or from any services rendered in connection therewith, shall in no case exceed twenty-five percent (25%) of the purchase price allocable to the Equipment, part or Services that is the subject of the claim. (b) All causes of action against Telstar Instruments arising out of or relating to this Agreement or the performance or breach hereof shall be deemed barred unless brought within one year from the date of discovery or other accrual. (c) In no event, regardless of cause, shall Telstar Instruments be liable for liquidated damages, offsets or penalties of any kind or to indemnify, defend or hold harmless Customer, its officers, directors, members, employees or any third party, arising from or related to the Equipment and/or Services provided by Telstar.

Force Majeure: Telstar shall neither be liable for loss, damage, detention or delay nor be deemed to be in default for failure to perform when prevented from doing so by causes beyond its reasonable control including but not limited to acts of war (declared or undeclared), Acts of God, fire, strike, labor difficulties, acts or omissions of any governmental authority or of Customer, compliance with government regulations, insurrection or riot, embargo, delays or shortages in transportation or inability to obtain necessary labor, materials, or manufacturing facilities from usual sources or from defects or delays in the performance of its suppliers or subcontractors due to any of the foregoing enumerated causes. In the event of delay due to any such cause, the date of delivery will be extended by period equal to the delay plus a reasonable time to resume production, and the price will be adjusted to compensate Telstar Instruments for such delay.

Cancellation: In the event of cancellation by Customer, Customer agrees to fully reimburse and compensate Telstar for all costs associated with this Quotation or subsequent order, including but not limited to engineering, labor, materials, quote and estimating time, and product return fees, plus a ten percent (10%) markup to compensate for disruption in scheduling, planned production, indirect costs and profit. Payment for cancellation shall be due within ten (10) days from the date of submission of charges by Telstar.

Entire Agreement: This Quotation constitutes the entire agreement between Telstar and Customer. There are no agreements, understandings, restrictions, warranties, or representations between Telstar and Customer other than those set forth herein or herein provided. This Quotation may only be amended, changed or revised by a written amendment signed by an authorized representative of Telstar. No oral or implied agreements shall be of any force or effect.

Precedence: In the event Telstar is issued an authorization for work, Purchase Order, Contract or similar Agreement with conflicting Terms and Conditions than those set forth herein, these Terms and Conditions will take precedence and will supersede any and all other conflicting Terms and Conditions.

Submittals: In the event Telstar receives a Notice to Proceed or a written statement to proceed with submittals, Telstar will be entitled to compensation based on percent of completion of submittal cost to Customer. Telstar will prepare only one set of submittals, and any resubmittals shall be subject to an additional charge for engineering time and other costs in preparing re-submittals.

Prevailing Wages: Telstar relies upon Customer's representations as to whether this Project requires payment of prevailing wages. Customer agrees to defend, indemnify and hold Telstar harmless from and against any and all claims, actions and demands, including but not limited to payment of legal fees, fines, back pay, and any penalties or interest, associated with Customer's inaccurate representation of whether prevailing wages are required to be paid.

TELSTAR'S COVID AND INDUSTRY CLAUSE RE: MATERIAL PRICING AND DELIVERY: Telstar is unable to hold prices on materials for more than 7 days. Prices for plastic, copper, steel, and other commodities fluctuate daily. Our vendors and manufacturers are experiencing unprecedented delays due to COVID-19 staffing, a shortage of containers, port congestion, and raw material shortages that have extended lead times significantly. Telstar reserves the right to amend the delivery date and the price of materials set forth in this quotation. Telstar considers any of



