

TO: Mayor and City Council Members
FROM: Rob Hunt, City Manager
SUBJECT: May 4, 2021 Agenda Items
DATE: April 28, 2021

TIME ESTIMATES - Time estimates are provided as part of the Council's effort to manage its time at Council meetings. Listed times are estimates only and are subject to change at any time, including while the meeting is in progress. The Council, by consensus, reserves the right to use more or less time on any item, to change the order of items and/or to continue items to another meeting. Particular items may be heard before or after the time estimated on the agenda. This may occur in order to best manage the time at a meeting or to adapt to the participation of the public.

5:00 p.m.

I. CALL TO ORDER BUDGET SESSION

II. CITIZEN COMMENTS - Comments from the public are limited to items listed on the agenda (GC 54954.3a). Speakers will be allowed three minutes. Please begin your comments by stating and spelling your name and providing your city of residence.

III. BUDGET STUDY SESSION [Time estimate: 5:00 p.m. to 6:00 p.m.]

a. Overview of cash/reserve balances as of March 31, 2021. [Submitted by: R. Hunt]

IV. ADJOURN BUDGET SESSION

6:00 p.m. (Public Hearing, must begin at specified time)

V. CALL TO ORDER REDISTRICTING PUBLIC HEARING [Time estimate: 6:00 p.m. to 7:00 p.m.]

VI. CITIZEN COMMENTS - Comments from the public are limited to items listed on the agenda (GC 54954.3a). Speakers will be allowed three minutes. Please begin your comments by stating and spelling your name and providing your city of residence.

VII. REDISTRICTING PUBLIC HEARING (1 of 4)

a. Public Hearing to receive input from the Community regarding the Redrawing of Election District Boundaries receive a report from staff on the redistricting process and permissible criteria to be considered to redraw same. [Submitted by: R. Hunt, R. Yoder & NDC] Every ten years, cities with by-district election systems must use new census data to review and, if needed, redraw district lines to reflect how local populations have changed. This process, called redistricting, ensures all districts have nearly equal population. The redistricting process for the City of Tulare must be completed by April 17, 2021.

The City adopted its current district boundaries on June 5, 2012, when the voters approved a charter amendment instituting by-district elections starting in November 2012. The current district boundaries are based on 2010 census data as required by law. The districts must now be redrawn using the 2020 census data and in compliance with the FAIR MAPS Act, which was adopted by the California legislature as AB 849 and took effect January 1, 2020.

Under the Act, the council shall draw and adopt boundaries using the following criteria in the listed order of priority (Elections Code 21621(c)):

1. Comply with the federal requirements of equal population and the Voting Rights Act
2. Geographically contiguous
3. Undivided neighborhoods and “communities of interest” (socio-economic geographic areas that should be kept together)
4. Easily identifiable boundaries
5. Compact (do not bypass one group of people to get to a more distant group of people)
6. Shall not favor or discriminate against a political party

Once the prioritized criteria are met, other traditional districting principles can be considered, such as:

1. Minimize the number of voters delayed from voting from 2022 to 2024
2. Respect voters' choices / continuity in office
3. Future population growth

By law, the City must hold at least four public hearings that enable community members to provide input on the drawing of district maps:

- At least one hearing must occur before the city draws draft maps
- At least two hearings must happen after the drawing of draft maps
- The fourth hearing can happen either before or after the drawing of draft maps
- City staff or consultants may hold a public workshop instead of one of the required public redistricting hearings

To increase the accessibility of these hearings, cities and counties must take the following steps:

- At least one hearing must occur on a Saturday, Sunday, or after 6 p.m. on a weekday
- If a redistricting hearing is consolidated with another local government meeting, the redistricting hearing portion must begin at a pre-designated time
- Local public redistricting hearings should be made accessible to people with disabilities

The purpose of this public hearing is to inform the public about the districting process and to hear from the community on what factors should be taken into consideration while creating district boundaries. The public is requested to provide input regarding communities of interest and other local factors that should be considered while drafting district maps. A *community of interest* under the relevant Elections Code 21621(c) is “a population that shares common social or economic interests that should be included within a single district for purposes of its effective and fair representation.”

Possible features defining community of interest might include, but are not limited to:

- A. School attendance areas;
- B. Natural dividing lines such as major roads, hills, or highways;
- C. Areas around parks and other neighborhood landmarks;
- D. Common issues, neighborhood activities, or legislative/election concerns; and
- E. Shared demographic characteristics, such as:
 - (1) Similar levels of income, education, or linguistic insolation;
 - (2) Languages spoken at home; and
 - (3) Single-family and multi-family housing unit areas.

Next Steps

On July 20, 2021, the City Council will conduct Public Hearing #2 to seek additional public input and provide direction on criteria to be considered while drafting district maps. Following that hearing, draft district maps and proposed election sequencing will be posted to the City’s website and available at City Hall.

Public Hearing #3 is scheduled for Tuesday, January 18, 2022 at 6:15 p.m. and Public Hearing #4 is scheduled for Tuesday, February 15, 2022 at 6 p.m. to consider draft maps are yet to be determined depending on release of the delayed U.S. Census data and state prisoner population adjusted counts. A representative National Demographics Corporation will be physically present for both of these hearings.

Boundaries cannot be adopted earlier than August 1, 2021 and must be adopted before April 17, 2022. However, the U.S. Census Bureau has indicated they will not release date before September 30, 2021. **Staff recommends Council receive input from the Community regarding the Redrawing of Election District Boundaries receive a report from staff on the redistricting process and permissible criteria to be considered to redraw same, as requested.**

VIII. ADJOURN REDISTRICTING PUBLIC HEARING

7:00 p.m. (or immediately following Redistricting Public Hearing)

IX. CALL TO ORDER REGULAR SESSION

X. PLEDGE OF ALLEGIANCE AND INVOCATION

XI. CITIZEN COMMENTS

This is the time for citizens to comment on subject matters, not on the agenda within the jurisdiction of the Tulare City Council. The Council Members ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome. The Council cannot legally discuss or take official action on citizen request items that are introduced tonight.

This is also the time for citizens to comment on items listed under the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Comments related to general business/city manager items or public hearing items will be heard at the time the item is discussed or at the time the Public Hearing is opened for comment.

*In fairness to all who wish to speak, each speaker will be allowed **three minutes**, with a maximum time of 15 minutes per item, unless otherwise extended by Council. Please begin your comments by stating and spelling your name and providing your city of residence.*

XII. COMMUNICATIONS [Time estimate: 7:15 p.m. to 7:20 p.m.]

*Communications are to be submitted to the City Manager's Office 10 days prior to a Council Meeting to be considered for this section of the Agenda. No action will be taken on matters listed under communications; however, the Council may direct staff to schedule issues raised during communications for a future agenda. Citizen comments will be limited to **three minutes**, per topic, unless otherwise extended by Council.*

XIII. CONSENT CALENDAR [Time estimate: 7:20 p.m. to 7:25 p.m.]

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- (1) Authorization to read ordinances by title only.**
- (2) Approve minutes of April 20, 2021 special/regular meeting(s). [Submitted by: R. Yoder]** The minutes of April 20, 2021 special/regular meeting(s) are submitted for your approval. **Staff recommends Council approve as presented.**

- (3) **Authorize the City Manager to complete and execute the documents necessary to purchase property located as a portion of APN: 169-271-001 in the amount of \$1,000.00 for the use of public right-of-way for Project EN0084 – Pleasant Avenue Improvements Project, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager. [Submitted by: J. Funk]** Capital Improvement Project EN0084 addresses pavement and utility infrastructure improvements along Pleasant Avenue between Enterprise Street and North H Street. As part of the larger project, curb, gutter, ramp, and sidewalk improvements will facilitate future construction of a traffic signal at the intersection of Pleasant Avenue and West Street. Signal poles and luminaires will be installed with the project along with underground conduits in preparation for the future traffic signal. Full traffic signal build-out is included as an alternative bid item with the current project. A recommendation regarding the full build-out alternative will be made to City Council once bids are opened and funding is identified.

The City currently holds an easement for sidewalk and ramp improvements at the southeast corner of the West Street and Pleasant Avenue intersection. Typically, in a situation where the City has an easement but not fee title, the City would try to obtain the right of way in fee title where there is little chance to cause the property owner to dedicate the right of way. Because of the shift in the curb alignment north, the current project is not dependent on acquiring the right of way, but the owners have agreed to sell the current easement area.

Mr. and Mrs. Martin Hernandez, the property owners, have worked diligently with Staff through the acquisition process, and they have agreed to sell the property for the amount of \$1,000.00 according to the terms contained in the Real Property Purchase and Sale Agreement. The area the City is purchasing is 101 square feet and is the area currently covered by an easement in favor of the City. Additionally, a three-foot wide temporary construction easement is being acquired to accommodate construction. The property is improved with a house, concrete flatwork, a decorative picket fence, and landscaping. There are no planned construction project impacts to the private property portion of the lot. **Staff recommends Council authorize the City Manager to complete and execute the documents necessary to purchase property located as a portion of APN: 169-271-001 in the amount of \$1,000.00 for the use of public right-of-way for Project EN0084 – Pleasant Avenue Improvements Project, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager, as presented.**

- (4) **Award and authorize the City Manager to sign contracts related to City Project EN0084, Pleasant Avenue Improvement Project including the Additive Alternate Bid Item; Authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% of each contract amount, and approve the revised budget. [Submitted by: J. Funk]**

1.	Contractor	Dawson-Mauldin, LLC of Selma, CA	\$5,256,442.08
2.	Construction Surveying	Provost & Pritchard Consulting Group of Visalia, CA	\$ 52,000.00
3.	Materials Testing	BKS, Associates of Clovis, CA	\$ 122,439.00
4.	Construction Inspection	4 Creeks of Visalia, CA	\$ 274,860.00

Capital Improvement Project EN0084, Pleasant Avenue Improvement Project addresses deteriorated and non-compliant pavement, utility infrastructure, and ADA improvements on Pleasant Avenue between Enterprise Street and N 'H' Street. The project will bring existing substandard and aged water, sewer, and storm drain infrastructure up to current standards. As part of the Base Bid, the Pleasant Avenue Improvement Project will construct all underground infrastructure for the future signal at West Street and Pleasant Avenue including realigning the east to west curb lines for a smoother transition through the intersection. At the intersection, the north leg of West Street will be widened to its ultimate width for a short distance. As part of the Base Bid traffic signal work, signal poles with overhead luminaries will be installed and energized. The project will reconstruct the roadway with the majority being completely reconstructed and a smaller section of asphalt concrete will be milled and overlaid.

Various contracts are required for the construction of this project. In addition to the actual construction contract, it will be necessary to supplement City staff with various consultant services from the City's list of on-call consultants. The following contracts are recommended for award:

1. Construction Contract: *Dawson-Mauldin, LLC.*

On April 22, 2021 a single bid was opened for the Request for Bids #21-736, Pleasant Avenue Improvement Project. The Engineer's Estimate for this project was \$4,231,000. Dawson-Mauldin's bid has been evaluated and determined to be responsive to the requirements and instructions contained in the bid documents.

Originally, the project was scoped and designed to realign the intersection and provide for a future traffic signal. However, the design work to allow for these future improvements was already included in the Engineer's scope of work, so in order to provide the City with options based on available budgets, the full equipment build-out was included as an Additive Alternate Bid Item in the Bid Schedule. This included all work to complete the traffic signal, transforming the West Street and Pleasant Avenue intersection from stop controlled, to a fully signalized intersection. Based on Dawson-Mauldin's reasonable bid amount for the Additive Alternate Bid Item, Staff is recommending the City Council approve the Base Bid amount

(\$4,966,442.08) plus the Additive Alternate Bid amount (\$290,000), totaling \$5,256,442.08. This project is included in the approved 2019-2024 Capital Program budget.

Dawson-Mauldin, LLC possesses a current and active Class "A" General Engineering Contractor's license issued by the State of California, and has submitted a licensed and experienced subcontractor who will be performing portions of the work.

Dawson-Mauldin, LLC is currently performing work under a separate City contract for the Alley Sewer Replacement Project. On that project, Staff has found Dawson-Mauldin to be responsive to changing field conditions, timely in completing tasks, easy to work with, and reasonable in extra work costs.

2. Construction Surveying & Staking: *Provost & Pritchard Consulting Group*

During the course of constructing street, water, sewer, storm drain, and concrete improvements it will be necessary to provide construction staking so the Contractor has the necessary locations and elevations to properly construct the improvements. Additionally, the project requires existing survey monuments to be removed/destroyed and replaced requiring the services of a professional land surveyor. Survey services include field and office surveying and filing corner records with Tulare County.

As a professional service performed by a licensed surveyor, these services cannot be included in a competitively bid construction contract, and therefore cannot be performed under the Contractor's contract. Furthermore, City Staff does not have the time nor professional qualifications to perform these services.

A Request for Qualifications (RFQ) for On-Call Construction Surveying Services was issued on February 4, 2020 out of which four firms were recommended for inclusion on a list of prequalified construction surveying consultants. The Staff recommended list was approved by the City Council at their April 7, 2020 meeting.

Provost & Pritchard Consulting Group (P&P) of Visalia, CA is included on the list of On-Call Construction Surveying consultants and demonstrated in their proposal that they have the skills, expertise and resources available to meet the City's needs and timeframe to complete the work on this project. P&P has reviewed the scope of the Pleasant Avenue Improvement Project and has proposed to perform the necessary services on a time and materials basis, not to exceed \$52,000. This amount is in line with industry standards and with what the City has experienced on projects with similar scopes of work. It is also within the budgeted amount for this work on this project.

3. Materials Testing: *BSK Associates*

During the course of constructing street, water, sewer, storm drain, and concrete improvements associated with this project, it will be necessary to perform materials testing to ensure compliance with City standards. Material testing services including laboratory testing are outside the capabilities of the City.

A Request for Qualifications for On-Call Geotechnical and Materials Testing Services was issued on February 4, 2020 out of which five firms were recommended for inclusion on a list of prequalified Geotechnical and Materials Testing consultants. The Staff recommended list was approved by the City Council at their April 7, 2020 meeting.

BSK Associates (BSK) of Fresno, CA is included on the list of pre-qualified On-Call Geotechnical and Materials Testing consultants and has demonstrated in their proposal that they have the skills, expertise and resources available to meet the City's needs and timeframe to complete the work on this project. BSK has reviewed the scope of this project and has proposed to perform the necessary services on a time and materials basis, not to exceed \$122,439.00, in accordance with the provisions of their on-call contract. This amount is in line with industry standards and with what the City has experienced on projects with similar scopes of work. It is also within the budgeted amount for this work on this project.

4. Construction Inspection: *4Creeks*

Due to the volume of projects citywide, both private and public, the City does not have sufficient in-house staff capacity to perform the necessary construction inspection required by the Pleasant Avenue Improvement Project. Inspection for contract compliance is required for public improvements including surface (asphalt concrete, base rock, and concrete) and underground (water, sewer, storm drain).

A Request for Proposals for On-Call Construction Management, Resident Engineer and Inspection Services was issued on February 4, 2020 out of which two firms were recommended for inclusion on a list of prequalified Construction Management, Resident Engineer and Inspection consultants. The Staff recommended list was approved by the City Council at their April 7, 2020 meeting.

4Creeks of Visalia, CA is included on the list of pre-qualified On-Call Construction Management, Resident Engineer and Inspection Consultants and has demonstrated in their proposal that they have the skills, expertise and resources available to meet the City's needs and timeframe to complete the work on this project. 4Creeks has reviewed the scope of this project and has proposed to perform construction inspection services on a time and materials basis, not to exceed \$274,860.00, in accordance with the provisions

of their on-call contract. This amount is in line with industry standards and with what the City has experienced on projects with similar scopes of work. It is also within the budgeted amount for this work on this project.

Due to the inclusion of funding from various utility related funds on this project, these contracts will also be taken to the Board of Public Utilities for review and approval at its regular meeting on May 6, 2021. **Staff recommends Council award and authorize the City Manager to sign contracts related to City Project EN0084, Pleasant Avenue Improvement Project including the Additive Alternate Bid Item; Authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% of each contract amount, and approve the revised budget, as presented.**

- (5) **Receive the monthly investment report for March 2021. [Submitted by: D. Thompson]** The investment report for the period ending March 2021, is submitted for review and acceptance. **Staff recommends Council receive, review, and file the Monthly Investment Report for March 2021, as presented.**
- (6) **Authorize the City Manager to sign a renewal of three-year Enterprise Agreement for Microsoft Licenses “piggybacking” on the County of Riverside’s Microsoft agreement #8084445 at a cost not to exceed \$55,000 a year. [Submitted by: J. Bowling]** Since 2008, the City of Tulare has maintained an Enterprise agreement with Microsoft. These agreements have proven to be a cost-effective method of purchasing and maintaining Microsoft licenses. This agreement allows City of Tulare Microsoft-based systems to not only be licensed for use, but also receive security updates, technical support and version upgrades when required. This agreement covers licenses on all servers and computers connected to the corporate network as well as required licenses for client computers to connect to various types of servers (e.g. Window Client Access Licenses, Exchange (email) client access licenses). Additionally, this agreement covers the Microsoft database server (SQL) licensing required to run many of the city’s databases.

Currently the city has approximately 350 desktops and laptops and about 60 servers. As a local municipality we have the ability to “piggyback” on the County of Riverside’s existing Microsoft Enterprise Agreement. This agreement allows the City to purchase from a “level D” pricing, which is typically reserved for much larger organizations. This discount is achieved through volume, as there are a number of local governments in California utilizing this contract.

The proposed contract is a 3-year agreement at \$42,168.45, per year and is included in the IT annual operating budget and will be cost allocated across the organization. Increases will naturally occur if additional computers, servers, users or products are added. **Staff recommends Council authorize the City**

Manager to sign a renewal of three-year Enterprise Agreement for Microsoft Licenses “piggybacking” on the County of Riverside’s Microsoft agreement #8084445 at a cost not to exceed \$55,000 a year, as presented.

XIV. SCHEDULED CITIZEN OR GROUP PRESENTATIONS [Time estimate: 7:25 p.m. to 7:30 p.m.]

XV. MAYOR/COUNCIL REPORTS OR ITEMS OF INTEREST – G.C. 54954.2(3) [Time estimate: 7:30 p.m. to 7:40 p.m.]

XVI. GENERAL BUSINESS

Comments related to General Business Items are limited to three minutes per speaker, for a maximum of 30 minutes per item, unless otherwise extended by the Council.

(1) Public Hearing: [Time estimate: 7:40 p.m. to 8:00 p.m.]

- a. Public Hearing to receive comment regarding City Council’s consideration to adopt Resolution 2021-13 regarding the re-naming of Commercial Avenue between “K” Street and Turner Drive to International Agri-Center Way.** At a special meeting held on January 12, 2021, staff made a presentation to City Council regarding potential aesthetic enhancements and design features that could be incorporated into the proposed South Tulare Interchange Project being designed and constructed by Caltrans on Highway 99 at the Commercial Avenue alignment. One of the issues discussed was the possibility of renaming Commercial Avenue in recognition that it will become the primary access point from Highway 99 to the International Agri-Center. The renaming could also serve to heighten public awareness of the International Agri-Center, and underline its importance to the history and economic vitality of the City.

The City of Tulare’s Street and Intersection Naming Policy includes the following as one of the possible criteria to consider when naming or renaming streets:

“Streets may be named for the purpose of honoring, or calling attention to persons or geographical locations having special prominence and significance to the culture or history of the City.”

This criteria appears to provide ample justification for the proposed renaming of Commercial Avenue to International Agri-Center Way. A public hearing to receive public comment regarding the proposed Resolution is required. **Staff recommends Council receive comment regarding City Council’s consideration to adopt Resolution 2021-13 regarding the re-naming of**

Commercial Avenue between “K” Street and Turner Drive to International Agri-Center Way, as presented.

- b. Public Hearing to adopt Resolution 2021-14 approving the 2020 Community Development Block Grant (CDBG) Annual Action Plan (AAP) Amendment I to confirm the allocation of available CDBG entitlement funds and program income in the amount of \$1,115,795 to existing project and activities approved under the 2020 AAP previously adopted on May 5, 2020; and authorize the City Manager or his designee to submit the same to HUD on behalf of the City of Tulare. [Submitted by: T. Myers]** Administration of the Community Development Block Grant (CDBG) program is overseen by the City's Community & Economic Development Department in cooperation with other City departments. Through the AAP process, staff establish and/or adjust activities to meet the goals identified under the City's adopted 2020-2024 Consolidated Plan and the national objectives and requirements set by U.S. Department of Housing and Urban Development (HUD).

On May 5, 2020, City Council approved the Program Year 2020 Annual Action Plan (AAP). Project areas and budget estimates under the 2020 AAP are listed in Table 1 below.

Table 1 – Approved 2020 CDBG Annual Action Plan & Allocations

Public Infrastructure & Facilities	<ul style="list-style-type: none"> • Tulare Ave Improvements - \$297,676 • Parkwood Meadow Phase II Improvements - \$168,324
Homeless & Public Services	<ul style="list-style-type: none"> • Neighborhood Cleanup (Public Works) - \$30,000 • Kings Tulare Homeless Alliance / Continuum of Care Homeless Connect - \$10,500 • Family Services of Tulare County - \$25,000 • Kings View - \$20,000 • United Way of Tulare County - \$20,000
Affordable Housing	<ul style="list-style-type: none"> • Habitat for Humanity of Tulare / Kings Counties - \$40,000 • Bardsley Garden Apartments - \$211,310
Economic Development	<ul style="list-style-type: none"> • Workforce Investment Board of Tulare County - \$50,000
CDBG Program Administration	<ul style="list-style-type: none"> • Personnel, Operating, and/or Planning Costs - \$113,458
Total Activities & CDBG Funds	<ul style="list-style-type: none"> • Eleven (11) • \$986,268

A combination of the City's annual CDBG allocation and estimates of program income and rollover funds remaining from the previous program year (2019-

2020) made up the total amount of CDBG funds that City staff committed to Program Year 2020 activities/projects.

PROGRAM YEAR 2020 ANNUAL ACTION PLAN AMENDMENT I

The City of Tulare's CDBG program year runs from July 1st to June 30th of each year. As we near the end of the 2020 program year, staff analyzed the status of the approved projects and remaining funds left for each activity.

This proposed amendment to the 2020 AAP concerns only budget changes to particular CDBG projects. The budget adjustments were necessary to account for an increase in total available CDBG funds for the Program Year and individual project needs. The total amount of CDBG funds for Program Year 2020 increased because of an underestimate of the funds remaining from the previous Program Year at the time the AAP was developed. Combined with a conservative estimate of program income in the amount of \$9,500, a total of \$129,527 was added to the 2020 Program Year, bringing the overall total of available CDBG funds to \$1,115,795.

Staff reallocated the additional CDBG funds to the public infrastructure and facility and affordable housing projects. The Tulare Ave and Parkwood Meadows Phase II projects received budget increases of 31 and 28 percent respectively, while the minor rehabilitation program operated by Habitat for Humanity received a budget increase of 60 percent. Per the City's policies and procedures, project / activity budget changes of more than 25 percent require a substantial amendment to the AAP. The changes to the budgets of individual projects and the overall Program Year total are further noted in Table 2 below.

Table 2 – 2020 CDBG Annual Action Plan Amendment & Reallocations

Public Infrastructure & Facilities	<ul style="list-style-type: none">• Tulare Ave Improvements - \$390,000• Parkwood Meadow Phase II Improvements - \$215,000
Homeless & Public Services	<ul style="list-style-type: none">• Neighborhood Cleanup (Public Works) - \$30,000• Kings Tulare Homeless Alliance / Continuum of Care Homeless Connect - \$10,500• Family Services of Tulare County - \$25,000• Kings View - \$20,000• United Way of Tulare County - \$20,000
Affordable Housing	<ul style="list-style-type: none">• Habitat for Humanity of Tulare / Kings Counties - \$64,000• Bardsley Garden Apartments - \$200,310
Economic Development	<ul style="list-style-type: none">• Workforce Investment Board of Tulare County - \$52,000

CDBG Program Administration	<ul style="list-style-type: none"> • Personnel, Operating, and/or Planning Costs - \$88,985
Total Activities & CDBG Funds	<ul style="list-style-type: none"> • Eleven (11) • \$1,115,795

The proposed amendment involves only funding level changes and the project goals remain in line with the 2020-204 Consolidated Plan. The proposed 2020 AAP Amendment I was available for public review and comment from April 29, 2021 to May 4, 2021. **Staff recommends Council adopt Resolution 2021-14 approving the 2020 Community Development Block Grant (CDBG) Annual Action Plan (APP) Amendment I to confirm the allocation of available CDBG entitlement funds and program income in the amount of \$1,115,795 to existing project and activities approved under the 2020 AAP previously adopted on May 5, 2020; and authorize the City Manager or his designee to submit the same to HUD on behalf of the City of Tulare, as presented.**

(2) Engineering: [Time estimate: 8:00 p.m. to 8:10 p.m.]

- a. Award and authorize the City Manager to sign contracts related to City Project EN0091 – Elliott Tract Improvements, a street and utility improvement project in the Elliott Tract; Authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% of each contract amount; and approve the revised project budget.**

1.	Contractor	Dawson-Mauldin, LLC of Selma, CA	\$4,136,815.00
2.	Construction Surveying	4 Creeks of Visalia, CA	\$ 93,500.00
3.	Materials Testing	Krazan & Associates, Inc. of Clovis, CA	\$ 87,355.00
4.	Construction Inspection	NV5 of Bakersfield, CA	\$ 285,480.00

This project is a street and utility improvement project on: Owens Avenue between West Street and Santa Clara Street; Los Angeles Street between Bardsley Avenue and Owens Avenue; Elm Avenue between West Street and Sacramento Street; Santa Clara Street between Bardsley Avenue and Inyo Avenue. The project will reconstruct the street section and will include ADA compliance improvements to intersection curb returns and alley/sidewalk intersections that fall within the project limits. Additionally, it will address necessary water, sewer and storm drain improvements within those limits. The need for the project was identified through the City's Pavement Management System and the review of the condition of the City's utility infrastructure. This project was included and approved as a part of the City's 2019-2024 transportation and utility CIP program budget.

Various contracts are required for the construction of this project. In addition to the actual construction contract, it will be necessary to supplement City staff with various consultant services from the City's list of on-call consultants. The following contracts are recommended for award:

1. Construction Contract: *Dawson-Mauldin, LLC.*

On March 30, 2021, four (4) bids were opened for the subject contract. The Engineer's Estimate for this project was \$3,900,000. The bids ranged in cost from \$4,136,815.00 to \$4,972,151.00. The bids were evaluated to determine if they were responsive to the requirements and instructions contained in the bid documents.

The City received a formal bid protest from the second lowest bidder, 99 Pipeline, Inc. on the grounds that the lowest bid submitted by Dawson-Mauldin 1) lacked a completed Section 3 Business Certification Form, and 2) lacked the required References for Construction Projects Completed within the last three years. After review of all bid proposals, it was found that all bidders lacked some portion of the required documentation needed to satisfy the Section 3 (HUD - CDBG) Federal Funding requirements. Therefore, in order to avoid the need to reject all bids and rebid the project, the City has the option to waive the Section 3 requirement for all bidders, reallocate the CDBG funding to an alternative project, and proceed with the award of the contract to the lowest responsible and responsive bidder. Additionally, in consultation with the City Attorney, the References for Completed Projects provided by Dawson-Mauldin were found to be responsive. Section 3.3 of the Notice Inviting Bids states the contract will be awarded to the bidder "having the lowest bid and satisfactory qualifications and performance record as determined by the City Contract Representative." In review of the submitted projects and after contacting the project references, it was determined that Dawson-Mauldin demonstrated the ability to perform the work in question.

Therefore, Dawson-Mauldin, LLC. of Selma, CA submitted the lowest responsive bid in the amount of \$4,136,815.00. Dawson-Mauldin, LLC. possesses a current and active Class "A" General Engineering Contractor's license issued by the State of California, and has submitted a list of licensed and experienced subcontractors who will be performing portions of the work. Bid opening results are attached.

2. Construction Surveying & Staking: *4 Creeks*

During the course of constructing street, water, sewer, storm drain, and concrete improvements associated with this project, it will be necessary to provide the contractor with necessary staking to locate the proposed improvements. As a professional service, performed by a licensed engineer, these services cannot be included in a low-bid construction

contract, and therefore cannot be performed by the contractor. City Staff does not have the ability to perform these services.

A Request for Qualifications for on-call construction surveying services was issued on February 4, 2020. Seven (7) firms submitted proposals to be considered for inclusion on a list of pre-approved consultants to provide these services. The proposals were reviewed and rated in accordance with the consultant selection procedures identified in the RFQ, and four (4) firms were recommended for inclusion on the list of prequalified construction surveying consultants. On April 7, 2020, the City Council approved this list of four (4) consultants.

4 Creeks of Visalia, CA is included on the list of pre-qualified on-call construction surveying consultants and demonstrated in their proposal that they have the skills, expertise and resources available to meet the City's needs and timeframe to complete the work on this project. 4 Creeks has reviewed the scope of this project and has proposed to perform the necessary services on a time and materials basis, not to exceed \$93,500. This amount is in line with industry standards and with what the City has experienced on projects with similar scopes of work. It is also within the budgeted amount for this work on this project.

3. Materials Testing: *Krazan & Associates, Inc.*

During the course of constructing street, water, sewer, storm drain, and concrete improvements associated with this project, it will be necessary to perform materials testing to ensure compliance with City standards. City Staff does not have the ability to perform these services.

A Request for Qualifications for on-call geotechnical and materials testing services was issued on February 4, 2020. Eight (8) firms submitted proposals to be considered for inclusion on a list of pre-approved consultants to provide these services. The proposals were reviewed and rated in accordance with the consultant selection procedures identified in the RFQ, and five (5) firms were recommended for inclusion on the list of prequalified construction surveying consultants. On April 7, 2020, the City Council approved this list of five (5) consultants.

Krazan & Associates, Inc. of Clovis, CA is included on the list of pre-qualified on-call geotechnical and materials testing consultants and has demonstrated in their proposal that they have the skills, expertise and resources available to meet the City's needs and timeframe to complete the work on this project. Krazan & Associates, Inc. has reviewed the scope of this project and has proposed to perform the necessary services on a time and materials basis, not to exceed \$87,355.00, in accordance with the provisions of their on-call contract. This amount is in line with

industry standards and with what the City has experienced on projects with similar scopes of work. It is also within the budgeted amount for this work on this project.

4. Construction Inspection: NV5

It will be necessary to perform inspection of the street, water, sewer, storm drain, and concrete improvements associated with this project to ensure compliance with City standards and contract requirements. Due to the volume of projects city-wide, both private and public, the City does not have the capacity to perform the necessary construction inspection required by this project.

A Request for Proposals for on-call construction management, resident engineer and inspection services was issued on February 4, 2020. Two (2) firms submitted all the necessary information to be considered for inclusion on a list of pre-approved consultants to provide these services. The proposals were reviewed and rated in accordance with the consultant selection procedures identified in the RFQ, and both firms were recommended for inclusion on the list of prequalified construction management, resident engineer and inspection consultants. On April 7, 2020, the City Council approved this list of two (2) consultants.

NV5 of Visalia, CA is included on the list of pre-qualified on-call construction management, resident engineer and inspection consultants and has demonstrated in their proposal that they have the skills, expertise and resources available to meet the City's needs and timeframe to complete the work on this project. NV5 has reviewed the scope of this project and has proposed to perform the necessary services on a time and materials basis, not to exceed \$285,480.00, in accordance with the provisions of their on-call contract. This amount is in line with industry standards and with what the City has experienced on projects with similar scopes of work. It is also within the budgeted amount for this work on this project. NV5 will be performing similar inspection services on another City project simultaneously. So, it is possible, and likely that efficiencies on both projects may be achieved by utilizing the same field personnel, thus reducing the cost under both contracts. However, depending on the coordination of work on both projects, the contracts for inspection services have been budgeted independently, should these efficiencies not be possible.

Due to the inclusion of funding from various utility funds on this project, these contracts will also be taken to the Board of Public Utilities for review and approval at its regular meeting on May 6, 2021. **Staff recommends Council award and authorize the City Manager to sign contracts related to City Project EN0091 – Elliott Tract Improvements, a street and utility**

improvement project in the Elliott Tract; Authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% of each contract amount; and approve the revised project budget, as follows:

1.	Contractor	Dawson-Mauldin, LLC of Selma, CA	\$4,136,815.00
2.	Construction Surveying	4 Creeks of Visalia, CA	\$ 93,500.00
3.	Materials Testing	Krazan & Associates, Inc. of Clovis, CA	\$ 87,355.00
4.	Construction Inspection	NV5 of Bakersfield, CA	\$ 285,480.00

(3) **City Attorney:** [Time estimate: 8:10 p.m. to 8:20 p.m.]

a. **Update and continued review & direction regarding Cannabis fee structure on the contribution of gross receipts.** [Submitted by: M. Zamora]

(4) **City Manager:** [Time estimate: 8:20 p.m. to 8:25 p.m.]

a. **Update, discussion and receive direction, if necessary, regarding COVID-19, etc.** [Submitted by: R. Hunt]

XVII. STAFF UPDATES AND FUTURE AGENDA ITEMS – GC 54954.2(3) [Time estimate: 9:00 p.m. to 9:10 p.m.]

XVIII. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S): [Time estimate: 9:10 p.m. to 9:30 p.m.]

- (a) 54956.8 Conference with Real Property Negotiations
Property: Improvements related to APN 191-250-022
Agency Negotiators: Rob Hunt, Mario Zamora, Michael Miller
Negotiating Parties: Sunmet Juice Co., LLC./Ron & Pam Overacker (R/P Investments, Inc.)
Under Negotiation: Terms of 2007 Agreement with Ron & Pam Overacker (R/P Investments, Inc.)
- (b) 54956.8 Conference with Real Property Negotiations
Property: APN 191-350-011 and APN 191-070-015
Agency Negotiators: Rob Hunt, Mario Zamora, Michael Miller & Josh McDonnell
Negotiating Parties: Caltrans
Under Negotiation: Price, terms & conditions regarding purchase and sale agreement

- (c) 54957.6 Conference with Labor Negotiators
Represented/Unrepresented Employee(s): CLOCEA, Police Management, Misc.
Management, Department Heads
Negotiators: Rob Hunt, Janice Avila, Mario Zamora
- (d) 54957 Public Employment
Title: City Manager

XIX. RECONVENE CLOSED SESSION

XX. CLOSED SESSION REPORT (if any)

XXI. ADJOURN REGULAR MEETING

Budget Study Session

City Council
May 4, 2021





PURPOSE

The purpose of this presentation is to:

1. Define the type and use of each City-maintained fund
2. Provide the current balance of each fund
3. Describe the intended use(s) of each fund balance
4. No direction requested from Council, informational item only



BACKGROUND

- The City of Tulare maintains 66 separate funds, with a total current balance of \$157,213,773.74 (as of 3/31/21).
- The majority of these funds are “restricted”, meaning they can be used only for purpose for which they were collected.
- The General Fund is the primary “unrestricted” fund, meaning the City can use General Fund monies for multiple purposes.



FUND ORGANIZATION

Fund Type	Total	% of Total
General Fund	\$15,979,572	10.16%
Enterprise Funds	\$82,000,960	52.16%
Special Revenue Funds	\$8,145,233	5.18%
Internal Services Funds	\$11,073,237	7.04%
Trust Funds	\$23,147,902	14.72%
Capital Improvement Plan (CIP) Funds	<u>\$16,866,870</u>	<u>10.73%</u>
Total	\$157,213,774	100%



Cash Balance/Reserve - General Fund

Fund Name	Balance	Fund Purpose
General Fund	16,268,706.99 *	25% reserve - 4 months of operating expenditures (PD, FD, Parks, etc.)
Downtown Parking Fund	-57,467.02 **	To maintain the Downtown parking lots
CIP Administration Fund	115,216.70	Reimbursement to Project Management for project administration
Economic Incentive Fund	21,357.42 **	Assist new or existing businesses in expansion
Catastrophic/PERS Fund	300,000.00 **	Contingency reserve/backup liquidity to Risk Management Fund
Personnel Fund	50,000.00 **	Contingency reserve to maintain flexibility in staffing/program levels
Property Management Fund	-363,319.84	Offset costs of repairs to City-owned properties that are rented out
Dangerous Bldg Abatement Fund	355,774.56	Reimbursement from property owners
Senior Service Fund	-224,237.14	Grant and General Fund Contribution – Senior programs and meals
Financing Authority Debt Svc Fund	-486,459.33 **	2018 Lease Revenue Bond
	<hr/> 15,979,572.34	

* Revenue consists of: Property Taxes, Sales Tax, Utility Users Tax, Franchise Fees, Administration Fees, and fees for services (Recreation, Police, Fire, etc.)

