

**ACTION MINUTES
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

August 5, 2021

A regular meeting of the Board of Public Utilities of the City of Tulare was held on Thursday, August 5, 2021 at 4:00 p.m. in the Tulare Public Library & Council Chamber, 491 North M Street.

BPU PRESENT: Thomas Griesbach (arrived at 5:15), Renee Soto, Ray Fonseca, Howard Stroman

BPU ABSENT: Tony Sozinho

STAFF PRESENT: Rob Hunt, Megan Dodd, Trisha Whitfield, Darlene Thompson, Eric Furtado, Tim Doyle, Andrew Bettencourt, John Machado, Nick Bartsch, Jim Funk, Melissa Hermann

I. CALL TO ORDER REGULAR MEETING

President Stroman called the regular meeting to order at 4:00 p.m.

II. PLEDGE OF ALLEGIANCE AND INVOCATION

President Stroman led the Pledge of Allegiance and gave an invocation.

III. REORGANIZATION OF THE BOARD – PRESIDENT AND VICE PRESIDENT SELECTION

It was moved by Board Member Soto, seconded by Vice President Fonseca, and carried 3 to 0 (Board Members Sozinho and Griesbach absent) to select Board Member Stroman as Board President.

It was moved by President Stroman, seconded by Board Member Soto, and carried 3 to 0 (Board Members Sozinho and Griesbach absent) to select Board Member Fonseca as Board Vice President.

IV. CITIZEN COMMENTS

There were no citizen comments.

V. COMMUNICATIONS

There were no items for this section of the agenda.

VI. CONSENT CALENDAR

It was moved by Board Member Soto, seconded by Vice President Fonseca, and carried 3 to 0 (Board Members Sozinho and Griesbach absent) to approve the items on the Consent Calendar as presented.

- (1) **Approve minutes of the July 1, 2021 regular meeting.**
- (2) **Accept the investments report for June 2021.**
- (3) **Accept Financial Status Report for June 2021.**
- (4) **Accept Public Works Project Dashboard for August 2021.**
- (5) **Receive the Public Works performance reports for June 2021.**
- (6) **Accept as complete the contract with W.M. Lyles Co. of Fresno, CA for the construction of infrastructure related to the Industrial Wastewater Treatment Plant (WWTP) new high solids dewatering system (Project WW0026) and authorize the Public Works Director to sign the Notice of Completion and direct the City Clerk to file the Notice of Completion with the Tulare County Recorder's Office.**
- (7) **Review and approve the additional allocation of \$112,500 to the Sewer System Division, Repairs and Maintenance budget line item in the FY 2021/22 adopted budget.**

VII. GENERAL BUSINESS

- (1) **Authorize the City Manager to issue a City Purchase Order with Lane Engineers, Inc. of Tulare, CA in an amount not to exceed \$82,600 for engineering design services, bidding, and construction support services for the Fiscal Year 2021/2022 Alley Sewer Replacement Project (Project SW0006) and authorize the City Manager or designee to approve contract amendments in an amount not to exceed 10% (\$8,260) of the Purchase Order amount.**
Project Manager Jim Funk provided a report for the Board's review and consideration. Questions posed by the Board were responded to by Mr. Funk. It was moved by President Stroman, seconded by Vice President Fonseca, and carried 3 to 0 (Board Members Sozinho and Griesbach absent) to approve the item as presented.
- (2) **Receive, approve and recommend adoption of the 2020 City of Tulare Urban Water Management Plan Update to the Tulare City Council.** Management Analyst Andrew Bettencourt introduced the item and Heather Bashian of Provost & Pritchard who provided a presentation to the Board. Questions posed by the Board were responded to by staff and Ms. Bashian. It was moved by President Stroman, seconded by Vice President Fonseca, and carried 3 to 0 to approve the item as presented.

- (3) **Receive an update regarding emergency repairs to Well 34.** Public Works Director Trisha Whitfield provided an update to the Board. Questions posed by the Board were responded to by Ms. Whitfield and Assistant Public Works Director Tim Doyle.

VIII. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

IX. ADJOURN TO CLOSED SESSION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION(S):

- (1) **54956.9(d)(1) Conference with Legal Counsel – Existing Litigation (1)**
Name of Case: Central Valley Resource Recovery, LLC v. City of Tulare
Case Number: VCU282595

President Stroman adjourned to Closed Session at 4:55 p.m.

X. RECONVENE FROM CLOSED SESSION

President Stroman reconvened from Closed Session at 5:22 p.m.

XI. CLOSED SESSION REPORT (if any)

President Stroman advised there was no reported action.

XII. ADJOURNMENT OF REGULAR MEETING

President Stroman adjourned the regular meeting at 5:22 p.m.

President of the Board of Public Utilities
 Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
 Public Utilities Commissioners

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