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Contractor DIR #1000000899

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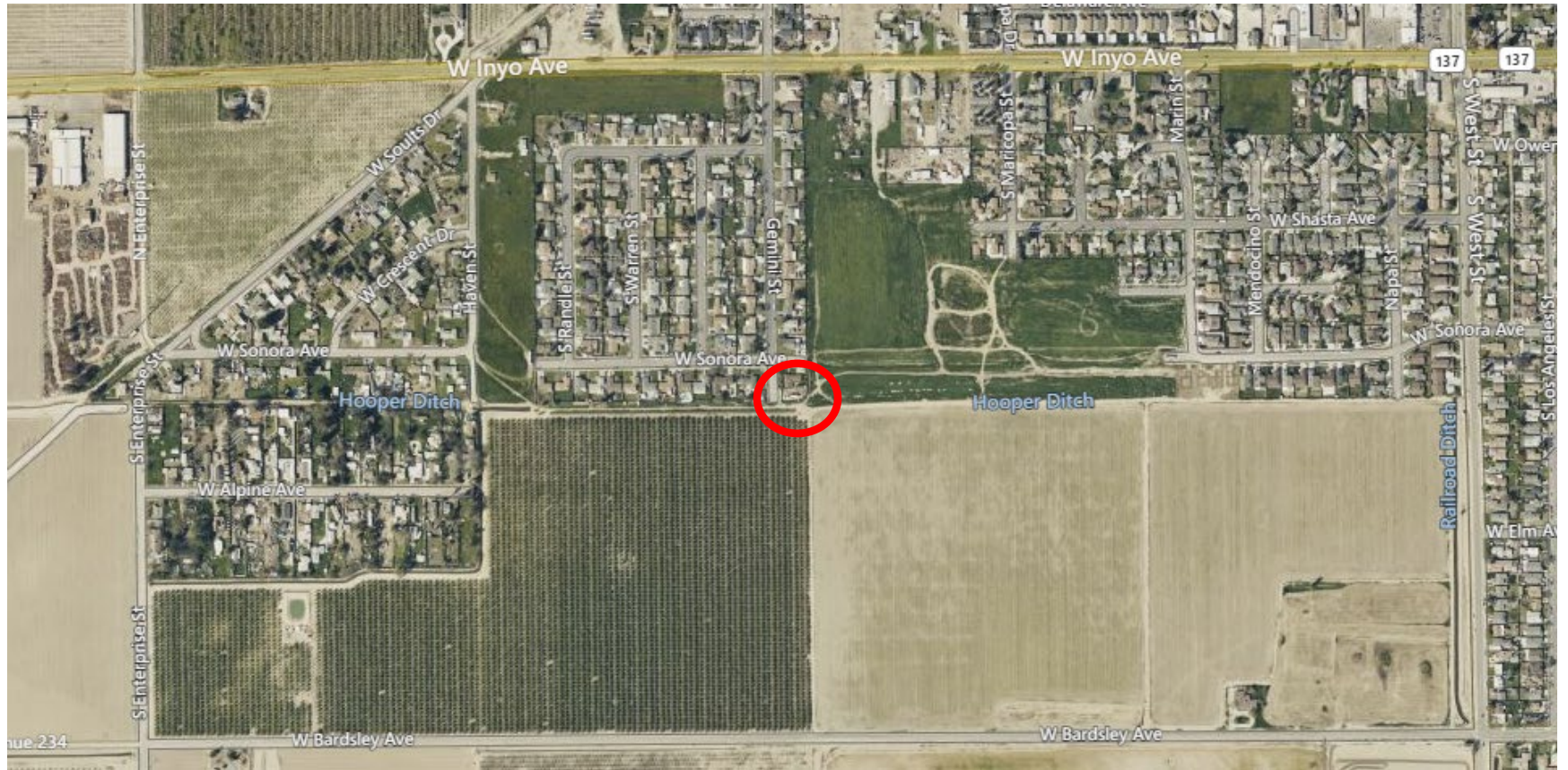
the above related changes imposed by our vendors and manufacturers as outside its reasonable control and subject to Force Majeure provisions.

We look forward to working with you on this project. If you have any questions, please contact me at the phone number below.