** General Fund Contribution



Cash Balance/Reserve - Enterprise Funds

Fund Name	Balance	Fund Purpose
Aviation Fund	415,851.86	Operating fund for airport-related expenses
Development Services Fund	747,051.63	Operating fund for Planning and Engineering services
Transit Fund	5,117,440.90	Operating fund for Transit services
Water Fund	5,007,809.81	Operating fund for Water services
Solid Waste/Street Sweeping Fund	7,990,296.18	Operating fund for Solid Waste/Street Sweeping services
Sewer & Wastewater Fund	17,440,979.90	Operating fund for Sewer and Wastewater services
Sub-Total Operating Funds	36,719,430.28	
Aviation CIP Fund	20,287.33	Fund for future airport improvements
Water CIP Fund	9,197,983.67	Fund for future water infrastructure/equipment improvements
Solid Waste CIP Fund	1,753,373.88	Fund for future solid waste infrastructure improvements
Sewer/Wastewater CIP Fund	21,101,207.66	Fund for future sewer/wastewater improvements, including WWTP expansion
Sub-Total CIP Funds	32,072,852.54	
Water Reserve Fund	5,648,676.83	Reserve fund as required by Hydrological Enterprise Fund Program
Sewer/Wastewater Reserve Fund	7,560,000.00	Reserve fund as Hydrological Enterprise Fund Program
Sub-Total CIP Funds	13,208,676.83	
Total	82,000,959.65	

* Revenue is generated by User fees



Water Reserve

Hydrological Enterprise Fund Program (HEP)

Operating Reserve - HEP 4.4 (page 18)

Calls for a 60 to 120 days operating reserve - 2020 Expenses \$ 8,886,560 90 days \$ 2,221,640

Economic Uncertain - HEP 4.4 (page 18)

Calls for a reserve between \$250, 000 - \$350,000 350,000

Total Operating Reserve \$ 2,571,640

Catastrophic Reserve - HEP 4.4 (page 20)

Calls for a reserve between \$2 - \$3 million 2,000,000 2,000,000

GSA allocation is a set aside calculated at 5.40% of monthly revenue

November, 2016 to March, 2021 2,725,677

Less: Payout (395,000)

2,330,677

Total Target Reserve at March, 2021 \$ 6,902,317

Current Balance at March, 2021 \$ 5,648,677



Sewer/Wastewater Reserve Hydrological Enterprise Fund Program (HEP)

Operating Reserve - HEP 4.4 (page 18)

Calls for a 60 to 120 days operating reserve – 2020 Expenses 16,645,400 90 days \$ 4,161,350

Economic Uncertain - HEP 4.4 (page 18)

Calls for a reserve between \$2 million - \$3 million

3,000,000

Total Operating Reserve

\$ 7,161,350

Catastrophic Reserve - HEP 4.4 (page 20)

3,000,000

Total Target Reserve at March, 2021

10,161,350

Current Balance at March, 2021

7,560,000

A higher reserve is required for Sewer/Wastewater fund due to the concentration of revenue coming from 3 major customers (56% of the sewer revenue) - per official statement of the 2020 Sewer Refunding Bond



Cash Balance/Reserve - Special Revenue

Fund Name	Fund Balance	Fund Purpose
Measure R Fund	2,676,680.47	Voter-approved initiative to assist in funding public safety and roads
State Transportation - Gas Tax Fund	2,948,357.53	Gas Tax allocated by State – to be spent on transportation & streets items
Traffic Safety Fund	27,770.80	Fines allocated to City to fund police services
OTS Grant Fund	7,934.23	Vehicle impound fees
COPS - State Grant Fund	83,133.59	State allocated grant to assist with police services
DMV - Auto Theft Deterrence Fund	-322.79	Auto theft fees- to purchase equipment for auto theft program – County program
Police Forfeiture Fund	45,108.69	Assets for forfeiture from law enforcement activity
Vehicle Abatement Fund	173,627.82	Money received from State for vehicle abatement program
COVID 19 Fund	126,746.40	Created to track costs of COVID 19-related expenses
Landscape & Lighting Fund	1,127,923.36	Used to fund maintenance/upkeep of City's landscape and lighting districts
CAL HOME Program Fund	11,475.39	State funding to assist in offsetting housing costs to City residents
HOME Program Fund	164,934.91	Federal funding to assist in offsetting housing costs to City residents
CDBG Fund	-873,055.35	Federal funding to provide improvements to specified City areas
Housing Successor Agency Fund	1,624,917.67	Former Housing Agency funds for provision of affordable housing
Total	8,145,232.72	

* Funds can only be used per grant agreement, designated use, or regulatory requirements



Cash Balance/Reserve - Internal Services Funds

Fund Name	Fund Balance	Fund Purpose
Fleet Maintenance Fund	-452,131.59	Fees charged to departments for vehicle maintenance
Employee Welfare Fund	5,512,372.49	Employee health insurance fund
Workers' Compensation Insurance Fund	4,255,479.83	Employee workers compensation insurance fund
General Insurance Fund	-338,076.02	City's liability insurance fund
Unemployment Insurance Fund	-52,341.42	Fund for unemployment claims from former City employees
Purchasing Fund	-168,176.23	City fund to purchase & maintain City parts/equipment/fuel inventory
Surface Water Management Fund	2,316,110.13	Storm drain operations & improvement fund
	11,073,237.19	

* Revenue is generated by charging departments in the City to cover their costs



Cash Balance/Reserve - Trust Funds

Fund Name	Balance	Fund Purpose
DIF - Law Enforcement Facilities & Equip Fund	49,661.27	Collected from development to fund law enforcement facilities/equipment
DIF - Fire Facilities & Equipment Fund	959,134.59	Collected from development to fund Fire facilities/equipment
DIF - Library Fund	396,089.73	Collected from development to Library facilities/equipment
DIF - General Facilities & Equipment Fund	746,403.91	Collected from development to fund general facilities/equipment
DIF - General Plan Maintenance Fund	156.56	Collected from development to fund future General Plan update
DIF - Sts/Intrchgs/Traf Sigs Fund	2,616,946.45	Collected from development to fund street improvements
DIF - Grade Separation Fund	865,209.72	Collected from development to fund grad separation
DIF - State Highway Projects Fund	1,107,720.84	Collected from development to fund City portion of state highway projects
DIF - Sts/Medians/Landscaping Fund	122,243.45	Collected from development to fund street medians and landscaping
DIF - Water Supply Facilities Fund	5,427,626.29	Collected from development to fund water supply improvements
DIF - Ground Water Recharge Fund	84,813.06	Collected from development to fund groundwater recharge efforts
DIF - W/Water Treatment Facilities Fund	416,254.39	Collected from development to fund WWTP improvements
DIF - Storm Drain Facilities Fund	455,186.11	Collected from development to fund storm drain improvements
DIF - Parks/Rec Facilities & Equipment Fund	5,963,062.43	Collected from development to fund new parks/recreation facilities
Trust & Agency	793,546.35	Funds belonging to other agencies/individuals – held on their behalf
Redevelopment Obligation Retirement Fund	3,141,475.17	Former Redevelopment Agency – controlled by State Dept. of Finance
Parking & Business Improvement Area Fund	2,371.73	Collection of assessments for the Downtown Association operation
Total	23,147,902.05	

* Legal restrictions in the use of these funds



Cash Balance/Reserve

Non-Enterprise Capital Improvement Plan

Fund Name	Balance	Fund Purpose
Other General Fund CIP	1,408,780.96 *	City-wide special projects/improvements
Technology CIP Fund	256,412.90 **	Software & technology updates & replacement
Fleet Replacement Fund	7,078,210.12 **	Vehicle & equipment purchase & replacement
Surface Water CIP	-422,692.64 **	Storm drain infrastructure improvement fund
Streets/Transportation CIP Fund	6,244,144.22 **	Streets/transportation maintenance & improvement
Equipment Replacement Fund	2,302,014.23 **	Equipment replacement for various departments
Total	16,866,869.79	

* General Fund Contribution

** Various Funds Contributions



BUDGET POLICY FUNDS

Budget Policy Name	Fund Name	Balance
General Liability Reserve	General Insurance Fund	-338,076.02
Workers Compensation Reserve	Workers Compensation Insurance Fund	4,255,479.83
Human Services Special Revenue Reserve	Personnel Fund	50,000.00
General Fund Contingency Reserve	Catastrophic/PERS Fund	300,000.00
General Fund Capital Asset Reserve	Fleet Replacement Fund	7,078,210.12
Economic Incentive Reserve	Economic Incentive Fund	21,357.42
Technology/System Improvement Reserve	Technology CIP Fund	256,412.90
Election Reserve	Part of General Fund Balance	0
Property Maintenance Reserve	Part of General Fund Balance	0



Budget Adoption Timeline

Date	City Council	Date	Board of Public Utilities	Date	Planning Commission
4/6	Joint Study Session CC/BPU CIP Review	4/1		4/12	
4/20	1 st Budget Presentation & Team Recommendations (Operating & PCB) Department Presentations	4/15	1 st Budget Presentation (Operating/PCB/CIP)	4/26	Adopt Finding of Consistency for CIP
5/4		5/6	Adopt Budget (Operating/PCB/CIP)	5/10	
5/18	Study Session: Final Budget Presentation (Operating) CM/Budget Team Recommendations	5/20		5/24	
6/1		6/3		6/14	
6/15	Council Approves/Adopts Budget (Operating/PCB/CIP/Appropriations) Receive BPU Budgets	6/17		6/28	



Questions?

OExpFlex.rpt

Expenditure by Object Budget Flexsheet: 2022 City Manager 1st Cut

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04/23/2021

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CITY OF TULARE

001 GENERAL
4010 MAYOR AND COUNCIL

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	2,413	2,400	2,604	2,350	4,800	4,800
1023 SEASONAL WAGES	520	600	405	510	600	600
1101 P.E.R.S.	23	50	13	30	10	10
1102 SURVIVORS' BENEFITS	63	90	34	60	30	30
1103 F.I.C.A.	283	310	301	280	300	300
1104 HEALTH INSURANCE	43,680	43,800	32,850	43,800	11,960	11,960
1105 WORKERS' COMP INS BENEFIT	7	20	6	10	20	20
1106 EMPLOYEE ASSISTANCE PROGRAM	227	230	180	220	230	230
1299 ROLL UP COST FOR SEASONAL & OT FLAT CHGS	0	0	0	0	20	20
Total TOTAL PERSONAL SERVICES	47,216	47,500	36,393	47,260	17,970	17,970
2000 TOTAL MAINTENANCE & OPERATIONS						
2012 PUBLIC RELATIONS	526	1,000	501	500	750	750
2013 POSTAGE	209	200	12	50	200	200
2015 COMMUNICATIONS	45	0	0	0	0	0
2016 TRAVEL, CONFERENCE & TRAINING	134	2,750	878	1,000	200	200
2017 PROFESSIONAL & TECHNICAL SERVI	0	15,000	14,276	15,000	0	0
2025 OFFICE SUPPLIES	0	150	0	50	150	150
2032 GENERAL SUPPLIES	167	600	413	400	500	500
2039 PRINTING,COPYING & ADVERTISING	50	250	499	600	250	250
2044 DUES AND SUBSCRIPTIONS	22,060	21,700	21,733	21,700	23,000	23,000
2055 ADMINISTRATIVE FEES	14,500	16,860	16,860	16,860	18,170	18,170
2116 TRAVEL - DISTRICT 1	2,419	2,500	0	2,500	2,500	2,500
2216 TRAVEL - DISTRICT 2	2,168	2,500	0	2,500	2,500	2,500
2316 TRAVEL - DISTRICT 3	2,754	2,500	0	2,500	2,500	2,500
2416 TRAVEL - DISTRICT 4	1,075	2,500	0	2,500	2,500	2,500
2510 SOFTWARE MAINTENANCE	135	500	0	500	500	500
2516 TRAVEL - DISTRICT 5	0	2,500	0	2,500	2,500	2,500
2551 EQUIPMENT REPLACEMENT	16,020	14,770	14,770	14,770	16,840	16,840
2616 SISTER CITY	554	0	0	0	0	0
Total TOTAL MAINTENANCE & OPERATIONS	62,816	86,280	69,942	83,930	73,060	73,060
Total MAYOR AND COUNCIL	110,032	133,780	106,335	131,190	91,030	91,030

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CITY OF TULARE

001 GENERAL
4020 CITY MANAGER

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	282,248	319,300	220,973	325,890	332,180	332,180
1026 WORKERS' COMPENSATION PAY	0	0	214	0	0	0
1027 VACATION & HOLIDAY PAY	22,016	0	21,380	0	0	0
1028 VACATION/HOLIDAY/SICK BUY-BACK	8,967	12,190	7,753	8,000	12,690	12,690
1030 SICK PAY	5,513	0	9,940	0	0	0
1101 P.E.R.S.	28,768	27,200	26,473	27,750	26,530	26,530
1102 SURVIVORS' BENEFITS	60	60	46	60	60	60
1103 F.I.C.A.	4,730	4,920	3,857	4,890	5,120	5,120
1104 HEALTH INSURANCE	14,621	14,560	10,758	14,040	11,960	11,960
1105 WORKERS' COMP INS BENEFIT	4,262	4,880	3,826	4,880	5,070	5,070
1106 EMPLOYEE ASSISTANCE PROGRAM	130	130	101	130	130	130
1109 PARS	9,241	9,530	7,528	9,720	9,910	9,910
1111 PERS FLAT	28,431	30,470	30,469	30,470	34,640	34,640
Total TOTAL PERSONAL SERVICES	408,987	423,240	343,318	425,830	438,290	438,290
2000 TOTAL MAINTENANCE & OPERATIONS						
2012 PUBLIC RELATIONS	55	200	39	200	200	200
2013 POSTAGE	61	100	35	60	100	100
2015 COMMUNICATIONS	1,900	1,920	1,433	2,000	2,000	2,000
2016 TRAVEL, CONFERENCE & TRAINING	4,724	4,760	1,906	3,000	3,530	3,530
2017 PROFESSIONAL & TECHNICAL SERVI	5,712	43,800	3,090	43,800	28,800	28,800
2025 OFFICE SUPPLIES	317	500	95	250	500	500
2032 GENERAL SUPPLIES	773	1,250	341	750	1,250	1,250
2039 PRINTING,COPYING & ADVERTISING	2,715	3,600	1,357	2,000	2,900	2,900
2041 LIABILITY & FIRE INSURANCE	2,892	3,020	2,348	3,030	3,020	3,020
2044 DUES AND SUBSCRIPTIONS	907	2,500	2,554	2,520	2,160	2,160
2052 PERSONAL AUTO ALLOWANCE	6,032	6,000	4,664	6,000	6,000	6,000
2055 ADMINISTRATIVE FEES	72,310	75,150	75,150	75,150	71,790	71,790
2065 ELECTION COST	0	35,000	24,422	35,000	0	0
2510 SOFTWARE MAINTENANCE	3,658	4,680	3,000	4,680	4,300	4,300
2551 EQUIPMENT REPLACEMENT	2,460	2,560	2,560	2,560	2,970	2,970
Total TOTAL MAINTENANCE & OPERATIONS	104,516	185,040	122,994	181,000	129,520	129,520
7000 CAPITAL OUTLAY						
Total CAPITAL OUTLAY	0	0	0	0	0	0
8000 DEBT SERVICE						
Total DEBT SERVICE	0	0	0	0	0	0
9000 OTHER FINANCING USES						
Total OTHER FINANCING USES	0	0	0	0	0	0

04/23/2021

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CITY OF TULARE

001	GENERAL							
	Total	CITY MANAGER	513,503	608,280	466,312	606,830	567,810	567,810

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CITY OF TULARE

001 GENERAL
4030 FINANCE

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	427,249	570,360	345,635	538,860	576,190	576,190
1022 REG PART TIME SALARIES	23,673	27,130	14,974	25,230	27,690	27,690
1027 VACATION & HOLIDAY PAY	25,558	0	27,129	0	0	0
1028 VACATION/HOLIDAY/SICK BUY-BACK	5,125	10,280	2,614	5,200	10,140	10,140
1030 SICK PAY	5,054	0	13,154	0	0	0
1031 SDI PAY	494	0	1,474	0	0	0
1101 P.E.R.S.	38,491	51,180	34,103	48,090	48,490	48,490
1102 SURVIVORS' BENEFITS	173	200	141	200	200	200
1103 F.I.C.A.	6,773	8,550	5,607	7,900	8,550	8,550
1104 HEALTH INSURANCE	94,647	113,570	75,510	104,200	94,590	94,590
1105 WORKERS' COMP INS BENEFIT	6,134	8,520	5,562	7,820	8,520	8,520
1106 EMPLOYEE ASSISTANCE PROGRAM	378	440	308	420	440	440
1109 PARS	5,914	8,030	4,362	6,980	7,920	7,920
1111 PERS FLAT	85,292	96,510	96,506	96,510	110,270	110,270
Total TOTAL PERSONAL SERVICES	724,955	894,770	627,079	841,410	893,000	893,000
2000 TOTAL MAINTENANCE & OPERATIONS						
2013 POSTAGE	12,390	12,000	9,785	12,200	13,500	13,500
2014 REPAIRS & MAINTENANCE	0	200	0	0	0	0
2015 COMMUNICATIONS	6,519	7,500	4,607	6,700	6,700	6,700
2016 TRAVEL, CONFERENCE & TRAINING	1,865	2,250	974	2,000	2,000	2,000
2017 PROFESSIONAL & TECHNICAL SERVI	96,870	105,000	83,165	105,200	107,000	107,000
2023 FUEL AND LUBRICANTS	0	100	0	0	0	0
2025 OFFICE SUPPLIES	3,619	4,000	1,940	3,800	4,000	4,000
2032 GENERAL SUPPLIES	0	200	57	200	200	200
2039 PRINTING,COPYING & ADVERTISING	18,170	18,500	13,982	18,500	18,000	18,000
2041 LIABILITY & FIRE INSURANCE	8,413	10,240	7,196	9,850	10,180	10,180
2044 DUES AND SUBSCRIPTIONS	415	800	0	700	700	700
2050 FLEET MAINTENANCE	0	100	0	0	0	0
2052 PERSONAL AUTO ALLOWANCE	4,343	4,320	3,358	4,320	4,320	4,320
2055 ADMINISTRATIVE FEES	98,030	102,870	102,870	102,870	110,670	110,670
2203 TULARE CO PROP TAX ADMIN FEES	138,664	146,900	68,447	136,900	138,000	138,000
2223 MBIA CONSULTANT FEES	99,029	52,000	38,055	90,000	90,000	90,000
2225 SB 90 CONSULTANT FEES	0	2,500	2,400	4,800	5,000	5,000
2510 SOFTWARE MAINTENANCE	34,745	36,730	36,732	36,730	38,500	38,500
2551 EQUIPMENT REPLACEMENT	34,800	40,380	40,380	40,380	40,470	40,470
Total TOTAL MAINTENANCE & OPERATIONS	557,872	546,590	413,948	575,150	589,240	589,240
7000 CAPITAL OUTLAY						
Total CAPITAL OUTLAY	0	0	0	0	0	0

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CITY OF TULARE

001 GENERAL
4030 FINANCE

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
9000 OTHER FINANCING USES						
Total OTHER FINANCING USES	0	0	0	0	0	0
Total FINANCE	1,282,827	1,441,360	1,041,027	1,416,560	1,482,240	1,482,240

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CITY OF TULARE

001 GENERAL
4035 INFORMATION TECHNOLOGY

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	158,228	181,590	123,185	172,410	188,400	188,400
1026 WORKERS' COMPENSATION PAY	0	0	1,270	0	0	0
1027 VACATION & HOLIDAY PAY	15,201	0	10,789	0	0	0
1028 VACATION/HOLIDAY/SICK BUY-BACK	3,176	6,970	0	3,000	7,230	7,230
1030 SICK PAY	953	0	7,945	0	0	0
1101 P.E.R.S.	13,934	15,550	12,157	15,760	15,130	15,130
1102 SURVIVORS' BENEFITS	43	40	34	40	40	40
1103 F.I.C.A.	2,487	2,650	1,993	2,650	2,740	2,740
1104 HEALTH INSURANCE	25,851	26,210	19,364	26,210	21,530	21,530
1105 WORKERS' COMP INS BENEFIT	2,255	2,640	2,007	2,640	2,740	2,740
1106 EMPLOYEE ASSISTANCE PROGRAM	94	100	74	100	90	90
1109 PARS	5,232	5,450	4,258	5,450	5,650	5,650
1111 PERS FLAT	19,727	21,140	21,142	21,140	25,450	25,450
Total TOTAL PERSONAL SERVICES	247,181	262,340	204,218	249,400	269,000	269,000
2000 TOTAL MAINTENANCE & OPERATIONS						
2013 POSTAGE	0	200	26	200	200	200
2015 COMMUNICATIONS	1,415	1,450	1,123	1,450	1,500	1,500
2016 TRAVEL, CONFERENCE & TRAINING	4,594	4,000	100	4,000	4,000	4,000
2017 PROFESSIONAL & TECHNICAL SERVI	1,313	95,000	5,680	75,000	143,000	143,000
2023 FUEL AND LUBRICANTS	997	400	462	230	500	500
2025 OFFICE SUPPLIES	249	200	11	0	200	200
2032 GENERAL SUPPLIES	6,835	6,000	2,372	3,000	4,000	4,000
2039 PRINTING,COPYING & ADVERTISING	15	100	118	200	500	500
2041 LIABILITY & FIRE INSURANCE	2,087	2,220	1,726	2,230	2,220	2,220
2044 DUES AND SUBSCRIPTIONS	620	650	520	650	750	750
2050 FLEET MAINTENANCE	1,940	1,000	553	700	1,100	1,100
2051 VEHICLE REPLACEMENT	3,943	0	2,463	2,400	2,000	2,000
2052 PERSONAL AUTO ALLOWANCE	329	480	374	480	480	480
2055 ADMINISTRATIVE FEES	53,840	61,880	61,880	61,880	76,430	76,430
2510 SOFTWARE MAINTENANCE	180,647	181,250	121,695	181,250	168,500	168,500
2551 EQUIPMENT REPLACEMENT	23,060	22,620	22,620	22,620	26,390	26,390
Total TOTAL MAINTENANCE & OPERATIONS	281,884	377,450	221,723	356,290	431,770	431,770
7000 CAPITAL OUTLAY						
Total CAPITAL OUTLAY	0	0	0	0	0	0
9000 OTHER FINANCING USES						
Total OTHER FINANCING USES	0	0	0	0	0	0

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CITY OF TULARE

001	GENERAL						
Total	INFORMATION TECHNOLOGY	529,065	639,790	425,941	605,690	700,770	700,770

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CITY OF TULARE

001 GENERAL
4040 ECONOMIC DEVELOPMENT

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	70,944	76,170	47,798	70,550	77,750	77,750
1027 VACATION & HOLIDAY PAY	4,445	0	4,894	0	0	0
1028 VACATION/HOLIDAY/SICK BUY-BACK	1,294	2,930	1,320	2,930	2,990	2,990
1030 SICK PAY	3,927	0	6,550	0	0	0
1101 P.E.R.S.	6,337	6,520	5,075	6,550	6,240	6,240
1102 SURVIVORS' BENEFITS	14	10	11	10	10	10
1103 F.I.C.A.	1,164	1,140	876	1,130	1,160	1,160
1104 HEALTH INSURANCE	8,275	8,010	5,917	7,720	6,580	6,580
1105 WORKERS' COMP INS BENEFIT	1,055	1,140	873	1,120	1,160	1,160
1106 EMPLOYEE ASSISTANCE PROGRAM	30	30	23	30	30	30
1109 PARS	2,380	2,290	1,777	2,290	2,330	2,330
1111 PERS FLAT	6,963	7,460	7,462	7,460	7,780	7,780
Total TOTAL PERSONAL SERVICES	106,828	105,700	82,576	99,790	106,030	106,030
2000 TOTAL MAINTENANCE & OPERATIONS						
2012 PUBLIC RELATIONS	88	500	0	500	500	500
2015 COMMUNICATIONS	670	660	513	660	660	660
2016 TRAVEL, CONFERENCE & TRAINING	2,609	2,500	0	500	2,000	2,000
2017 PROFESSIONAL & TECHNICAL SERVI	1,139	3,500	0	1,000	3,500	3,500
2025 OFFICE SUPPLIES	36	500	0	500	200	200
2039 PRINTING,COPYING & ADVERTISING	2,498	3,000	1,698	3,000	3,000	3,000
2041 LIABILITY & FIRE INSURANCE	668	680	527	680	680	680
2044 DUES AND SUBSCRIPTIONS	50	3,500	418	3,500	3,500	3,500
2052 PERSONAL AUTO ALLOWANCE	2,577	2,640	2,052	2,640	2,640	2,640
2055 ADMINISTRATIVE FEES	27,570	27,910	27,910	27,910	24,940	24,940
2064 CHAMBER OF COMMERCE	12,500	12,500	9,375	12,500	12,500	12,500
2092 TULARE COUNTY ECONOMICAL DEVEL	0	25,000	25,000	25,000	25,000	25,000
Total TOTAL MAINTENANCE & OPERATIONS	50,405	82,890	67,493	78,390	79,120	79,120
Total ECONOMIC DEVELOPMENT	157,233	188,590	150,069	178,180	185,150	185,150

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CITY OF TULARE

001 GENERAL
4060 HUMAN RESOURCES

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	188,291	224,950	136,112	198,780	221,020	221,020
1023 SEASONAL WAGES	2,256	4,000	813	2,500	4,000	4,000
1024 ACTING PAY	975	0	0	0	0	0
1027 VACATION & HOLIDAY PAY	14,652	0	25,836	0	0	0
1028 VACATION/HOLIDAY/SICK BUY-BACK	4,803	8,640	3,214	5,500	8,460	8,460
1030 SICK PAY	13,180	0	25,590	0	0	0
1031 SDI PAY	1,027	0	9,187	0	0	0
1101 P.E.R.S.	17,263	19,270	13,687	18,790	17,750	17,750
1102 SURVIVORS' BENEFITS	63	60	48	60	60	60
1103 F.I.C.A.	3,124	3,330	2,692	3,400	3,210	3,210
1104 HEALTH INSURANCE	37,549	37,860	27,970	36,520	31,100	31,100
1105 WORKERS' COMP INS BENEFIT	2,838	3,310	2,586	3,290	3,190	3,190
1106 EMPLOYEE ASSISTANCE PROGRAM	136	140	105	140	140	140
1109 PARS	6,481	6,750	4,794	6,520	6,630	6,630
1111 PERS FLAT	29,011	31,090	31,091	31,090	36,760	36,760
1299 ROLL UP COST FOR SEASONAL & OT FLAT CHGS	0	0	0	0	120	120
Total TOTAL PERSONAL SERVICES	321,649	339,400	283,725	306,590	332,440	332,440
2000 TOTAL MAINTENANCE & OPERATIONS						
2012 PUBLIC RELATIONS	1,987	2,500	0	2,000	2,000	2,000
2013 POSTAGE	2,020	2,500	585	2,000	2,500	2,500
2015 COMMUNICATIONS	1,537	1,560	1,161	1,560	1,560	1,560
2016 TRAVEL, CONFERENCE & TRAINING	4,055	2,400	74	100	2,400	2,400
2017 PROFESSIONAL & TECHNICAL SERVI	56,960	34,000	26,660	25,000	34,000	34,000
2020 TRAINING	2,654	6,000	324	1,000	6,000	6,000
2021 CLOTHING & UNIFORMS	384	500	0	0	0	0
2023 FUEL AND LUBRICANTS	204	100	656	450	450	450
2025 OFFICE SUPPLIES	1,013	1,500	2,290	1,500	1,500	1,500
2028 TUITION REIMBURSEMENT	2,500	2,500	0	0	0	0
2032 GENERAL SUPPLIES	259	1,000	212	1,000	1,000	1,000
2038 CITY ATTORNEY	28,365	35,000	8,329	35,000	35,000	35,000
2039 PRINTING,COPYING & ADVERTISING	5,416	5,600	2,142	3,500	5,000	5,000
2041 LIABILITY & FIRE INSURANCE	3,032	3,210	2,445	3,210	3,210	3,210
2044 DUES AND SUBSCRIPTIONS	327	500	589	500	500	500
2050 FLEET MAINTENANCE	0	200	287	300	100	100
2051 VEHICLE REPLACEMENT	0	0	42	50	0	0
2052 PERSONAL AUTO ALLOWANCE	2,742	2,880	2,239	2,880	2,880	2,880
2054 RECRUITMENT,TESTING,HIRING PROCESS	49,478	65,000	18,903	35,000	50,000	50,000
2055 ADMINISTRATIVE FEES	55,213	57,880	57,880	57,880	56,510	56,510

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CITY OF TULARE

001 GENERAL
4060 HUMAN RESOURCES

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
2510 SOFTWARE MAINTENANCE	16,814	18,150	22,034	18,150	21,000	21,000
2551 EQUIPMENT REPLACEMENT	9,370	10,610	10,610	10,610	9,920	9,920
Total TOTAL MAINTENANCE & OPERATIONS	244,330	253,590	157,462	201,690	235,530	235,530
9000 OTHER FINANCING USES						
Total OTHER FINANCING USES	0	0	0	0	0	0
Total HUMAN RESOURCES	565,979	592,990	441,187	508,280	567,970	567,970

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CITY OF TULARE

001 GENERAL
4100 CODE ENFORCEMENT

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	129,236	189,630	127,606	190,260	193,570	193,570
1025 OVERTIME PAY	5,431	6,000	5,282	6,000	6,000	6,000
1027 VACATION & HOLIDAY PAY	8,413	0	9,135	0	0	0
1030 SICK PAY	25,527	0	10,742	0	0	0
1031 SDI PAY	23,880	0	0	0	0	0
1101 P.E.R.S.	13,113	16,320	12,695	16,380	15,620	15,620
1102 SURVIVORS' BENEFITS	65	60	50	60	60	60
1103 F.I.C.A.	2,094	2,480	1,952	2,510	2,450	2,450
1104 HEALTH INSURANCE	39,038	38,880	28,723	37,490	31,930	31,930
1105 WORKERS' COMP INS BENEFIT	32,345	36,210	28,499	36,300	35,870	35,870
1106 EMPLOYEE ASSISTANCE PROGRAM	142	140	109	140	140	140
1111 PERS FLAT	19,379	33,210	33,205	33,210	37,750	37,750
1299 ROLL UP COST FOR SEASONAL & OT FLAT CHGS	0	0	0	0	1,360	1,360
Total TOTAL PERSONAL SERVICES	298,663	322,930	257,998	322,350	324,750	324,750
2000 TOTAL MAINTENANCE & OPERATIONS						
2012 PUBLIC RELATIONS	0	1,000	0	500	1,000	1,000
2013 POSTAGE	2,308	2,500	1,579	2,500	2,500	2,500
2014 REPAIRS & MAINTENANCE	0	50	0	50	100	100
2015 COMMUNICATIONS	2,602	2,500	1,581	2,500	2,500	2,500
2016 TRAVEL, CONFERENCE & TRAINING	3,971	3,000	2,895	2,500	4,000	4,000
2017 PROFESSIONAL & TECHNICAL SERVI	20	0	0	0	0	0
2021 CLOTHING & UNIFORMS	1,669	1,700	1,669	1,700	1,850	1,850
2023 FUEL AND LUBRICANTS	1,445	2,900	693	2,900	2,900	2,900
2025 OFFICE SUPPLIES	459	700	469	700	1,100	1,100
2032 GENERAL SUPPLIES	703	1,800	429	1,800	1,800	1,800
2039 PRINTING,COPYING & ADVERTISING	322	700	22	700	700	700
2041 LIABILITY & FIRE INSURANCE	3,152	3,290	2,559	3,290	3,290	3,290
2044 DUES AND SUBSCRIPTIONS	645	500	360	500	600	600
2050 FLEET MAINTENANCE	2,274	4,300	375	4,300	5,000	5,000
2051 VEHICLE REPLACEMENT	0	0	0	0	9,600	9,600
2055 ADMINISTRATIVE FEES	28,730	36,440	36,440	36,440	38,330	38,330
2142 WEED ABATEMENT/LOT CLEARING COSTS	42,814	50,000	52,040	50,000	60,000	60,000
2510 SOFTWARE MAINTENANCE	2,219	2,330	2,286	2,330	2,400	2,400
2551 EQUIPMENT REPLACEMENT	2,832	3,490	3,490	3,490	2,300	2,300
Total TOTAL MAINTENANCE & OPERATIONS	96,165	117,200	106,887	116,200	139,970	139,970
7000 CAPITAL OUTLAY						
Total CAPITAL OUTLAY	0	0	0	0	0	0
9000 OTHER FINANCING USES						

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001 GENERAL
4100 CODE ENFORCEMENT

<i>Title/Object</i>		<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
Total	OTHER FINANCING USES	0	0	0	0	0	0
Total	CODE ENFORCEMENT	394,828	440,130	364,885	438,550	464,720	464,720

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CITY OF TULARE

001 GENERAL**4101 CODE ENFORCEMENT - MEASURE I**

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	63,325	71,020	48,853	71,260	72,500	72,500
1025 OVERTIME PAY	2,542	6,000	1,975	2,600	3,000	3,000
1027 VACATION & HOLIDAY PAY	4,067	0	4,402	0	0	0
1030 SICK PAY	2,648	0	1,982	0	0	0
1101 P.E.R.S.	5,624	6,110	4,755	6,130	5,850	5,850
1102 SURVIVORS' BENEFITS	24	20	19	20	20	20
1103 F.I.C.A.	1,041	1,110	821	1,060	1,040	1,040
1104 HEALTH INSURANCE	14,621	14,560	10,758	14,560	11,960	11,960
1105 WORKERS' COMP INS BENEFIT	13,812	16,150	11,988	15,200	15,190	15,190
1106 EMPLOYEE ASSISTANCE PROGRAM	53	50	41	50	50	50
1111 PERS FLAT	11,604	12,440	12,436	12,440	14,140	14,140
1299 ROLL UP COST FOR SEASONAL & OT FLAT CHGS	0	0	0	0	680	680
Total TOTAL PERSONAL SERVICES	119,361	127,460	98,030	123,320	124,430	124,430
2000 TOTAL MAINTENANCE & OPERATIONS						
2012 PUBLIC RELATIONS	0	510	0	510	510	510
2013 POSTAGE	0	0	0	510	0	0
2015 COMMUNICATIONS	0	510	0	0	1,000	1,000
2016 TRAVEL, CONFERENCE & TRAINING	748	500	275	400	500	500
2021 CLOTHING & UNIFORMS	350	850	350	850	850	850
2023 FUEL AND LUBRICANTS	947	2,800	365	2,800	2,800	2,800
2032 GENERAL SUPPLIES	0	400	0	400	1,000	1,000
2041 LIABILITY & FIRE INSURANCE	1,181	1,230	959	1,230	1,230	1,230
2044 DUES AND SUBSCRIPTIONS	95	100	95	0	0	0
2050 FLEET MAINTENANCE	1,175	1,300	1,466	1,300	1,300	1,300
2051 VEHICLE REPLACEMENT	0	0	0	0	4,800	4,800
2055 ADMINISTRATIVE FEES	8,530	8,550	8,550	8,550	8,720	8,720
Total TOTAL MAINTENANCE & OPERATIONS	13,026	16,750	12,060	16,550	22,710	22,710
7000 CAPITAL OUTLAY						
Total CAPITAL OUTLAY	0	0	0	0	0	0
Total CODE ENFORCEMENT - MEASURE I	132,387	144,210	110,090	139,870	147,140	147,140

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CITY OF TULARE

001 GENERAL
4105 ANIMAL CONTROL

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	315,931	358,100	234,911	361,720	378,980	378,980
1023 SEASONAL WAGES	26,700	13,000	14,725	13,000	20,000	20,000
1025 OVERTIME PAY	28,703	30,000	21,164	25,000	30,000	30,000
1027 VACATION & HOLIDAY PAY	17,834	0	21,480	0	0	0
1028 VACATION/HOLIDAY/SICK BUY-BACK	0	3,080	0	0	3,310	3,310
1030 SICK PAY	8,056	0	16,130	0	0	0
1031 SDI PAY	3,322	0	0	0	0	0
1101 P.E.R.S.	27,452	30,760	23,164	31,070	30,510	30,510
1102 SURVIVORS' BENEFITS	170	170	127	170	170	170
1103 F.I.C.A.	5,519	5,600	4,281	5,550	5,270	5,270
1104 HEALTH INSURANCE	102,346	101,920	72,503	101,920	83,720	83,720
1105 WORKERS' COMP INS BENEFIT	65,605	72,760	54,725	71,500	67,290	67,290
1106 EMPLOYEE ASSISTANCE PROGRAM	372	370	277	370	370	370
1109 PARS	2,277	2,420	1,882	2,420	2,590	2,590
1111 PERS FLAT	104,439	87,060	87,054	87,050	98,960	98,960
1299 ROLL UP COST FOR SEASONAL & OT FLAT CHGS	0	0	0	0	11,320	11,320
Total TOTAL PERSONAL SERVICES	708,726	705,240	552,423	699,770	732,490	732,490
2000 TOTAL MAINTENANCE & OPERATIONS						
2012 PUBLIC RELATIONS	220	1,100	1,260	1,100	1,100	1,100
2013 POSTAGE	3,453	3,500	2,893	3,500	3,500	3,500
2014 REPAIRS & MAINTENANCE	3,389	6,000	1,361	6,000	6,000	6,000
2015 COMMUNICATIONS	1,950	2,100	1,536	2,100	2,100	2,100
2016 TRAVEL, CONFERENCE & TRAINING	5,705	2,500	1,050	0	4,000	4,000
2017 PROFESSIONAL & TECHNICAL SERVI	0	1,500	0	1,500	1,500	1,500
2018 CONTRACTUAL MAINTENANCE	6,104	6,000	3,785	6,000	6,000	6,000
2021 CLOTHING & UNIFORMS	2,070	3,500	2,264	3,500	3,500	3,500
2023 FUEL AND LUBRICANTS	13,031	10,500	6,736	10,500	12,000	12,000
2025 OFFICE SUPPLIES	1,362	2,500	1,003	2,500	2,500	2,500
2032 GENERAL SUPPLIES	12,018	15,000	7,177	15,000	15,000	15,000
2034 UTILITIES	26,427	25,000	23,707	25,000	35,000	30,000
2039 PRINTING,COPYING & ADVERTISING	5,234	7,000	5,864	7,000	7,000	7,000
2041 LIABILITY & FIRE INSURANCE	8,264	8,640	6,472	8,640	8,640	8,640
2044 DUES AND SUBSCRIPTIONS	250	500	250	500	300	300
2050 FLEET MAINTENANCE	7,614	18,400	7,365	18,400	20,500	20,500
2051 VEHICLE REPLACEMENT	0	0	0	0	19,200	19,200
2055 ADMINISTRATIVE FEES	71,510	74,410	74,410	74,410	78,410	78,410
2101 PHARMACEUTICALS	42,322	50,000	25,105	50,000	50,000	50,000
2102 THERAPY SUPPLIES	0	1,000	0	1,000	1,000	1,000

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CITY OF TULARE

001 GENERAL
4105 ANIMAL CONTROL

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
2103 DISPOSAL	11,925	15,900	15,165	15,900	22,000	22,000
2104 VETERINARIAN	21,426	20,300	13,462	20,300	25,000	25,000
2105 FOOD	12,891	13,500	11,518	13,500	13,500	13,500
2106 VETERINARIAN/MEDICAL	43,177	50,000	11,843	50,000	50,000	50,000
2261 BAD DEBT EXPENSE	22,243	0	0	0	0	0
2510 SOFTWARE MAINTENANCE	1,042	1,100	1,073	1,100	1,200	1,200
2551 EQUIPMENT REPLACEMENT	3,330	3,900	3,900	3,900	3,720	3,720
Total TOTAL MAINTENANCE & OPERATIONS	326,957	343,850	229,199	341,350	392,670	387,670
7000 CAPITAL OUTLAY						
Total CAPITAL OUTLAY	0	0	0	0	0	0
9000 OTHER FINANCING USES						
Total OTHER FINANCING USES	0	0	0	0	0	0
Total ANIMAL CONTROL	1,035,683	1,049,090	781,622	1,041,120	1,125,160	1,120,160

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CITY OF TULARE

001 GENERAL
4110 NON-DEPARTMENTAL

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
Total TOTAL PERSONAL SERVICES	0	0	0	0	0	0
2000 TOTAL MAINTENANCE & OPERATIONS						
2014 REPAIRS & MAINTENANCE	0	0	211	210	0	0
2015 COMMUNICATIONS	16,841	20,000	13,046	17,000	17,000	17,000
2025 OFFICE SUPPLIES	1	0	7	10	0	0
2032 GENERAL SUPPLIES	1,654	1,500	1,079	1,500	1,500	1,500
2038 CITY ATTORNEY	231,501	220,000	169,696	220,000	220,000	220,000
2039 PRINTING,COPYING & ADVERTISING	0	2,000	0	0	1,000	1,000
2055 ADMINISTRATIVE FEES	28,680	38,330	38,330	38,330	46,950	46,950
2063 TULARE CO. ASSOC. OF GOVERNMENT	32,007	32,010	26,767	26,770	28,000	28,000
2066 PUBLIC RELATIONS - TOWNSEND	57,640	62,880	52,400	62,880	62,880	62,880
2067 TULARE HISTORICAL SOCIETY	12,500	12,500	9,375	12,500	12,500	12,500
2081 LAFCO FEES	25,579	25,580	25,265	25,270	25,400	25,400
2142 WEED ABATEMENT/LOT CLEARING COSTS (S-55)	5,859	0	0	0	0	0
2261 BAD DEBT EXPENSE	7,170	0	2,324	2,200	2,500	2,500
2551 EQUIPMENT REPLACEMENT	23,920	24,820	24,820	24,820	24,820	24,820
2560 HOMELESS CLEANUP	0	0	0	0	75,000	75,000
Total TOTAL MAINTENANCE & OPERATIONS	443,352	439,620	363,320	431,490	517,550	517,550
5000 SPECIAL M & O PROJECTS						
5001 COVID-19 SUPPLIES	0	0	0	510	0	0
5101 LAWSUIT SETTLEMENT	358,915	0	130,842	120,000	0	0
Total SPECIAL M & O PROJECTS	358,915	0	130,842	120,510	0	0
7000 CAPITAL OUTLAY						
Total CAPITAL OUTLAY	0	0	0	0	0	0
8000 DEBT SERVICE						
8220 CITIBANK LEASE - PRINCIPAL	384,675	0	0	0	0	0
8320 CITIBANK LEASE-INTEREST	14,248	0	0	0	0	0
Total DEBT SERVICE	398,923	0	0	0	0	0
9000 OTHER FINANCING USES						
9005 OP TFR TO AVIATION FUND	50,000	0	0	0	0	0
9007 OP TFR TO SR SVCS	273,869	273,220	0	273,220	378,830	378,830
9008 OP TFR TO DEVELOPMENT SVCS	300,000	300,000	0	300,000	300,000	300,000
9017 OP TFR TO FIN AUTH D/S	2,161,600	2,217,000	0	2,217,000	2,200,000	2,200,000
9018 OP TFR TO DOWNTOWN PARKING	112,020	100,000	0	100,000	112,020	112,020
9045 OP TFR TO COVID-19 FUND	23,334	0	23,334-	0	0	0
9048 OP TFR TO PROPERTY MGMT	300,000	300,000	0	300,000	500,000	250,000
9063 OP TFR TO UNEMP INS TR	51,212	50,000	0	140,000	50,000	50,000

