

**ACTION MINUTES
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

September 2, 2021

A regular meeting of the Board of Public Utilities of the City of Tulare was held on Thursday, September 2, 2021 at 4:00 p.m. in the Tulare Public Library & Council Chamber, 491 North M Street.

BPU PRESENT: Thomas Griesbach, Renee Soto, Tony Sozinho, Ray Fonseca, Howard Stroman

STAFF PRESENT: Rob Hunt, Megan Dodd, Trisha Whitfield, Darlene Thompson, Michael Miller, Eric Furtado, Tim Doyle, Andrew Bettencourt, John Machado, Nick Bartsch, Jim Funk, Melissa Hermann

I. CALL TO ORDER REGULAR MEETING

President Stroman called the regular meeting to order at 4:00 p.m.

II. PLEDGE OF ALLEGIANCE AND INVOCATION

President Stroman led the Pledge of Allegiance and an invocation was given by Vice President Fonseca.

III. CITIZEN COMMENTS

There were no citizen comments.

IV. COMMUNICATIONS

There were no items for this section of the agenda.

V. CONSENT CALENDAR

It was moved by Vice President Fonseca, seconded by Board Member Griesbach, and unanimously carried to approve the items on the Consent Calendar as presented.

(1) Approve minutes of the August 5, 2021 regular meeting.

(2) Accept the investments report for July 2021.

(3) Accept Financial Status Report. Board Member Griesbach and Vice President Fonseca requested to pull this item for clarification. Questions posed by the Board were responded to by Finance Director Darlene Thompson. It was moved by President Stroman, seconded by Board Member Griesbach, and unanimously carried to accept the Financial Status Report.

- (4) Receive the Public Works performance reports for July 2021.
- (5) Receive the quarterly Potable Water Pumping and Metered Delivery Report.
- (6) Accept the Grant of Easement for sanitary sewer pipeline and appurtenances from Mercedes Membreno and authorize the City Manager or his designee to sign the Certificate of Acceptance.

VI. GENERAL BUSINESS

- (1) **Approve Contract Change Order No. 2 with Unified Field Services Corporation in the amount of \$190,000.00 for Project WW0050 - Rehabilitation of Domestic Digester No. 1 and No. 2, and approve the revised project budget.** Project Manager Jim Funk provided a report for the Board’s review and consideration. Questions posed by the Board were responded to by Mr. Funk, Public Works Director Trisha Whitfield, and Carl Bower of Tnemec. Following discussion, it was moved by President Stroman, seconded by Board Member Soto, and unanimously carried to approve the item as presented.

VII. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

VIII. ADJOURN TO CLOSED SESSION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION(S):

- (1) **54956.9(d)(1) Conference with Legal Counsel – Existing Litigation (1)**
Name of Case: Central Valley Resource Recovery, LLC v. City of Tulare
Case Number: VCU282595

President Stroman adjourned to Closed Session at 4:46 p.m.

IX. RECONVENE FROM CLOSED SESSION

President Stroman reconvened from Closed Session at 5:12 p.m.

X. CLOSED SESSION REPORT (if any)

President Stroman advised there was no reported action.

XI. ADJOURNMENT OF REGULAR MEETING

President Stroman adjourned the regular meeting at 5:12 p.m.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
Public Utilities Commissioners