

**ACTION MINUTES
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

June 3, 2021

A regular meeting of the Board of Public Utilities of the City of Tulare was held on Thursday, June 3, 2021 at 4:00 p.m. in the Tulare Public Library & Council Chamber, 491 North M Street.

BPU PRESENT: Thomas Griesbach, Tony Sozinho, Renee Soto, Ray Fonseca ^{4:02 p.m.}, Howard Stroman

STAFF PRESENT: Rob Hunt, Megan Dodd, Trisha Whitfield, Darlene Thompson, Michael Miller, Eric Furtado, Tim Doyle, Andrew Bettencourt, John Machado, Nick Bartsch, Melissa Hermann

I. CALL TO ORDER REGULAR MEETING

President Stroman called the regular meeting to order at 4:00 p.m.

II. PLEDGE OF ALLEGIANCE AND INVOCATION

Board Member Griesbach led the Pledge of Allegiance and an invocation was given by President Stroman.

III. CITIZEN COMMENTS

There were no citizen comments.

IV. COMMUNICATIONS

Public Works Director Trisha Whitfield provided information requested at the previous meeting regarding nitrogen efficiency at the WWTP.

V. CONSENT CALENDAR

It was moved by Board Member Griesbach, seconded by Board Member Soto, and unanimously carried to approve the items on the Consent Calendar as presented.

- (1) Approve minutes of the May 20, 2021 regular meeting.**
- (2) Award the City Manager to sign a contract with Peters Engineering Group of Clovis, CA in an amount not to exceed \$435,220 for topographic surveying, geotechnical analysis, design, bidding and construction support services for Project EN0094, a street and utility improvement project between O Street and Blackstone Street, and between Tulare Avenue and San Joaquin Avenue; Authorize the City Manager or designee to approve contract change orders in**

an amount not to exceed 10% (\$43,522) of the contract award amount; and approve the updated project scope and budget..

- (3) **Authorize the City Manager to sign a contract with 4 Creeks of Visalia, CA in an amount not to exceed \$294,190 for topographic surveying, geotechnical analysis, design, bidding and construction support services for Project EN0095, a street and utility improvement project between O Street and Blackstone Street, and between San Joaquin Ave. and the Santa Fe Trail; Authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% (\$29,419) of the contract award amount; and approve the updated project scope and budget.**

VI. GENERAL BUSINESS

- (1) **Approve the purchase of 41,870 square feet of real property on APN #172-040-079 located at the southeast corner of Nelder Grove Street and Alpine Avenue in the City of Tulare in the amount of \$67,410 from the Water Fund for locating a City Water Storage Tank.** Public Works Director Trisha Whitfield provided a report for the Board's review and consideration. It was moved by Board Member Sozinho, seconded by Vice President Fonseca, and unanimously carried to approve the item as presented.
- (2) **Declare that the City of Tulare is in Stage 3 of the Water Conservation Ordinance, Chapter 7.32 in the City's Code of Ordinances.** Management Analyst Andrew Bettencourt provided a report for the Board's review and consideration. Questions posed by the Board were responded to by Mr. Bettencourt and Public Works Director Trisha Whitfield. Staff stated if approved, Stage 3 would be in effect immediately. Following discussion, it was moved by Board Member Griesbach, seconded by Board Member Soto, and unanimously carried to declare that the City of Tulare is in Stage 3 of the Water Conservation Ordinance.

VII. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

VIII. ADJOURN TO CLOSED SESSION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION(S):

- (1) **54956.9(d)(1) Conference with Legal Counsel – Existing Litigation (1)**
Name of Case: Central Valley Resource Recovery, LLC v. City of Tulare
Case Number: VCU282595

IX. RECONVENE FROM CLOSED SESSION

President Stroman reconvened from Closed Session at 4:49 p.m.

X. CLOSED SESSION REPORT (if any)

President Stroman advised there was no reportable action.

XI. ADJOURNMENT OF REGULAR MEETING

President Stroman adjourned the regular meeting at 4:49 p.m.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
Public Utilities Commissioners

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