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CITY OF TULARE

001 GENERAL
4110 NON-DEPARTMENTAL

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
9601 OP TFR TO OTH GEN CIP	250,000	200,000	200,000	200,000	200,000	200,000
9603 OP TFR TO TECHNOLOGY CIP FUND	50,000	50,000	0	50,000	50,000	300,000
9690 OP TFR TO CATASTROPHIC FUND	150,000	0	0	0	150,000	150,000
9695 OP TFR TO PERSONNEL FUND	50,000	50,000	0	50,000	50,000	50,000
Total OTHER FINANCING USES	3,772,035	3,540,220	176,666	3,630,220	3,990,850	3,990,850
Total NON-DEPARTMENTAL	4,973,225	3,979,840	670,828	4,182,220	4,508,400	4,508,400

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CITY OF TULARE

001 GENERAL
4220 POLICE - ADMINISTRATION

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	1,498,421	1,957,270	1,242,863	1,894,330	1,946,900	1,946,900
1023 SEASONAL WAGES	56,509	36,000	33,474	45,200	40,000	40,000
1025 OVERTIME PAY	144,135	155,000	115,260	151,850	155,000	155,000
1026 WORKERS' COMPENSATION PAY	0	0	13,966	0	0	0
1027 VACATION & HOLIDAY PAY	169,672	0	132,624	0	0	0
1028 VACATION/HOLIDAY/SICK BUY-BACK	47,049	24,510	3,128	24,510	25,080	25,080
1029 HOLIDAY PAY - POLICE & FIRE	9,650	12,040	10,979	11,000	10,030	10,030
1030 SICK PAY	70,144	0	46,859	0	0	0
1031 SDI PAY	4,258	0	0	0	0	0
1101 P.E.R.S.	208,345	252,110	184,619	246,410	238,120	238,120
1102 SURVIVORS' BENEFITS	637	700	518	700	680	680
1103 F.I.C.A.	28,454	30,000	21,772	30,400	27,040	27,040
1104 HEALTH INSURANCE	335,782	393,120	260,983	383,000	299,000	299,000
1105 WORKERS' COMP INS BENEFIT	149,606	211,300	132,046	195,130	162,480	162,480
1106 EMPLOYEE ASSISTANCE PROGRAM	1,392	1,530	1,130	1,460	1,480	1,480
1107 DISABILITY INSURANCE BENEFITS	746	0	735	900	620	620
1109 PARS	5,284	7,210	5,318	6,900	7,240	7,240
1111 PERS FLAT	337,716	369,840	369,841	369,840	426,320	426,320
1299 ROLL UP COST FOR SEASONAL & OT FLAT CHGS	0	0	0	0	44,140	44,140
Total TOTAL PERSONAL SERVICES	3,067,800	3,450,630	2,576,115	3,361,630	3,384,130	3,384,130
2000 TOTAL MAINTENANCE & OPERATIONS						
2012 PUBLIC RELATIONS	1,655	3,000	1,678	0	3,000	3,000
2013 POSTAGE	3,015	3,500	2,574	3,500	3,500	3,500
2014 REPAIRS & MAINTENANCE	2,526	2,500	0	0	2,000	2,000
2015 COMMUNICATIONS	28,347	30,000	24,740	30,000	30,000	30,000
2016 TRAVEL, CONFERENCE & TRAINING	8,920	8,000	1,719	4,000	10,000	10,000
2017 PROFESSIONAL & TECHNICAL SERVI	15,749	22,000	11,869	20,000	20,000	20,000
2018 CONTRACTUAL MAINTENANCE	11,939	25,000	17,106	25,000	25,000	25,000
2021 CLOTHING & UNIFORMS	12,556	16,800	12,430	16,800	14,000	14,000
2023 FUEL AND LUBRICANTS	15,946	19,000	5,547	19,000	22,200	22,200
2025 OFFICE SUPPLIES	10,446	13,000	7,952	13,000	18,000	18,000
2028 TUITION REIMBURSEMENT	2,500	2,500	4,075	2,500	2,500	2,500
2032 GENERAL SUPPLIES	9,042	14,000	7,801	14,000	18,000	18,000
2034 UTILITIES	67,430	65,000	54,224	65,000	65,000	65,000
2038 CITY ATTORNEY	6,057	6,000	0	0	6,000	6,000
2039 PRINTING,COPYING & ADVERTISING	31,047	32,000	21,087	32,000	32,000	32,000
2040 RENTS & LEASES	342	2,000	0	0	2,000	2,000
2041 LIABILITY & FIRE INSURANCE	30,955	35,780	26,401	34,200	34,540	34,540

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CITY OF TULARE

001 GENERAL
4220 POLICE - ADMINISTRATION

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
2044 DUES AND SUBSCRIPTIONS	8,799	6,500	3,439	6,500	6,500	6,500
2050 FLEET MAINTENANCE	36,458	33,700	11,487	30,000	36,000	36,000
2051 VEHICLE REPLACEMENT	91,200	50,000	50,000	50,000	91,200	70,000
2055 ADMINISTRATIVE FEES	500,660	578,330	578,330	578,330	597,280	597,280
2096 P.O.S.T. TRAINING EXPENSE	4,388	17,500	4,637	10,000	17,500	17,500
2510 SOFTWARE MAINTENANCE	114,171	157,300	145,951	157,300	192,500	192,500
2520 DATA COMMUNICATION	39,500	33,000	21,607	40,000	40,000	40,000
2551 EQUIPMENT REPLACEMENT	175,990	203,930	203,930	203,930	211,100	211,100
Total TOTAL MAINTENANCE & OPERATIONS	1,229,638	1,380,340	1,218,584	1,355,060	1,499,820	1,478,620
5000 SPECIAL M & O PROJECTS						
Total SPECIAL M & O PROJECTS	0	0	0	0	0	0
6000 CAPITAL IMPROVEMENTS						
Total CAPITAL IMPROVEMENTS	0	0	0	0	0	0
7000 CAPITAL OUTLAY						
Total CAPITAL OUTLAY	0	0	0	0	0	0
9000 OTHER FINANCING USES						
Total OTHER FINANCING USES	0	0	0	0	0	0
Total POLICE - ADMINISTRATION	4,297,438	4,830,970	3,794,699	4,716,690	4,883,950	4,862,750

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CITY OF TULARE

001 GENERAL
4221 POLICE - PATROL

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	2,599,384	3,044,110	2,011,209	3,143,840	3,263,120	3,263,120
1024 ACTING PAY	4,825	6,390	1,506	1,550	0	0
1025 OVERTIME PAY	553,600	450,000	354,497	450,540	450,000	450,000
1026 WORKERS' COMPENSATION PAY	46,511	0	130,159	0	0	0
1027 VACATION & HOLIDAY PAY	214,459	0	216,220	0	0	0
1028 VACATION/HOLIDAY/SICK BUY-BACK	15,119	42,560	12,001	20,000	45,150	45,150
1029 HOLIDAY PAY - POLICE & FIRE	60,169	58,200	63,866	65,000	60,210	60,210
1030 SICK PAY	76,210	0	59,726	0	0	0
1101 P.E.R.S.	497,651	539,140	423,411	541,250	555,350	555,350
1102 SURVIVORS' BENEFITS	813	820	645	860	850	850
1103 F.I.C.A.	49,065	50,170	38,072	47,300	47,090	47,090
1104 HEALTH INSURANCE	427,748	436,800	306,371	414,900	358,800	358,800
1105 WORKERS' COMP INS BENEFIT	636,372	708,310	558,596	671,900	662,400	662,400
1106 EMPLOYEE ASSISTANCE PROGRAM	1,774	1,790	1,408	1,890	1,850	1,850
1107 DISABILITY INSURANCE BENEFITS	4,026	0	5,513	6,120	4,150	4,150
1111 PERS FLAT	399,822	463,520	463,522	463,520	553,040	553,040
1299 ROLL UP COST FOR SEASONAL & OT FLAT CHGS	0	0	0	0	301,580	301,580
Total TOTAL PERSONAL SERVICES	5,587,548	5,801,810	4,646,722	5,828,670	6,303,590	6,303,590
2000 TOTAL MAINTENANCE & OPERATIONS						
2012 PUBLIC RELATIONS	72	3,000	0	1,500	3,000	3,000
2013 POSTAGE	296	0	0	0	0	0
2014 REPAIRS & MAINTENANCE	2,738	4,000	74	4,000	4,000	4,000
2015 COMMUNICATIONS	2,022	1,560	1,290	1,560	1,600	1,600
2016 TRAVEL, CONFERENCE & TRAINING	48,687	20,000	4,054	5,000	30,000	30,000
2017 PROFESSIONAL & TECHNICAL SERVI	31,504	30,000	7,470	30,000	30,000	30,000
2018 CONTRACTUAL MAINTENANCE	81	0	0	0	0	0
2021 CLOTHING & UNIFORMS	50,896	65,000	48,771	65,000	65,000	65,000
2023 FUEL AND LUBRICANTS	134,493	141,600	82,497	141,600	151,600	151,600
2025 OFFICE SUPPLIES	906	2,000	0	2,000	2,000	2,000
2028 TUITION REIMBURSEMENT	2,500	5,000	0	0	2,500	2,500
2032 GENERAL SUPPLIES	43,918	50,000	24,423	50,000	55,000	55,000
2039 PRINTING,COPYING & ADVERTISING	287	500	222	0	500	500
2041 LIABILITY & FIRE INSURANCE	229,675	241,670	232,603	243,800	43,060	43,060
2044 DUES AND SUBSCRIPTIONS	2,635	1,500	537	1,500	1,500	1,500
2050 FLEET MAINTENANCE	181,972	108,400	194,945	225,000	120,000	120,000
2051 VEHICLE REPLACMENT	313,200	50,000	50,000	50,000	313,200	70,000
2055 ADMINISTRATIVE FEES	255,730	246,230	246,230	246,230	308,750	308,750
2096 P.O.S.T. TRAINING EXPENSE	25,742	30,000	31,634	30,000	30,000	30,000

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CITY OF TULARE

001 GENERAL
4221 POLICE - PATROL

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
2202 TUL CO JAIL BKING FEES	35	0	0	0	0	0
2203 DUI LAB FEES	38,930	37,000	26,482	37,000	37,000	37,000
2551 EQUIPMENT REPLACEMENT	16,880	23,880	23,880	23,880	29,100	29,100
Total TOTAL MAINTENANCE & OPERATIONS	1,383,199	1,061,340	975,112	1,158,070	1,227,810	984,610
7000 CAPITAL OUTLAY						
7010 WEAPONS	18,149	0	59,804	59,800	0	0
Total CAPITAL OUTLAY	18,149	0	59,804	59,800	0	0
9000 OTHER FINANCING USES						
Total OTHER FINANCING USES	0	0	0	0	0	0
Total POLICE - PATROL	6,988,896	6,863,150	5,681,638	7,046,540	7,531,400	7,288,200

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CITY OF TULARE

001 GENERAL
4222 POLICE - INVESTIGATIONS

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	964,154	1,093,900	698,212	1,083,310	1,149,390	1,149,390
1024 ACTING PAY	7,210	3,910	2,958	6,140	0	0
1025 OVERTIME PAY	223,925	190,000	160,178	237,000	200,000	200,000
1026 WORKERS' COMPENSATION PAY	0	0	50,382	0	0	0
1027 VACATION & HOLIDAY PAY	83,456	0	73,402	0	0	0
1028 VACATION/HOLIDAY/SICK BUY-BACK	6,965	8,820	2,569	9,500	9,050	9,050
1029 HOLIDAY PAY - POLICE & FIRE	18,889	18,060	18,900	18,900	18,060	18,060
1030 SICK PAY	26,244	0	18,269	0	0	0
1101 P.E.R.S.	174,519	187,930	151,061	189,130	195,430	195,430
1102 SURVIVORS' BENEFITS	312	310	244	320	310	310
1103 F.I.C.A.	18,558	18,410	13,601	16,830	16,330	16,330
1104 HEALTH INSURANCE	187,832	189,280	139,849	183,510	155,480	155,480
1105 WORKERS' COMP INS BENEFIT	199,346	229,050	172,013	211,930	198,080	198,080
1106 EMPLOYEE ASSISTANCE PROGRAM	682	690	533	690	690	690
1107 DISABILITY INSURANCE BENEFITS	1,901	0	4,116	6,100	1,450	1,450
1111 PERS FLAT	152,388	173,480	173,484	173,480	204,800	204,800
1299 ROLL UP COST FOR SEASONAL & OT FLAT CHGS	0	0	0	0	45,270	45,270
Total TOTAL PERSONAL SERVICES	2,066,381	2,113,840	1,679,771	2,136,840	2,194,340	2,194,340
2000 TOTAL MAINTENANCE & OPERATIONS						
2012 PUBLIC RELATIONS	235	0	0	0	500	500
2013 POSTAGE	354	300	51	300	300	300
2014 REPAIRS & MAINTENANCE	219	2,000	786	2,000	2,000	2,000
2015 COMMUNICATIONS	1,519	2,200	1,143	2,200	2,200	2,200
2016 TRAVEL, CONFERENCE & TRAINING	23,170	15,000	1,347	3,000	15,000	15,000
2017 PROFESSIONAL & TECHNICAL SERVI	44,089	52,000	27,930	52,000	52,000	52,000
2018 CONTRACTUAL MAINTENANCE	0	700	178	700	0	0
2021 CLOTHING & UNIFORMS	11,300	14,700	12,858	14,700	14,700	14,700
2023 FUEL AND LUBRICANTS	15,503	15,000	10,658	15,000	19,500	19,500
2025 OFFICE SUPPLIES	1,920	2,000	1,275	2,000	2,000	2,000
2028 TUITION REIMBURSEMENT	0	1,000	0	0	1,000	1,000
2032 GENERAL SUPPLIES	14,562	15,000	9,722	10,000	15,000	15,000
2039 PRINTING,COPYING & ADVERTISING	0	700	0	0	0	0
2040 RENTS & LEASES	4,756	12,000	4,000	8,000	8,000	8,000
2041 LIABILITY & FIRE INSURANCE	15,166	16,040	12,460	16,040	16,040	16,040
2044 DUES AND SUBSCRIPTIONS	344	700	50	700	700	700
2050 FLEET MAINTENANCE	33,021	35,000	25,442	35,000	41,000	41,000
2051 VEHICLE REPLACEMENT	60,000	50,000	50,000	50,000	60,000	70,000
2055 ADMINISTRATIVE FEES	116,040	119,760	119,760	119,760	133,770	133,770

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CITY OF TULARE

001 GENERAL
4222 POLICE - INVESTIGATIONS

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
2096 P.O.S.T. TRAINING EXPENSE	17,332	20,000	13,853	20,000	20,000	20,000
Total TOTAL MAINTENANCE & OPERATIONS	359,530	374,100	291,513	351,400	403,710	413,710
7000 CAPITAL OUTLAY						
7901 CAPITAL OUTLAY	48,178	0	0	0	0	0
Total CAPITAL OUTLAY	48,178	0	0	0	0	0
9000 OTHER FINANCING USES						
Total OTHER FINANCING USES	0	0	0	0	0	0
Total POLICE - INVESTIGATIONS	2,474,089	2,487,940	1,971,284	2,488,240	2,598,050	2,608,050

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CITY OF TULARE

001 GENERAL
4224 POLICE - MEASURE I

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	1,731,851	2,393,640	1,282,266	2,283,440	2,490,500	2,490,500
1024 ACTING PAY	0	0	2,828	3,200	7,150	7,150
1025 OVERTIME PAY	434,480	400,000	295,045	400,000	385,000	385,000
1026 WORKERS' COMPENSATION PAY	150,701	0	179,188	0	0	0
1027 VACATION & HOLIDAY PAY	146,346	0	107,182	0	0	0
1028 VACATION/HOLIDAY/SICK BUY-BACK	3,906	7,950	4,077	5,000	8,270	8,270
1029 HOLIDAY PAY - POLICE & FIRE	44,905	52,180	40,752	45,000	52,180	52,180
1030 SICK PAY	59,672	0	58,934	0	0	0
1031 SDI PAY	10,556	0	2,811	0	0	0
1101 P.E.R.S.	300,158	364,480	235,875	325,310	363,060	363,060
1102 SURVIVORS' BENEFITS	648	730	487	670	730	730
1103 F.I.C.A.	33,630	39,770	24,814	39,680	35,480	35,480
1104 HEALTH INSURANCE	382,679	436,800	256,620	365,920	340,080	340,080
1105 WORKERS' COMP INS BENEFIT	445,113	552,610	368,305	543,110	490,230	490,230
1106 EMPLOYEE ASSISTANCE PROGRAM	1,415	1,580	1,063	1,450	1,580	1,580
1107 DISABILITY INSURANCE BENEFITS	3,529	0	1,936	2,800	4,980	4,980
1111 PERS FLAT	352,724	408,530	408,527	408,530	487,150	487,150
1299 ROLL UP COST FOR SEASONAL & OT FLAT CHGS	0	0	0	0	87,150	87,150
Total TOTAL PERSONAL SERVICES	4,102,313	4,658,270	3,270,710	4,424,110	4,753,540	4,753,540
2000 TOTAL MAINTENANCE & OPERATIONS						
2016 TRAVEL, CONFERENCE & TRAINING	16	0	0	0	0	0
2017 PROFESSIONAL & TECHNICAL SERVI	0	0	200	0	0	0
2021 CLOTHING & UNIFORMS	28,573	36,700	23,050	36,700	37,000	37,000
2023 FUEL AND LUBRICANTS	29,471	30,000	13,612	30,000	40,000	40,000
2032 GENERAL SUPPLIES	625	2,500	4,160	4,160	42,000	4,200
2041 LIABILITY & FIRE INSURANCE	31,477	37,010	24,826	37,010	36,840	36,840
2050 FLEET MAINTENANCE	50,736	36,900	34,081	36,900	41,000	41,000
2051 VEHICLE REPLACEMENT	97,200	50,000	50,000	50,000	97,200	70,000
2055 ADMINISTRATIVE FEES	187,130	176,160	176,160	176,160	196,940	196,940
Total TOTAL MAINTENANCE & OPERATIONS	425,228	369,270	326,089	370,930	490,980	425,980
7000 CAPITAL OUTLAY						
Total CAPITAL OUTLAY	0	0	0	0	0	0
9000 OTHER FINANCING USES						
Total OTHER FINANCING USES	0	0	0	0	0	0
Total POLICE - MEASURE I	4,527,541	5,027,540	3,596,799	4,795,040	5,244,520	5,179,520

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CITY OF TULARE

001 GENERAL
4230 FIRE SUPPRESSION/PREVENTION

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	2,354,891	2,884,340	1,807,496	2,665,660	3,030,460	3,030,460
1023 SEASONAL WAGES	15,034	0	0	0	0	0
1024 ACTING PAY	2,621	0	2,086	2,500	0	0
1025 OVERTIME PAY	523,766	465,000	473,001	521,900	465,000	465,000
1026 WORKERS' COMPENSATION PAY	15,330	0	39,221	0	0	0
1027 VACATION & HOLIDAY PAY	195,725	0	204,777	0	0	0
1028 VACATION/HOLIDAY/SICK BUY-BACK	10,308	9,290	0	9,290	9,650	9,650
1029 HOLIDAY PAY - POLICE & FIRE	66,730	72,010	35,981	72,010	72,010	72,010
1030 SICK PAY	83,740	0	109,895	0	0	0
1031 SDI PAY	36,386	0	0	0	0	0
1032 OVERTIME - STRIKE TEAM	48,475	250,000	319,635	315,000	250,000	250,000
1099 OUTSIDE LABOR	15,609	0	3,599	7,500	0	0
1101 P.E.R.S.	450,592	509,780	387,700	509,080	534,260	534,260
1102 SURVIVORS' BENEFITS	741	800	575	800	800	800
1103 F.I.C.A.	45,788	51,220	41,185	54,660	42,790	42,790
1104 HEALTH INSURANCE	440,990	480,480	318,248	443,930	382,720	382,720
1105 WORKERS' COMP INS BENEFIT	401,826	491,480	400,478	489,900	407,540	407,540
1106 EMPLOYEE ASSISTANCE PROGRAM	1,617	1,740	1,255	1,700	1,740	1,740
1109 PARS	2,264	2,470	1,971	2,600	2,650	2,650
1111 PERS FLAT	505,310	581,710	581,711	581,710	687,880	687,880
1299 ROLL UP COST FOR SEASONAL & OT FLAT CHGS	0	0	0	0	113,560	113,560
Total TOTAL PERSONAL SERVICES	5,217,743	5,800,320	4,728,814	5,678,240	6,001,060	6,001,060
2000 TOTAL MAINTENANCE & OPERATIONS						
2012 PUBLIC RELATIONS	2,196	5,500	721	3,000	3,000	3,000
2013 POSTAGE	703	1,000	890	1,000	1,500	1,500
2014 REPAIRS & MAINTENANCE	20,428	17,000	10,952	12,000	20,000	20,000
2015 COMMUNICATIONS	173,197	158,000	141,878	175,000	185,000	185,000
2016 TRAVEL, CONFERENCE & TRAINING	25,792	17,500	7,374	12,000	30,000	30,000
2017 PROFESSIONAL & TECHNICAL SERVI	20,695	35,000	29,019	50,000	78,000	78,000
2018 CONTRACTUAL MAINTENANCE	51,776	50,000	33,462	50,000	60,000	60,000
2021 CLOTHING & UNIFORMS	31,407	40,000	28,410	40,000	40,000	40,000
2022 FOOD & MEALS	45	0	0	0	0	0
2023 FUEL AND LUBRICANTS	49,283	50,000	21,664	40,000	70,000	70,000
2025 OFFICE SUPPLIES	5,405	4,500	1,999	4,500	5,500	5,500
2028 TUITION REIMBURSEMENT	5,649	5,000	7,315	5,000	5,000	5,000
2032 GENERAL SUPPLIES	71,000	75,000	49,368	75,000	85,000	85,000
2034 UTILITIES	51,827	50,000	43,310	50,000	50,000	50,000
2039 PRINTING,COPYING & ADVERTISING	7,200	7,000	7,071	7,000	7,000	7,000

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CITY OF TULARE

001 GENERAL
4230 FIRE SUPPRESSION/PREVENTION

<i>Title/Object</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>
	<i>Actuals</i>	<i>Council Approve</i>	<i>Actuals</i>	<i>Yr. End Est</i>	<i>Department Requ</i>	<i>City Manager Re</i>
2041 LIABILITY & FIRE INSURANCE	35,973	40,710	29,324	40,710	40,540	40,540
2044 DUES AND SUBSCRIPTIONS	3,215	3,200	1,000	3,200	3,200	3,200
2050 FLEET MAINTENANCE	18,783	15,000	20,336	20,000	13,000	13,000
2051 VEHICLE REPLACEMENT	224,400	20,000	20,000	20,000	74,400	74,400
2053 FLEET MAINTENANCE-OUTSIDE	79,522	75,000	63,559	75,000	80,000	80,000
2055 ADMINISTRATIVE FEES	324,240	354,060	354,060	354,060	380,400	380,400
2510 SOFTWARE MAINTENANCE	2,085	2,600	476	2,600	36,850	36,850
2551 EQUIPMENT REPLACEMENT	199,340	206,140	206,140	206,140	206,970	206,970
Total TOTAL MAINTENANCE & OPERATIONS	1,404,161	1,232,210	1,078,328	1,246,210	1,475,360	1,475,360
5000 SPECIAL M & O PROJECTS						
5101 2019 SHSGP EXPENSES	0	0	33,671	33,670	0	0
Total SPECIAL M & O PROJECTS	0	0	33,671	33,670	0	0
6000 CAPITAL IMPROVEMENTS						
Total CAPITAL IMPROVEMENTS	0	0	0	0	0	0
7000 CAPITAL OUTLAY						
Total CAPITAL OUTLAY	0	0	0	0	0	0
9000 OTHER FINANCING USES						
Total OTHER FINANCING USES	0	0	0	0	0	0
Total FIRE SUPPRESSION/PREVENTION	6,621,904	7,032,530	5,840,813	6,958,120	7,476,420	7,476,420

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CITY OF TULARE

001 GENERAL
4231 FIRE - MEASURE I

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	724,683	805,400	551,830	771,210	851,230	851,230
1024 ACTING PAY	741	0	880	0	0	0
1025 OVERTIME PAY	156,033	180,000	163,662	175,200	180,000	180,000
1026 WORKERS' COMPENSATION PAY	3,355	0	13,241	0	0	0
1027 VACATION & HOLIDAY PAY	57,333	0	53,212	0	0	0
1029 HOLIDAY PAY - POLICE & FIRE	24,862	24,830	12,148	24,800	24,830	24,830
1030 SICK PAY	31,330	0	15,604	0	0	0
1031 SDI PAY	1,000	0	0	0	0	0
1032 OVERTIME - STRIKE TEAM	31,049	0	76,762	74,000	0	0
1101 P.E.R.S.	127,294	129,510	103,107	131,070	136,720	136,720
1102 SURVIVORS' BENEFITS	253	240	188	240	240	240
1103 F.I.C.A.	14,445	14,170	12,354	15,250	12,300	12,300
1104 HEALTH INSURANCE	137,927	131,040	96,818	130,400	107,640	107,640
1105 WORKERS' COMP INS BENEFIT	130,781	140,810	124,466	140,910	122,190	122,190
1106 EMPLOYEE ASSISTANCE PROGRAM	554	530	410	530	530	530
1111 PERS FLAT	180,225	207,440	207,441	207,440	244,830	244,830
1299 ROLL UP COST FOR SEASONAL & OT FLAT CHGS	0	0	0	0	28,590	28,590
Total TOTAL PERSONAL SERVICES	1,621,865	1,633,970	1,432,123	1,671,050	1,709,100	1,709,100
2000 TOTAL MAINTENANCE & OPERATIONS						
2016 TRAVEL, CONFERENCE & TRAINING	960	1,500	0	1,000	2,000	2,000
2017 PROFESSIONAL & TECHNICAL SERVI	696	5,000	5,875	5,600	10,000	10,000
2021 CLOTHING & UNIFORMS	11,072	13,000	9,316	13,000	13,000	13,000
2023 FUEL AND LUBRICANTS	0	1,500	0	0	0	0
2028 TUITION REIMBURSEMENT	140	0	0	0	0	0
2041 LIABILITY & FIRE INSURANCE	12,317	12,340	9,585	12,340	12,340	12,340
2050 FLEET MAINTENANCE	0	1,500	0	0	0	0
2051 VEHICLE REPLACEMENT	7,200	0	0	0	7,200	7,200
2055 ADMINISTRATIVE FEES	66,580	74,440	74,440	74,440	73,480	73,480
Total TOTAL MAINTENANCE & OPERATIONS	98,965	109,280	99,216	106,380	118,020	118,020
7000 CAPITAL OUTLAY						
Total CAPITAL OUTLAY	0	0	0	0	0	0
9000 OTHER FINANCING USES						
Total OTHER FINANCING USES	0	0	0	0	0	0
Total FIRE - MEASURE I	1,720,830	1,743,250	1,531,339	1,777,430	1,827,120	1,827,120

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CITY OF TULARE

001 GENERAL
4320 STREETS MAINTENANCE

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	457,955	528,310	370,031	515,700	563,970	563,970
1025 OVERTIME PAY	24,376	30,000	15,621	30,000	35,000	35,000
1027 VACATION & HOLIDAY PAY	21,937	0	21,926	0	0	0
1028 VACATION/HOLIDAY/SICK BUY-BACK	2,053	3,930	2,075	3,900	4,400	4,400
1030 SICK PAY	10,523	0	25,544	0	0	0
1031 SDI PAY	0	0	1,358	0	0	0
1099 OUTSIDE LABOR	50,928	47,000	40,611	55,000	55,000	55,000
1101 P.E.R.S.	39,222	45,310	35,834	46,570	45,350	45,350
1102 SURVIVORS' BENEFITS	214	230	177	230	230	230
1103 F.I.C.A.	7,049	7,740	5,991	7,720	7,770	7,770
1104 HEALTH INSURANCE	124,538	135,890	101,132	134,100	112,820	112,820
1105 WORKERS' COMP INS BENEFIT	68,585	83,120	64,670	82,300	83,840	83,840
1106 EMPLOYEE ASSISTANCE PROGRAM	467	500	386	500	500	500
1109 PARS	2,856	3,080	2,454	3,190	3,440	3,440
1111 PERS FLAT	108,268	116,030	116,031	116,030	131,900	131,900
1299 ROLL UP COST FOR SEASONAL & OT FLAT CHGS	0	0	0	0	6,210	6,210
Total TOTAL PERSONAL SERVICES	918,971	1,001,140	803,841	995,240	1,050,430	1,050,430
2000 TOTAL MAINTENANCE & OPERATIONS						
2013 POSTAGE	1,432	1,300	824	1,300	1,300	1,300
2014 REPAIRS & MAINTENANCE	1,962	1,500	932	1,500	1,500	1,500
2015 COMMUNICATIONS	3,062	3,000	2,306	3,000	3,000	3,000
2016 TRAVEL, CONFERENCE & TRAINING	3,701	2,000	720	2,000	2,000	2,000
2017 PROFESSIONAL & TECHNICAL SERVI	4,471	5,500	1,333	5,500	5,500	5,500
2018 CONTRACTUAL MAINTENANCE	1,863	3,000	1,768	3,000	3,000	3,000
2021 CLOTHING & UNIFORMS	6,660	7,400	4,268	7,400	7,400	7,400
2023 FUEL AND LUBRICANTS	33,291	37,700	17,026	30,000	46,000	46,000
2025 OFFICE SUPPLIES	473	600	206	600	6,000	6,000
2029 UTILITIES - TRAFFIC SIGNALS	41,611	39,000	35,274	44,500	44,000	44,000
2030 UTILITIES - STREET LIGHTING	0	0	54	0	0	0
2032 GENERAL SUPPLIES	13,758	7,000	1,462	7,000	7,000	7,000
2034 UTILITIES	9,396	9,950	8,993	9,950	9,950	9,950
2039 PRINTING,COPYING & ADVERTISING	1,790	900	521	900	900	900
2041 LIABILITY & FIRE INSURANCE	10,386	11,570	9,013	11,640	11,640	11,640
2044 DUES AND SUBSCRIPTIONS	425	960	425	960	960	960
2049 LANDFILL FEES	3,501	3,000	4,089	3,000	3,000	3,000
2050 FLEET MAINTENANCE	98,663	102,800	67,677	97,000	102,800	102,800
2051 VEHICLE REPLACEMENT	0	52,800	52,800	52,800	52,800	52,800
2052 PERSONAL AUTO ALLOWANCE	483	480	373	480	480	480

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CITY OF TULARE

001 GENERAL
4320 STREETS MAINTENANCE

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
2055 ADMINISTRATIVE FEES	159,530	162,260	162,260	162,260	186,290	186,290
2510 SOFTWARE MAINTENANCE	420	500	428	500	850	850
2551 EQUIPMENT REPLACEMENT	7,220	9,930	9,930	9,930	9,620	9,620
Total TOTAL MAINTENANCE & OPERATIONS	404,098	463,150	382,682	455,220	505,990	505,990
5000 SPECIAL M & O PROJECTS						
Total SPECIAL M & O PROJECTS	0	0	0	0	0	0
6000 CAPITAL IMPROVEMENTS						
Total CAPITAL IMPROVEMENTS	0	0	0	0	0	0
7000 CAPITAL OUTLAY						
Total CAPITAL OUTLAY	0	0	0	0	0	0
8000 DEBT SERVICE						
8206 OVERSIZE LIABILITY-PRINCIPAL	98	0	0	0	0	0
8306 OVERSIZE LIABILITY - INTEREST	1	0	0	0	0	0
Total DEBT SERVICE	99	0	0	0	0	0
9000 OTHER FINANCING USES						
9643 OP TFR TO STREETS CIP	304,100	304,100	0	304,100	305,000	305,000
Total OTHER FINANCING USES	304,100	304,100	0	304,100	305,000	305,000
Total STREETS MAINTENANCE	1,627,268	1,768,390	1,186,523	1,754,560	1,861,420	1,861,420

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CITY OF TULARE

001 GENERAL

4321 STREETS - MEASURE I

<i>Title/Object</i>		<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000	TOTAL PERSONAL SERVICES						
	Total TOTAL PERSONAL SERVICES	0	0	0	0	0	0
2000	TOTAL MAINTENANCE & OPERATIONS						
	Total TOTAL MAINTENANCE & OPERATIONS	0	0	0	0	0	0
9000	OTHER FINANCING USES						
9643	OP TFR TO STREETS CIP	200,000	200,000	0	200,000	200,000	200,000
	Total OTHER FINANCING USES	200,000	200,000	0	200,000	200,000	200,000
	Total STREETS - MEASURE I	200,000	200,000	0	200,000	200,000	200,000

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CITY OF TULARE

001 GENERAL
4322 GRAFFITI ABATEMENT

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	44,642	51,870	34,821	51,870	52,950	52,950
1025 OVERTIME PAY	2,789	3,000	1,803	2,450	3,000	3,000
1027 VACATION & HOLIDAY PAY	3,561	0	3,472	0	0	0
1030 SICK PAY	2,376	0	1,318	0	0	0
1101 P.E.R.S.	4,068	4,460	3,395	4,460	4,270	4,270
1102 SURVIVORS' BENEFITS	24	20	19	20	20	20
1103 F.I.C.A.	761	780	591	750	760	760
1104 HEALTH INSURANCE	14,621	14,560	10,758	14,500	11,960	11,960
1105 WORKERS' COMP INS BENEFIT	7,773	8,810	6,614	8,430	8,490	8,490
1106 EMPLOYEE ASSISTANCE PROGRAM	53	50	41	50	50	50
1111 PERS FLAT	11,604	12,440	12,436	12,440	14,140	14,140
1299 ROLL UP COST FOR SEASONAL & OT FLAT CHGS	0	0	0	0	530	530
Total TOTAL PERSONAL SERVICES	92,272	95,990	75,268	94,970	96,170	96,170
2000 TOTAL MAINTENANCE & OPERATIONS						
2014 REPAIRS & MAINTENANCE	2,691	5,500	1,773	5,500	5,500	5,500
2015 COMMUNICATIONS	115	200	58	200	200	200
2017 PROFESSIONAL & TECHNICAL SERVI	0	300	0	300	300	300
2018 CONTRACTUAL MAINTENANCE	537	0	0	0	0	0
2021 CLOTHING & UNIFORMS	541	500	474	500	500	500
2023 FUEL AND LUBRICANTS	6,486	7,000	3,495	7,000	8,000	8,000
2025 OFFICE SUPPLIES	0	100	0	100	100	100
2032 GENERAL SUPPLIES	4,384	4,500	2,681	4,500	4,500	4,500
2039 PRINTING,COPYING & ADVERTISING	109	150	0	150	150	150
2040 RENTS & LEASES	253	0	0	0	0	0
2041 LIABILITY & FIRE INSURANCE	1,181	1,230	959	1,230	1,230	1,230
2050 FLEET MAINTENANCE	4,725	6,000	8,164	6,000	5,200	5,200
2051 VEHICLE REPLACEMENT	0	0	0	0	11,400	11,400
2055 ADMINISTRATIVE FEES	11,320	11,430	11,430	11,430	11,960	11,960
Total TOTAL MAINTENANCE & OPERATIONS	32,342	36,910	29,034	36,910	49,040	49,040
9000 OTHER FINANCING USES						
Total OTHER FINANCING USES	0	0	0	0	0	0
Total GRAFFITI ABATEMENT	124,614	132,900	104,302	131,880	145,210	145,210

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CITY OF TULARE

001 GENERAL
4323 STREET LIGHTING

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	5,127	5,830	4,071	5,830	6,250	6,250
1025 OVERTIME PAY	360	3,000	228	3,000	1,000	1,000
1027 VACATION & HOLIDAY PAY	251	0	320	0	0	0
1030 SICK PAY	235	0	256	0	0	0
1101 P.E.R.S.	449	500	398	530	500	500
1102 SURVIVORS' BENEFITS	2	0	2	0	0	0
1103 F.I.C.A.	78	120	65	120	80	80
1104 HEALTH INSURANCE	1,459	1,460	1,076	1,410	1,200	1,200
1105 WORKERS' COMP INS BENEFIT	797	1,340	722	950	920	920
1106 EMPLOYEE ASSISTANCE PROGRAM	5	10	4	0	10	10
1111 PERS FLAT	1,160	1,240	1,244	1,240	1,410	1,410
1299 ROLL UP COST FOR SEASONAL & OT FLAT CHGS	0	0	0	0	180	180
Total TOTAL PERSONAL SERVICES	9,923	13,500	8,386	13,080	11,550	11,550
2000 TOTAL MAINTENANCE & OPERATIONS						
2014 REPAIRS & MAINTENANCE	8,170	10,000	2,502	10,000	10,000	10,000
2016 TRAVEL, CONFERENCE & TRAINING	824	350	0	350	350	350
2017 PROFESSIONAL & TECHNICAL SERVI	0	500	0	500	500	500
2021 CLOTHING & UNIFORMS	83	100	20	100	100	100
2030 UTILITIES - STREET LIGHTING	707,463	680,000	541,085	705,000	720,000	720,000
2032 GENERAL SUPPLIES	0	300	0	300	300	300
2034 UTILITIES	45	0	0	0	0	0
2041 LIABILITY & FIRE INSURANCE	118	120	96	120	120	120
2044 DUES AND SUBSCRIPTIONS	0	1,500	1,260	1,500	1,500	1,500
2055 ADMINISTRATIVE FEES	440	3,390	3,390	3,390	1,240	1,240
Total TOTAL MAINTENANCE & OPERATIONS	717,143	696,260	548,353	721,260	734,110	734,110
7000 CAPITAL OUTLAY						
Total CAPITAL OUTLAY	0	0	0	0	0	0
Total STREET LIGHTING	727,066	709,760	556,739	734,340	745,660	745,660

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CITY OF TULARE

001 GENERAL
4400 PARKS & RECREATION ADMIN

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	173,448	237,890	127,581	230,240	231,650	231,650
1024 ACTING PAY	0	0	502	0	0	0
1025 OVERTIME PAY	1,075	0	0	0	0	0
1027 VACATION & HOLIDAY PAY	17,391	0	27,400	0	0	0
1028 VACATION/HOLIDAY/SICK BUY-BACK	10,140	5,270	12,790	5,270	4,590	4,590
1030 SICK PAY	16,505	0	4,994	0	0	0
1031 SDI PAY	11,478	0	0	0	0	0
1101 P.E.R.S.	15,704	20,380	12,105	20,580	18,600	18,600
1102 SURVIVORS' BENEFITS	67	70	46	70	70	70
1103 F.I.C.A.	2,855	3,440	2,210	3,400	3,240	3,240
1104 HEALTH INSURANCE	39,204	43,680	25,384	43,960	35,880	35,880
1105 WORKERS' COMP INS BENEFIT	7,332	10,660	5,423	10,300	3,240	3,240
1106 EMPLOYEE ASSISTANCE PROGRAM	146	160	100	160	160	160
1109 PARS	3,074	4,120	2,060	4,120	3,580	3,580
1111 PERS FLAT	34,813	37,310	37,309	37,310	42,410	42,410
Total TOTAL PERSONAL SERVICES	333,232	362,980	257,904	355,410	343,420	343,420
2000 TOTAL MAINTENANCE & OPERATIONS						
2013 POSTAGE	537	750	20	250	250	250
2015 COMMUNICATIONS	2,663	3,700	1,911	3,700	3,700	3,700
2016 TRAVEL, CONFERENCE & TRAINING	4	370	0	0	500	500
2017 PROFESSIONAL & TECHNICAL SERVI	3,302	3,750	0	1,500	3,750	3,750
2025 OFFICE SUPPLIES	1,660	3,500	629	1,500	3,500	3,500
2032 GENERAL SUPPLIES	38	0	0	0	0	0
2034 UTILITIES	35,167	32,000	28,784	32,000	36,000	36,000
2039 PRINTING,COPYING & ADVERTISING	1,284	1,630	0	600	1,600	1,600
2041 LIABILITY & FIRE INSURANCE	3,255	3,700	2,339	3,700	3,640	3,640
2044 DUES AND SUBSCRIPTIONS	0	800	0	200	200	200
2052 PERSONAL AUTO ALLOWANCE	3,654	4,800	2,439	2,260	6,000	6,000
2055 ADMINISTRATIVE FEES	61,840	61,940	61,940	61,940	67,390	67,390
2510 SOFTWARE MAINTENANCE	0	130	68	130	350	350
2551 EQUIPMENT REPLACEMENT	0	900	900	900	3,400	3,400
Total TOTAL MAINTENANCE & OPERATIONS	113,404	117,970	99,030	108,680	130,280	130,280
Total PARKS & RECREATION ADMIN	446,636	480,950	356,934	464,090	473,700	473,700