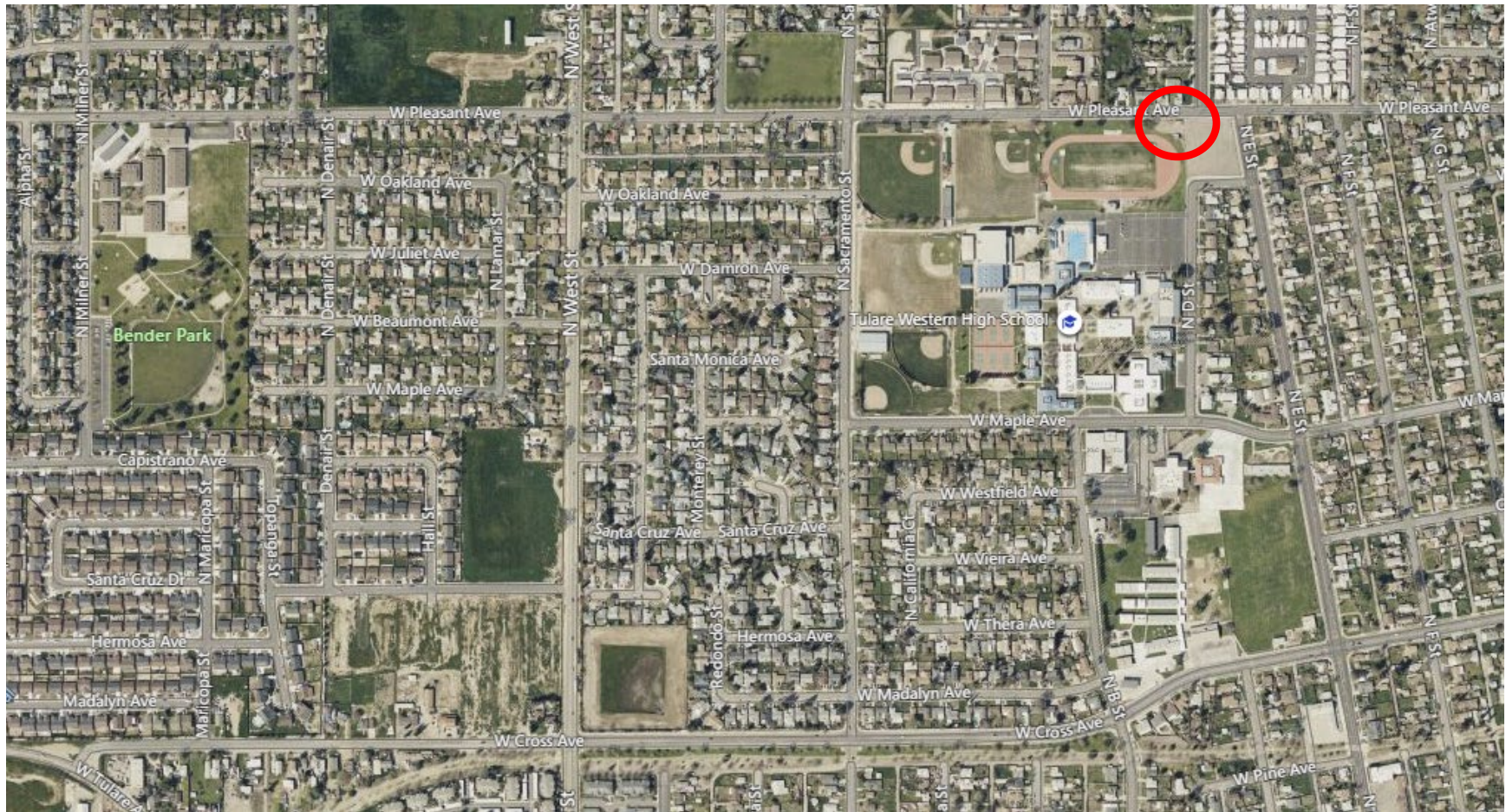
Sincerely,

Felipe Martinez
Electrical Engineer / IC&E Specialist
Telstar Instruments
(559) 584-7116

1. Well 33 (Gemini and Sonora)



2. Well 26 (N E Street and Pleasant)



3. Bardsley and west Lift Station – Solar?



4. Morrison and Windmill Ave – Pole with Photo Cell



5. Sunrise Park – Lift station? – Pole with Photo Cell





Staff Report

Meeting: Board of Public Utilities Commissioners

Date: January 19, 2023

Item #:
General Business 2

Department: Public Works

Submitted by: Andrew Bettencourt, Management Analyst

Agenda Title: Surplusage and Sale of Street Sweeper Vehicles

RECOMMENDED ACTION

Adopt a resolution authorizing the surplus of four (4) street sweeper vehicles and approve the sale of the four (4) street sweepers to SCA of CA, LLC (DBA Central Valley Sweeping LLC).