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CITY OF TULARE

001 GENERAL
4410 PARKS

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	571,101	661,820	366,486	572,260	648,370	648,370
1023 SEASONAL WAGES	37,719	30,000	15,094	25,000	35,000	35,000
1024 ACTING PAY	4,445	5,060	2,000	4,000	0	0
1025 OVERTIME PAY	14,489	16,500	11,770	16,000	16,000	16,000
1026 WORKERS' COMPENSATION PAY	9,627	0	10,394	0	0	0
1027 VACATION & HOLIDAY PAY	47,761	0	55,091	0	0	0
1028 VACATION/HOLIDAY/SICK BUY-BACK	0	2,570	0	2,500	2,230	2,230
1030 SICK PAY	25,969	0	39,529	0	0	0
1101 P.E.R.S.	52,062	57,330	35,071	51,580	52,220	52,220
1102 SURVIVORS' BENEFITS	289	290	185	270	290	290
1103 F.I.C.A.	9,916	10,120	6,942	10,120	9,230	9,230
1104 HEALTH INSURANCE	173,955	173,260	106,623	164,620	142,320	142,320
1105 WORKERS' COMP INS BENEFIT	88,592	101,720	67,841	91,940	93,260	93,260
1106 EMPLOYEE ASSISTANCE PROGRAM	632	630	405	600	630	630
1109 PARS	1,982	2,010	789	1,670	1,740	1,740
1111 PERS FLAT	138,091	147,990	147,992	147,990	168,230	168,230
1299 ROLL UP COST FOR SEASONAL & OT FLAT CHGS	0	0	0	0	8,300	8,300
Total TOTAL PERSONAL SERVICES	1,176,630	1,209,300	866,212	1,088,550	1,177,820	1,177,820
2000 TOTAL MAINTENANCE & OPERATIONS						
2012 PUBLIC RELATIONS	60	50	0	50	50	50
2013 POSTAGE	111	80	4	80	80	80
2014 REPAIRS & MAINTENANCE	129,594	138,150	93,745	130,000	135,000	135,000
2015 COMMUNICATIONS	1,516	1,500	609	1,500	1,500	1,500
2016 TRAVEL, CONFERENCE & TRAINING	2,942	1,900	2,109	1,900	1,900	1,900
2017 PROFESSIONAL & TECHNICAL SERVI	3,523	840	145	840	840	840
2018 CONTRACTUAL MAINTENANCE	329,623	351,000	255,163	351,000	360,000	363,500
2021 CLOTHING & UNIFORMS	6,380	6,460	6,284	6,460	6,550	6,550
2023 FUEL AND LUBRICANTS	28,603	32,600	12,707	32,600	38,000	38,000
2025 OFFICE SUPPLIES	1,433	1,000	1,018	1,000	1,000	1,000
2032 GENERAL SUPPLIES	65,897	74,300	48,171	74,300	75,000	75,000
2034 UTILITIES	463,035	450,500	321,335	450,500	460,000	460,000
2039 PRINTING,COPYING & ADVERTISING	2,549	2,900	40	1,000	2,000	2,000
2040 RENTS & LEASES	15,450	7,500	15,304	15,000	15,000	15,000
2041 LIABILITY & FIRE INSURANCE	14,045	14,680	9,470	14,680	14,520	14,520
2044 DUES AND SUBSCRIPTIONS	145	200	0	200	200	200
2046 TAXES	0	200	619	810	1,200	1,200
2049 LANDFILL FEES	4,839	4,400	14,222	7,380	10,000	10,000
2050 FLEET MAINTENANCE	41,451	16,800	14,808	16,800	18,000	18,000

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CITY OF TULARE

001 GENERAL

4410 PARKS

Title/Object	2020	2021	2021	2021	2022	2022
	Actuals	Council Approve	Actuals	Yr. End Est	Department Requ	City Manager Re
2051 VEHICLE REPLACEMENT	0	40,000	40,000	0	64,200	64,200
2055 ADMINISTRATIVE FEES	118,050	120,920	120,920	120,920	129,310	129,310
2134 BASEBALL UTILITY	12,500	12,500	12,500	12,500	12,500	12,500
2135 SOFTBALL UTILITY	12,500	12,500	11,101	12,500	12,500	12,500
2551 EQUIPMENT REPLACEMENT	26,330	33,130	33,130	33,130	34,300	34,300
Total TOTAL MAINTENANCE & OPERATIONS	1,280,576	1,324,110	1,013,404	1,285,150	1,393,650	1,397,150
5000 SPECIAL M & O PROJECTS						
Total SPECIAL M & O PROJECTS	0	0	0	0	0	0
6000 CAPITAL IMPROVEMENTS						
Total CAPITAL IMPROVEMENTS	0	0	0	0	0	0
7000 CAPITAL OUTLAY						
Total CAPITAL OUTLAY	0	0	0	0	0	0
8000 DEBT SERVICE						
8206 OVERSIZE LIABILITY-PRINCIPAL	54,324	113,180	0	54,330	54,330	54,330
Total DEBT SERVICE	54,324	113,180	0	54,330	54,330	54,330
9000 OTHER FINANCING USES						
Total OTHER FINANCING USES	0	0	0	0	0	0
Total PARKS	2,511,530	2,646,590	1,879,616	2,428,030	2,625,800	2,629,300

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CITY OF TULARE

001 GENERAL
4420 RECREATION & COMMUNITY SVCS

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	196,925	219,810	145,387	203,690	227,420	227,420
1023 SEASONAL WAGES	403,425	595,000	5,047	20,000	297,000	297,000
1024 ACTING PAY	1,653	0	0	0	0	0
1025 OVERTIME PAY	287	0	0	0	0	0
1027 VACATION & HOLIDAY PAY	14,991	0	10,048	0	0	0
1028 VACATION/HOLIDAY/SICK BUY-BACK	0	8,440	1,772	8,440	8,730	8,730
1030 SICK PAY	11,815	0	17,373	0	0	0
1101 P.E.R.S.	20,959	18,830	13,838	18,170	18,260	18,260
1102 SURVIVORS' BENEFITS	193	70	56	70	70	70
1103 F.I.C.A.	9,130	11,950	2,606	3,380	3,410	3,410
1104 HEALTH INSURANCE	43,863	43,680	32,273	42,120	35,880	35,880
1105 WORKERS' COMP INS BENEFIT	36,878	53,200	11,591	14,570	15,190	15,190
1106 EMPLOYEE ASSISTANCE PROGRAM	159	160	123	160	160	160
1109 PARS	6,506	6,590	5,184	6,590	6,820	6,820
1111 PERS FLAT	34,813	37,310	37,309	37,310	42,410	42,410
1299 ROLL UP COST FOR SEASONAL & OT FLAT CHGS	0	0	0	0	21,740	21,740
Total TOTAL PERSONAL SERVICES	781,597	995,040	282,607	354,500	677,090	677,090
2000 TOTAL MAINTENANCE & OPERATIONS						
2012 PUBLIC RELATIONS	0	1,000	0	500	500	500
2013 POSTAGE	782	1,020	238	500	1,020	1,020
2014 REPAIRS & MAINTENANCE	52	1,050	0	250	1,050	1,050
2015 COMMUNICATIONS	2,022	2,200	1,260	2,200	2,200	2,200
2016 TRAVEL, CONFERENCE & TRAINING	2,297	900	0	900	900	900
2017 PROFESSIONAL & TECHNICAL SERVI	5,177	10,500	3,780	1,500	10,500	10,500
2021 CLOTHING & UNIFORMS	1,384	2,030	186	1,000	2,030	2,030
2023 FUEL AND LUBRICANTS	1,139	1,800	490	1,000	1,900	1,900
2025 OFFICE SUPPLIES	974	1,500	357	1,000	1,500	1,500
2032 GENERAL SUPPLIES	33,584	46,000	335	5,000	23,000	23,000
2039 PRINTING,COPYING & ADVERTISING	28,039	32,000	2,431	5,000	16,000	16,000
2040 RENTS & LEASES	14,918	22,000	0	2,000	10,000	10,000
2041 LIABILITY & FIRE INSURANCE	3,542	3,700	2,876	3,700	3,700	3,700
2044 DUES AND SUBSCRIPTIONS	180	1,550	1,316	1,550	1,550	1,550
2050 FLEET MAINTENANCE	6,012	6,700	2,472	6,700	6,700	6,700
2051 VEHICLE REPLACEMENT	0	0	0	0	9,600	9,600
2055 ADMINISTRATIVE FEES	242,490	268,930	268,930	268,930	278,640	278,640
2551 EQUIPMENT REPLACEMENT	4,470	3,190	3,190	3,190	1,590	1,590
Total TOTAL MAINTENANCE & OPERATIONS	347,062	406,070	287,861	304,920	372,380	372,380
6000 CAPITAL IMPROVEMENTS						

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CITY OF TULARE

001 GENERAL
4420 RECREATION & COMMUNITY SVCS

<i>Title/Object</i>		<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
Total	CAPITAL IMPROVEMENTS	0	0	0	0	0	0
7000	CAPITAL OUTLAY						
Total	CAPITAL OUTLAY	0	0	0	0	0	0
9000	OTHER FINANCING USES						
Total	OTHER FINANCING USES	0	0	0	0	0	0
Total	RECREATION & COMMUNITY SVCS	1,128,659	1,401,110	570,468	659,420	1,049,470	1,049,470

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CITY OF TULARE

001 GENERAL
4451 LIBRARY

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	448,979	535,500	372,247	520,500	565,580	565,580
1023 SEASONAL WAGES	44,335	60,000	0	0	60,000	60,000
1025 OVERTIME PAY	43	0	0	0	0	0
1027 VACATION & HOLIDAY PAY	39,401	0	38,126	0	0	0
1028 VACATION/HOLIDAY/SICK BUY-BACK	2,137	10,680	2,235	6,000	11,370	11,370
1030 SICK PAY	11,353	0	13,113	0	0	0
1101 P.E.R.S.	39,715	45,870	36,273	46,890	45,420	45,420
1102 SURVIVORS' BENEFITS	227	240	188	240	240	240
1103 F.I.C.A.	7,695	8,570	5,959	8,570	8,070	8,070
1104 HEALTH INSURANCE	127,194	131,040	107,576	131,040	119,600	119,600
1105 WORKERS' COMP INS BENEFIT	6,965	8,560	5,947	8,560	8,060	8,060
1106 EMPLOYEE ASSISTANCE PROGRAM	496	530	410	530	530	530
1109 PARS	8,133	8,360	6,652	8,610	8,900	8,900
1111 PERS FLAT	116,043	124,360	124,363	124,360	141,370	141,370
1299 ROLL UP COST FOR SEASONAL & OT FLAT CHGS	0	0	0	0	1,740	1,740
Total TOTAL PERSONAL SERVICES	852,716	933,710	713,089	855,300	970,880	970,880
2000 TOTAL MAINTENANCE & OPERATIONS						
2012 PUBLIC RELATIONS	4,808	3,500	1,465	2,600	3,500	3,500
2013 POSTAGE	2,150	3,000	1,151	500	1,500	1,500
2014 REPAIRS & MAINTENANCE	0	500	0	500	500	500
2015 COMMUNICATIONS	1,603	1,500	974	1,200	1,500	1,500
2016 TRAVEL, CONFERENCE & TRAINING	1,013	1,250	295	800	1,200	1,200
2017 PROFESSIONAL & TECHNICAL SERVI	39,515	58,000	34,517	39,000	58,000	58,000
2018 CONTRACTUAL MAINTENANCE	13,666	3,500	1,890	3,500	3,500	3,500
2025 OFFICE SUPPLIES	7,504	7,500	3,976	7,000	7,500	7,500
2027 BOOKS AND MAGAZINES	88,795	90,000	56,963	75,000	90,000	90,000
2032 GENERAL SUPPLIES	6,557	6,500	1,597	4,000	6,500	6,500
2034 UTILITIES	75,824	82,000	67,243	90,000	90,000	90,000
2039 PRINTING,COPYING & ADVERTISING	9,513	9,000	10,739	15,000	9,500	9,500
2041 LIABILITY & FIRE INSURANCE	11,022	12,340	9,585	12,340	12,340	12,340
2044 DUES AND SUBSCRIPTIONS	67,238	70,000	63,310	70,000	70,000	70,000
2055 ADMINISTRATIVE FEES	273,240	293,330	293,330	293,330	311,620	311,620
2551 EQUIPMENT REPLACEMENT	12,200	13,900	13,900	13,900	13,690	13,690
Total TOTAL MAINTENANCE & OPERATIONS	614,648	655,820	557,155	628,670	680,850	680,850
7000 CAPITAL OUTLAY						
Total CAPITAL OUTLAY	0	0	0	0	0	0
9000 OTHER FINANCING USES						

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CITY OF TULARE

001 GENERAL
4451 LIBRARY

<i>Title/Object</i>		<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
Total	OTHER FINANCING USES	0	0	0	0	0	0
Total	LIBRARY	1,467,364	1,589,530	1,270,244	1,483,970	1,651,730	1,651,730

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CITY OF TULARE

001 GENERAL

4751 STORM DRAINAGE

<i>Title/Object</i>		<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000	TOTAL PERSONAL SERVICES						
Total	TOTAL PERSONAL SERVICES	0	0	0	0	0	0
2000	TOTAL MAINTENANCE & OPERATIONS						
2055	ADMINISTRATIVE FEES	0	0	0	0	150-	150-
Total	TOTAL MAINTENANCE & OPERATIONS	0	0	0	0	150-	150-
5000	SPECIAL M & O PROJECTS						
Total	SPECIAL M & O PROJECTS	0	0	0	0	0	0
6000	CAPITAL IMPROVEMENTS						
Total	CAPITAL IMPROVEMENTS	0	0	0	0	0	0
8000	DEBT SERVICE						
8206	OVERSIZE LIABILITY-PRINCIPAL	140,808	117,670	101,325	174,100	56,490	56,490
8306	OVERSIZE LIABILITY - INTEREST	3,863	0	4,829	4,900	0	0
Total	DEBT SERVICE	144,671	117,670	106,154	179,000	56,490	56,490
9000	OTHER FINANCING USES						
9067	OP TFR TO SURFACE WATER MGMT FUND	272,000	272,000	0	272,000	272,000	272,000
9647	OP TFR TO STORM DR CIP	200,000	200,000	0	200,000	200,000	200,000
Total	OTHER FINANCING USES	472,000	472,000	0	472,000	472,000	472,000
Total	STORM DRAINAGE	616,671	589,670	106,154	651,000	528,340	528,340

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CITY OF TULARE

001 GENERAL
4800 PRINTING

<i>Title/Object</i>		<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
2000	TOTAL MAINTENANCE & OPERATIONS						
2175	PRINTING AND BINDING CLEARING	0	0	14,579	0	0	0
	Total TOTAL MAINTENANCE & OPERATIONS	0	0	14,579	0	0	0
9000	OTHER FINANCING USES						
	Total OTHER FINANCING USES	0	0	0	0	0	0
	Total PRINTING	0	0	14,579	0	0	0

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CITY OF TULARE

001 GENERAL

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
1000 TOTAL PERSONAL SERVICES						
1021 REGULAR SALARIES	13,409,426	16,413,210	10,302,177	15,873,960	17,073,180	17,073,180
1022 REG PART TIME SALARIES	23,673	27,130	14,974	25,230	27,690	27,690
1023 SEASONAL WAGES	586,498	738,600	69,558	106,210	456,600	456,600
1024 ACTING PAY	22,470	15,360	12,760	17,390	7,150	7,150
1025 OVERTIME PAY	2,116,034	1,934,500	1,619,486	2,021,540	1,929,000	1,929,000
1026 WORKERS' COMPENSATION PAY	225,524	0	438,035	0	0	0
1027 VACATION & HOLIDAY PAY	1,124,470	0	1,068,845	0	0	0
1028 VACATION/HOLIDAY/SICK BUY-BACK	121,042	168,110	55,548	119,040	173,340	173,340
1029 HOLIDAY PAY - POLICE & FIRE	225,205	237,320	182,626	236,710	237,320	237,320
1030 SICK PAY	490,974	0	503,447	0	0	0
1031 SDI PAY	92,401	0	14,830	0	0	0
1032 OVERTIME - STRIKE TEAM	79,524	250,000	396,397	389,000	250,000	250,000
1099 OUTSIDE LABOR	66,537	47,000	44,210	62,500	55,000	55,000
1101 P.E.R.S.	2,081,743	2,348,590	1,754,809	2,301,580	2,373,690	2,373,690
1102 SURVIVORS' BENEFITS	5,095	5,230	3,840	5,170	5,180	5,180
1103 F.I.C.A.	254,639	276,550	198,542	267,550	243,430	243,430
1104 HEALTH INSURANCE	2,818,420	3,010,460	2,048,064	2,839,870	2,408,710	2,408,710
1105 WORKERS' COMP INS BENEFIT	2,308,279	2,746,600	2,028,784	2,612,690	2,394,970	2,394,970
1106 EMPLOYEE ASSISTANCE PROGRAM	10,954	11,530	8,486	11,320	11,530	11,530
1107 DISABILITY INSURANCE BENEFITS	10,202	0	12,300	15,920	11,200	11,200
1109 PARS	61,624	68,310	49,029	67,060	69,400	69,400
1111 PERS FLAT	2,677,823	3,000,580	3,000,575	3,000,570	3,511,640	3,511,640
1299 ROLL UP COST FOR SEASONAL & OT FLAT CHGS	0	0	0	0	672,490	672,490
Total TOTAL PERSONAL SERVICES	28,812,557	31,299,080	23,827,322	29,973,310	31,911,520	31,911,520
2000 TOTAL MAINTENANCE & OPERATIONS						
2012 PUBLIC RELATIONS	11,902	22,860	5,664	12,960	19,610	19,610
2013 POSTAGE	29,821	31,950	20,667	28,450	31,950	31,950
2014 REPAIRS & MAINTENANCE	171,769	188,450	112,336	172,010	187,650	187,650
2015 COMMUNICATIONS	249,545	242,060	201,169	254,530	265,920	265,920
2016 TRAVEL, CONFERENCE & TRAINING	146,731	93,430	25,770	44,450	116,480	116,480
2017 PROFESSIONAL & TECHNICAL SERVI	330,735	521,190	255,009	473,240	587,190	587,190
2018 CONTRACTUAL MAINTENANCE	415,589	439,200	309,572	439,200	457,500	461,000
2020 TRAINING	2,654	6,000	324	1,000	6,000	6,000
2021 CLOTHING & UNIFORMS	165,325	209,240	150,350	207,710	206,480	206,480
2022 FOOD & MEALS	45	0	0	0	0	0
2023 FUEL AND LUBRICANTS	330,839	353,000	176,608	333,080	415,850	415,850
2025 OFFICE SUPPLIES	37,777	45,750	23,227	42,010	57,250	57,250
2027 BOOKS AND MAGAZINES	88,795	90,000	56,963	75,000	90,000	90,000

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CITY OF TULARE

001 GENERAL

Title/Object	2020	2021	2021	2021	2022	2022
	Actuals	Council Approve	Actuals	Yr. End Est	Department Requ	City Manager Re
2028 TUITION REIMBURSEMENT	13,289	16,000	11,390	7,500	11,000	11,000
2029 UTILITIES - TRAFFIC SIGNALS	41,611	39,000	35,274	44,500	44,000	44,000
2030 UTILITIES - STREET LIGHTING	707,463	680,000	541,139	705,000	720,000	720,000
2032 GENERAL SUPPLIES	285,774	322,850	161,800	272,310	357,550	319,750
2034 UTILITIES	729,151	714,450	547,596	722,450	745,950	740,950
2038 CITY ATTORNEY	265,923	261,000	178,025	255,000	261,000	261,000
2039 PRINTING,COPYING & ADVERTISING	116,238	127,530	67,793	97,150	108,000	108,000
2040 RENTS & LEASES	35,719	43,500	19,304	25,000	35,000	35,000
2041 LIABILITY & FIRE INSURANCE	428,801	463,420	393,769	463,670	263,020	263,020
2044 DUES AND SUBSCRIPTIONS	108,350	117,660	97,856	116,880	117,820	117,820
2046 TAXES	0	200	619	810	1,200	1,200
2049 LANDFILL FEES	8,340	7,400	18,311	10,380	13,000	13,000
2050 FLEET MAINTENANCE	484,824	388,100	389,458	498,400	411,700	411,700
2051 VEHICLE REPLACMENT	797,143	312,800	315,305	275,250	816,800	535,200
2052 PERSONAL AUTO ALLOWANCE	20,160	21,600	15,499	19,060	22,800	22,800
2053 FLEET MAINTENANCE-OUTSIDE	79,522	75,000	63,559	75,000	80,000	80,000
2054 SPECIAL SERVICES	49,478	65,000	18,903	35,000	50,000	50,000
2055 ADMINISTRATIVE FEES	2,776,203	2,971,460	2,971,460	2,971,460	3,207,840	3,207,840
2063 TULARE CO. ASSOC. OF GOVERNMENT	32,007	32,010	26,767	26,770	28,000	28,000
2064 CHAMBER OF COMMERCE	12,500	12,500	9,375	12,500	12,500	12,500
2065 ELECTION COST	0	35,000	24,422	35,000	0	0
2066 PUBLIC RELATIONS - TOWNSEND	57,640	62,880	52,400	62,880	62,880	62,880
2067 TULARE HISTORICAL SOCIETY	12,500	12,500	9,375	12,500	12,500	12,500
2081 LAFCO FEES	25,579	25,580	25,265	25,270	25,400	25,400
2092 TULARE COUNTY ECONOMICAL DEVEL	0	25,000	25,000	25,000	25,000	25,000
2096 P.O.S.T. TRAINING EXPENSE	47,462	67,500	50,124	60,000	67,500	67,500
2101 PHARMACEUTICALS	42,322	50,000	25,105	50,000	50,000	50,000
2102 THERAPY SUPPLIES	0	1,000	0	1,000	1,000	1,000
2103 DISPOSAL	11,925	15,900	15,165	15,900	22,000	22,000
2104 VETERINARIAN	21,426	20,300	13,462	20,300	25,000	25,000
2105 FOOD	12,891	13,500	11,518	13,500	13,500	13,500
2106 VETERINARIAN/MEDICAL	43,177	50,000	11,843	50,000	50,000	50,000
2116 TRAVEL - DISTRICT 1	2,419	2,500	0	2,500	2,500	2,500
2134 BASEBALL UTILITY	12,500	12,500	12,500	12,500	12,500	12,500
2135 SOFTBALL UTILITY	12,500	12,500	11,101	12,500	12,500	12,500
2142 WEED ABATEMENT/LOT CLEARING COSTS (S-55)	48,673	50,000	52,040	50,000	60,000	60,000
2175 PRINTING AND BINDING CLEARING	0	0	14,579	0	0	0
2202 TUL CO JAIL BKGNG FEES	35	0	0	0	0	0
2203 TULARE CO PROP TAX ADMIN FEES	177,594	183,900	94,929	173,900	175,000	175,000
2216 TRAVEL - DISTRICT 2	2,168	2,500	0	2,500	2,500	2,500

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CITY OF TULARE

001 GENERAL

<i>Title/Object</i>	<i>2020 Actuals</i>	<i>2021 Council Approve</i>	<i>2021 Actuals</i>	<i>2021 Yr. End Est</i>	<i>2022 Department Requ</i>	<i>2022 City Manager Re</i>
2223 MBIA CONSULTANT FEES	99,029	52,000	38,055	90,000	90,000	90,000
2225 SB 90 CONSULTANT FEES	0	2,500	2,400	4,800	5,000	5,000
2261 BAD DEBT EXPENSE	29,413	0	2,324	2,200	2,500	2,500
2316 TRAVEL - DISTRICT 3	2,754	2,500	0	2,500	2,500	2,500
2416 TRAVEL - DISTRICT 4	1,075	2,500	0	2,500	2,500	2,500
2510 SOFTWARE MAINTENANCE	355,936	405,270	333,743	405,270	466,950	466,950
2516 TRAVEL - DISTRICT 5	0	2,500	0	2,500	2,500	2,500
2520 DATA COMMUNICATION	39,500	33,000	21,607	40,000	40,000	40,000
2551 EQUIPMENT REPLACEMENT	558,222	618,150	618,150	618,150	637,200	637,200
2560 HOMELESS CLEANUP	0	0	0	0	75,000	75,000
2616 SISTER CITY	554	0	0	0	0	0
Total TOTAL MAINTENANCE & OPERATIONS	10,591,317	10,676,090	8,685,968	10,510,900	11,692,990	11,372,090
5000 SPECIAL M & O PROJECTS						
5001 COVID-19 SUPPLIES	0	0	0	510	0	0
5101 LAWSUIT SETTLEMENT	358,915	0	164,513	153,670	0	0
Total SPECIAL M & O PROJECTS	358,915	0	164,513	154,180	0	0
6000 CAPITAL IMPROVEMENTS						
Total CAPITAL IMPROVEMENTS	0	0	0	0	0	0
7000 CAPITAL OUTLAY						
7010 WEAPONS	18,149	0	59,804	59,800	0	0
7901 CAPITAL OUTLAY	48,178	0	0	0	0	0
Total CAPITAL OUTLAY	66,327	0	59,804	59,800	0	0
8000 DEBT SERVICE						
8206 OVERSIZE LIABILITY-PRINCIPAL	195,230	230,850	101,325	228,430	110,820	110,820
8220 CITIBANK LEASE - PRINCIPAL	384,675	0	0	0	0	0
8306 OVERSIZE LIABILITY - INTEREST	3,864	0	4,829	4,900	0	0
8320 CITIBANK LEASE-INTEREST	14,248	0	0	0	0	0
Total DEBT SERVICE	598,017	230,850	106,154	233,330	110,820	110,820
9000 OTHER FINANCING USES						
9005 OP TFR TO AVIATION FUND	50,000	0	0	0	0	0
9007 OP TFR TO SR SVCS	273,869	273,220	0	273,220	378,830	378,830
9008 OP TFR TO DEVELOPMENT SVCS	300,000	300,000	0	300,000	300,000	300,000
9017 OP TFR TO FIN AUTH D/S	2,161,600	2,217,000	0	2,217,000	2,200,000	2,200,000
9018 OP TFR TO DOWNTOWN PARKING	112,020	100,000	0	100,000	112,020	112,020
9045 OP TFR TO COVID-19 FUND	23,334	0	23,334-	0	0	0
9048 OP TFR TO PROPERTY MGMT	300,000	300,000	0	300,000	500,000	250,000
9063 OP TFR TO UNEMP INS TR	51,212	50,000	0	140,000	50,000	50,000
9067 OP TFR TO SURFACE WATER MGMT FUND	272,000	272,000	0	272,000	272,000	272,000
9601 OP TFR TO OTH GEN CIP	250,000	200,000	200,000	200,000	200,000	200,000

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CITY OF TULARE

001 GENERAL

<i>Title/Object</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>
	<i>Actuals</i>	<i>Council Approve</i>	<i>Actuals</i>	<i>Yr. End Est</i>	<i>Department Requ</i>	<i>City Manager Re</i>
9603 OP TFR TO TECHNOLOGY CIP FUND	50,000	50,000	0	50,000	50,000	300,000
9643 OP TFR TO STREETS CIP	504,100	504,100	0	504,100	505,000	505,000
9647 OP TFR TO STORM DRAIN CIP	200,000	200,000	0	200,000	200,000	200,000
9690 OP TFR TO CATASTROPHIC FUND	150,000	0	0	0	150,000	150,000
9695 OP TFR TO PERSONNEL FUND	50,000	50,000	0	50,000	50,000	50,000
Total OTHER FINANCING USES	4,748,135	4,516,320	176,666	4,606,320	4,967,850	4,967,850
Total GENERAL	45,175,268	46,722,340	33,020,427	45,537,840	48,683,180	48,362,280



City of Tulare

Board of Public Utilities

HYDROLOGICAL ENTERPRISE FUND PROGRAM

(Water, Wastewater, Surface Water)

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REVISIONS

Chapter 6.4 Water Meters (added) – Approved by the Board of Public Utilities 6/2/2016

DEFINITIONS

BPU or Board: The City of Tulare Board of Public Utilities. The Board is established by City Charter and is responsible for oversight of all City utility enterprise funds.

BUSINESS DAY: Monday through Friday are deemed business days.

BUSINESS HOURS: Hours between 8:00 a.m. and 5:00 p.m. within a Business Day.

HEP: The Hydrological Enterprise Program described within this document.

LEAN: A system of process improvement and project management that strives to eliminate non-value added tasks (so-called, “waste”) in order to delivery what customers value and are willing to pay for (“voice of the customer”) while meeting the needs of the City (“voice of the business”).

LIFE CYCLE COST OF SERVICES: An analytical net present value method for evaluating capital asset related disbursements and to compare solution alternatives with regard to long-lived projects. This method is described in footnote 12 within appendix C in the EPA publication, Effective Utility Management. The method takes into account cash flows that happen when the asset or solution is purchased and placed in service, net cash flows over the functioning life of the asset or solution, and net cash flows at the time of disposal of the asset or termination of the solution.

MID-KAWEAH GROUNDWATER SUSTAINABILITY AGENCY: A joint powers authority comprised of the cities of Tulare and Visalia and the Tulare Irrigation District formed to achieve compliance with the Sustainable Groundwater Management Act (SGMA) implemented by the State of California.

RESERVES: Sums of cash and investments (and other cash-equivalents that are readily liquid and convertible to cash) held for various contingencies and uncertainties.

VOICE OF THE BUSINESS: Policies that reflect the need of the business (in this case, the City) to survive to produce the customer-valued products. The voice of the business explains why the products are produced.

VOICE OF THE CUSTOMER: Expressions of those who receive the services rendered by the City (customers). These customer expressions reflect the products wanted, demanded and delighted in. Customers value tasks and actions that add value to the product for which they are willing to pay.

WATER BUDGET: An evaluation of all the sources of supply and the corresponding discharges with respect to an aquifer or a drainage basin. (Definition copied from glossary, *C.W. Fetter, Jr., Applied Hydrogeology, 1980, page 480*).

WATER CONSERVATION STAGE: Conservation stages established by the BPU pursuant to the City's ordinance.

1. INTRODUCTION

1.1 SCOPE

This document contains the strategic business plan for the City of Tulare's Hydrological Enterprise Program (HEP). The HEP is described more fully in chapter two, but essentially it involves striving for excellence in all aspects of municipal water services and recognizes that water operations are broad in scope and include: all aspects of managing the underground aquifers where water is stored (the City's water supply) through delivery of potable water to City residents (water deliveries) through recovery of contaminated water (both sewer and surface water) for cleansing to be suitable for re-use and return of the cleansed water for subsequent beneficial re-use. The Board recognizes that such excellence is only likely to be achieved through coordinated and comprehensive planning and implementation and controls.

1.2 PURPOSE

This document presents the Board's vision about how the City can operate an excellent Hydrological Enterprise Program (HEP) by implementing each strategy and tactic. The goals include effectively and efficiently operating a reliable municipal HEP with integrity (as demonstrated by both financial and operational performance standards) that safeguards City assets and complies with all laws, regulations, policies, procedures, and contracts. This document also defines the key performance measures by which the Tulare Board of Public Utilities can monitor and assess whether the operations are improving toward the desired "excellence" standard.

1.3 DOCUMENT ORGANIZATION

This document is organized around the strategic vision statement: The City of Tulare intends to optimally and financially responsibly operate municipal water and natural resources enhancement services over specified time horizons, in a planned fashion.

Each phrase above can be thought of as a grouping of strategies and related tactics. Section two summarizes the entire strategic breakdown and discusses the strategic concepts. The following sections describe the "tactics" to implement those strategies.

Each tactic is analyzed using the Six Sigma structural approach to improvement called DMAIC – **D**efinition (of the problem or key concepts), **M**easurements (for use in controlling operations), **A**nalysis (Alternatives considered and why the tactic is selected; **I**mplementation (Details on implementation; and **C**ontrol (how to maintain the tactical implementation and monitor it for successful implementation.

2. HYDROLOGICAL ENTERPRISE PROGRAM (HEP) STRATEGIES OVERVIEW

Rather than looking at its water and sewer (and related wastewater pollution control) and surface water operations as separate stand-alone functions, the City of Tulare has recognized the cyclic interrelationship among the various functions dealing with water. This viewpoint causes the City to structure its Municipal Water operations broadly in terms of supply (which comes from recharge through its surface water management and underground water storage in the Kaweah groundwater sub basin), in terms of the water delivery system, in terms of the used water collection and pollution remediation systems (both its surface water recovery system and sewer collection system and wastewater pollution control facilities (which include both the wastewater treatment plant and the surface water basins), and in terms of returning cleaned water to beneficial re-use and recharge.

The surface water recovery system (gutters, street sweeping, pipelines, and basins) include facilities to collect surface water, clean it and recharge the groundwater. Excluded from the HEP concept are those facilities used solely for flood management during storm events. Flood control is a general government function presently funded by the City's General Fund. Flood control encompasses what has traditionally been described as "Storm Water" management since this excessive water problem only occurs during storms events. Even then, however, the surface water management facilities capture as much of the rain events as possible to maximize recharge from the runoff. All recharge adds to the City's water supply; the groundwater sub basin.

The rest of this section briefly explains each strategy; detailed metrics, implementation and control features are discussed separately in the sections that follow.

2.1 OPTIMALLY

The program starts by recognizing that the services are rendered to "customers." These customers want value and are willing to pay for such value, but they do not want to pay for activities in which they see no value. Customers want the City to eliminate non-essential non-value activities from its HEP (non-value activities are also called "waste" in LEAN). Customers express what they value and it is important that the City design the HEP around this "voice of the customer."

For the organization to survive to serve the customers, the needs of the business must also be met. These needs comprise the "voice of the business." This later voice sometimes requires that certain non-value added activities be undertaken because they are essential to the City implementing the HEP. For example, customers might not expressly value "planning" as a function in and of itself (technically making it a "non-value added activity), but this activity must be performed and funded to be able to deliver the valued products desired. The "voice of the business" often calls for the conducting of essential-non-value-added activities.

This business plan recognizes the reality of “trade-offs.” Most frequently, there is a trade-off between the quality or quantity or timely reliability of water desired and the costs required to meet those expectations. Customers want the greatest amounts of what they desire for least cost or undesired trade-offs. This is the concept of optimization; achieving the best of all circumstances reasonably possible.

Examples of goals that customers might wish to optimize in the HEP are the following:

- Quality potable water delivered on demand on a 365 day/24 hour/day basis
- Communications and information about the HEP
- Fine-tuned operations and professional performed projects
- Customer service (high) and adverse customer impacts (low)
- Compliance with laws
- A water and pollution control system that the City can be proud about
- Financial impacts (the requirement that customers pay for the value received)

To achieve some of these goals may require trade-offs with regard to some of the other goals.

2.2 FINANCIALLY RESPONSIBLE

Financially responsible is a robust concept with many nuances. At its simplest it means having enough financial resources to accomplish the goals satisfying both the voice of the customer and the voice of the business.

Factors of financial responsibility include setting rates and fees to cover costs, making sure there are enough resources (reserves) to withstand the happening of the expected, “unexpected” events inherent in operating the program. Cash Reserves also provide flexibility to allow the City to take advantages of opportunities for great long term benefits.

The financially responsible strategy also encompasses how much of the capital programs are paid for by long term debt as opposed to being paid through accumulated savings (so called, “pay-as-you-go”).

Finally, this strategy includes identifying appropriate measurements (performance metrics) for the Board to be able to monitor its finances periodically to assure that the City is succeeding in this strategy and adhering to Board policies. Once determined, the strategy dictates that certain “accounting” structures be established to collect, classify and report data into usable information formats.

2.3 OPERATE

The City operates its HEP through a myriad of standards, objectives, and activities. Through these operations the customers actually receive the products they value (as reflected by their willingness to pay for the products).

Operations strategies include staff related policies and procedures (including without limit, safety and training and succession planning), arranging operating structures to encourage their costs as fixed or variable, measuring process inputs, and measuring process outputs.

A significant driver of inputs, outputs, fixed and variable costs is the capital program. Once capital is employed it must be maintained and eventually rehabilitated and even replaced. In evaluating capital assets certain risk-based programs can be implemented to evaluate processes in terms of failure risk, failure impacts, and costs to maintain. Again, the concept of optimization becomes a critical gauge for such exercises.

Reliability is a very important product attribute for the HEP. There must be risk-based decisions made about maintenance, adequate inventories of critical parts, staffing and the other factors of production. While risk cannot be totally eliminated, various risks can be mitigated and minimized.

2.4 MUNICIPAL WATER

The City operates municipal water (and pollution control and recharge) systems in the fullest meaning of the concept. In addition to complying with all laws and regulations regarding water and pollution control activities and surface water management, both the water and wastewater systems operate subject to specific State issued permits. There permit terms and specifications (minimums) are incorporated by reference as part of the City's operating specifications. The HEP also seeks to meet customer expectations regarding water pressure, water quality (including waters recharged), fire suppression capacity, and a long term planning and managerial view, among other performance attributes.

2.5 NATURAL RESOURCES ENHANCEMENT AND PRESERVATION

Water supply presently comes completely from the underground aquifer. This makes stewardship of this natural resource of utmost importance. The City participates in the Mid-Kaweah Groundwater Sustainability Agency and undertakes extensive recharge and pollution control and remediation measures to assure this source of supply. The City will approach this strategy in the context of its optimizing strategy.

2.6 SERVICES

The City's approach starts with listening to the "voice of the customer," and a customer-centered orientation permeates the HEP. The customer-centered orientation constantly seeks to understand what customers "value," as evidenced by what they are willing to pay for the products they receive. This approach also invites investigation about what can be included as customer "delighters" whereby the City delivers even more than customers actually pay for, such as customer friendliness, complaint responses that meet the needs where possible, and other positive two-way communication. The benefit of such delighters to the City comes in the form of support for programs and easier conversations about rates and fees.

One of the more important aspects of communication has to do with water conservation (whatever the active stage). It is probable that water resources in the Central Valley (and perhaps in all of California) are experiencing paradigm shift. It is possible that the City's Stage Three Water Conversation Stage is the "new normal." The City will seek tactics and programs to lessen the adverse customer impacts caused by this new paradigm. This also means encouraging development and irrigation changes that permanently eliminate water uses that are deemed less than beneficial.

2.7 OVER A SPECIFIED TIME

Time horizons play a significant role in HEP planning and implementations. Time horizons apply to financial planning and rate-setting, work plans; asset replacement and rehabilitation; capital maintenance periods. Specifying expectations regarding deadlines and time horizons will help staff and the Board assure that schedules are being kept. The horizons should be established so that current work plans and decisions do not inadvertently create major problems in the time immediately after the implementation period. Longer planning horizons provide a margin of safety with regard to such risks.

2.8 IN A PLANNED FASHION

This strategy recognizes that the above strategies cannot reasonably be expected to happen absent significant planning effort. This means that the City may need to contract for major planning where it cannot afford to keep adequately trained staff on a permanent basis or where planning continuity cannot be assured by using City staff.

This also means that the City must constantly collect the data and turn it into useful information on a real-time basis. Good planning cannot occur without solid information and a sound understanding of the financial, operational, regulatory, human nature, and scientific bases on which the entire HEP rests. Again, the strategy of optimization must be heavily exercised in the planning area because if there were a way to operate the HEP without any

planning, most customers would prefer to do so to avoid the costs. Planning is essential non-value added activity so it should constantly be scrutinized for any forms of waste, such as: “excess inventory” (of plans), “overproduction” and “excess processing.”

3. OPTIMALLY

Tactic: Staff will consider alternatives when implementing any HEP action.

Define: It is impossible to optimize marginal benefits without considering alternatives.

Measurements: Staff reports will begin recommendation discussions with a list and count of the alternatives considered. Where possible, staff will compute the savings and other benefits of selecting the recommended alternatives.

Analysis: It is expected that the costs of additional analysis will be more than offset by the benefits achieved by systemized consideration of alternatives.

Implement: This tactic will be implemented through staff reports.