SUMMARY

At the March 17, 2022 meeting of the Board of Public Utilities, staff presented the potential outsourcing of street sweeping services to the Board. The Board unanimously supported the approach, and the City released a Request for Proposals (RFP #22-754) for qualified firms to provide street sweeping services.

After an analysis of the proposals, it was recommended that the City move forward with a contract with Central Valley Sweeping, Inc to provide street sweeping services. On September 1, 2022, the Board unanimously approved to award and authorize the City manager to sign a two-year contract with Central Valley Sweeping.

The Request for Proposals included language allowing for the possible purchase of the street sweeping vehicles if a contract was awarded. As part of the contract negotiations, SCA of CA, LLC (DBA Central Valley Sweeping LLC) has agreed to purchase four of the City's street sweepers to address their fleet needs in order to meet its obligations for the City's street sweeping services.

This is the list of vehicles that SCA of CA, LLC will purchase:

<u>Unit#</u>	<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>Amount</u>
534	2018	Peterbilt	Schwarze A9000 Vac Sweeper	\$115,000.00
535	2018	Peterbilt	Schwarze A9000 Vac Sweeper	\$115,000.00
536	2014	Autocar ND42	Schwarze A9000 Vac Sweeper	\$ 50,000.00
537	2006	Sterling SC-8000	Schwarze A7000 Vac Sweeper	\$ 25,000.00
Total				\$305,000.00

This sale amount has been reviewed by the Public Works Department and is equal to or exceeds the normal surplus value for these types of vehicles sold at auction. The department is keeping the Broom Bear for use in emergencies and on City projects.

In compliance with the City's Purchasing Policy, any surplus equipment over \$5,000 in value must be submitted to the City Council or Board of Public Utilities for approval to surplus. The resolution, as submitted, is the approval to surplus the street sweeping equipment.

FISCAL IMPACT & FUNDING SOURCE(S)

The funds from this sale will go to the Solid Waste Division. Staff anticipates using the funds to cover the costs of a new side loader for a new route devoted to food compost collection in the 2023-24 fiscal year.

LEGAL REVIEW

The City Attorney reviewed the RFP and subsequent contract with SCA of CA, LLC (DBA Central Valley Sweeping LLC). If the sale is approved, staff will work with the City Attorney to draft a sale agreement for the equipment.

ALTERNATIVE ACTION

1. Approve with changes
2. Deny
3. Table

If the resolution is not approved, it will be detrimental to SCA of CA, LLC to meet its obligations for its contract with the City for street sweeping services.

ATTACHMENTS

1. Resolution

Reviewed/Approved: _____

RESOLUTION 2023-XX

**RESOLUTION OF THE BOARD OF PUBLIC UTILITIES OF THE CITY OF TULARE
DECLARING CERTAIN STREET SWEEPING EQUIPMENT TO BE SURPLUS AND
AUTHORIZING ITS DISPOSITION**

BE IT RESOVLED by the Board of Public Utilities of the City of Tulare, as follows, to wit:

SECTION 1. That the street sweeping equipment listed below, of which have been filed by the Purchasing Officer with the City Clerk, are hereby declared to be surplus property of the City of Tulare.

Surplus Items

<u>Unit#</u>	<u>Year</u>	<u>Make</u>	<u>Model</u>
534	2018	Peterbilt	Schwarze A9000 Vac Sweeper
535	2018	Peterbilt	Schwarze A9000 Vac Sweeper
536	2014	Autocar ND42	Schwarze A9000 Vac Sweeper
537	2006	Sterling SC-8000	Schwarze A7000 Vac Sweeper

SECTION 2. The Chief Financial Officer of the City of Tulare is hereby authorized to dispose of said property and to deposit any funds received in the Solid Waste Fund of the City of Tulare.

PASSED AND ADOPTED this 19th day of January, 2023.