Control: Senior Management review of Staff reports.

Tactic: Staff will explicitly consider and address trade-offs with regard to recommendations to the Board.

Define: It is impossible to optimize with explicitly considering the trade-offs.

Measurements: Staff reports will include trade-off analyses as part of discussions regarding proposed Board actions.

Analysis: It is expected that the costs of additional analysis will be more than offset by the benefits achieved by systemized consideration of trade-offs. Although this tactic is specifically targeted for Board presentations, staff is encouraged to approach internal decisions in similar fashion.

Implement: This tactic will be implemented through staff reports.

Control: Through Senior management review of staff reports.

Tactic: Senior City Management staff will apply this optimizing principle when developing all work plans and financial plans.

Define: An optimizing (recognizing trade-offs and seeking greatest marginal benefits) is a mindset to be implemented throughout the HEP.

Measurements: No metric presently specified.

Analysis: Several strategies will only be effective if approached from an optimizing mindset.

Implement: This tactic will be implemented by Senior Management with appropriate training on a periodic basis.

Control: Periodic review of this document.

4. FINANCIALLY RESPONSIBLY

4.1 General

Tactic: “Cash needs” computations will be used as the basis for financial planning and rate setting; HEP spending will be limited to available cash resources, but management will prioritize making sure that needed resources are made available through service revenues and other sources.

Define: The “voice of the business” dictates that the City has access to available cash flow to operate the HEP in manner that assures program survival.

Measurements: Total cash inflows, over all planning horizons, must equal all cash outflows and reserve requirements, as shown in financial reports.

Analysis: This strategy is at the heart of being able satisfy customer wants, demands, and delighters while also being able to continue to provide the HEP in a manner that complies with all laws and Board objectives.

Implement: This tactic will be implemented by Senior Management with appropriate training on a periodic basis.

Control: Board reporting schedule and annual budget preparation process.

Tactic: One hundred percent (100%) pay-as-you-go funding will be the basis for cash needs analysis and paying for the following:

- a. All ordinary operating and maintenance costs;
- b. Existing payment obligations (whether debt or otherwise)
- c. Payment for and correction of existing system deficiencies
- d. Routine five year CIP type 1 and type 2 (see definitions) projects/operations

Define: Periodic costs for period benefits are, to the extent possible, to be matched to periodic rate payments for those periodic benefits to achieve intra-period equity among ratepayers.

Measurements: Cash inflows must equal cash outflows when segregated and must still provide for excess cash flow for other defined cash needs.

Analysis: To the optimal extent possible, it is most equitable for current ratepayers

to pay current costs. Debt is sometimes helpful in spreading the cash payments over the period of benefit. Similarly, combinations of accumulated cash and debt (past use and future benefit) can be helpful in achieving intra-period equity among customer bases.

Implement: This tactic will be implemented through constant financial record and report analyses and through the setting of rates to achieve this purpose. It will also be prudent to use debt financing at times to achieve the intra-period equity.

Control: Periodic Board budgetary and financial planning review.

Tactic: Debt will be issued for:

- a. Large projects with extended useful lives (for example, type 3 projects)
- b. Surplus capacity creating projects for future expansion (interest carrying costs are to be included for repayment in expansion financing instruments such as, but not limited to, development impact fees);
- c. Urgent health and safety essential projects without other funding sources;
- d. Large regulatory compliance related projects without other funding.

Define: Debt can help achieve intra-period equity among ratepayers.

Measurements: No metric presently specified.

Analysis: Like pay-as-you-go funding, debt funding can be used to achieve intra-period equity so that ratepayers in every time are paying for the full costs of the service and product benefits received. Where capacity is purchased in advance of its need, those who will benefit by the capacity created for them can pay the “carrying cost” measured in interest for creating the asset in advance of their benefit period. This is required in the HEP because many infrastructure assets must be created as once and cannot be created incrementally (for example, one cannot construct ½ a water well). Also HEP infrastructure assets can have very long useful lives, e.g., 80 years for residential pipelines.

Implement: This tactic will be implemented through constant financial record and report analyses and through the setting of rates to achieve this purpose. Staff will seek other outside funding sources, such as grants, litigation (if injury caused by others), and donations whenever possible to reduce the amount of debt financing required.

Control: This tactic will be implemented through constant financial record and report analyses and through the setting of rates to achieve this purpose.

Tactic: Economic value will be optimally recovered from all HEP commodity output.

Define: The HEP processes produce outputs that can have economic value such as treated water, methane gas, bio-solids, etc.... The City will optimize the economic and practical benefits of those outputs to benefit customers.

Measurements: Outside sales of recycled or remediated wastewater, bio-solids, methane gas and other commodity outputs will be accounted for separately and the amounts of these outputs sold will be monitored.

Analysis: Optimizing the beneficial of all program byproducts can help reduce customer rates.

Implement: Accounting line items will collect the revenue information related to each commodity sale.

Control: Financial reports.

Tactic: Regularly assess service rates for adequacy by comparing to benchmarks.

Define: Rates will be considered in relation to factors such as external economic trends, short-term financial management, long-term financial management and other variable factors that may affect the financial viability of the HEP.

Measurements: Finance Cost Accounting personnel will develop and define a suite of key rate adequacy metrics and benchmarks, which will include at least the following:

- a. Comparison of rates over time to inflation rates;
- b. Comparison of rates with other water providers;
- c. Full Life-Cycle Cost of Service analyses;
- d. Multi-year cash flow analyses;
- e. Various triggers as identified in this Plan.

Analysis: The metrics above, and others that may be developed, are suitable for checking rate adequacy and fairness.

Implement: The Finance Department will develop a reporting format and schedule satisfactory to the Board.

Control: Board reports.

4.2 DEBT MANAGEMENT

Tactic: The City will comply with its debt covenant ratios and will manage its rates and revenues and disbursements (cash flows) to assure long term satisfaction of these terms and conditions.

Define: Achieving debt covenant ratio compliance requires margins of safety around a specific target ratio.

Measurements: The following ratios will be used:

- a. Minimum ratio – Debt instrument specific (typically 1.25X)
- b. Target ratio – Minimum ratio plus 15 basis points (typically 1.40X)
- c. Trigger ratio – Minimum ratio plus 5 basis points (typically 1.30X)
- d. Upper trigger ratio – 1.55X

Analysis: Ratio covenant terms are defined for each debt in the issuing debt instruments. However, typically they are computed as follows: Coverage Ratio = system revenues/debt service payments. Most City debt has historically had a minimum coverage ratio of 1.25X) using the foregoing formula.

Implement: The Target Ratio is the ratio the City will strive to maintain through rates and fees and revenues, but if the ratio falls below the minimum coverage ratio plus five basis points (typically 1.30X), absent unusual circumstances the City will begin a rate study to adjust its service charges revenues. if the ratio falls below the minimum coverage ratio plus five basis points (typically 1.30X), absent unusual circumstances the City will begin a rate study to increase its service charges revenues. Achieving a coverage ratio of 1.65X will trigger a rate study to consider reducing rates. The coverage amounts will not consider amounts used to fund reserves until such times as the reserves exceed their maximum amounts.

Control: Staff will annually report the preceding fiscal year's coverage ratios achieved (along with reserve amounts) during the budget preparation process.

Tactic: The City will monitor its Fixed Charges Ratio (FC).

Define: Revenues must cover both debt service and fixed costs.

Measurements: The following ratios will be used:

- a. Minimum ratio – 1.0X
- b. Target ratio – 1.0X – 1.20X
- c. Trigger ratio – 1.35X

Analysis: The FC ratio assures there are adequate revenues to pay fixed costs after paying debt requirements. Subtracting debt service from total revenues gives Remaining System Revenues (RSR). FC Ratio = RSR/Fixed Costs.

Implement: The Target Ratio is the ratio the City will strive to maintain through rates and fees and revenues. If the ratio falls below the minimum or exceeds the Trigger Ratio, then rates should be reviewed for adjustment. The above computations will not consider amounts used to fund reserves until such times as the reserves exceed their maximum amounts.

Control: Staff will annually report the preceding fiscal year's FC ratio achieved (along with reserve amounts) during the budget preparation process.

Tactic: Debt levels relative to asset age (and therefore typical maintenance costs) will be balanced.

Define: The target is for debt costs plus maintenance costs to remain at steady levels as assets age and are replaced even if the mix of debt to maintenance costs vary.

Measurements: The following Debt/Plant Cost ratio metrics as compared to levels of accumulated depreciation are evaluated to maintain the balances indicated together:

Expected Plant Age	Debt/Plant <u>Percentage</u>	Accumulated Depreciation/ <u>Plant Costs Percentage</u>
Older Plant	<40%	>60%
Optimal Age	41% – 60%	51% - 60%
Newer Plant	61% - 80%	35% - 50%
Very New	>80%	<25%
(Rate Trigger)	>100%	N/A

Analysis: Although seemingly complex, the above metrics represent a fairly straight-forward idea: New assets with higher related debt interest costs

should require less maintenance (because they are new) than older assets (with lower interest costs, but typically higher maintenance costs).

The standards above reflect the typical situation where there is more debt right after a major expansion (with significant new equipment), but then less maintenance required for a time. The maintenance factor is computed by using a proxy of accumulated depreciation (the total of all years of depreciation expense) which is then divided by total plant cost. Debt/Plant costs reflect the typical situation where debt is used to finance plant capacity expansion.

Typically, both of the above ratios should tend to be about 50%. Higher debt/plant ratios indicate that the plant should be newly purchased so there will have been fewer years to accumulate the annual depreciation. When accumulated depreciation becomes more than 50% it indicates that assets are not being consistently replaced and there may be a higher percentage of older asset components that are part of the system.

Implement: If the debt/plant cost percentage exceeds 100% it is an indication that rates should be reviewed for a possible increase as soon as possible. If both debt costs and accumulated depreciation are high then there may be an issue with not timely replacing older assets. If these ratios suggest such a situation it calls for review of maintenance costs and the reasons for deferred replacement and rate increases may be needed. If component maintenance costs are able to better developed then instead of using accumulated depreciation as the proxy, the percent of maintenance costs to plant costs could be better employed.

Control: Staff will annually report the preceding fiscal year's coverage ratios achieved (along with reserve amounts) during the budget preparation process.

4.3 ACCOUNTING COST CENTERS

Tactic: Classify costs within each of operational segment (water, sewer, surface water management, etc...) to allow analysis of fixed cost and variable cost information and for purposes of rate setting support.

Define: Specific fixed and variable cost information is required by pertinent cost center to adequately compute defensible rates to support the HEP.

Measurements: Board and Consultant evaluations of the adequacy of the City's cost centers and accounting structure to achieve managerial accounting and rate setting objectives. Consultants will be asked to rank the utility of the cost centers on a scale of from 1 (lowest) to 5 (highest).

Analysis: Proposition 218 requires sufficient evidence to support rates and rate structures to recover program costs and adequately fund reserves.

Implement: Meaningful cost centers will reported to the Board in the regular financial reports, and adequate cost centers will be established and maintained in the City's account for managerial and rate setting accounting.

Control: Consultants will be asked to make improvement suggestions with regard to any rate or fee setting assignments with regard to the City's chart of accounts.

Tactic: Regularly report key activity cost related metrics to the Board.

Define: Specific fixed and variable cost information and key activity performance metrics assist the Board in measuring routine HEP performance.

Measurements: The Finance Cost Accounting personnel will develop and define a suite of key performance metrics, which will include at least the following:

- a. Annual and historical cost per metered account;
- b. Quarterly and annual cost per thousand gallons (Tgal) of:
 - a. Water pumped (at the well),
 - b. Water recharged (intentionally and though leakage),
 - c. Wastewater treated;
- c. Annual and lifetime cost per water well;
- d. Annual and lifetime cost per hundred acre-feet of groundwater recharge;
- e. Fixed and variable costs per major HEP operating segment (Water, Domestic and Industrial Pollution Control, Surface Water Management) and division (e.g., water supply, water transmission, WWPCP, Domestic Sanitary Sewer collection, Industrial sewer collection, HEP administrative costs, Regulatory compliance, etc...).

Analysis: The metrics above, and others that may be developed, are to be suitable for use in benchmarking with investor-owned and other municipal systems providing similar programs.

Implement: The Finance Department will develop a reporting format and schedule satisfactory to the Board.

Control: Board reports.

4.4 RESERVES

Tactic: Adequate Water operations-dedicated reserves will be maintained to assure operating and opportunistic flexibility, cash flows, and to provide for economic uncertainty.

Define: The water supply and delivery system requires reserves for normal cash flows during lower sales volume months (typically in the fall and winter) and for expected “unexpected” contingencies such as the loss of a major customer, economic downturns, or sales restrictions imposed because of the State water conservation ordinances.

Measurements: Reserve levels will be targeted within the following minimum/maximums with the actual target in the midpoint of the stated ranges:

- a. Sixty to one hundred twenty day operating reserve with rate review triggers when the reserve levels equal sixty days (potential increased cash flows needed) or one hundred fifty days (potential to reduce cash flows).
- b. Economic uncertainty reserves between \$250,000 and \$350,000 for events and incidents of a type illustrated by the following:
 - i. Loss of a large water customer,
 - ii. Recession or severe depression,
 - iii. Significant unexpected inflation;
 - iv. Emergency replacement in an amount less than that requiring accessing the Combined Hydrological Reserve described below.

Analysis: Staff will periodically analyze actual demands made upon these reserves and periodically recommend adjustments to this policy where circumstances warrant.

Implement: Reserves will be funded on an annual fixed amount subject to the targets above. Where reserves are deficient, the Board will implement increases designed to achieve reserve target levels within two years and will include such cash flow needs in rate setting processes. Funding of reserves is a funding priority behind only debt service and normal operations.

Control: Reserve levels will be explicitly reported as part of the annual budget process.

Tactic: Adequate Sewer and Wastewater pollution control operations-dedicated reserves will be maintained to assure operating and opportunistic flexibility, cash flows, and to provide for economic uncertainty.

Define: The sewer collection, surface water management, and wastewater pollution control elements of the HEP require reserves for normal cash flows and for expected “unexpected” contingencies such as the loss of a major customer, economic downturns, or rapid regulatory impositions by the State.

Measurements: The City will target reserve levels within the following minimum/maximums with the actual target in the midpoint of the stated ranges:

- a. Sixty to one hundred twenty day operating reserve with rate review triggers when the reserve levels equal sixty days (potential increased cash flows needed) or one hundred fifty days (potential to reduce cash flows).
- b. Economic uncertainty reserves between \$2,000,000 and \$3,000,000 for events and incidents of a type illustrated by the following:
 - i. Loss or closure of a large industrial customer,
 - ii. Recession or severe depression,
 - iii. Significant unexpected inflation;
 - iv. Emergency replacement in an amount less than that requiring accessing the Combined Hydrological Reserve described below.

Analysis: Staff will periodically analyze actual demands made upon these reserves and periodically recommend adjustments to this policy where circumstances warrant. Because a relatively small number of industrial

customers comprise significant percentages of revenues, and because of the relative large debt loads related to the capital assets for this element of the HEP, a larger economic uncertainty reserve is required. It is also anticipated that only relative small (\$500,000 or less) emergency replacements will be made from the uncertainty reserve to preserve it for the impacts related to the industry “concentration” risk.

Implement: Reserves will be funded on an annual fixed amount subject to the targets above. Where reserves are deficient, the Board will implement increases designed to achieve reserve target levels within two years and will include such cash flow needs in rate setting processes. Funding of reserves is a funding priority behind only debt service and normal operations.

Control: Reserve levels will be explicitly reported as part of the annual budget process.

Tactic: Adequate Combined HEP reserves will be maintained to meet contingencies.

Define: The HEP requires reserves for unexpected failures and significant events. Because of the potential capital costs for infrastructure failures are so significant; a reserve must be available to maintain system reliability and compliance. A combined reserve offers economy in scale where the risks of loss are uncorrelated (a failure in the water system is typically independent of a failure in the surface water management system or in the wastewater pollution control system).

Measurements: The City will target a combined contingency reserve of \$5,000,000 with minimum/maximums of \$4,000,000 and \$6,000,000.

Equity funding will come from the following HEP elements:

- a. Water - \$2,000,000 target,
- b. Sewer/Wastewater - \$3,000,000 target
- c. Surface water management – zero (subject to later review).

Analysis: Staff will periodically analyze actual demands made upon these reserves and periodically recommend adjustments to this policy where circumstances warrant. Because the loss risks are deemed to be uncorrelated the combined reserve should be able to be maintained at a level less than each element of the HEP would need independently. The Surface Water Management reserve component will be evaluated in the

future once the component-failure risks are better quantified.

Implement: Reserves will be funded on an annual fixed amount subject to the targets above. Where reserves are deficient, the Board will implement increases designed to achieve reserve target levels within three years and will include such cash flow needs in rate setting processes. Funding of reserves is a funding priority behind only debt service and normal operations. Where a HEP element draws on reserves it will increase its annual cash contributions (with appropriate rate adjustments if necessary) to restore its equity share of the fund.

Control: Reserve levels will be explicitly reported as part of the annual budget process.

Tactic: Rate studies will be initiated in response to reserve levels falling below specified sums.

Define: The reserve program is a priority and where reserves levels threaten system integrity, reliability or ability to maintain compliance they must be aggressively restored within a one year period to above trigger amounts.

Measurements: The following rate study triggers apply:

- a. Operating reserves – Below thirty days operating costs reserve level.
- b. Economic uncertainty reserves – if amounts are less than 80% of the target amounts below at June 30 of any given fiscal year:
 - a. Water economic uncertainty reserve – \$300,000
 - b. Sewer/WW economic uncertainty - \$2,500,000,
 - c. Combined Contingency Reserve -- \$5,000,000.

Analysis: The City must remain flexible and address unexpected large cash outlays in a way that maintain the financial integrity and operational reliability of the HEP elements.

Implement: Rate studies will be begun when the above triggering events occur.

Control: Reserve levels will be explicitly reported as part of the annual budget process.

5. OPERATE

5.1 Staffing

Tactic: Recruit and retain a workforce that is competent, motivated, adaptive, and safe-working.

Define: A critical factor into the HEP is maintaining a competent and stable workforce, including the leadership team.

Measurements: The following metrics apply: Employee Turnover Rate, Employee Job Satisfaction, Training Hours Per Employee, Certification Coverage, Key Position Internal/External Recruitment Ratio, Long-term Succession Plan Coverage Percent.

Analysis: The analysis and source for this tactic is the EPA Effective Utility Management Publication contained in Appendix A; metrics are more fully described in appendix C to that publication.

Implement: Develop an internal set of processes and procedures by December 31, 2016 to fully implement.

Control: Make report on this tactic a required part of the annual budget process.

5.2 Operations Standards

Tactic: Maintain documented and Board approved operating standards.

Define: Operations-critical processes and events will be operated in accordance with Board reviewed and approved standards.

Measurements: Days since last review of standards will not exceed 400 days.

Analysis: Many metrics and criteria are useful in evaluating whether HEP operations are performing as intended. These can range from quality standards, to safety and risk mitigation standards, to product quantity and capacity standards to a range of other performance metrics. While these are developed by Staff they are suitable for review by the Board to make sure they are in place and are pertinent to meeting the wants, needs, and

delights sought by HEP customers.

Implement: Develop an internal set of standards by March 31, 2016 and make first presentation to Board for review and approval on or before June 30, 2016.

Control: Periodic Board review and approval.

5.3 *Risk-based Analysis of Operations*

Tactic: Implement the risk-based maintenance approach for Type I and Type II Projects as defined in the Ewers Report contained in Appendix B.

Define: A critical factor into the HEP is maintaining the capital infrastructure which includes replacement and rehabilitation of long-life assets that can be very expensive and require accumulation of funds.

Measurements: The following metrics apply with regard to Type I and Type II Projects: Standard (also called “budgeted”) cost versus actual cost and variance (broken between price, quantity, and efficiency), and system risk measures composed of factors for: Likelihood of Failure, Consequence of Failure, Ignorance Factor, and Criticality Rating.

Analysis: The analysis justifying, and source, for this tactic is the Ewers Report contained in appendix B. The following tables provide details regarding the project prioritization rankings, project type categories, and risk-based project analysis factors for reader convenience.

Proposed project prioritization		
Priority	Classification	Explanation
1	Health and Safety	Required to eliminate or mitigate a threat to public health or safety.
2	Regulatory or court order compliance	Brings facility into compliance with regulatory requirements governing the operations, maintenance, staffing, or financial status or court order.
3	Renewal and Replacement	Provides for continued facility operations at current capacities through renewal or replacement of existing facilities.
4	Facility Longevity	Develops new facility elements or refines facility to enhance the facility longevity or functionality.
5	Increase staff availability and competency	Develops staff capacity or widens the pool of people available to competently accommodate existing operations.
6	Engineered, high pay back	Fulfills mission and function, mitigates or resolves operational issues and inefficiencies, and yields cost savings in operation and maintenance that pay back investment within a five-year period.
7	Engineered, low pay back over long term	Fulfills mission and function, mitigates or resolves operational issues and inefficiencies, and yields cost savings in operation and maintenance that pay for investment over a period longer than five years.
8	Increase public presence	Increases positive public awareness or remediates concerns expressed by citizens or public officials.

CIP project categories	
Type	Project description
1	Ongoing, periodic costs or a cost over several years in a programmed O&M expenditure
2	One-time costs, typically for large O&M projects
3	Large capital projects that expand capacity or capability of the WWTF

Likelihood of failure rating values	
Rating	Definition
5	High: Near certainty of short-term failure.
3	Medium: Failure will occur in long term.
1	Low: Failure will occur beyond timeframe affected by CIP.

Consequence of failure rating values	
Rating	Definition
5	High: Failure disrupts mission, imposes crippling penalties.
3	Medium: Failure generates long-term disruption and increased cost.
1	Low: Failure disruption is negligible.

Ignorance rating values	
Rating	Definition
5	High: No data are available, nor are data anticipated.
3	Medium: Data are available that indirectly inform the factor.
1	Low: Data are available that directly inform the factor.

Criticality rating values	
Rating	Definition
5	High: Facility and project are integral to immediate operation.
3	Medium: Facility and project are important for long-term operation.
1	Low: Facility and project have minimal impact on operation.

Implement: Use funding developed through rate studies and revenues to implement Ewers Report as suggested and to extend risk-based maintenance to all operational segments of the HEP infrastructure by June 30, 2017.

Control: Make report on this tactic a required part of the annual budget process.

Tactic: Specific identified operational risks will be mitigated with appropriate advance operations related planning.

Define: A critical factor into the HEP is identifying risks to system normal operations and planning to lessen or eliminate (to mitigate) critical risks where possible and within the concept of optimization.

Measurements: The following metrics apply: Critical Assets Inventory Coverage (percent) (total number of critical assets inventoried within a reasonable period of time/ total number of critical assets); Critical parts and equipment resiliency, Critical staff resiliency, Power resiliency, Treatment Operations resiliency, Pipeline miles to be replaced or rehabilitated per year, funds accumulation per year to replace major infrastructure components (Type III projects in the Ewers Report),

Analysis: The analysis and source for this tactic is the EPA Effective Utility Management Publication contained in Appendix A; metrics are more fully described in appendix C to that publication. The Ewers Report contained in appendix B describes the concept of accumulations for capital infrastructure and defines Type III Projects.

Implement: Develop an internal set of processes and procedures by December 31, 2016 to fully implement. Adopt the following replacement or major rehabilitation objectives immediately:

- Pipelines and related appurtenances – 5 miles per year;
- Lift stations – 3 stations per year to cover all stations over 5 years (estimated to cost approximately \$150,000 per year)
- Sanitary Sewer Control panels – 1 - 2 panels per year
- Surface and Storm Water lift stations – 2 per year (estimated to cost approximately \$100,000 per year)
- Manhole Rehabilitation – 8 per year
- Wells – 1 -2 per year.

Control: Make report on this tactic a required part of the annual budget process and integrate into all rate studies.

5.4 Operational Optimization.

Tactic: Optimize resource usage efficiency, including labor and material per unit of output or mile of collection/distribution system.

Define: To continuously improve HEP operations it is necessary to monitor key indicator of efficiency and effectiveness.

Measurements: The following metrics apply: Customer accounts/Employee, MGD water delivered (or processed)/Employee, Chemical Use/Volume delivered (processed), Energy use/Volume delivered (or processed), O&M cost/Volume delivered (or processed), Meters functioning/Total meters, Water Delivered/Total Water taken into the system, Planned (to total) Maintenance Hours Ratio, and Planned (to total) Maintenance Cost Ratio.

Analysis: The analysis and source for this tactic is the EPA Effective Utility Management Publication contained in Appendix A; metrics are more fully described in appendix C to that publication.

Implement: Develop an internal set of processes and procedures by December 31, 2016 to fully implement and review results during the annual budget process.

Control: Make report on this tactic a required part of the annual budget process.

5.5 Projects Management.

Tactic: Use the Tulare Project Management System to manage all major capital projects and all projects subject to the Tulare Project Management System Policy adopted by the Board.

Define: Efficient management of major projects is critical to the effective management of the HEP.

Measurements: Budget variances by project, schedule variances in days for each project, and number of scope related change orders.

Analysis: The analysis and source for this tactic is the City of Tulare Project Management System Policy and implementing procedures.

Implement: Manage projects using multi-phased approach defined by the policy. Of particular importance are the feasibility analyses (including the alternatives analysis) within the Conceptual phase and the value-engineering portion of the final design phase

Control: Regular Board reports on projects.

Tactic: Perform a “Life-cycle Cost Accounting” (LCA) for significant projects and periodically as part of rate evaluations.

Define: Periodically analysis the impacts of capital decisions on all financial aspects of operations and planning. A LCA incorporates accepted service levels, asset condition, budgeted needs based on net present values of current and future assets.

Measurements: Net Present Values of inflows must equal or exceed those of outflows.

Analysis: The analysis and source for this tactic is the EPA Effective Utility Management Publication contained in appendix A; LCA is more fully described in footnote 12 within appendix C to that publication.

Implement: Perform a LCA before December 31, 2018.

Control: Report to Board on progress of LCA during annual budget process.

6. MUNICIPAL WATER

6.1 *Water Pressures*

Tactic: Water pressures will be maintained throughout the system in accordance with the Board adopted connection policy.

Define: Water pressures are a key operating standard that affect system development and planning.

Measurements: Water pressures throughout the system will be maintained as follows.

- a. Targets: Average daily – 35 p.s.i./Minimum peak – 30 p.s.i.
- b. Maximum – Average daily 45 p.s.i./Maximum – 50 p.s.i.
- c. Trigger – Average daily – 30 p.s.i./minimum 25 p.s.i.

Analysis: Pressure definition is a major component of water system capacity. This standard affects capital and operating costs and has a direct effect on rates and ability to connect new accounts..

Implement: Regularly monitor historical and project 36 months in advance.

Control: Monitored on reports to the Board in relation to requests for new water connections.

6.2 *Water Quality, State Standards, and City Standards*

Tactic: Product quality goals will meet minimum legal standards, but will also achieve the greatest quality possible taking the following into account:

Published Public Health Goals, available financial resources, available technology, common sense, stakeholder communications, and reasonably anticipated future events.

Define: State and Federal minimum standards must be met, but the HEP will seek to deliver the highest quality products reasonably feasible.

Measurements: Using State and Federal Standards as an outline, staff will develop its quality dashboards for presentation to the Board.

Analysis: The EPA Effective Utility Management Publication contained in Appendix A describes additional product quality standards and metrics in its appendix C. Generally, however, the City's goal is to provide the highest quality product reasonable under the circumstances in line with what the HEP customers are willing to pay for.

Implement: Develop an internal set of measurement standards that meet or exceed legal minimums by December 31, 2016 to fully implement this tactic.

Control: Make reporting on this tactic a required part of the annual budget process.

6.3 *HEP is Water Centered*

Tactic: Water management is the core focus of the HEP.

Define: Water is a key resource for all community activities and growth. Water is viewed in the HEP as a resource that cycle from rainfall and surface waters recharge followed by groundwater extraction for potable water delivery followed by wastewater recovery and cleaning and then recharge back into the groundwater basin.

Measurements: Water volumes as trackable within the HEP processes (extraction, leaks, delivered, recovered, recharged, etc...)

Analysis: The entire HEP centers on having adequate quantities and quality of water available for customers.

Implement: Integrate the HEP into rate structures, cost recovery, planning to fully effectuate this enterprise fund concept.

Control: Make report on this tactic a required part of the annual budget process.

6.4 Water Meters

Tactic: Water Meters will be installed and maintained to a functional state and accurate operating condition at all usage consumption points in accordance with the Board adopted connection policy. 'Accurate Operating Condition' is defined by the warranty standards of the of meter type being replaced.

Define: Water meters perform 3 critical functions in the water system:

- a. Provide Billing Information – The variable rate component using in Billing for water services is based on consumption; consumption is measured by functioning water meters.
- b. Promote Conservation – Water meters provide usage information. The first step towards conservation is identifying how much of a resource is being used. Water Meters can provide detailed reports that that can provide information to identify leaks or other undesired behaviors and water consumption and take corrective action.
- c. Monitor System Integrity – By maintaining multiple water meters throughout the water distribution system we are able to monitor the overall health of the system. Water meters at each well provide the volume of water pumped into the system, while endpoint meters provide a volume of water being delivered to customers. By tracking the difference between production and delivery is we are able to determine 'System Loss', the volume of water that was pumped out of the ground, but was not delivered to customers. System Loss in an important measurement in the overall health of a water distribution system.

Measurements: Meter Life on all meters throughout the system will have a 15 year usable life.

Analysis: Age of Meters is an important metric for two reasons: First because the meters contain battery driven technology and only have a finite lifespan to be able to read meters wirelessly. If large numbers of meters simultaneously fail, this will significantly impact our ability to bill accurately. By replacing a set number of meters annually, this will stagger meter age and reduce the potential of large simultaneous failure. Secondly, meter accuracy reduces after 15 years in service, and a replacement program that extends beyond 15 years represents a loss of revenue in delivery and production.

Implement: Dedicate Staff with the primary responsibility of replacing meters on an ongoing basis.

Control: Monitored on reports to the Board on status of Annual replacements. One fifth of all

meters should be replaced every 3 years.

7. NATURAL RESOURCES ENHANCEMENT AND PRESERVATION

7.1 *Groundwater Management*

Tactic: The City will establish a “Water Budget” using industry common standards.

Define: A City Water Budget (for integration with Groundwater Sustainability Agency Water Budgets of the Mid-Kaweah sub-basin) will be developed and maintained.

Measurements: The annual and water cycle net quantities of water extracted as compared to the estimated total sub-basin water recharged

Analysis: It is important for the City be aware of and knowledgeable about the workings of the groundwater sub-basin from whence it gets all of its potable water.

Implement: Incorporate into City planning activities and integrate into City joint efforts through the Mid-Kaweah Groundwater Management Agency.

Control: Make reporting on this tactic a required part of the annual budget process.

Tactic: Target zero net extractions to be shown on the City’s Water Budget over the Water Cycle (defined as the years between droughts).

Define: The City of Tulare fully participates in the Mid-Kaweah GSA which will likely set targets for each extractor. However, separate and apart from that regulatory effort, this tactic adopts a goal of “net zero” extractions over the Water Cycle defined above.

Measurements: The annual and water cycle net quantities of water extracted compared to the estimated total sub-basin water recharged and water table levels.

Analysis: This becomes the City’s minimum goal for groundwater level maintenance.

Implement: Monitor ground water table levels and monitor the Water Budget

compared to the actual amounts of extraction and recharge. This will also require systems to measure rainfall, surface water recharge (both from storms and from return water placed into City streets and on other impervious surfaces).

Control: Make reporting on this tactic a required part of the annual budget process.

7.2 *Water Conservation and Demand Management*

Tactic: Set permanent and emergency response Water Conservation Stages and their related goals to achieve the target of zero net extractions to be shown on the City's Water Budget over the Water Cycle (defined as the years between droughts).

Define: Set Water Conservation goals to achieve the greater goal of Net Zero Extractions.

Measurements: Board decision on minimum water conservation stage; presently at Stage 3.

Analysis: This tactic is needed to achieve long term planning and to permanently adapt to the water environment. Essentially, the Sustainable Groundwater Management Act appears to be changing the "way of life" approach to groundwater basin management. This change will likely impact what landscaping is installed in the City of Tulare and will make other permanent changes to how water use is planned.

Implement: Currently implemented as Stage 3.

Control: Make reporting on this tactic a required part of the annual budget process.

7.3 *Tertiary Treatment and Other Advanced Technology Investments*

Tactic: Investments in Advanced Technologies, such as tertiary wastewater treatment, will be evaluated using the "optimization" principle and reasonable rates of return given the relative risks of the investments.

Define: Deliberate processes designed to optimize the benefits when compared to the costs (including without limit, political, environmental, social, technological, legal, and economic costs) will be used when evaluating

water technology investments.

Measurements: Each alternative considered will be identified and estimates of costs, such as those defined above, will be made and reported. A financial analysis using net present value techniques (such as Life-Cycle Accounting) are to be used to develop estimates of rate of return.

Analysis: There are many trends, such as tertiary water, that may be beneficial in some, but not all, circumstances. This tactic is designed to prevent the City from blindly chasing the latest trends and to instead focus on benefits versus costs. One technique for such evaluations may include the Life-Cycle Accounting analysis.

Implement: Follow the provisions of the Tulare Project Management System Policy which is intended to effectuate this tactic City-wide.

Control: Confirm in staff reports recommending new investments that this tactic was employed.

8. SERVICES

8.1 Customer Service Standards

Tactic: Provides reliable, responsive, and affordable services in line with explicit, customer-accepted service levels.

Define: HEP meets reasonable customer demands and wants in terms of water delivery, pollution control and surface water management in a manner consistent with what the customers are willing to pay for the services.

Measurements: Customer complaints as measured by:

- a. Customer service complaints per 1,000 customers;
- b. Technical complaints (i.e., pressure, leaks, quality, etc...) per 1,000 customers.
- c. Customer praises (reverse complaints) and compliments per 1,000 customers.

Analysis: Customer complaints per thousand customers statistics are a quarterly quantitative method used as a proxy for customer satisfaction

measurement.

Implement: Log the call by categories above, and if desired by additional categories (for example, billing issues, interruptions, quality, taste, odor, appearance, flow/pressure) and if desired by type of customer (residential, industrial, commercial, etc...).

Control: Quarterly reports to the Board.

8.2 Responsiveness Standards

Tactic: Receives timely customer feedback to maintain reasonable responsiveness to customer needs and emergencies and provides timely responses.

Define: Systems must be in place to receive and handle customer feedback appropriate to its nature and to the reasonable demands of operating the HEP using the concept of optimizing responsiveness given the costs of doing so.

Measurements: Customer feedback responsiveness measures include:

- a. Contact responsiveness = contacts responded to within 24 Business Hours divided by total contacts during the quarter;
- b. Error-driven billing adjustment rate = error-driven billing adjustments divided by number of bills generated each month;
- c. Service Start/Stop responsiveness = Start/Stop orders processed within the month divided by orders placed during the month;
- d. First Contact Problem Resolution by Month = number of "problem contacts" resolved on first staff contact divided by total "problem contacts" per month.

Analysis: Responsiveness to customer problem feedback should be optimized in light of the available call center resources and the need of management to operate the HEP. To this end, the impacts of overly aggressive responsiveness on managers' time and responsibilities and the relative value of immediate access to senior managers versus having all contacts resolved at the staff level closest to the customer (by people who will have the greatest knowledge of the circumstances) are considered as trade-offs

in the implementation standards below.

Implement: Customer feedback must be counted and the pertinent attribute tracked in order to be able to produce the result. This may include requiring a written (may be entered into computer Customer Response Management software) for routing to the appropriate person who can deal with the issue and close analysis of who the correct person to respond to customer feedback should be. These decisions are to be made in a way that optimizes the HEP resources.

To the extent possible, the use of written forms for contacts by customers will be used to optimize resources and provide information for managing this customer service attribute. When the customer is unable to, or refuses, to use a form, staff will take the information verbally and complete the form for the customer. The standard for responsiveness is 24 Business Hours, as that term is defined. Management staff are not required to handle every request of them for a conversation especially when they may not have all the details regarding a circumstance

Control: Quarterly reports to the Board.

8.3 *Service Affordability*

Tactic: Monitor “Bill Affordability” as defined below.

Define: Bill Affordability means that the HEP bills, and each individual operations segment portion, are no greater than a specified percentage of median household income.

Measurements: Percentage of customers whose bills are estimated to exceed the Bill Affordability and the computation of the actual percentages achieved.

Analysis: This statistic helps the HEP tailor its programs, but also this statistic is important in securing outside grant funding targeting disadvantaged communities, such as the City of Tulare. The City has not traditionally maintained information on this statistic so reasonable standards remain to be developed.

Implement: Obtain estimates of household incomes from the Community

Development Department, estimate incomes by household income categories and determine what percentage of those incomes the HEP charges represent. During the next significant rate study related to HEP segment operations this relative percentage should be computed and standards can then be adopted by the Board.

Control: Make report on this tactic a required part of rate setting projects.

Tactic: Monitor Low-income billing assistance programs.

Define: The City of Tulare and outside agencies provide assistance with regard to paying HEP service charges through various billing assistance programs.

Measurements: The number of customers receiving various forms of billing assistance and the amounts of assistance being received, as reflected in HEP billing records.

Analysis: These measures help the Board tailor HEP programs and charges, and also are useful in securing outside grant funding targeting disadvantaged communities, such as the City of Tulare.

Implement: Identify forms of billing assistance recorded in HEP billing programs and report numbers of recipients by each type of billing assistance.

Control: Make report on this tactic a required part of the annual budget process.

9. SPECIFIED TIME HORIZONS

9.1 *Capital Replacement*

Tactic: Funds for capital asset replacement will equal their estimated useful lives on City's depreciation schedules except the assets described below for which funds will be accumulated according to the lives stated.

Define: HEP must accumulate cash needs to replace HEP infrastructure, mission-critical capital assets.

Measurements: The following capital assets will employ the time horizons indicated for accumulating cash for replacement:

- a. Water and residential sanitary sewer pipelines – 80 years;
- b. Industrial wastewater lines – 50 years;
- c. Domestic wastewater treatment plant – 80 years;
- d. Industrial wastewater treatment plant – 60 years
- e. Water wells – 40 years.

Analysis: The years in which to accumulate assets will dictate the amounts included in rates for such accumulations.

Implement: Incorporate into rate studies. The goal for pipelines is to replace a minimum of 5 miles per year until current deficiencies are addressed at which time the 80 year useful life estimate may be applied to compute the required number of miles per year.^a

Control: Board reports on replacement progress.

9.2 Operating Cycles

Tactic: Type I and Type II projects, as reported in the Ewers Report, will be accomplished on an 8-year cycle.

Define: The risk level associated with an average 8-year cycle within the Ewers Study is adopted so that cash need estimates to meet such a cycle will be folded into rate modeling.

Measurements: Type I and Type II risk-based assessment factors.

Analysis: The criteria in this tactic are adopted as reasonable risk-management choices and in order to optimize system performance and longevity and financial resources applied.

Implement: Incorporate into rate setting.

Control: Board review of rates.

9.3 Rate Setting and Business Plan Updates

Tactic: Define rate setting and business plan update time horizons.

Define: Provide for certain schedules for review of mission-critical financial review

tasks.

Measurements: All of the following plans are to be reviewed, at a minimum, on five year cycles or as triggered by other tactics in this Plan:

- a. Operational work plans
- b. All HEP rates and fees;
- c. Development Impact Fees for new expansion;
- d. Business Plans;
- e. Ten-year Energy Plans;
- f. Urban Water Management Plans.

Analysis: This tactic establishes minimum cycles for plan and rate reviews.

Implement: Annually report next scheduled reviews in annual budget report.

Control: Annual budget process reporting.

Tactic: Planning horizons appropriate to the nature of the plans will be used.

Define: Planning horizons are the period over which decisions will be implemented or which will be effected by the decisions made.

Measurements: The following planning horizons will be used:

- a. Intermediate term financial plans – 10 years;
- b. Long-term Type III project financial plans -- 80 years;
- c. Maintenance work plans -- 10 years;
- d. Growth and normal capital plant development plans – 30 years
- e. Water Supply plans – 40 years.

Analysis: Plans should extend beyond the period of action so that constraining decisions can be avoided or mitigated.

Implement: Use the Measurements above for plan horizons.

Control: Board reports.

10. IN A PLANNED FASHION

10.1 *Organized Program Planning – A Priority*

Tactic: Planning to achieve a successful HEP is a priority and adequate resources will be devoted to this activity.

Define: The HEP is complicated and requires various plans for successful implementation and to be sure that water is always available for potable delivery and that pollution can be removed from surface water and returned wastewater.

Measurements: Existence of updated short-term (typically budget), intermediate term and long-term HEP plans regarding the following:

- a. Financial health and cash need satisfaction;
- b. Maintenance and operations work plan;
- c. Capital investment plan;
- d. Ten-Year energy plan
- e. Expansion plan
- f. System Customer Connection plan
- g. Environmental and Regulatory Compliance plan
- h. Staff Succession plan
- i. Staff Training and Education plan
- j. Urban Water Management Plan.

Analysis: All planning is to be done keeping the principle of optimization in mind. However, given the complexities and interrelatedness of the various HEP components successful achievement is unlikely without sound planning.

Implement: City staff will participate in planning efforts, but the City may either create an internal planning staff dedicated to the planning efforts or may contract with outside consultants who have specialized knowledge. Under either scenario, there will be an ongoing continuous process of planning data collection and classification to allow competent plans for non-interrupted HEP services to be able to be continuously supplied.

Control: Presentation of various plans to the Board.

10.2 Ten-year Energy Plans

Tactic: Develop and administer energy costs, usage and pollution control in accordance with a regularly updated ten-year energy plan.

Define: Energy plans will consider all HEP energy usage and all opportunities for selling or re-using energy commodities produced as well as environmental and regulatory practices.

Measurements: Energy costs, energy consumption, energy produced, and energy revenues.

Analysis: Energy is one of most significant of inputs (and potentially of outputs) with regard to the HEP. It is important to optimize these factors. Given the complexity and changing nature a purposeful organized approach is necessary to optimize outcomes..

Implement: Present the first ten-year energy plan to the Board on or before January 31, 2016.

Control: Regular reporting to the Board.

APPENDICES

Appendix A: Effective Utility Management

Appendix B: Ewers Report

**CITY OF TULARE, CA
AGENDA ITEM TRANSMITTAL SHEET**

Submitting Department: City Manager

For Council Meeting of: May 4, 2021

Documents Attached: ☐ Ordinance ☐ Resolution ☐ Staff Report ☐ Other ☐ None

AGENDA ITEM:

Public Hearing to receive input from the Community regarding the Redrawing of Election District Boundaries receive a report from staff on the redistricting process and permissible criteria to be considered to redraw same.

IS PUBLIC HEARING REQUIRED: ☒ Yes ☐ No

BACKGROUND/EXPLANATION:

Every ten years, cities with by-district election systems must use new census data to review and, if needed, redraw district lines to reflect how local populations have changed. This process, called redistricting, ensures all districts have nearly equal population. The redistricting process for the City of Tulare must be completed by April 17, 2021.

The City adopted its current district boundaries on June 5, 2012, when the voters approved a charter amendment instituting by-district elections starting in November 2012. The current district boundaries are based on 2010 census data as required by law. The districts must now be redrawn using the 2020 census data and in compliance with the FAIR MAPS Act, which was adopted by the California legislature as AB 849 and took effect January 1, 2020.

Under the Act, the council shall draw and adopt boundaries using the following criteria in the listed order of priority (Elections Code 21621(c)):

1. Comply with the federal requirements of equal population and the Voting Rights Act
2. Geographically contiguous
3. Undivided neighborhoods and “communities of interest” (socio-economic geographic areas that should be kept together)
4. Easily identifiable boundaries
5. Compact (do not bypass one group of people to get to a more distant group of people)
6. Shall not favor or discriminate against a political party

Once the prioritized criteria are met, other traditional districting principles can be considered, such as:

1. Minimize the number of voters delayed from voting from 2022 to 2024
2. Respect voters’ choices / continuity in office
3. Future population growth

By law, the City must hold at least four public hearings that enable community members to provide input on the drawing of district maps:

- At least one hearing must occur before the city draws draft maps
- At least two hearings must happen after the drawing of draft maps
- The fourth hearing can happen either before or after the drawing of draft maps
- City staff or consultants may hold a public workshop instead of one of the required public redistricting hearings

To increase the accessibility of these hearings, cities and counties must take the following steps:

- At least one hearing must occur on a Saturday, Sunday, or after 6 p.m. on a weekday
- If a redistricting hearing is consolidated with another local government meeting, the redistricting hearing portion must begin at a pre-designated time
- Local public redistricting hearings should be made accessible to people with disabilities

The purpose of this public hearing is to inform the public about the districting process and to hear from the community on what factors should be taken into consideration while creating district boundaries. The public is requested to provide input regarding communities of interest and other local factors that should be considered while drafting district maps. A *community of interest* under the relevant Elections Code 21621(c) is “a population that shares common social or economic interests that should be included within a single district for purposes of its effective and fair representation.”

Possible features defining community of interest might include, but are not limited to:

- A. School attendance areas;
- B. Natural dividing lines such as major roads, hills, or highways;
- C. Areas around parks and other neighborhood landmarks;
- D. Common issues, neighborhood activities, or legislative/election concerns; and
- E. Shared demographic characteristics, such as:
 - (1) Similar levels of income, education, or linguistic insolation;
 - (2) Languages spoken at home; and
 - (3) Single-family and multi-family housing unit areas.

Next Steps

On July 20, 2021, the City Council will conduct Public Hearing #2 to seek additional public input and provide direction on criteria to be considered while drafting district maps. Following that hearing, draft district maps and proposed election sequencing will be posted to the City’s website and available at City Hall.

Public Hearing #3 is scheduled for Tuesday, January 18, 2022 at 6:15 p.m. and Public Hearing #4 is scheduled for Tuesday, February 15, 2022 at 6 p.m. to consider draft maps are yet to be determined depending on release of the delayed U.S. Census data and state prisoner population adjusted counts. A representative National Demographics Corporation will be physically present for both of these hearings.

Boundaries cannot be adopted earlier than August 1, 2021 and must be adopted before April 17, 2022. However, the U.S. Census Bureau has indicated they will not release date before September 30, 2021.

STAFF RECOMMENDATION:

Receive input from the Community regarding the Redrawing of Election District Boundaries receive a report from staff on the redistricting process and permissible criteria to be considered to redraw same.

CITY ATTORNEY REVIEW/COMMENTS: R Yes " N/A

IS ADDITIONAL (NON-BUDGETED) FUNDING REQUIRED: " Yes R No £ N/A

FUNDING SOURCE/ACCOUNT NUMBER: N/A

Submitted by: Rob Hunt
Roxanne Yoder

Title: City Manager
Chief Deputy City Clerk

Date: April 21, 2021, 2021

City Manager Approval:_____

Attachments: Outreach/Notice

City of Tulare City Council Redistricting Public Hearing Outreach

May 4, 2021

This is the first of four required public hearing dates. The purpose of this public hearing is to inform the public about the districting process and to hear from the community on what factors should be taken into consideration while creating district boundaries.

Outreach:

Public Hearing Notice published 4/22/2021 (Tulare Advance Register)

Posted on the City Website 4/22/2021

Posted on the City Hall Kiosk 4/22/2021

Public Hearing Flyer posted on the following Social Media pages:

Tulare Public Library
Tulare Fire Department
Tulare Police Department
Tulare Parks & Recreation
Tulare Senior Center

Emailed to the following:

Tulare Chamber of Commerce
Tulare Kings Hispanic Chamber of Commerce
Tulare City Schools District
Tulare Joint Union High School District
Tulare County Farm Bureau
Tulare County Office of Education
College of the Sequoias

CITY COUNCIL REDISTRICTING PUBLIC HEARING

City of Tulare

Public Hearing to Receive Input from the Community
Regarding the Redrawing of Election District Boundaries.

This will be the first in a series of four public hearings to obtain public input on the future of redrawing the City Council Election district boundaries. The community's input is extremely important to this process.

The Hearing is open to the public and any person present will have the opportunity to be heard.

Date and Time

Tuesday, May 4, 2021 at 6:00 p.m.

Tulare City Council Chambers

475 N M St. Tulare, CA 93274



For further information regarding this matter,
please contact the Office of the City Clerk

Call: (559) 684-4200

email: ryoder@tulare.ca.gov

EL AYUNTAMIENTO REDISTRIBUYE LA AUDIENCIA PÚBLICA

Ciudad de Tulare

Audiencia pública para recibir comentarios de la comunidad con respecto a la modificación de los límites de los distritos electorales.

Esta será la primera de una serie de cuatro audiencias públicas para obtener opiniones del público sobre el futuro de la redefinición de los límites del distrito de Elección del Concejo Municipal. El aporte de la comunidad es extremadamente importante para este proceso.

La audiencia está abierta al público y cualquier persona presente tendrá la oportunidad de ser escuchada.

Fecha y hora

Martes, Mayo 4, 2021 a 6:00 p.m.

Tulare City Council Chambers

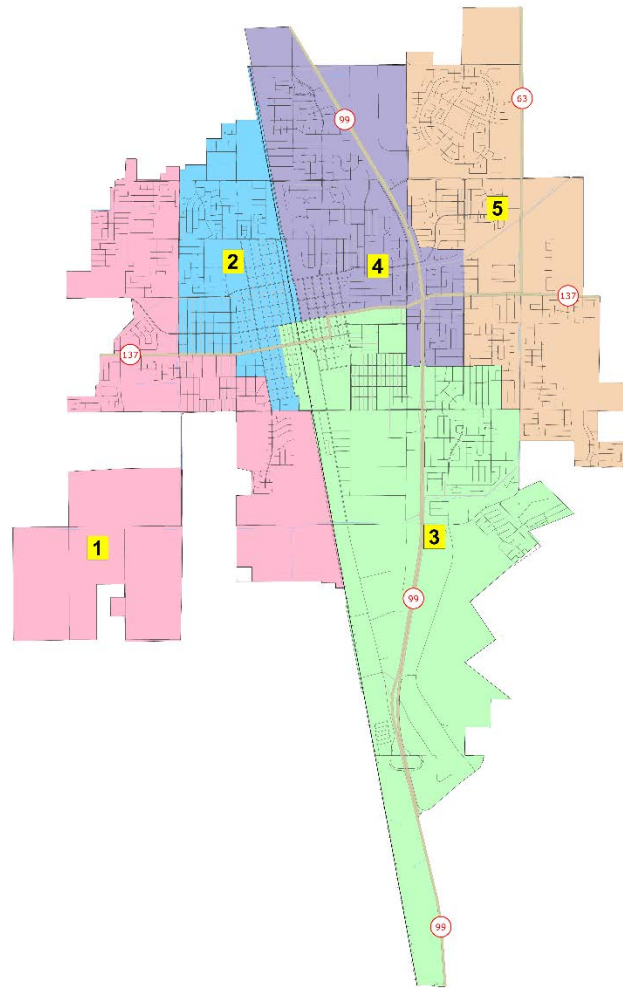
475 N M St. Tulare, CA 93274



Para más información sobre este asunto, por favor comuníquese con la Oficina del Secretario de la Ciudad

Llame: (559) 684-4200

Correo Electrónico: ryoder@tulare.ca.gov



City of Tulare

Introduction to Redistricting

May 4, 2021

Districting Process

Step	Description
Two Initial Hearings May 4 & July 20	Held prior to release of draft maps. Education and to solicit input on the communities in the Districts.
Mid/Late August	Census Bureau releases official 2020 Census population data.
Census Data Early October, 2021	California Statewide Database releases California's official 'prisoner-adjusted' 2020 redistricting data.
Two Draft Map Hearings Jan. 18 & Feb. 22	Two meetings to discuss and revise the draft maps and to discuss the election sequence.
Map Adoption By April 17, 2022	Final map must be posted at least 7 days prior to adoption. Map adopted via ordinance.*

FAIR MAPS Act: Districting Rules and Goals

1. Federal Laws

- Equal Population
- Federal Voting Rights Act
- No Racial Gerrymandering

2. California Criteria for Cities

1. **Geographically contiguous**
2. **Undivided neighborhoods and “communities of interest”**
(Socio-economic geographic areas that should be kept together)
3. **Easily identifiable boundaries**
4. **Compact**
(Do not bypass one group of people to get to a more distant group of people)

3. Other Traditional Redistricting Principles

- **Respect voters’ choices / avoid head to head contests**
- **Future population growth**



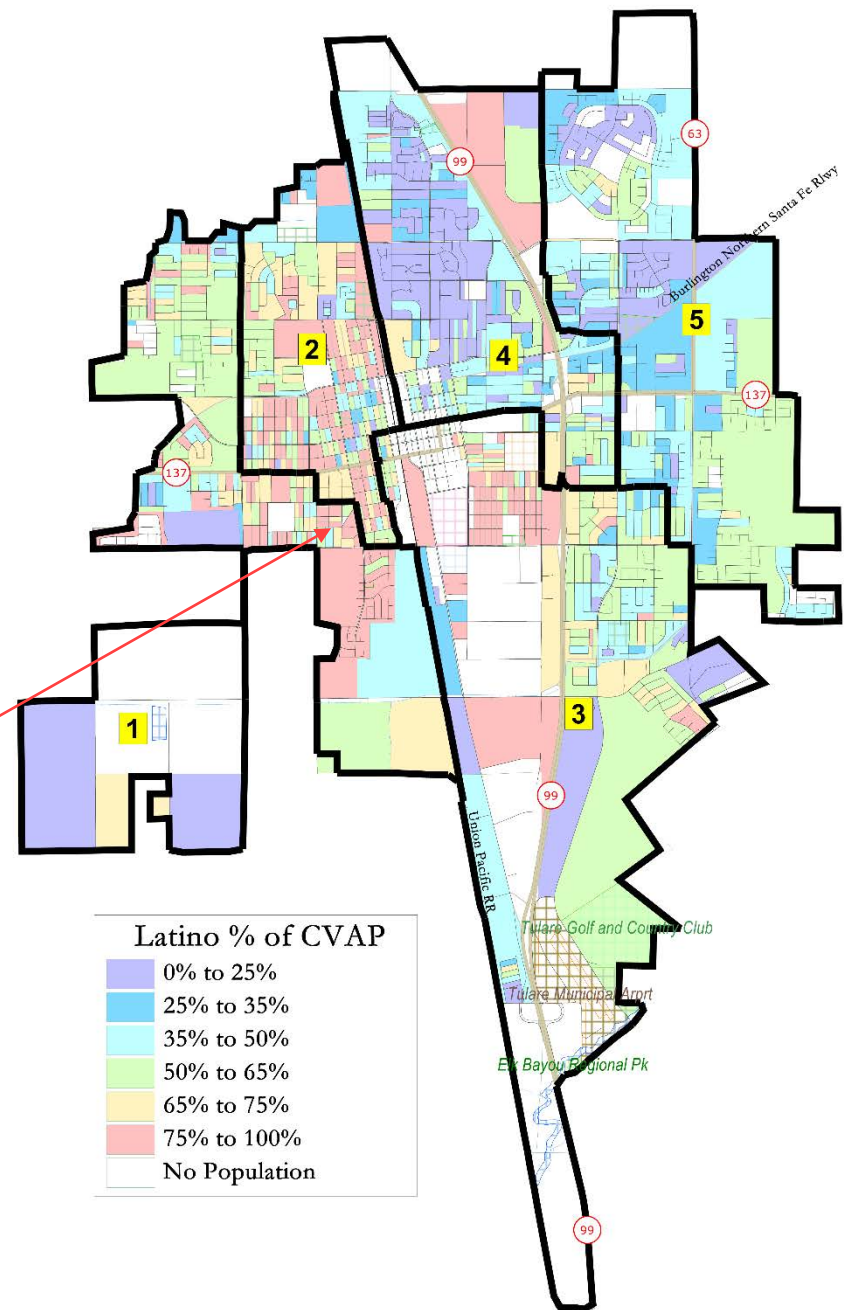
Demographic Summary

Each of the five districts would contain about 11,862 residents (using 2010 Census numbers)

Category	Field	Count	Pct	Category	Field	Count	Pct
	Total Pop	59,311		ACS Pop. Est.	Total	62,678	
Total Pop (2010)	Hisp	34,097	57%	Age	age0-19	22,714	36%
	NH White	20,595	35%		age20-60	31,839	51%
	NH Black	2,199	4%		age60plus	8,125	13%
	Asian-American	1,362	2%	Immigration	immigrants	11,814	19%
Citizen Voting Age Pop	Total	33,882			naturalized	3,811	32%
	Hisp	17,500	52%	Language spoken at home	english	31,237	55%
	NH White	13,457	40%		spanish	23,550	41%
	NH Black	1,393	4%		asian-lang	543	1%
	Asian/PacIsl.	772	2%		other lang	1,742	3%
Voter Registration (Nov 2018)	Total	24,074		Language Fluency	Speaks Eng. "Less than Very Well"	13,808	24%
	Latino est.	11,730	49%	Education (among those age 25+)	hs-grad	22,030	64%
	Spanish-Surnamed	10,537	44%		bachelor	2,664	8%
	Asian-Surnamed	378	2%		graduatedegree	939	3%
	Filipino-Surnamed	432	2%	Child in Household	child-under18	5,222	29%
	NH White est.	10,595	44%	Pct of Pop. Age 16+	employed	24,626	56%
	NH Black	813	3%	Household Income	income 0-25k	3,732	20%
Voter Turnout (Nov 2018)	Total	13,227			income 25-50k	4,810	26%
	Latino est.	5,500	42%		income 50-75k	3,611	20%
	Spanish-Surnamed	4,941	37%		income 75-200k	5,643	31%
	Asian-Surnamed	221	2%		income 200k-plus	493	3%
	Filipino-Surnamed	260	2%	Housing Stats	single family	16,439	85%
	NH White est.	6,676	50%		multi-family	2,990	15%
	NH Black	476	4%		rented	8,174	45%
Voter Turnout (Nov 2016)	Total	15,282			owned	10,115	55%
	Latino est.	6,381	42%	Total population data from the 2010 Decennial Census. Surname-based Voter Registration and Turnout data from the California Statewide Database. Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Population, Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.			
	Spanish-Surnamed	5,732	38%				
	Asian-Surnamed	259	2%				
	Filipino-Surnamed	282	2%				
	NH White est.	7,546	49%				
	NH Black est.	485	3%				

Latino CVAP

Latinos are particularly in current Districts 1, 2 and the part of District 3 west of Hwy 99.



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More About Neighborhoods

1st Question: what is your neighborhood?

2nd Question: what are its geographic boundaries?

Examples of physical features defining a neighborhood boundary:

- ❑ Natural neighborhood dividing lines, such as highway or major roads, rivers, canals and/or hills
- ❑ Areas around parks
- ❑ Other neighborhood landmarks

In the absence of public testimony, planning records and other similar documents may provide definition.



Beyond Neighborhoods: Communities

Under the California Elections Code, “community of interest” has a very specific definition in the context of districting and redistricting cities and counties:

A “community of interest” is a population that shares common social or economic interests that should be included within a single district for purposes of its effective and fair representation. Communities of interest do not include relationships with political parties, incumbents, or political candidates.

(emphasis added)

Defining Communities

1st Question: what is your community?

2nd Question: what are its geographic boundaries?

Examples of physical features defining a neighborhood boundary:

- ❑ School attendance areas
- ❑ Specific housing types: historic, senior, mobile home, single family, multi-family
- ❑ Common issues, neighborhood activities
- ❑ Shared demographic characteristics such as similar levels of income or education
- ❑ Similar business activities

3rd Question: should this area be included within a single district for purposes of its effective and fair representation, or would it benefit from a division giving it influence in multiple districts?

Possible Neighborhoods / Communities

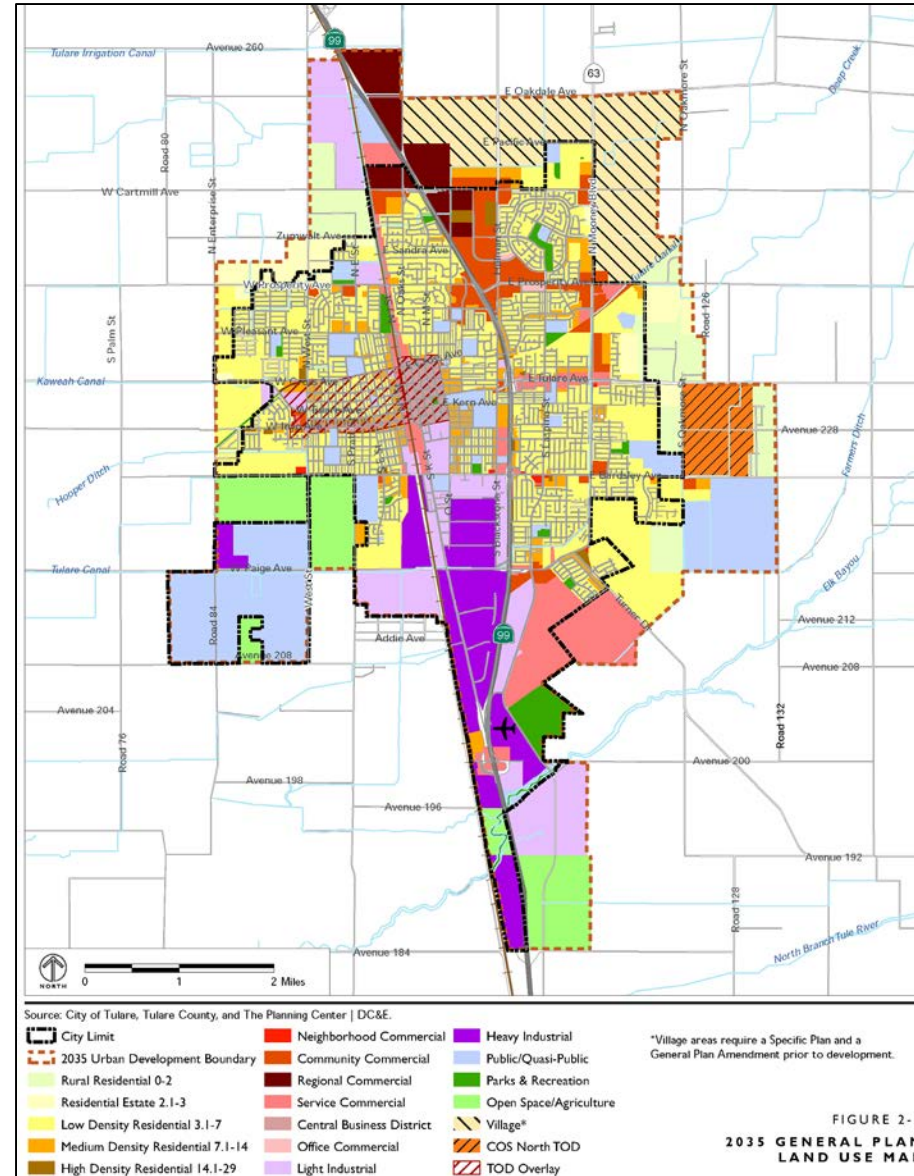
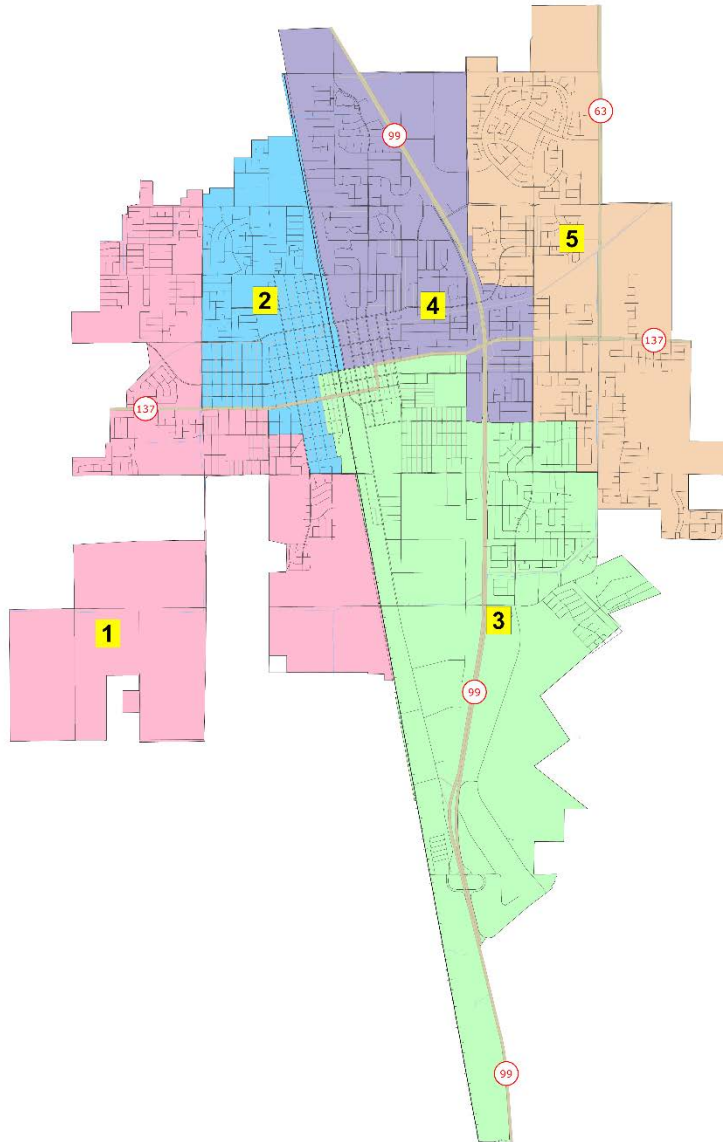


FIGURE 2-2
2035 GENERAL PLAN
LAND USE MAP

Public Hearing & Discussion

1. What is your neighborhood and what are its boundaries?
2. What geographic communities are in the city, and what are their boundaries?
 - ▣ Which would benefit from being kept together in one district?
 - ▣ Which would benefit from multiple representatives?

**ACTION MINUTES OF TULARE
CITY COUNCIL, CITY OF TULARE**

April 20, 2021

A budget study session of the City Council of the City of Tulare was held on Tuesday, April 20, 2021, at 6:00 p.m., in the Tulare Public Library & Council Chamber located at 491 North M Street in Tulare.

COUNCIL PRESENT: Dennis A. Mederos, Terry A. Sayre, Jose Sigala, Stephen C. Harrell, Patrick Isherwood

STAFF PRESENT: Rob Hunt, Mario Zamora, Josh McDonnell, Michael Miller, Darlene Thompson, Trisha Whitfield, Matt Machado, Luis Nevarez, Janice Avila, Nick Bartsch, Jose Rivas, Jason Bowling, Melissa Hermann

I. CALL TO ORDER BUDGET STUDY SESSION

Mayor Mederos called the budget study session to order at 6:01 p.m.

- II. CITIZEN COMMENTS** - Comments from the public are limited to items listed on the agenda (GC 54954.3a). Speakers will be allowed three minutes. Please begin your comments by stating and spelling your name and providing your city of residence.

There were no public comments.

III. BUDGET STUDY SESSION

- a. Receive Departmental Budget Presentations and provide direction on the Fiscal Year 2021/22 Proposed Budget. [Submitted by: R. Hunt]** Departmental presentations were presented by staff. Finance Director Darlene Thompson provided an overview of the Fiscal Year 2021/22 proposed budget for the Council's review and consideration. Questions posed by Council were responded to by staff.

IV. ADJOURN BUDGET STUDY SESSION

Mayor Mederos adjourned the budget session at 7:38 p.m.

A regular session of the City Council of the City of Tulare was held on Tuesday, April 20, 2021, at 7:00 p.m., in the Tulare Public Library & Council Chamber located at 491 North M Street in Tulare.

COUNCIL PRESENT: Dennis A. Mederos, Terry A. Sayre, Jose Sigala, Stephen C. Harrell, Patrick Isherwood

STAFF PRESENT: Rob Hunt, Mario Zamora, Josh McDonnell, Michael Miller, Darlene Thompson, Trisha Whitfield, Matt Machado, Luis Nevarez, Janice Avila, Nick Bartsch, Jose Rivas, Jason Bowling, Melissa Hermann

V. CALL TO ORDER REGULAR SESSION

Mayor Mederos called the regular session to order at 7:45 p.m.

VI. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Mederos led the Pledge of Allegiance and Vice Mayor Sayre led the invocation.

VII. CITIZEN COMMENTS

Mayor Mederos requested those who wish to speak on matters not on the agenda within the jurisdiction of the Council, or to address or request a matter be pulled from the consent calendar to do so at this time. He further stated comments related to general business matters would be heard at the time that matter is addressed on the agenda.

Donnette Silva Carter, CEO of the Chamber of Commerce, provided an update on community events.

VIII. COMMUNICATIONS/CITY MANAGER ANNOUNCEMENT

City Manager Rob Hunt announced his upcoming retirement with a tentative date in July 2021.

IX. CONSENT CALENDAR

It was moved by Council Member Sigala, seconded by Council Member Harrell, and unanimously carried that the items on the Consent Calendar be approved as presented.

- (1) Authorization to read ordinances by title only.**
- (2) Approve minutes of April 6, 2021 special/regular meeting(s) [Submitted by: R. Yoder]**
- (3) Authorize the City Manager to complete and execute the documents necessary to accept the dedication of property located as a portion of (APN: 177-210-027) for the use of public right-of-way for Project EN0085 – Tract 65 & 372 Improvements project, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager. [Submitted by: N. Bartsch]**
- (4) Award and authorize the City Manager to sign a contract with Romanazzi General Engineering of Exeter, CA in an amount not to exceed \$105,296.05 related to City Project FM0037 – Public Restroom Mefford Field Airport; and authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% of each contract amount. [Submitted by: M. Correa]**

- (5) **Conditionally approve the final map and subdivision improvement agreement for Phase 1 of the Oakcrest Subdivision for recordation, and accept all easements and dedications offered to the City, subject to receipt of the signed final map, all fees, and other required items prior to June 19, 2021. [Submitted by: J. Funk]**
- (6) **Authorize the City Manager to complete and execute the documents necessary to purchase property located at the northwest corner of West Street and Pleasant Avenue as a portion of APN 168-010-024 in the amount of \$16,200.00 for the use of public right-of-way for Project EN0084 – Pleasant Avenue Improvements Project, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager. [Submitted by: J. Funk]**

X. SCHEDULED CITIZEN OR GROUP PRESENTATIONS

- (1) **Spotlight on Excellence – Employee Recognition. [Submitted by: R. Hunt]** City Manager Rob Hunt introduced Brian Bayless, Josh Burciaga, Francisco Flores, Armando Franco, Robert Bayless, and Peter Rodriguez as the recipients of the 1st Quarter of 2021 Employee Recognition Program. Mayor Mederos presented the recipients with his acknowledgment.
- (2) **Presentation to Women Honorees in recognition of International Women's Day & Women's History Month 2021.** Vice Mayor Sayre honored Susan Henard.

XI. MAYOR/COUNCIL REPORTS OR ITEMS OF INTEREST - G.C. 54954.2(3)

XII. GENERAL BUSINESS

Comments related to General Business Items are limited to three minutes per speaker, for a maximum of 30 minutes per item, unless otherwise extended by the Council.

- (1) **City Attorney:**
 - a. **Review and direction regarding Cannabis fee structure on the contribution of gross receipts. [Submitted by: M. Zamora]** City Attorney Mario Zamora provided a report for the Council's review and consideration. Council Member Sigala provided comment. Following a lengthy discussion, it was the consensus of the Council for staff to meet with the current recreational business regarding the 2% administrative fee. Staff will agendaize an item for the next Council meeting to report back on that meeting. Depending on the outcome of the meeting between staff and the business, Council to consider amending Resolution 2020-17 at a future meeting depending on the outcome of the meeting between staff and the business.

(2) City Manager:

- a. **Update, discussion and receive direction, if necessary, regarding COVID-19, etc. [Submitted by: R. Hunt]** City Manager Rob Hunt provided an update.

XIII. STAFF UPDATES AND FUTURE AGENDA ITEMS – GC 54954.2(3)

It was requested by Council Member Harrell and was the consensus of the Council to agendize a Closed Session item to discuss possibly billing Southern Pacific Railroad and the State of California for services rendered in response to homeless.

It was the consensus of the Council to agendize a study session on May 4, 2021, at 5:00 p.m. to review and discuss the administrative budget policies and practices.

It was requested by Council Member Sigala to agendize an item to discuss and approve the Transit Agency agreement. Finance Director Darlene Thompson provided Mr. Sigala an update on the process.

XIV. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Mederos adjourned to closed session at 9:18 p.m. for the item as noted by the City Attorney.

- (a) 54957.6 Conference with Labor Negotiators
Represented/Unrepresented Employee(s): Fire, All Groups
Negotiators: Rob Hunt, Janice Avila, Mario Zamora [Submitted by: J. Avila; M. Zamora]
- (b) 54956.8 Conference with Real Property Negotiators
Property: Improvements related to APN 191-250-022
Agency Negotiators: City Manager Rob Hunt, City Attorney Mario Zamora, City Engineer Michael Miller
Negotiating Parties: Sunmet Juice Co., LLC./Ron & Pam Overacker (R/P Investments, Inc.)
Under Negotiation: Terms of 2007 Agreement with Ron & Pam Overacker (R/P Investments, Inc.)
- (c) 54957 Public Employment
Title: City Manager

XV. RECONVENE CLOSED SESSION

Mayor Mederos reconvened from closed session at 10:25 p.m.

XVI. CLOSED SESSION REPORT (if any)

Mayor Mederos advised there was no reportable action.

XVII. ADJOURN REGULAR MEETING

Mayor Mederos adjourned the regular meeting at 10:25 p.m.

President of the Council and Ex-Officio
Mayor of the City of Tulare

ATTEST:

Chief Deputy City Clerk and Clerk of the
Council of the City of Tulare

**CITY OF TULARE
AGENDA ITEM TRANSMITTAL SHEET**

Submitting Department: Engineering / Project Management

For Council Meeting of: May 4, 2021

Documents Attached: ☐Ordinance ☐Resolution ☒Other ☐None

AGENDA ITEM:

Authorize the City Manager to complete and execute the documents necessary to purchase property located as a portion of APN: 169-271-001 in the amount of \$1,000.00 for the use of public right-of-way for Project EN0084 – Pleasant Avenue Improvements Project, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager.

IS PUBLIC HEARING REQUIRED: ☐Yes ☒No

BACKGROUND/EXPLANATION:

Capital Improvement Project EN0084 addresses pavement and utility infrastructure improvements along Pleasant Avenue between Enterprise Street and North H Street. As part of the larger project, curb, gutter, ramp, and sidewalk improvements will facilitate future construction of a traffic signal at the intersection of Pleasant Avenue and West Street. Signal poles and luminaires will be installed with the project along with underground conduits in preparation for the future traffic signal. Full traffic signal build-out is included as an alternative bid item with the current project. A recommendation regarding the full build-out alternative will be made to City Council once bids are opened and funding is identified.

The City currently holds an easement for sidewalk and ramp improvements at the southeast corner of the West Street and Pleasant Avenue intersection. Typically, in a situation where the City has an easement but not fee title, the City would try to obtain the right of way in fee title where there is little chance to cause the property owner to dedicate the right of way. Because of the shift in the curb alignment north, the current project is not dependent on acquiring the right of way, but the owners have agreed to sell the current easement area.

Mr. and Mrs. Martin Hernandez, the property owners, have worked diligently with Staff through the acquisition process, and they have agreed to sell the property for the amount of \$1,000.00 according to the terms contained in the Real Property Purchase and Sale Agreement. The area the City is purchasing is 101 square feet and is the area currently covered by an easement in favor of the City. Additionally, a three-foot wide temporary construction easement is being acquired to accommodate construction. The property is improved with a house, concrete flatwork, a decorative picket fence, and landscaping. There are no planned construction project impacts to the private property portion of the lot.

STAFF RECOMMENDATION:

Authorize the City Manager to complete and execute the documents necessary to purchase property located as a portion of APN: 169-271-001 in the amount of \$1,000.00 for the use of public right-of-way for Project EN0084 – Pleasant Avenue Improvements Project, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager.

CITY ATTORNEY REVIEW/COMMENTS: ☐ Yes ☒ N/A

IS ADDITIONAL (NON-BUDGETED) FUNDING REQUIRED: ☐ Yes ☒ No ☐ N/A

FUNDING SOURCE/ACCOUNT NUMBER:

EN0084-040-0999

Submitted by: James L. Funk

Title: Project Manager

Date: April 20, 2021

City Manager Approval: _____

EXHIBIT A

That portion of Lot 1 of Medrano Subdivision, according to the map thereof recorded in Book 23 of Maps at Page 100, Tulare County Records, in the City of Tulare, County of Tulare, State of California, described as follows:

Beginning at the Northwest corner of said Lot 1, being the intersection of the South line of Pleasant Avenue and the East line of West Street; thence

North $89^{\circ}38'41''$ East, along the North line of said Lot 1, a distance of 19.65 feet to a point of cusp with a tangent curve, concave Southeasterly and having a radius of 18.50 feet; thence

Southwesterly, 28.71 feet along the arc of said curve, through a central angle of $88^{\circ}54'55''$; thence

South $0^{\circ}43'46''$ West, parallel with the West line of said Lot 1, a distance of 2.39 feet; thence

North $89^{\circ}31'14''$ West, 1.50 feet to the West line of said Lot 1; thence

North $0^{\circ}43'46''$ East, along said West line, 20.52 feet to the POINT OF BEGINNING.

Containing an area of 101 square feet, more or less.

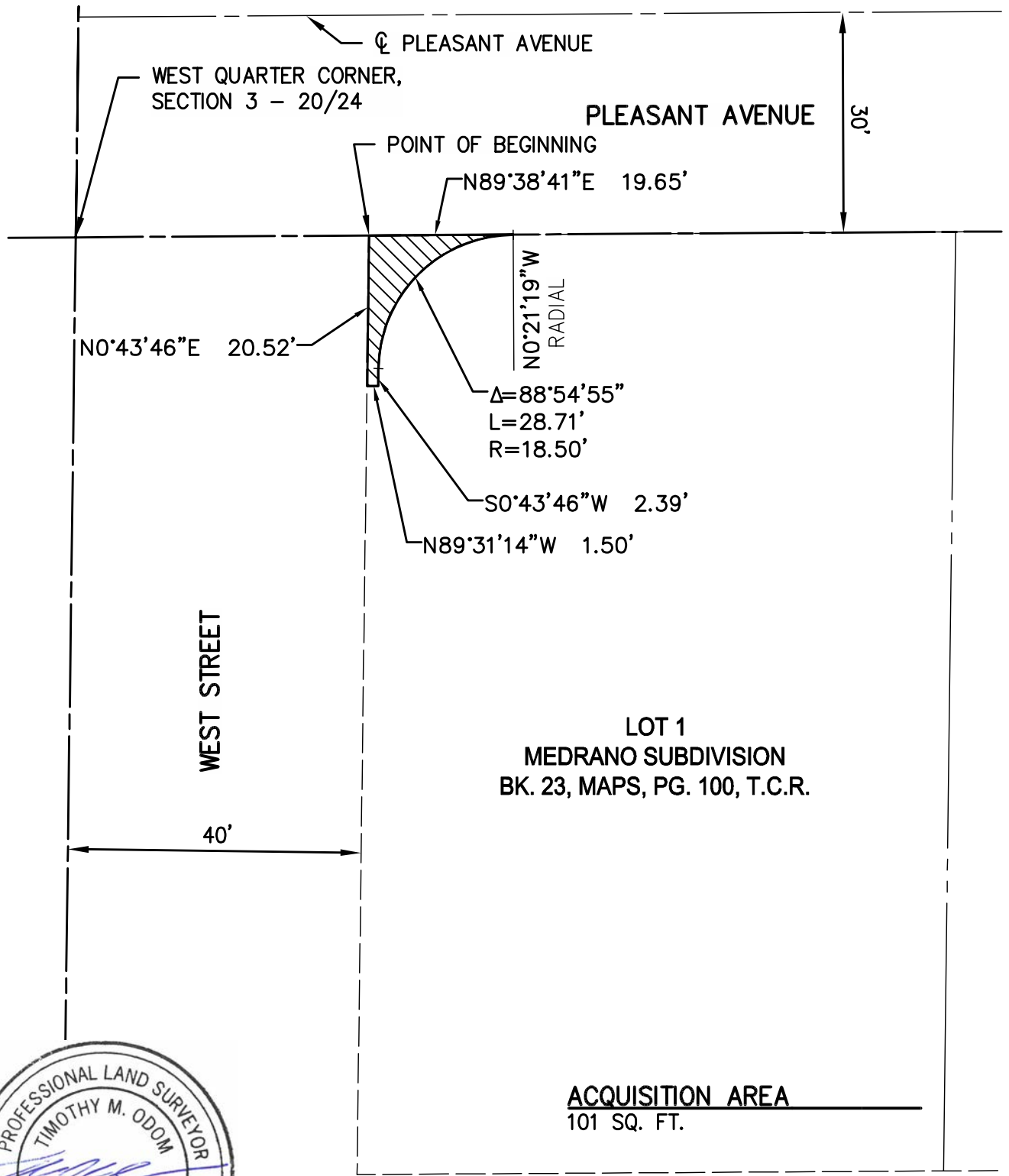
APN 169-271-001 (portion)

END OF DESCRIPTION



1/21/21

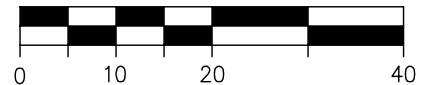
EXHIBIT 'B'



10/26/20



SCALE IN FEET



9/24/2020 11:21 AM G:\Tulare, City of-154318003-Pleasant Ave\DWG\EXHIBIT\Job Acquisition 169-271-001.dwg -Tim. Odom

EST. 1968
PROVOST & PRITCHARD
 CONSULTING GROUP
 An Employee Owned Company

APN 169-271-001
 LOT 1, MEDRANO SUBDIVISION
 VOL 23, MAPS, PG. 100, TULARE COUNTY RECORDS
 CITY OF TULARE, COUNTY OF TULARE

EXHIBIT B

LAND SURVEYOR:
 TIMOTHY M. ODOM
 DATE: 9/23/20
 JOB NO: 154318003
 SHEET **1** OF **1**

AGENDA ITEM: Consent 4

**CITY OF TULARE
AGENDA ITEM TRANSMITTAL SHEET**

Submitting Department: Engineering Services / Project Management

For Council Meeting of: May 4, 2021

Documents Attached: ☐ Ordinance ☐ Resolution ☐ Staff Report ☒ Other ☐ None

AGENDA ITEM:

Award and authorize the City Manager to sign contracts related to City Project EN0084, Pleasant Avenue Improvement Project including the Additive Alternate Bid Item; Authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% of each contract amount, and approve the revised budget.