President of the Board of Public Utilities
Commissioners of the City of Tulare

STATE OF CALIFORNIA)
COUNTY OF TULARE) ss.
CITY OF TULARE)

I, Marc Mondell, the City Clerk of the City of Tulare, do hereby certify the foregoing is the full and true **Resolution 2023-xx** passed and adopted by the Board of said city at a regular meeting held on **January 19, 2023**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Marc Mondell, City Clerk

By: Maegan Peton, Deputy City Clerk



Staff Report

Meeting: Board of Public Utilities Commissioners

Date: January 19, 2023

Item #:
General Business 3

Department: Public Works - Water

Submitted by: Assistant Public Works Director, Tim Doyle

Agenda Title: Award Contract for Purchasing Granular Activated Carbon (GAC)

RECOMMENDED ACTION

Award and authorize the City Manager to sign a contract with Calgon Carbon Corporation, of Moon Township, PA for contracting Granular Activated Carbon (GAC) Change-out Services to be dispensed at various well sites by the supplier for a period of (3) three years beginning February 1, 2023, through January 31, 2026, with one (1) two-year extension upon agreement by both parties in the amount of \$47,859.00 for 714 cu. ft. per GAC vessel change-out and/or \$95,718.00 for 1428 cu. ft. per GAC 2 vessels change out, prices include all taxes and freight.

SUMMARY

The City currently has Granular Activated Carbon (GAC) water treatment at seven well sites for the removal of 1,2,3-Trichloropropane (TCP). Well sites 11, 17, 34, 35, 37, 38 and 44 utilize GAC as a filter media for the removal of TCP that is contained in (4) four vessels at six of the treatment sites, and (2) vessels at Well 11. As a part of the City's water treatment process to remove TCP, the GAC media in the vessels absorb the TCP and is then considered spent when it no longer absorbs TCP below the maximum contaminant level of five parts per trillion and must be replaced. This requires 714 cu. ft. of GAC per vessel with the changing of two vessels at a time as a normal change out, but sample results could indicate all four vessels are exhausted and require change out of the entire 2,856 cu. ft. of GAC filter media.

Request for bids (RFB #23-773) were published on December 7 and 14, 2022 and received and opened on January 5, 2023. Bids were received as follows:

<u>Company</u>	<u>Bid (714 cu. ft.)</u>	<u>Bid (1428 cu. ft.)</u>
Carbon Supply Inc., Bell Gardens, CA	\$46,080.00	\$89,491.00
Calgon Carbon Corp., Moon Township, PA	\$47,859.00	\$95,718.00
Aqueous Vets, Redding, CA	\$50,535.00	\$96,001.88

After reviewing the bids, staff determined that Carbon Supply Inc. of Bell Gardens, CA turned in an incomplete bid that was not all inclusive of items requested and therefore deemed nonresponsive. Consequently, Calgon Carbon Corporation, of Moon Township, Pennsylvania was deemed the lowest responsive and responsible bid that meets the City needs as identified in the RFB.

The award of bid for contracting Granular Activated Carbon (GAC) Change-out Services to be dispensed at various well sites by the supplier, Calgon Carbon Corporation is for a period of (3) three years beginning February 1, 2023, through January 31, 2026, with one (1) two-year extension upon agreement by both parties.

FISCAL IMPACT & FUNDING SOURCE(S)

This is an approved annual maintenance project that is funded annually in the amount of \$600,000 in the Water Operating Fund, Account: 010-4613-5101, TCP Carbon Replacement.

LEGAL REVIEW

The bids were reviewed by staff and after conferring with the City Attorney, it was determined that the exclusion of spec sheets by Carbon Supply Inc. "was too substantive and not minor enough to allow a waiver and would therefore be deemed nonresponsive".

ALTERNATIVE ACTION

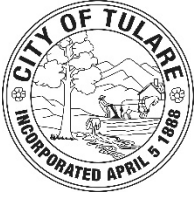
1. Approve with changes
2. Deny
3. Table

If the contract to purchase Granular Activated Carbon (GAC) is not approved, it will delay the change out time of spent GAC at treatment sites, require multiple bid processes at unstable pricing, compromise availability and delivery time, concede the ability to operate the well and treatment system; worst case: violation of the Maximum Contamination Level set by the State Water Resources Control Board and put the City water system out of compliance with State requirements of the operating permit.