1.	Contractor	Dawson-Mauldin, LLC of Selma, CA	\$5,256,442.08
2.	Construction Surveying	Provost & Pritchard Consulting Group of Visalia, CA	\$ 52,000.00
3.	Materials Testing	BSK, Associates of Clovis, CA	\$ 122,439.00
4.	Construction Inspection	4 Creeks of Visalia, CA	\$ 274,860.00

IS PUBLIC HEARING REQUIRED: ☐ Yes ☒ No

BACKGROUND/EXPLANATION:

Capital Improvement Project EN0084, Pleasant Avenue Improvement Project addresses deteriorated and non-compliant pavement, utility infrastructure, and ADA improvements on Pleasant Avenue between Enterprise Street and N 'H' Street. The project will bring existing sub-standard and aged water, sewer, and storm drain infrastructure up to current standards. As part of the Base Bid, the Pleasant Avenue Improvement Project will construct all underground infrastructure for the future signal at West Street and Pleasant Avenue including realigning the east to west curb lines for a smoother transition through the intersection. At the intersection, the north leg of West Street will be widened to its ultimate width for a short distance. As part of the Base Bid traffic signal work, signal poles with overhead luminaries will be installed and energized. The project will reconstruct the roadway with the majority being completely reconstructed and a smaller section of asphalt concrete will be milled and overlaid.

Various contracts are required for the construction of this project. In addition to the actual construction contract, it will be necessary to supplement City staff with various consultant services from the City's list of on-call consultants. The following contracts are recommended for award:

1. Construction Contract: Dawson-Mauldin, LLC.

On April 22, 2021 a single bid was opened for the Request for Bids #21-736, Pleasant Avenue Improvement Project. The Engineer's Estimate for this project was \$4,231,000. Dawson-Mauldin's bid has been evaluated and determined to be responsive to the requirements and instructions contained in the bid documents.

Originally, the project was scoped and designed to realign the intersection and provide for a future traffic signal. However, the design work to allow for these future improve-

ments was already included in the Engineer's scope of work, so in order to provide the City with options based on available budgets, the full equipment build-out was included as an Additive Alternate Bid Item in the Bid Schedule. This included all work to complete the traffic signal, transforming the West Street and Pleasant Avenue intersection from stop controlled, to a fully signalized intersection. Based on Dawson-Mauldin's reasonable bid amount for the Additive Alternate Bid Item, Staff is recommending the City Council approve the Base Bid amount (\$4,966,442.08) plus the Additive Alternate Bid amount (\$290,000), totaling \$5,256,442.08. This project is included in the approved 2019-2024 Capital Program budget.

Dawson-Mauldin, LLC possesses a current and active Class "A" General Engineering Contractor's license issued by the State of California, and has submitted a licensed and experienced subcontractor who will be performing portions of the work.

Dawson-Mauldin, LLC is currently performing work under a separate City contract for the Alley Sewer Replacement Project. On that project, Staff has found Dawson-Mauldin to be responsive to changing field conditions, timely in completing tasks, easy to work with, and reasonable in extra work costs.

2. Construction Surveying & Staking: *Provost & Pritchard Consulting Group*

During the course of constructing street, water, sewer, storm drain, and concrete improvements it will be necessary to provide construction staking so the Contractor has the necessary locations and elevations to properly construct the improvements. Additionally, the project requires existing survey monuments to be removed/destroyed and replaced requiring the services of a professional land surveyor. Survey services include field and office surveying and filing corner records with Tulare County.

As a professional service performed by a licensed surveyor, these services cannot be included in a competitively bid construction contract, and therefore cannot be performed under the Contractor's contract. Furthermore, City Staff does not have the time nor professional qualifications to perform these services.

A Request for Qualifications (RFQ) for On-Call Construction Surveying Services was issued on February 4, 2020 out of which four firms were recommended for inclusion on a list of prequalified construction surveying consultants. The Staff recommended list was approved by the City Council at their April 7, 2020 meeting.

Provost & Pritchard Consulting Group (P&P) of Visalia, CA is included on the list of On-Call Construction Surveying consultants and demonstrated in their proposal that they have the skills, expertise and resources available to meet the City's needs and timeframe to complete the work on this project. P&P has reviewed the scope of the Pleasant Avenue Improvement Project and has proposed to perform the necessary services on a time and materials basis, not to exceed \$52,000. This amount is in line with industry standards and with what the City has experienced on projects with similar scopes of work. It is also within the budgeted amount for this work on this project.

3. Materials Testing: *BSK Associates*

During the course of constructing street, water, sewer, storm drain, and concrete improvements associated with this project, it will be necessary to perform materials testing

to ensure compliance with City standards. Material testing services including laboratory testing are outside the capabilities of the City.

A Request for Qualifications for On-Call Geotechnical and Materials Testing Services was issued on February 4, 2020 out of which five firms were recommended for inclusion on a list of prequalified Geotechnical and Materials Testing consultants. The Staff recommended list was approved by the City Council at their April 7, 2020 meeting.

BSK Associates (BSK) of Fresno, CA is included on the list of pre-qualified On-Call Geotechnical and Materials Testing consultants and has demonstrated in their proposal that they have the skills, expertise and resources available to meet the City's needs and timeframe to complete the work on this project. BSK has reviewed the scope of this project and has proposed to perform the necessary services on a time and materials basis, not to exceed \$122,439.00, in accordance with the provisions of their on-call contract. This amount is in line with industry standards and with what the City has experienced on projects with similar scopes of work. It is also within the budgeted amount for this work on this project.

4. Construction Inspection: 4Creeks

Due to the volume of projects citywide, both private and public, the City does not have sufficient in-house staff capacity to perform the necessary construction inspection required by the Pleasant Avenue Improvement Project. Inspection for contract compliance is required for public improvements including surface (asphalt concrete, base rock, and concrete) and underground (water, sewer, storm drain).

A Request for Proposals for On-Call Construction Management, Resident Engineer and Inspection Services was issued on February 4, 2020 out of which two firms were recommended for inclusion on a list of prequalified Construction Management, Resident Engineer and Inspection consultants. The Staff recommended list was approved by the City Council at their April 7, 2020 meeting.

4Creeks of Visalia, CA is included on the list of pre-qualified On-Call Construction Management, Resident Engineer and Inspection Consultants and has demonstrated in their proposal that they have the skills, expertise and resources available to meet the City's needs and timeframe to complete the work on this project. 4Creeks has reviewed the scope of this project and has proposed to perform construction inspection services on a time and materials basis, not to exceed \$274,860.00, in accordance with the provisions of their on-call contract. This amount is in line with industry standards and with what the City has experienced on projects with similar scopes of work. It is also within the budgeted amount for this work on this project.

Due to the inclusion of funding from various utility related funds on this project, these contracts will also be taken to the Board of Public Utilities for review and approval at its regular meeting on May 6, 2021.

STAFF RECOMMENDATION:

Award and authorize the City Manager to sign contracts related to City Project EN0084, Pleasant Avenue Improvement Project including the Additive Alternate Bid Item; Authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% of each contract amount, and approve the revised budget.

1.	Contractor	Dawson-Mauldin, LLC of Selma, CA	\$5,256,442.08
2.	Construction Surveying	Provost & Pritchard Consulting Group of Visalia, CA	\$ 52,000.00
3.	Materials Testing	BSK, Associates of Clovis, CA	\$ 122,439.00
4.	Construction Inspection	4 Creeks of Visalia, CA	\$ 274,860.00

CITY ATTORNEY REVIEW/COMMENTS: ☐ Yes ☒ N/A

IS ADDITIONAL (NON-BUDGETED) FUNDING REQUIRED: ☒ Yes ☐ No ☐ N/A

FUNDING SOURCE/ACCOUNT NUMBER:

EN0084-050-0601 (*Construction Contract*)

EN0084-050-0200 (*Professional Services: Construction Surveying, Materials Testing, Construction Inspection*)

Submitted by: James L. Funk

Title: Project Manager

Date: April 27, 2021

City Manager Approval: _____



BID OPENING

CITY OF TULARE

PROJECT EN0084 - RFB #21-736

Pleasant Avenue Improvement Project

Thursday, April 22, 2021 at 2:30 p.m.

Engineer's Estimate: \$4,231,000

	NAME OF COMPANY	CITY	BID AMOUNT
1	Dawson-Mauldin, LLC.	Selma, CA	\$5,256,442.08
2			
3			
4			
5			
6			
7			
8			
9			
10			

ATTESTED AND OPENED BY: Melissa Hermann
CHIEF DEPUTY CITY CLERK

WITNESS: Nick Bartsch

RECORDED: Steve Allen

WITNESS: James L. Funk

BIDS ARE SUBJECT TO REVIEW AND VERIFICATION. THE AWARD OF A CONTRACT, IF AWARDED,
WILL BE TO THE LOWEST RESPONSIBLE RESPONSIVE BIDDER BASED ON THE BASE BID
AMOUNT WHOSE BID COMPLIES WITH ALL THE REQUIREMENTS PRESCRIBED.

TRANSPORTATION PROJECT

PROJECT #EN0084	G/L #: 643-4643-6944
Pleasant Improvements (REVISED)	
(Capital)	
District(s): 1, 2	

PROJECT MANAGER: Nick Bartsch

PROJECT DESCRIPTION & PURPOSE: Pavement Management System / Utility project on Pleasant Ave, between Cromley and 'H'. Includes ADA Concrete work, Water, Sewer and Surface Water facilities.

KEY POINTS: Critical Utility Infrastructure Improvements; Traffic safety; Relief from potential liability concerns; Compliance to the American Disabilities Act

PROJECT STATUS: Approved by TMT on 9/23/16

PROJECTED START DATE: 7/1/2018

PROJECTED END DATE: 6/30/2021

FUTURE M & O: No additional Cost
(Additional Cost & Department Responsibility)

CRITERIA (1-8): Criteria 7: Project addresses regulatory, safety, or environmental requirements that could threaten in whole or in part the City's ability to operate a core program or function at some future time if not replaced or repaired.

	Fiscal Year					Total
	2017/18	2018/19	2019/20	2020/21	2021/22	
Costs Description						
001 -Conceptual	\$0	\$0	\$0	\$0	\$0	\$ -
002 - Preliminary Design	\$0	\$0	\$0	\$0	\$0	\$ -
003 - Environmental	\$0	\$6,000	\$0	\$0	\$0	\$6,000
004 - Final Design	\$0	\$453,823	\$0	\$0	\$0	\$453,823
005 - Construct/Impliment	\$0	\$0	\$6,487,581	\$0	\$0	\$6,487,581
006 - Close Out	\$0	\$0	\$0	\$0	\$0	\$ -
Total Costs:	\$0	\$459,823	\$6,487,581	\$0	\$0	\$6,947,405
Funding Sources						
021 - Measure R-Local	\$0	\$0	\$450,566	\$0	\$0	\$450,566
777 - RDA	\$0	\$154,625	\$1,344,766	\$0	\$0	\$1,499,391
643 - LTF	\$0	\$0	\$816,412	\$0	\$0	\$816,412
022 - Gas Tax (HUTA)	\$0	\$0	\$578,579	\$0	\$0	\$578,579
610 - Water CIP	\$0	\$83,379	\$881,594	\$0	\$0	\$964,974
615 - Sewer/Wastewater CIP	\$0	\$189,771	\$2,241,328	\$0	\$0	\$2,431,099
647 - Surface Water CIP	\$0	\$32,048	\$174,336	\$0	\$0	\$206,384
Total Funding:	\$0	\$459,823	\$6,487,581	\$0	\$0	\$6,947,405

Updated: 5/4/21

TRANSPORTATION PROJECT

PROJECT #EN0084	G/L #:	643-4643-6944
Pleasant Improvements		
(Capital)		
(Capital)		
District(s): 1, 2		

PROJECT MANAGER: Nick Bartsch

PROJECT DESCRIPTION & PURPOSE:

Pavement Management System / Utility project on Pleasant Ave, between Cromley and 'H'. Includes ADA Concrete work, Water, Sewer and Surface Water facilities.

KEY POINTS:

Critical Utility Infrastructure Improvements; Traffic safety; Relief from potential liability concerns; Compliance to the American Disabilities Act

PROJECT STATUS:

Approved by TMT on 9/23/16

PROJECTED START DATE:

7/1/2018

PROJECTED END DATE:

6/30/2020

FUTURE M & O:

(Additional Cost & Department Responsibility)

No additional Cost

CRITERIA (1-8):

Criteria 7: Project addresses regulatory, safety, or environmental requirements that could threaten in whole or in part the City's ability to operate a core program or function at some future time if not replaced or repaired.

	Fiscal Year					Total	Unfunded
	2017/18	2018/19	2019/20	2020/21	2021/22		
Costs Description							
001 -Conceptual	\$0	\$0	\$0	\$0	\$0	\$ -	\$ -
002 - Preliminary Design	\$0	\$0	\$0	\$0	\$0	\$ -	\$ -
003 - Environmental	\$0	\$16,200	\$0	\$0	\$0	\$16,200	\$ -
004 - Final Design	\$0	\$407,578	\$0	\$0	\$0	\$407,578	\$ -
005 - Construct/Impliment	\$0	\$0	\$5,422,472	\$0	\$0	\$5,422,472	\$ -
006 - Close Out	\$0	\$0	\$0	\$0	\$0	\$ -	\$ -
Total Costs:	\$0	\$423,778	\$5,422,472	\$0	\$0	\$5,846,250	\$ -
Funding Sources							
021 - Measure R-Local	\$0	\$0	\$450,566	\$0	\$0	\$450,566	\$ -
777 - RDA	\$0	\$189,349	\$1,256,323	\$0	\$0	\$1,445,672	\$ -
643 - LTF	\$0	\$0	\$566,412	\$0	\$0	\$566,412	\$ -
643 - Earned Interest	\$0	\$0	\$214,351	\$0	\$0	\$214,351	\$ -
780 - Water Bonds	\$0	\$75,070	\$960,556	\$0	\$0	\$1,035,625	\$ -
615 - Sewer/Wastewater CIP	\$0	\$140,020	\$1,791,627	\$0	\$0	\$1,931,647	\$ -
647 - Surface Water CIP	\$0	\$19,340	\$182,638	\$0	\$0	\$201,978	\$ -
Total Funding:	\$0	\$423,778	\$5,422,472	\$0	\$0	\$5,846,250	\$ -

Updated: 8/20/19

April 14, 2021

Jim Funk, P.E.
City of Tulare
411 E. Kern Avenue
Tulare, CA 93274

**Subject: Construction Surveying Services for
Pleasant Avenue Improvements from Enterprise Street to H Street,
City of Tulare, California**

Dear Mr. Funk:

Thank you for the opportunity to submit this proposal to provide land surveying and engineering services for the subject project. This proposal discusses our understanding of the project, recommends a scope of services together with associated fees, deliverables and approximate schedules, sets forth our assumptions and discusses other services that may be of interest as the project proceeds.

Project Understanding

The City of Tulare is soliciting bids from contractors for the construction of the subject project, and hopes to have construction commence in May 2021. The City anticipates needing construction survey work to mark the physical location of the proposed improvements, verify elevations of existing and constructed improvements, and assist with survey monument preservation, as necessary.

Scope of Services

Our proposed scope of work for this proposal is contained in one phase, described below.

Phase CS1: (Construction Survey)

This phase includes construction surveying tasks in support of the construction of the subject project, to include:

1. Attend one preconstruction meeting.
2. Recovery and maintenance of site benchmarks and control points.
3. Verify record ties and collect additional ties to street and PLSS monuments likely to be disturbed through construction. Provide replacement monument disks and assist contractor with placement of the disks for those monuments that are disturbed through construction. Prepare a corner record form to be filed with the County Surveyor for each replaced monument.
4. Marking limits of demolition in areas not bounded by distinct physical features.
5. Offset stakes for proposed storm drain lines at 50' intervals with 2 stakes at each proposed manhole or drain inlet.

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6. Offset stakes for proposed sewer lines at 50' intervals with 2 stakes at each proposed manhole.
7. Offset stakes for proposed water lines at 50' intervals, at pipeline angle points and tees, and with 1 alignment stake at each proposed service/meter and 2 stakes at proposed fire hydrants.
8. Offset stakes for face of curb lines at 50' intervals.
9. Offset stakes for edge of pavement along those portions of full-depth reconstruction that do not abut existing curb & gutter, at 50' intervals.
10. Offset stakes for curb returns, and for sidewalk improvements at alley and drive approaches where the sidewalk is not infill abutting existing improvements.
11. Place temporary right-of-way stakes along newly-acquired right of way on the corners of the intersection of Pleasant and West.
12. Offset stakes for proposed signal poles and for utility boxes, where their proposed positions are clearly defined in the plans.

Assumptions:

- The City will direct all fieldwork under this effort, and the contractor will provide 72-hours' notice before stakes are needed.
- Property lines and fencing will not need to be surveyed or staked.
- The City's contractor will make every effort to preserve construction stakes, and any re-staking will be considered extra work, to be completed on a Time & Materials basis upon approval by the City.

Professional Fees

Provost & Pritchard Consulting Group will perform the project services in this phase for the **fixed fee amount of \$52,000**. These services will be invoiced monthly, on a percent-complete basis. Reimbursable expenses will be invoiced in addition to professional fees and are included in the fee above. We will not continue work beyond the initial budget without additional authorization.

Schedule


Once we receive a purchase order and are authorized to proceed, we will begin initial preparations and plan to attend a preconstruction meeting in mid-May. Once construction commences, Provost & Pritchard will respond to requests for construction surveying within 3 business days of receipt of the approved request.

Terms and Conditions


If acceptable, work included in this proposal will be considered as a task order under our current City of Tulare Engineering Consultant Services Agreement dated December 20, 2018. We anticipate that a City of Tulare Purchase Order will be issued for the work, which will act as our Notice to Proceed.

Sincerely Yours,

Provost & Pritchard Consulting Group



Timothy Odom, PLS 8468
Project Manager



Donald Ikemiya, RCE 56630
Vice President

Terms and Conditions Accepted

By City of Tulare

Signature

Printed Name

Title

Date



1200 North Plaza Drive
Visalia, CA 93291
P 559.497.2880
F 559.497.2886
www.bskassociates.com

Sent via email: jfunk@tulare.ca.gov

April 20, 2021

BSK Proposal CF21-21814

Mr. Jim Funk
City of Tulare
411 East Kern Avenue
Tulare, California 93274

**SUBJECT: Proposal for Construction Materials Testing Services
Pleasant Avenue Improvement (RFB #21-736)
Tulare, California 93274**

Dear Mr. Funk:

We are pleased to submit this proposal to provide Construction Materials Testing Services for the Pleasant Avenue Improvement project in Tulare, California as part of our *2020 On-Call Geotechnical and Various Materials Testing Services Professional Services Agreement*.

We have developed this proposal based on our review of the project documents that we downloaded from the City of Tulare website. If our proposal is acceptable, please issue us with a Task Order. We appreciate the opportunity to work with you on this project. If you have any questions, or require additional information or services, please contact us at (559) 497-2868.

SCOPE OF SERVICES

Our scope of services on this project includes the following:

- Soil and Aggregate Base Observation and Compaction Testing
- HMA Placement Observation and Consistency Testing of HMA
- HMA Plant Sampling

We have excluded concrete sampling from our scope services.

COST ESTIMATE

The following table is our cost estimate for this project.

FIELD SERVICES	DAYS	HRS/DAY	HOURS	RATE	COST
Earthwork Construction					
Subgrade Soil, Aggregate Base, and Soil Cement Compaction Testing (including utility trenches)	40	8	320	\$122	\$39,040
Asphalt Construction					
HMA Placement Observation and Consistency Testing	15	8	120	\$122	\$14,640
HMA Sampling for Plant	15	2	30	\$122	\$3,660
FIELD SERVICES ESTIMATE					\$57,340
LABORATORY TESTING	FREQUENCY	SETS/UNITS	RATE	EXTENSION	
Compaction Curves - Site Soils (4" Mold)	1 per material	20	\$244	\$4,880	
Compaction Curves - Site Soils (6" Mold)	1 per material	8	\$259	\$2,072	
Sieve Analysis of Sand Bedding Acceptance	1 per material	1	\$176	\$176	
Aggregate Base Class II Acceptance Sieve Analysis	1 per material	1	\$176	\$176	
Aggregate Base Class II Acceptance Sand Equivalent	1 per material	1	\$130	\$130	
Aggregate Base Class II Acceptance Durability Index	1 per material	1	\$259	\$259	
Aggregate Base Class II Acceptance R-Value	1 per material	1	\$455	\$455	
HMA Aggregate Sieve Analysis	1 per 750 tons	20	\$176	\$3,520	
HMA Aggregate Sand Equivalent	1 per 750 tons	20	\$130	\$2,600	
HMA Binder Content by Ignition Oven	1 per 750 tons	20	\$232	\$4,640	
HMA Ignition Oven Correction Factor	1 per 750 tons	20	\$300	\$6,000	
HMA Theoretical Max Specific Gravity (Rice)	1 per 750 tons	20	\$259	\$5,180	
HMA Stability	1 per 750 tons	20	\$182	\$3,640	
HMA Hamburg Wheel Track Testing	1 per 10,000 tons	2	\$2,726	\$5,452	
LABORATORY TESTING ESTIMATE					\$39,180
PROJECT MANAGEMENT & ADMINISTRATION	HOURS	RATE	EXTENSION		
Registered Engineer (Review, support and reporting)	4	\$210	\$840		
Project Manager (Field Oversight, Daily Report Review)	16	\$147	\$2,352		
Administration (Data Processing, Field Coordination)		7%	\$6,756		
ADMINISTRATION ESTIMATE					\$9,948
TOTAL BUDGET ESTIMATE					\$106,468
TOTAL BUDGET ESTIMATE WITH 15% CONTINGENCY					\$122,439

Please note that we have included contingencies in our cost estimates to account for retests, standby, extra work, and other situations can affect or time on the project that we cannot control. However, we will separate this time separate on our monthly invoices.

We based our *Cost Estimate* on the following assumptions:

- Field work will occur during normal business hours Monday through Friday;
- The client, contractor, or plant will provide safe and adequate access to perform testing, observation, and sampling.

LIMITATIONS

We provide material testing and inspection services to help verify that the work is in conformance with the project documents. These services shall not be construed as acceptance of the work or relieve the contractor in any way from its obligations and responsibilities as outlined in the applicable construction documents. We assume no responsibility for the safety of others on the jobsite or the means and methods of construction. We will perform our services consistent with that level of care and skill ordinarily exercised by other consultants practicing in the same discipline and locale at the time the services are performed. No other warranties, either express or implied are provided. If changes occur in the design of the project, please notify us in writing.

Sincerely,

BSK Associates



Michael Collins
Fresno Branch Manager



Blaine Mayo, EIT
Staff Engineer

MC/BM/bm

March 26, 2021

Mr. Jim Funk

Project Manager
City of Tulare
411 E. Kern Ave.
Tulare, CA 93274



Subject: Pleasant Ave. Improvement Project EN0084, Public Works Inspection Coverage Services

Dear Mr. Funk,

Our understanding is that the City would like to utilize our services on a full-time basis to perform inspection services for the Pleasant Avenue Improvements capital project. Our understanding is that these services will be needed starting around the end of May/beginning of June 2021 and will continue for the 200 working day duration of the construction contract base bid. Our understanding is that there is a possible Bid Add Alternate that will add an additional 20 working days to this contract and coverage for this add alternate has been provided as an optional task. Listed below is the scope of services that we anticipate performing for this project. Additionally, per your request attached is a fee estimate for our inspection services.

- Inspect traffic control to make sure it complies with the City's approved plan for the project.
- Coordinate with the City's CM or directly with the materials testing company to schedule testing for the project. 4Creeks Inspector will be present for testing done at the site.
- Verify that materials used on the project match the submittals approved by the City's CM.
- Coordinate errors and omissions and unforeseen field issues with the City CM for resolution.
- Coordinate required inspections and testing with City departments.
- Perform Daily Inspections of the work performed by the contractor and record on the City's standard documents and the CMIS program. Take pictures of construction progress.
- Inspect contractor's work throughout construction visually and using normal hand tools smart levels, soil probes, tape measures, measuring wheels, etc.
- Mr. Garland will be on site full time during this period to observe the improvements being constructed to verify compliance with City requirements.
- Perform field measurements for the City CM to verify progress payment amounts.
- Meet with the City CM to hand off project documents at the end of our scope of work.

We estimate that these services for the **Task 1 Base Bid** can be provided for a **Time and Materials Fee of \$249,900.**

We estimate that these services for the **Task 2 Optional Add Alternate Bid** can be provided for a **Time and Materials Fee of \$24,960.**

Total Estimated Fee (Tasks 1 & 2) = \$274,860

The above services will be billed on a time and materials basis in accordance with the on-call contract and attached fee schedule. We will not exceed the fee estimate without prior authorization or direction from the City.

Services Not Included in the Fee Estimate

- Construction Management
- Materials Testing
- Labor Compliance
- Survey Staking
- Fees associated with the CMIS program

324 S. Santa Fe, Suite A
Visalia, California 93292
www.4-creeks.com

While the services above are excluded from this fee estimate, 4Creeks would be happy to provide some of these services on an additional time and materials basis if the City needs assistance.

If you have any questions or need any additional information, please feel free to give us a call to discuss.

Sincerely,



Chris Crawford, PE 71192
Sr. Civil Engineer



Matthew D. Ainley, PE 66233
Principal-In-Charge

encl: Fee Estimate and Fee Schedule

Approval:

City Manager Signature

Date

Pleasant Ave. Improvement Project EN0084, Public Works Inspection Coverage

Fee Estimate
C. Crawford & M. Ainley

Project Tech V	Construction Inspector IV Non-Prevailing Wage	Construction Inspector Prevailing Wage	Construction Inspector V	Principal Engineer	Reimbursable Expenses Fee Varies	TOTAL
\$95	\$140	\$150	\$160	\$170		

Task 1: Public Works Inspection Cost (Assumed 200 working days per the construction contract.)

Preconstruction Meeting and Project Startup Tasks		25					\$3,500
Daily Inspections. This task assumes that our Construction Inspector will be working 8 hours per day for 200 working days. This also assumes that 80% of this time will be prevailing wage and 20% of the time will be non-prevailing wage. We also assumed about 24 hours of overtime and we assumed a small amount of hours for inspection oversight from a Sr. Inspector.		320	1304	20			\$243,600
Project Closeout and Handoff to City		20					\$2,800
SUBTOTAL TASK 1							\$249,900

Task 2: Optional Add Alternate Cost (Assumed 20 additional working days)

Daily Inspections. This task assumes that our Construction Inspector will be working 8 hours per day for 20 working days. This also assumes that 80% of this time will be prevailing wage and 20% of the time will be non-prevailing wage. Assumed a small amount of hours for inspection oversight from a Sr. Inspector.		32	128	8			\$24,960
SUBTOTAL TASK 2							\$24,960

TOTAL:

0	397	1432	28	0	0	\$274,860
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Fee Schedule for City of Tulare On-Call CM-Inspection Contract

**4Creeks, Inc. Fee Schedule – Professional**

Fees are based on the median hourly pay rate for employees in each classification, plus indirect costs, overhead, and profit. Fee schedules for the various billing categories are:

Classification	Charges Per Hour	Classification	Charges Per Hour
Civil Engineering Services		Construction Inspection (Non-Prevailing Wage)	
Associate Engineer	\$100	Construction Inspector I *	\$110
Engineer I	\$110	Construction Inspector II *	\$120
Engineer II	\$120	Construction Inspector III *	\$130
Engineer III	\$130	Construction Inspector IV *	\$140
Engineer IV	\$140	Construction Inspector V *	\$160
Engineer V	\$150		
Principal Engineer	\$170		
Planning Services		Construction Management	
Planner I	\$90	Construction Manager I	\$120
Planner II	\$105	Construction Manager II	\$130
Planner III	\$120	Construction Manager III	\$140
Planner IV	\$130	Construction Manager IV	\$150
Planner V	\$140	Senior Construction Manager	\$160
Planner VI	\$160		
Structural Engineering Services		Support Staff	
Structural Engineer I	\$125	Project Technician I	\$55
Structural Engineer II	\$135	Project Technician II	\$65
Structural Engineer III	\$145	Project Technician III	\$75
		Project Technician IV	\$85
		Project Technician V	\$95
		Drafter I	\$70
GIS Services		Drafter II	\$80
GIS Technician I	\$90	Expert Witness	\$205
GIS Technician II	\$100	Drone Pilot	\$155
Utility Design Services		Executive Staff	
Designer I	\$110	Executive I	\$120
Designer II	\$130	Executive II	\$130
Designer III	\$165	Executive III	\$140
Land Surveying Services		4Creeks Creative	
Assistant Surveyor	\$100	Creative Technician II	\$65
Land Surveyor I	\$110	Creative Technician II	\$75
Land Surveyor II	\$120	Creative Technician III	\$85
Land Surveyor III	\$130	Creative Technician IV	\$95
Land Surveyor IV	\$140	Programmer / Developer I	\$105
Land Surveyor V	\$150	Programmer / Developer II	\$115
Principal Land Surveyor	\$170	Creative Director	\$120
1-Man Survey Crew *	\$105	Director of Business Development	\$145
1-Man Survey Crew – Construction Staking *	\$115		
2-Man Survey Crew *	\$175		
2-Man Survey Crew – Construction Staking *	\$185		

*Prevailing wage rates by separate schedule – Varies by County

Fee Schedule for City of Tulare On-Call CM-Inspection Contract

4 Creeks, Inc.

Fee Schedule – Professional

Effective February 1, 2020

Fees are based on the median hourly pay rate for employees in each classification, plus indirect costs, overhead, and profit. Fee schedules for the various billing categories are:

Classification	Charges per Hour
Construction Inspection (Prevailing Wage)	
Construction Inspector	\$150
Construction Inspector Over Time	\$180
Construction Inspector – Sunday	\$210
Classification (Prevailing Wage)	Charges per Hour
1-Man Survey Crew- Tulare County	\$140
1-Man Survey Crew- Fresno County	\$140
1-Man Survey Crew- Kings County	\$140
1-Man Survey Crew- Kern County	\$140
1-Man Survey Crew- Merced County	\$140
2-Man Survey Crew- Tulare County	\$270
2-Man Survey Crew- Fresno County	\$270
2-Man Survey Crew- Kings County	\$270
2-Man Survey Crew- Kern County	\$270
2-Man Survey Crew- Merced County	\$270
1-Man Survey Crew- Tulare County (Construction Staking)	\$150
1-Man Survey Crew- Fresno County (Construction Staking)	\$150
1-Man Survey Crew- Kings County (Construction Staking)	\$150
1-Man Survey Crew- Kern County (Construction Staking)	\$150
1-Man Survey Crew- Merced County (Construction Staking)	\$150
2-Man Survey Crew- Tulare County (Construction Staking)	\$280
2-Man Survey Crew- Fresno County (Construction Staking)	\$280
2-Man Survey Crew- Kings County (Construction Staking)	\$280
2-Man Survey Crew- Kern County (Construction Staking)	\$280
2-Man Survey Crew- Merced County (Construction Staking)	\$280

CITY OF TULARE
SUMMARY TREASURER'S REPORT
SUMMARY OF ALL INVESTMENTS
MARCH 31, 2021

Consent 5

<u>TYPE OF INVESTMENT</u>	<u>BOOK VALUE</u>	<u>MARKET VALUE</u>	<u>CURRENT YIELD</u>	<u>BOOK VALUE % OF TOTAL</u>
UNRESTRICTED INVESTMENTS - SEE PAGE 2	156,852,141	155,245,241	0.573%	88.93%
RESTRICTED INVESTMENTS - SEE PAGE 3	<u>19,532,896</u>	<u>19,532,896</u>	N/A	<u>11.07%</u>
TOTAL INVESTMENTS	<u><u>176,385,037</u></u>	<u><u>174,778,137</u></u>	N/A	<u><u>100.00%</u></u>

Note: The City's financial statements will report market values, not book values, at June 30 each year.

I certify that this report reflects all City investments and complies with the investment policy of the City of Tulare as approved by City Council. Furthermore, I certify that sufficient investment liquidity and anticipated revenues are available to meet the City's budgeted expenditures for the next six months.

Presented to the City Council on April 26, 2021.

Presented to the Board of Public Utility Commissioners on April 26, 2021.

Respectfully submitted, Darlene J. Thompson, CPA, Finance Director/Treasurer

 4-26-21
Date

CITY OF TULARE

SUMMARY TREASURER'S REPORT, CONTINUED

MARCH 31, 2021

TYPE OF INVESTMENT	ISSUER OF INVESTMENT	DATES:		INTEREST RATES:		PAR VALUE	BOOK VALUE		UNREALIZED GAIN/(LOSS):	ESTIMATED EARNINGS:	BOOK VALUE
		ACQUISITION MATURITY	STATED CURRENT YIELD	STATED CURRENT YIELD	MARKET VALUE						
							THIS MONTH	LAST MONTH			
Petty Cash	N/A	N/A	N/A	N/A	N/A	12,800	12,800	N/A	N/A	N/A	0.01%
		N/A	None	None	N/A	12,800	12,800	N/A	N/A	N/A	
Checking Account - City	Wells Fargo Bank	N/A	N/A	N/A	N/A	3,971,167	3,971,167	N/A	N/A	N/A	2.53%
		On Demand	None	None		3,971,167	3,971,167	N/A	N/A	N/A	
					Balance per bank is \$5,683,882						
Local Agency Investment Fund (LAIF)	State of California	Various	N/A	N/A	N/A	32,500,000	32,500,000	41,270	116,025	20.72%	
		On Demand	0.357%		*	32,541,270	32,541,270	90,853	9,669		
Sub-Total			N/A	N/A	N/A	36,483,967	36,483,967	41,270	116,025	23.26%	
			0.318%			36,525,237	36,525,237	90,853	9,669		
Fixed Income Investments	Various (See page 4-7)		N/A	N/A	N/A	Per BNY WTC			773,294	76.74%	
Investments in Safekeeping With BNY Western Trust Company			0.650%			120,368,174	120,368,174	(1,648,170)	64,441		
						118,720,004	118,720,004	(1,010,070)			
TOTAL UNRESTRICTED INVESTMENTS			N/A	N/A	N/A	156,852,141	156,852,141	(1,606,900)	889,319	100.00%	
			0.573%			155,245,241	155,245,241	(919,217)	74,110		

* LAIF market values are based on the most currently available amortized cost information - March, 2021.

 $\sim U/I = \text{Unrestricted Investments}$

1.001269853

CITY OF TULARE

TOTAL BOND FUNDS

Restricted Insurance Deposits Managed by Fiscal Agents:

	(61)	Various	N/A	Various	0	* 06-30-19
Workers' Comp. Fund	(61)	Various	N/A	Various	0	*
General Insurance Fund	(62)	Various	N/A	Various	44,525	* 06-30-19
					<u>44,525</u>	<u>44,525</u>

* NOTE: Reported as information is made available.
* Adjusted annually.

• NOTE: Reported as information is made available.