ATTACHMENTS

None

Reviewed/Approved: _____



Item #:
General Business 4

Staff Report

Meeting: Board of Public Utilities Commissioners

Date: January 19, 2023

Department: Public Works - Water

Submitted by: Trisha Whitfield, Public Works Director

Agenda Title: 2022 Urban Community Drought Relief Grant Program

RECOMMENDED ACTION

Adopt a resolution authorizing the grant application, acceptance, and execution for the 2022 Urban Community Drought Relief Program.

SUMMARY

The California Budget Act of 2021 provides funding to the California Department of Water Resources (DWR) for turf replacement, conservation for urban suppliers and community drought relief projects. DWR has \$285 million of grant funds available, with \$85 million set-aside to support underrepresented communities and Native American Tribes.

Staff has reviewed the grant requirements and is looking at applying for funds as follows:

- \$2 million to construct a replacement well
- \$3 million for residential turf replacement
- \$500,000 for rebates for high efficiency toilets and Smart irrigation controllers

The 2022 Urban Community Drought Relief Program application is due by January 31, 2023. The City of Tulare is considered an underrepresented community which means no matching funds are required. Resolution 23-xx authorizes the Public Works Director or designee to file the application for funding, execute the funding agreement, and submit any required documents, invoices and reports required to receive the funding.

FISCAL IMPACT & FUNDING SOURCE(S)

If the grant is not received, the City will not be able to provide as much funding to residents for turf replacement or water saving rebate programs.

LEGAL REVIEW

This item did not require legal review.

ALTERNATIVE ACTION

1. Approve with changes
2. Deny
3. Table

If the resolution is not approved, staff will not meet the requirements of the grant program and cannot apply for funding.

ATTACHMENTS

1. Resolution

Reviewed/Approved: _____

RESOLUTION NO. 23-__

A RESOLUTION OF THE BOARD OF PUBLIC UTILITIES OF THE CITY OF TULARE AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION FOR THE 2022 URBAN COMMUNITY DROUGHT RELIEF GRANT PROGRAM.

WHEREAS, the Budget Act of 2021 provides funding to the California Department of Water Resources (DWR), to implement the Urban Community Drought Relief Grant Program which is intended to provide water to communities that face the loss or contamination of their water supplies, to address immediate impacts on human health and safety, to secure the future of California's water supply, and to protect fish and wildlife resources; and

WHEREAS, the City of Tulare proposes to implement the 2022 Urban Community Drought Relief Grant Program; and

WHEREAS, the City of Tulare has the legal authority and is authorized to enter into a funding agreement with the State of California; and

WHEREAS, the City of Tulare intends to apply for grant funding from the California Department of Water Resources for the 2022 Urban Community Drought Relief Grant Program; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Public Utilities of the City of Tulare as follows:

1. That pursuant and subject to all of the terms and provisions of the Budget Act of 2021 (Stats. 2021, ch. 240, § 80) as amended (Stats. 2022, ch. 44, § 25), the City of Tulare Public Works Director, or designee is hereby authorized and directed to prepare and file an application for funding with the Department of Water Resources, and take such other actions necessary or appropriate to obtain grant funding.
2. The City of Tulare Public Works Director, or designee is hereby authorized and directed to execute the funding agreement with the Department of Water Resources and amendments thereto.
3. The City of Tulare Public Works Director, or designee is hereby authorized and directed to submit any required documents, invoices, and reports required to obtain grant funding.

PASSED, ADOPTED, AND APPROVED by the Board of Public Utilities of the City of Tulare, California, this 19th day of January, 2023.

President of the Board of Public Utilities of
the City of Tulare

STATE OF CALIFORNIA)
COUNTY OF TULARE)
CITY OF TULARE)

I, Marc Mondell, the City Clerk of the City of Tulare, do hereby certify the foregoing is the full and true **Resolution 2023-xx** passed and adopted by the Council of said city a regular meeting held on **January 19, 2023**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Marc Mondell, City Clerk

By: Maegan Peton, Deputy City Clerk