TOTAL RESTRICTED INVESTMENTS

Book Value % of Total Investments =

19,532,896 19,532,896

CITY OF TULARE

TYPE OF FIXED INCOME INVESTMENT	CUSIP NUMBER	DATES:		INTEREST RATES:		PAR VALUE	BOOK VALUE	UNREALIZED		ESTIMATED
		ACQUISITION	MATURITY	STATED	CURRENT YIELD			GAIN/(LOSS):	EARNINGS:	
U.S. GOVERNMENT AGENCY OBLIGATIONS										
Federal National Mortgage Assn	3136G4XE8	06-22-20	12-22-23	0.520%	0.520%	5,000,000	5,000,000	2,850	26,000	
Federal Farm Credit Bks Funding Corp	3133ELJ47	06-17-20	06-17-24	0.580%	0.580%	2,000,000	2,005,640	5,640	2,167	
Federal Farm Credit Bks Funding Corp	3133ELL85	06-17-20	06-17-24	0.680%	0.680%	2,000,000	2,001,980	1,980	11,600	
Federal National Mortgage Assn	3136G4T52	08-25-20	02-25-25	0.520%	0.530%	2,000,000	1,961,360	2,820	967	
Federal National Mortgage Assn	3136G4U50	08-27-20	05-27-25	0.600%	0.600%	2,000,000	2,000,000	(38,640)	13,600	
Federal Home Loan Mtg Corp	3134GVVX3	06-03-20	05-28-25	0.750%	0.750%	2,000,000	1,996,980	(28,560)	1,133	
Federal Home Loan Mtg Corp	3134GVB56	06-10-20	06-10-25	0.700%	0.700%	2,000,000	1,992,720	(15,060)	867	
Federal Home Loan Mtg Corp	3134GVL30	06-11-20	06-11-25	0.750%	0.750%	2,000,000	1,996,920	(3,780)	1,000	
Federal Home Loan Mtg Corp	3134GVM96	06-17-20	06-17-25	0.810%	0.820%	2,000,000	1,985,460	(3,020)	15,000	
Federal National Mortgage Assn	3136G4WK5	06-17-20	06-17-25	0.770%	0.770%	2,000,000	1,992,040	480	1,250	
Federal Home Loan Banks	3130AJRE1	06-24-20	06-24-25	0.750%	0.760%	868,056	868,056	(7,280)	14,000	
Federal National Mortgage Assn	3136G4WM1	06-24-20	06-24-25	0.800%	0.800%	2,500,000	2,493,000	280	1,167	
Federal Home Loan Mtg Corp	3134GVT65	06-30-20	06-30-25	0.800%	0.800%	2,000,000	1,984,000	(16,000)	20,000	

- CONTINUED ON PAGE 5 -

CITY OF TULARE
SUMMARY TREASURER'S REPORT, CONTINUED
FIXED INCOME INVESTMENTS, CONTINUED
MARCH 31, 2021

TYPE OF FIXED INCOME INVESTMENT	CUSIP NUMBER	DATES:		INTEREST RATES:		PAR VALUE	BOOK VALUE	UNREALIZED		ESTIMATED		
		ACQUISITION	MATURITY	STATED	CURRENT YIELD			GAIN/(LOSS):				
								THIS MONTH	LAST MONTH			
										ANNUAL THIS MONTH		
U.S. GOVERNMENT AGENCY OBLIGATIONS, CONTINUED												
Federal Home Loan Banks	3130AJST7	07-08-20		0.730%		1,500,000	1,500,000	(35,670)		10,950		
		07-08-25	C	0.740%			1,464,330	(27,705)		913		
Federal Home Loan Mtg Corp	3136G4YU1	07-15-20		0.730%		2,000,000	2,000,000	(9,720)		14,600		
		07-15-25	C	0.730%			1,990,280	180		1,217		
Federal Home Loan Mtg Corp	3136G4YV9	07-23-20		0.700%		1,500,000	1,500,000	(9,240)		10,500		
		07-23-25	C	0.700%			1,490,760	(435)		875		
Federal National Mortgage Assn	3136G42E2	08-26-20		0.500%		2,000,000	2,000,000	(33,980)		10,000		
		08-26-25	C	0.510%			1,966,020	(22,600)		833		
Federal Home Loan Mtg Corp	3134GWUE4	09-30-20		0.500%		2,500,000	2,500,000	(62,950)		12,500		
		09-30-25	C	0.510%			2,437,050	(48,725)		1,042		
Federal Home Loan Mtg Corp	3134GWUV6	09-30-20		0.520%		2,500,000	2,500,000	(60,650)		13,000		
		09-30-25	C	0.530%			2,439,350	(46,375)		1,083		
Federal Home Loan Mtg Corp	3134GWX43	10-02-20		0.550%		3,000,000	3,000,000	(69,060)		16,500		
		10-02-25	C	0.560%			2,930,940	(51,810)		1,375		
Federal Home Loan Mtg Corp	3134GWXX9	10-15-20		0.550%		3,000,000	3,000,000	(36,750)		16,500		
		10-15-25	C	0.550%			2,963,250	(18,600)		1,375		
Federal Home Loan Mtg Corp	3134GWY34	10-15-20		0.530%		3,000,000	3,000,000	(76,380)		15,900		
		10-15-25	C	0.540%			2,923,620	(59,160)		1,325		
Federal Home Loan Mtg Corp	3135G06A6	10-20-20		0.580%		3,000,000	3,000,000	(41,820)		17,400		
		10-20-25	C	0.590%			2,958,180	(34,830)		1,450		
Federal Farm Credit Bks Funding Corp	3133EMDZ2	10-21-20		0.520%		2,500,000	2,500,000	(58,000)		13,000		
		10-21-25	C	0.530%			2,442,000	(43,450)		1,083		
Federal Farm Credit Bks Funding Corp	3133EMEC2	10-22-20		0.530%		2,500,000	2,500,000	(48,700)		13,250		
		10-22-25	C	0.540%			2,451,300	(33,925)		1,104		
Federal Home Loan Mtg Corp	3134GW3X2	10-27-20		0.625%		3,000,000	3,000,000	(32,940)		18,750		
		10-27-25	C	0.630%			2,967,060	(49,320)		1,563		

- CONTINUED ON PAGE 6 -

CITY OF TULARE
SUMMARY TREASURER'S REPORT, CONTINUED
FIXED INCOME INVESTMENTS, CONTINUED
MARCH 31, 2021

TYPE OF FIXED INCOME INVESTMENT	CUSIP NUMBER	DATES:		INTEREST RATES:		PAR VALUE	BOOK VALUE		UNREALIZED GAIN/(LOSS):	ESTIMATED EARNINGS:
		ACQUISITION		STATED			MARKET VALUE			
		MATURITY		CURRENT YIELD					THIS MONTH	ANNUAL
U.S. GOVERNMENT AGENCY OBLIGATIONS, CONTINUED										
Federal Home Loan Mtg Corp	3134GW3Z7	10-28-20	**	0.600%	2,000,000	2,000,000	(20,180)	12,000		
		10-28-25	C	0.610%		1,979,820	(7,880)	1,000		
Federal Home Loan Mtg Corp	3134GWZL3	10-29-20		0.570%	3,000,000	3,000,000	(73,470)	17,100		
		10-29-25	C	0.580%		2,926,530	(56,010)	1,425		
Federal Home Loan Mtg Corp	3134GW6S0	11-10-20		0.610%	3,000,000	3,000,000	(28,920)	18,300		
		11-10-25	C	0.620%		2,971,080	(10,290)	1,525		
Federal Home Loan Mtg Corp	3134GXAP9	11-12-20		0.600%	2,000,000	2,000,000	(19,060)	12,000		
		11-12-25	C	0.610%		1,980,940	(6,460)	1,000		
Federal Home Loan Mtg Corp	3134GXCSI	11-25-20		0.625%	3,000,000	3,000,000	(48,240)	18,750		
		11-25-25	C	0.640%		2,951,760	(29,700)	1,563		
Federal Home Loan Mtg Corp	3136GXFA7	11-30-20		0.650%	2,000,000	2,000,000	(23,380)	13,000		
		11-26-25	C	0.660%		1,976,620	(3,040)	1,083		
Federal Home Loan Mtg Corp	3134GXDM3	12-01-20		0.620%	1,500,000	1,500,000	(33,405)	9,300		
		12-01-25	C	0.630%		1,466,595	(24,315)	775		
Federal Farm Credit Bks Funding Corp	3133EMKT8	12-17-20		0.540%	2,500,000	2,500,000	(55,250)	13,500		
		12-17-25	C	0.550%		2,444,750	(39,900)	1,125		
Federal Home Loan Mtg Corp	3134GXFV1	12-17-20		0.625%	2,000,000	2,000,000	(18,480)	12,500		
		12-17-25	C	0.630%		1,981,520	(5,600)	1,042		
Federal Home Loan Mtg Corp	3134GXHD9	12-23-20		0.700%	3,000,000	3,000,000	(29,280)	21,000		
		12-23-25	C	0.710%		2,970,720	(29,250)	1,750		
Federal Home Loan Mtg Corp	3134GXJX3	01-05-21		0.550%	2,500,000	2,500,000	(62,475)	13,750		
		01-05-26	C	0.560%		2,437,525	(47,125)	1,146		
Federal Home Loan Mtg Corp	3134GXJZ8	01-07-21		0.520%	2,000,000	2,000,000	(44,980)	10,400		
		01-07-26	C	0.530%		1,955,020	(32,560)	867		
Federal Home Loan Banks	3130AKQ74	01-22-21		0.625%	2,500,000	2,500,000	(48,425)	15,625		
		01-22-26	C	0.640%		2,451,575	(32,775)	1,302		

- CONTINUED ON PAGE 7 -

CITY OF TULARE
SUMMARY TREASURER'S REPORT, CONTINUED
FIXED INCOME INVESTMENTS, CONTINUED
MARCH 31, 2021

TYPE OF FIXED INCOME INVESTMENT	CUSIP NUMBER	DATES:		INTEREST RATES:		PAR VALUE	BOOK VALUE		UNREALIZED GAIN/(LOSS):	ESTIMATED EARNINGS:
		ACQUISITION		STATED			THIS MONTH			
		MATURITY		CURRENT YIELD			LAST MONTH	ANNUAL		
U.S. GOVERNMENT AGENCY OBLIGATIONS, CONTINUED										
Federal Home Loan Mtg Corp	3134GXXJ2	01-22-21	**	0.550%		2,500,000	Per BNY WTC 2,500,000	(63,900)	13,750	
		01-22-26	C	0.560%			2,436,100	(48,425)	1,146	
Federal Home Loan Banks	3130AKPC4	01-28-21		0.600%		2,000,000	2,000,000	(41,220)	12,000	
		01-28-26	C	0.610%			1,958,780	(28,720)	1,000	
Federal National Mortgage Asso.	3135G06R9	01-28-21		0.550%		2,000,000	2,000,000	(41,480)	11,000	
		01-28-26	C	0.560%			1,958,520	(28,800)	917	
Federal Home Loan Banks	3130AL3S1	02-17-21		0.625%		3,000,000	3,000,000	(56,970)	18,750	
		02-17-26	C	0.640%			2,943,030	(37,650)	1,563	
Federal Home Loan Banks	3130AKYU4	02-24-21		0.600%		3,000,000	3,000,000	(64,230)	18,000	
		02-24-26	C	0.610%			2,935,770	(45,000)	1,500	
Federal Home Loan Banks	3130ALCW2	02-25-21		0.625%		3,000,000	3,000,000	(50,460)	18,750	
		02-25-26	C	0.640%			2,949,540	(30,900)	1,563	
Federal Home Loan Banks	3130AKZZ5	02-26-21		0.650%		3,000,000	3,000,000	(54,030)	19,500	
		02-26-26	C	0.660%			2,945,970	0	1,625	
Federal Home Loan Banks	3130ALFS8	03-10-21		0.800%		3,000,000	3,000,000	(30,360)	24,000	
		03-10-26	C	0.810%			2,969,640	0	2,000	
Federal Home Loan Banks	3130ALJP0	03-23-21		1.000%		3,000,000	3,000,000	(10,500)	30,000	
		03-23-26	C	1.000%			2,989,500	0	2,500	
Federal Home Loan Banks	3130ALKQ6	03-30-21		1.030%		2,500,000	2,500,000	(26,575)	25,750	
		03-30-26	C	1.040%			2,473,425	0	2,146	
Federal Home Loan Banks	3130ALN42	03-30-21		1.000%		2,000,000	2,000,000	(8,960)	20,000	
		03-30-26	C	1.000%			1,991,040	0	1,667	
Government National Mortgage Association II Pool	36202AHH3	01-24-94		8.500%	N/A	N/A	118	(6)	9	
		09-20-22		8.410%			112	(6)	1	
TOTAL FIXED INCOME INVESTMENTS										
All are in safekeeping with BNY Western Trust Company						N/A	120,368,174	(1,648,170)	773,294	
						0.650%	118,720,004	(1,010,070)	64,441	

BOOK VALUE MARKET VALUE DIFFERENCE

TRANSACTIONS (BOOK VALUE): *

 ∞

CITY OF TULARE
INVESTMENTS BALANCE AND YIELD HISTORY FOR EIGHT MONTHS
MARCH 31, 2021

BALANCES:

CATEGORY	BOOK VALUE MARKET VALUE DIFFERENCE							
	JANUARY 2021	DECEMBER 2020	NOVEMBER 2020	OCTOBER 2020	SEPTEMBER 2020	AUGUST 2020	JULY 2020	JUNE 2020
Total Investments	171,613,614 171,568,555 (45,059)	167,922,412 168,066,682 144,270	167,593,887 167,673,990 80,103	175,170,482 175,155,228 (15,254)	173,561,835 173,796,749 234,914	171,588,544 171,894,240 305,696	168,870,809 169,160,766 289,957	170,861,038 171,296,394 435,356
Unrestricted Investments	153,396,095 153,351,036 (45,059)	147,955,143 148,099,413 144,270	142,719,293 142,799,396 80,103	149,499,824 149,484,570 (15,254)	145,601,864 145,836,778 234,914	144,239,947 144,545,643 305,696	140,187,267 140,477,224 289,957	143,578,103 144,013,459 435,356
Restricted Investments	18,217,519 18,217,519 0	19,967,269 19,967,269 0	24,874,594 24,874,594 0	25,670,658 25,670,658 0	27,959,971 27,959,971 0	27,348,597 27,348,597 0	28,683,542 28,683,542 0	27,282,935 27,282,935 0
Local Agency Investment Fund (LAIF)	43,500,000 43,598,802 98,802	45,500,000 45,603,345 103,345	29,000,000 29,119,321 119,321	43,000,000 43,176,925 176,925	53,000,000 53,260,378 260,378	48,500,000 48,738,271 238,271	34,500,000 34,669,491 169,491	44,000,000 44,329,165 329,165
Fixed Income Investments (Total)	107,868,196 107,724,335 (143,861)	101,366,032 101,406,957 40,925	111,497,986 111,458,768 (39,218)	103,497,997 103,305,818 (192,179)	85,895,757 85,870,293 (25,464)	94,395,808 94,463,233 67,425	103,895,822 104,016,288 120,466	97,395,835 97,502,026 106,191
Commerical Paper	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0

AVERAGE STATED YIELDS:

Unrestricted Investments	0.587%	0.654%	0.690%	0.695%	0.729%	0.811%	0.946%	1.162%
Restricted Investments	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Local Agency Investment Fund (LAIF)	0.407%	0.540%	0.576%	0.620%	0.685%	0.784%	0.920%	1.217%
Fixed Income Investments (Total)	0.660%	0.710%	0.730%	0.750%	0.820%	0.840%	0.970%	1.020%
Commerical Paper	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%

AGENDA ITEM: Consent 6

**CITY OF TULARE
AGENDA ITEM TRANSMITTAL SHEET**

Submitting Department: Information Technology

For Council Meeting of: May 4, 2021

Documents Attached: ☐ Ordinance ☐ Resolution ☐ Staff Report ☐ Other ☐ None

AGENDA ITEM:

Authorize the City Manager to sign a renewal of three-year Enterprise Agreement for Microsoft Licenses “piggybacking” on the County of Riverside’s Microsoft agreement #8084445 at a cost not to exceed \$55,000 a year.

IS PUBLIC HEARING REQUIRED: ☒ Yes ☐ No

BACKGROUND/EXPLANATION:

Since 2008, the City of Tulare has maintained an Enterprise agreement with Microsoft. These agreements have proven to be a cost-effective method of purchasing and maintaining Microsoft licenses. This agreement allows City of Tulare Microsoft-based systems to not only be licensed for use, but also receive security updates, technical support and version upgrades when required. This agreement covers licenses on all servers and computers connected to the corporate network as well as required licenses for client computers to connect to various types of servers (e.g. Window Client Access Licenses, Exchange (email) client access licenses). Additionally, this agreement covers the Microsoft database server (SQL) licensing required to run many of the city’s databases.

Currently the city has approximately 350 desktops and laptops and about 60 servers. As a local municipality we have the ability to “piggyback” on the County of Riverside’s existing Microsoft Enterprise Agreement. This agreement allows the City to purchase from a “level D” pricing, which is typically reserved for much larger organizations. This discount is achieved through volume, as there are a number of local governments in California utilizing this contract.

The proposed contract is a 3-year agreement at \$42,168.45, per year and is included in the IT annual operating budget and will be cost allocated across the organization. Increases will naturally occur if additional computers, servers, users or products are added.

STAFF RECOMMENDATION:

Authorize the City Manager to sign a renewal of three-year Enterprise Agreement for Microsoft Licenses “piggybacking” on the County of Riverside’s Microsoft agreement #8084445 at a cost not to exceed \$55,000 a year.

IS ADDITIONAL (NON-BUDGETED) FUNDING REQUIRED: ☒ Yes ☐ No ☐ N/A

Submitted by: Jason Bowling

Title: IT Manager

Date: 4/26/2021

City Manager Approval:_____

**CITY OF TULARE
AGENDA ITEM TRANSMITTAL SHEET**

Submitting Department: Engineering Services / Engineering

For Council Meeting of: May 4, 2021

Documents Attached: ☐ Ordinance ☒ Resolution ☐ Staff Report ☐ Other ☐ None

AGENDA ITEM:

Public Hearing to receive comment regarding City Council's consideration to adopt Resolution 2021-13 regarding the re-naming of Commercial Avenue between "K" Street and Turner Drive to International Agri-Center Way.

IS PUBLIC HEARING REQUIRED: ☒ Yes ☐ No

BACKGROUND/EXPLANATION:

At a special meeting held on January 12, 2021, staff made a presentation to City Council regarding potential aesthetic enhancements and design features that could be incorporated into the proposed South Tulare Interchange Project being designed and constructed by Caltrans on Highway 99 at the Commercial Avenue alignment. One of the issues discussed was the possibility of renaming Commercial Avenue in recognition that it will become the primary access point from Highway 99 to the International Agri-Center. The renaming could also serve to heighten public awareness of the International Agri-Center, and underline its importance to the history and economic vitality of the City.

The City of Tulare's Street and Intersection Naming Policy includes the following as one of the possible criteria to consider when naming or renaming streets:

"Streets may be named for the purpose of honoring, or calling attention to persons or geographical locations having special prominence and significance to the culture or history of the City."

This criteria appears to provide ample justification for the proposed renaming of Commercial Avenue to International Agri-Center Way. A public hearing to receive public comment regarding the proposed adoption of Resolution 2021-__ is required.

STAFF RECOMMENDATION:

Adopt Resolution 2021-13 re-naming of Commercial Avenue between "K" Street and Turner Drive to International Agri-Center Way.

CITY ATTORNEY REVIEW/COMMENTS: ☒ Yes ☐ N/A

IS ADDITIONAL (NON-BUDGETED) FUNDING REQUIRED: ☐ Yes ☒ No ☐ N/A
(If yes, please submit required budget appropriation request)

FUNDING SOURCE/ACCOUNT NUMBER: N/A

Submitted by: Michael Miller

Title: City Engineer

Date: April 22, 2021

City Manager Approval: _____

RESOLUTION 2021-13

**RESOLUTION OF THE COUNCIL OF THE CITY OF TULARE RENAMING
COMMERCIAL AVENUE TO INTERNATIONAL AGRI-CENTER WAY.**

WHEREAS, the International Agri-Center has hosted the World Ag Expo for 53 years; and,

WHEREAS, World Ag Expo is an annual event that draws visitors from all over the world to the City of Tulare for the purpose of farm equipment exhibition and sales, dissemination of the latest agricultural technologies, and business networking; and,

WHEREAS, the International Agri-Center hosts numerous other events of local, regional and statewide significance; and,

WHEREAS, the events hosted by the International Agri-Center, including World Ag Expo, result in substantial contributions to our local economy and serve to bring worldwide recognition to the City of Tulare; and,

WHEREAS, the citizens of our community wish to recognize the International Agri-Center by renaming the street that will serve as the main gateway and primary access to their facilities in their honor.

NOW, THEREFORE, BE IT RESOLVED as follows, to wit:

The City Council of the City of Tulare does hereby rename Commercial Avenue from Turner Drive through K Street within the city limits of the City of Tulare as INTERNATIONAL AGRI-CENTER WAY.

PASSED, ADOPTED, AND APPROVED this 4th day of May, 2021.

President of the Council and Ex-Officio
Mayor of the City of Tulare

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF TULARE) ss
CITY OF TULARE)

I, Rob Hunt, City Clerk of the City of Tulare, certify that the foregoing is the full and true Resolution 2021-13 passed and adopted by the Council of the City of Tulare at a regular meeting held on the 4th day of May, 2021 by the following vote:

Aye(s) _____

Noe(s) _____ Absent/Abstention(s) _____

Dated: _____

ROB HUNT, CITY CLERK

BY: Roxanne Yoder, Chief Deputy

AGENDA ITEM: Gen Bus PH 1b**CITY OF TULARE, CA
AGENDA ITEM TRANSMITTAL SHEET****Submitting Department: Community & Economic Development Department****For Council Meeting of: May 4, 2021****Documents Attached:** ☐ Ordinance ☒ Resolution ☐ Staff Report ☒ Other ☐ None**AGENDA ITEM:**

Public Hearing to adopt Resolution 2021-14 approving the 2020 Community Development Block Grant (CDBG) Annual Action Plan (APP) Amendment I to confirm the allocation of available CDBG entitlement funds and program income in the amount of \$1,115,795 to existing project and activities approved under the 2020 AAP previously adopted on May 5, 2020; and authorize the City Manager or his designee to submit the same to HUD on behalf of the City of Tulare.

IS PUBLIC HEARING REQUIRED: ☒ Yes ☐ No**BACKGROUND/EXPLANATION:**

Administration of the Community Development Block Grant (CDBG) program is overseen by the City's Community & Economic Development Department in cooperation with other City departments. Through the AAP process, staff establish and/or adjust activities to meet the goals identified under the City's adopted 2020-2024 Consolidated Plan and the national objectives and requirements set by U.S. Department of Housing and Urban Development (HUD).

On May 5, 2020, City Council approved the Program Year 2020 Annual Action Plan (AAP). Project areas and budget estimates under the 2020 AAP are listed in Table 1 below.

Table 1 – Approved 2020 CDBG Annual Action Plan & Allocations

Public Infrastructure & Facilities	<ul style="list-style-type: none">• Tulare Ave Improvements - \$297,676• Parkwood Meadow Phase II Improvements - \$168,324
Homeless & Public Services	<ul style="list-style-type: none">• Neighborhood Cleanup (Public Works) - \$30,000• Kings Tulare Homeless Alliance / Continuum of Care Homeless Connect - \$10,500• Family Services of Tulare County - \$25,000• Kings View - \$20,000• United Way of Tulare County - \$20,000
Affordable Housing	<ul style="list-style-type: none">• Habitat for Humanity of Tulare / Kings Counties - \$40,000• Bardsley Garden Apartments - \$211,310
Economic Development	<ul style="list-style-type: none">• Workforce Investment Board of Tulare County - \$50,000
CDBG Program Administration	<ul style="list-style-type: none">• Personnel, Operating, and/or Planning Costs - \$113,458
Total Activities & CDBG Funds	<ul style="list-style-type: none">• Eleven (11)• \$986,268

A combination of the City's annual CDBG allocation and estimates of program income and rollover funds remaining from the previous program year (2019-2020) made up the total amount of CDBG funds that City staff committed to Program Year 2020 activities/projects.

PROGRAM YEAR 2020 ANNUAL ACTION PLAN AMENDMENT I

The City of Tulare's CDBG program year runs from July 1st to June 30th of each year. As we near the end of the 2020 program year, staff analyzed the status of the approved projects and remaining funds left for each activity.

This proposed amendment to the 2020 AAP concerns only budget changes to particular CDBG projects. The budget adjustments were necessary to account for an increase in total available CDBG funds for the Program Year and individual project needs. The total amount of CDBG funds for Program Year 2020 increased because of an underestimate of the funds remaining from the previous Program Year at the time the AAP was developed. Combined with a conservative estimate of program income in the amount of \$9,500, a total of \$129,527 was added to the 2020 Program Year, bringing the overall total of available CDBG funds to \$1,115,795.

Staff reallocated the additional CDBG funds to the public infrastructure and facility and affordable housing projects. The Tulare Ave and Parkwood Meadows Phase II projects received budget increases of 31 and 28 percent respectively, while the minor rehabilitation program operated by Habitat for Humanity received a budget increase of 60 percent. Per the City's policies and procedures, project / activity budget changes of more than 25 percent require a substantial amendment to the AAP. The changes to the budgets of individual projects and the overall Program Year total are further noted in Table 2 below.

Table 2 – 2020 CDBG Annual Action Plan Amendment & Reallocations

Public Infrastructure & Facilities	<ul style="list-style-type: none"> • Tulare Ave Improvements - \$390,000 • Parkwood Meadow Phase II Improvements - \$215,000
Homeless & Public Services	<ul style="list-style-type: none"> • Neighborhood Cleanup (Public Works) - \$30,000 • Kings Tulare Homeless Alliance / Continuum of Care Homeless Connect - \$10,500 • Family Services of Tulare County - \$25,000 • Kings View - \$20,000 • United Way of Tulare County - \$20,000
Affordable Housing	<ul style="list-style-type: none"> • Habitat for Humanity of Tulare / Kings Counties - \$64,000 • Bardsley Garden Apartments - \$200,310
Economic Development	<ul style="list-style-type: none"> • Workforce Investment Board of Tulare County - \$52,000
CDBG Program Administration	<ul style="list-style-type: none"> • Personnel, Operating, and/or Planning Costs - \$88,985
Total Activities & CDBG Funds	<ul style="list-style-type: none"> • Eleven (11) • \$1,115,795

The proposed amendment involves only funding level changes and the project goals remain in line with the 2020-204 Consolidated Plan. The proposed 2020 AAP Amendment I was available for public review and comment from April 29, 2021 to May 4, 2021.

STAFF RECOMMENDATION:

Adopt Resolution 2021-14 approving the 2020 Community Development Block Grant (CDBG) Annual Action Plan (AAP) Amendment I to confirm the allocation of available CDBG entitlement funds and program income in the amount of \$1,115,795 to existing project and activities

approved under the 2020 AAP previously adopted on May 5, 2020; and authorize the City Manager or his designee to submit the same to HUD on behalf of the City of Tulare.

CITY ATTORNEY REVIEW/COMMENTS: ☐ Yes ☒ N/A

IS ADDITIONAL (NON-BUDGETED) FUNDING REQUIRED: ☐ Yes ☒ No ☐ N/A

FUNDING SOURCE/ACCOUNT NUMBER: Community Development Block Grant Funding for Program Year 2020 (Fund 077).

Signed: Traci Myers

Title: Community & Economic Development
Director

Date: April 26, 2021

City Manager Approval: _____

Attachments:

Proposed 2020-2021 Annual Action Plan Amendment I Document

RESOLUTION 2021-14

A RESOLUTION OF THE TULARE CITY COUNCIL APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2020 ANNUAL ACTION PLAN (AAP) AMENDMENT I FOR THE ALLOCATION OF AVAILABLE CDBG ENTITLEMENT AND PROGRAM INCOME IN THE AMOUNT OF \$1,115,795 TO EXISTING ACTIVITIES AND PROJECTS.

WHEREAS, the City of Tulare is designated an entitlement jurisdiction by the U.S. Department of Housing and Urban Development (HUD) to receive an annual allocation of Community Development Block Grant (CDBG) funds for implementing projects and programs within the City; and

WHEREAS, the CDBG Program was established under Title 1 of the Housing and Community Development Act of 1974, as amended, to assist in developing viable communities urban communities by providing decent housing, a sustainable living environment, and promoting economic development that benefit primarily low- and moderate-income persons; and

WHEREAS, on May 5, 2020, the City Council adopted the CDBG Annual Action Plan for Program Year 2020, through Resolution 2020-22, with an estimate of total available resources derived from City's annual allocation and estimates of CDBG program income and funds remaining from the previous program year to projects involving public infrastructure and facility improvements, the preservation and development affordable housing, the provision of public and homeless services, economic development, and CDBG program administration; and

WHEREAS, after reconciling actual expenditures with budgets for the 2019 Program Year projects and activities, Community and Economic Development staff identified additional unexpended CDBG funds in the amount of \$130,027 to rollover to the 2020 Program Year, which increased the total rollover amount from Program Year 2019 to \$390,104; and

WHEREAS, City staff processed a CDBG annual allocation correction in December of 2020 that resulted in a decrease of the City's original allocation from \$713,300 to \$713,191 and staff also adjusted their estimate of available CDBG program income from \$10,000 to \$9,500, which collectively led to a change in the estimate of total Program Year 2020 funds to \$1,115,795; and

WHEREAS, to notify the public and garner input on a proposed Amendment to 2020 Annual Action Plan, City staff issued a public notice on April 29, 2021 in the Visalia Times Delta and Tulare Advance Register, distributed a draft of the proposed amendment to local organizations, and posted a draft of the proposed amendment on the Community and Economic Development webpage; and

WHEREAS, the public comment period and virtual public hearing on the proposed 2020 AAP Amendment I was duly noticed in a newspaper of general circulation; and

WHEREAS, the proposed 2020 AAP Amendment I accounts for the addition of more 2019 rollover CDBG funds, the change to the annual allocation amount and program income estimate, and adjustments to the budgets of Program Year 2020 projects as follows: public services in the amount of \$30,000; homeless services in the amount of \$75,500; public infrastructure and facilities projects in the amount of \$605,000; affordable housing in the amount of \$264,310; economic development in the amount of \$52,000; and, program administration in the amount of \$88,985.

NOW THEREFORE BE IT RESOLVED by the Tulare City Council following a public hearing the City Council adopts the Program Year 2020 CDBG Annual Action Plan Amendment I as presented.

PASSED, APPROVED, AND ADOPTED this 4th day of May, 2021.

President of the Council and Ex-Officio
Mayor of the City of Tulare

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF TULARE) ss.
CITY OF TULARE)

I, Rob A. Hunt, City Clerk of the City of Tulare, certify the foregoing is the full and true Resolution 2021-14 passed and adopted by the Council of the City of Tulare at a regular meeting held on May 4, 2021 by the following vote:

Aye(s) _____

Noe(s) _____ Absent/Abstention(s) _____

Dated: _____ ROB A HUNT, CITY CLERK

By Roxanne Yoder, Chief Deputy City Clerk

City of Tulare

PY 2020 Annual Action Plan Amendment I



City of Tulare
Community & Economic Development Department
411 East Kern Avenue
Tulare, CA 93274

The Program Year (PY) 2020-2021 Amendment involves only the adjustment of budgets on existing CDBG projects / activities. According to the City of Tulare's Citizenship Participation Plan, changes to a project / activity's original budget in excess of 25 percent requires a substantial amendment to the Annual Action Plan. Of the 11 projects / activities implemented during this program year, only three (3) projects required a budget adjustment in excess of 25 percent. The public infrastructure and facility projects, Tulare Avenue and Parkwood Meadow Phase II, involve budget increases of 31 and 28 percent respectively. These budget changes reflect a change in the total amount of expected resources for Program Year activities / projects. The new total expected resources is comprised of the 2020 annual allocation in the amount of \$713,191, remaining funds from the previous year's allocation in the amount of \$393,1034, and an estimate of program income in the amount of \$9,500, which is equal to \$1,115,795. This total is \$129,527 more than original expected resources / funding total of \$986,268 reported in the original Program Year 2020 Annual Action Plan. Additional changes to individual project / activity budgets occurred to meet performance expectations and balance the overall Program Year budget.

(ALL TEXT IN BLUE FONT REPRESENTS INFORMATION PERTAINING TO AMENDMENT I OF THE 2020 ANNUAL ACTION PLAN).

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Tulare (City) under the U.S. Department of Housing and Urban Development (HUD) has developed a five-year strategic plan, also known as the 2020-2024 Consolidated Plan (ConPlan) that identifies and prioritizes the future use of the City's Community Development Block Grant (CDBG) funds. The ConPlan development process in early 2020 also included the establishment of the 2020 Program Year Annual Action Plan goals and projects.

In preparing its ConPlan, the City used several methods to analyze community needs such as surveying community residents and stakeholders, analyzing U.S. Census, American Community Survey (ACS) as well as other demographic data. The City also used information from Planning documents at the local and county level. The City of Tulare hosted three community workshops and contacted organizations in an effort to encourage participation by all residents, particularly low and moderate-income (LMI) households. Outreach was intended to notify the public and garner participation in the ConPlan process. Overall, the ConPlan process identified goals to improve collaboration, eliminate service delivery gaps, maintain affordable housing and suitable living environments, and expand economic opportunities.

The City of Tulare qualifies as an entitlement jurisdiction based upon having a population of over 50,000 people. Funds are allocated based upon a five part formula which factors population, extent of housing overcrowding, poverty, age of housing and growth lag. Therefore, funding allocation varies from year to year. To receive its entitlement funding from HUD, the City is required to approve an Action Plan for each fiscal year. The Annual Action Plan (AAP) must describe how the City intends to invest its CDBG funds to meet the needs and goals identified in the ConPlan. The City's FY 2020-2021 AAP identifies activities funded through an initial allocation of \$713,191 of CDBG entitlement funds, program income, and remaining entitlement funds from the previous Program Year.

HUD notified the City of Tulare by letter on November 9, 2020, of an error in HUD's initial formula allocations for fiscal year (FY) 2020 CDBG and HOME program grants. The City's initial formula allocation of \$713,300 was adjusted to \$713,191, which reflects a minimal decrease of \$109 in CDBG program funds for FY 2020. [To account for an increase in public infrastructure and facility projects over the threshold of 25 percent, the City completed a substantial amendment to the FY2020 AAP according to the guidelines in the City's Citizen Participation Plan. All projects and activities designated in the original AAP expired at the end of the Program Year on June 30, 2021. The AAP Amendment involved only adjustments to individual project / activity budgets to reflect changes in the total amount of CDBG funds available to the City and performance expectations.](#)

[The PY 2020-2021 AAP Amendment I may be adopted by the City Council following a public hearing on May 4, 2021, by means of Resolution 2021-XX.](#)

2. Summarize the objectives and outcomes identified in the Plan

Homeless & Public Services: Use CDBG funds to establish agreements with local organizations to provide case management, point-in-time count, and outreach and direct aid to people experiencing homelessness or at-risk of becoming homeless. Commit CDBG funds to support the preservation and cleanup of particular low- and moderate-income areas and neighborhoods in the City.

Preservation and Development Affordable Housing: Use CDBG funds to preserve the City's existing stock of affordable housing units through largely minor and substantial rehabilitation work.

Public Infrastructure & Facility Improvements: Use of CDBG funds to accomplish physical infrastructure (e.g., roadways, sidewalk, lighting) and facilities (e.g., parks) improvements in low-moderate income residential neighborhoods within the City. Address safety, environmental, and/or regulatory needs.

Economic Development: Use CDBG funds to support programs / initiatives that offer job training and foster employment opportunities for low- and moderate-income households and people experiencing homelessness.

Administration & Planning: Use CDBG funds to account for City staff oversight and strategy for the CDBG program and associated agreements with multiple organizations, as well as cover standard

operating and planning costs related to fair housing and program management (e.g., postage, public noticing).

3. Evaluation of past performance

The City of Tulare evaluated past performance during the preparation of the most recent Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2019. The report compared the objectives and outcomes identified in each year's Annual Action Plan and based an assessment of past performance on measurable indicators. CDBG reports on the last five-years of projects and activities implemented by the City are available for public review on the City's website at:

<https://www.tulare.ca.gov/government/departments/community-economic-development/housing-cdbg-services/reports>.

4. Summary of Citizen Participation Process and consultation process

Community Needs Assessment: The City of Tulare took several steps to obtain the input of community residents and stakeholders to develop the 2020-2024 Consolidated Plan (ConPlan), the 2020-2021 Annual Action Plan (AAP), Citizen Participation Plan (CPP), and the Analysis of Impediments to Fair Housing Choice (AI). Consultation efforts included dissemination of a community needs survey, three community meetings and a public hearing to obtain community input on prioritization of goals in the development the ConPlan, CPP, AI and 2020-2021 AAP. The City also consulted with state and regional agencies and local service providers. The three community meetings that took place during the community needs assessment were held at the following dates and locations:

- **Tulare Public Library**
475 North M Street
Tulare, CA 93274
July 2, 2019 at 5:30pm
- **Tulare Chamber of Commerce**
220 East Tulare Avenue
Tulare, CA 93274
July 11, 2019 at 5:30pm

- **Roosevelt Elementary School**
1046 West Sonora Avenue
Tulare, CA 9374
July 17, 2019 at 5:30pm

Both an English and Spanish community needs assessment public notice were published in the Tulare Advanced Register on July 1, July 11, and July 15, 2019. Public notices were also sent via the Tulare Chamber of Commerce listserv to 1,100 stakeholders on June 21, 2019 and the Kings/Tulare Homeless Alliance (KTHA) listserv to 330 stakeholders on June 14, 2019. Public notices were sent in the City of Tulare July 2019 water bill to 19,000 households. English and Spanish community needs assessment public notices and surveys were available at Tulare City Hall, Tulare Library, Tulare Senior Center, the Tulare Community Center and on the City website at www.tulare.ca.gov from July 10 - July 31, 2019.

Public Hearings: A public hearing was conducted before the Tulare City Council on February 18, 2020 to obtain additional public comment input on the prioritization of goals during the development of the ConPlan. An English and Spanish public notice was published in the Tulare Advanced Register on January 20, 2020 notifying the public of the February 18 public hearing. The City held a public hearing prior to the Tulare City Council meeting on April 21, 2020, to accept community input on the draft 2020-2024 ConPlan, CPP, AI and 2020-2021 AAP. Another public hearing was held before the Tulare City Council on May 5, 2020 to approve the 2020-2024 ConPlan, CPP, AI and 2020-2021 AAP.

[The City Council held a public hearing on Tuesday, May 4, 2021, to review the proposed AAP Amendment I and receive additional public comments prior to adoption by Resolution.](#)

Public Review: The 30-day public review period took place from April 6, 2020 through May 5, 2020. During the 30-day public review period the City held a community meeting to obtain input on the draft 2020-2024 ConPlan, CPP, AI and 2020-2021 AAP. The following community meeting was held at the following date and location:

- **Tulare Public Library**
475 North M Street
Tulare, CA 93274
April 21, 2020 at 5:00pm

The draft 2020-2024 Consolidated Plan (ConPlan), Citizen Participation Plan (CPP), Analysis of Impediments to Fair Housing Choice (AI) and 2020-2021 Annual Action Plan (AAP) were made available at the following locations:

- Tulare City Hall - 411 East Tulare Avenue
- Tulare Public Library – 475 North M Street
- Tulare Chamber of Commerce – 220 East Tulare Avenue
- Tulare Senior Center – 201 North F Street
- Claude Meitzenheimer Community Center – 830 South Blackstone Street
- Tulare City Website - www.tulare.ca.gov

Notice of public review was published in English and Spanish in the Tulare Advanced Register and Visalia Times Delta on April 6, 2020 and April 20, 2020. The public notices were published in the Tulare Chamber of Commerce April 2020 Newsletter to 2,000 stakeholders. In addition, a notice of public review was sent on the KTHA email listserv on April 6, 2020 and April 16, 2020 to 330 stakeholders. A City email notice was sent to 106 various community stakeholders on April 10, 2020.

The City utilized Waivers of Community Planning and Development Grant Program and Consolidated Plan Requirements to Prevent the Spread of COVID-19 and Mitigate Economic Impacts. The waivers permitted the City to hold a minimum of a (5) day public comment period on the proposed FY 2020-2021 Annual Action Plan from April 29 through May 4, 2021.

An English and Spanish public notice was published in the Tulare Advance Register and Visalia Times Delta newspapers on April 29, 2021. The public notices and a draft of the PY 2019-20 Tulare CARES Act Amendment was on display at City Hall and posted on the Department of Economic and Community Development's webpage at <https://www.tulare.ca.gov/government/departments/community-economic-development/housing-cdbq-services/public-notices>.

Due to COVID-19 pandemic, the City also followed measures to ensure the safety of residents in the community and staff during the public noticing and receipt of public comments on the proposed FY2020 AAP Amendment. To promote social distancing for the purpose of lower the risk of COVID-19 spread, a 6ft. seating policy was mandated during City Council meetings. Also, the City Council chamber public seating capacity was reduced to 12 seats and held on a first come, first serve basis.

Lastly, a public hearing on the Amendment was held on Tuesday, May 4, 2021. The public hearing allowed for limited in-person attendance and fostered public participation via YouTube at www.youtube.com/channel/UCdWZiv2o7do1JY0OvGe1_aw/videos. For those sheltering in place and wishing to provide comments during meetings, instructions were given to call (559) 366-1849. Public notice, a draft of the 2019-20 AAP Amendment IV, and instructions on how to review said documents and participate in the public hearings virtually, was posted at the entrance of the Tulare Public Library Council Chambers, on the City website, and on the Agendas for the City Council Meeting on May 4, 2021.

5. Summary of public comments

The City of Tulare had an extensive survey effort on the City's needs (on-line and print versions of surveys in English and Spanish). Survey respondents included 47 residents and four service providers. (Please see **Appendix A** for complete survey results). According to the results of the ConPlan Survey and community meetings, the top community needs from residents and service providers were:

- **Public Infrastructure:** Street, sewer, water system repairs, ADA sidewalks, and street lighting.
- **Homeless Services:** Mental health, substance abuse centers, homeless prevention services and emergency shelters.
- **Affordable Housing:** Housing for seniors, rehab energy efficiency, housing for persons with special needs, construction of new housing, and home rehab programs.
- **Public Services:** Neighborhood preservation and crime prevention.
- **Economic Development:** Job creation, job training, job start-ups and technical assistance to non-profits, job placement.
- **Public Facilities:** Health care, youth centers, senior centers, facilities for abused and neglected children and park improvements.

Public Hearings. Four public hearings were held prior to the adoption of the 2020-2024 ConPlan and the 2020-2021 Annual Action Plan. [There were no comments from the public during the hearings on February 18, April 21, and May 5, 2020.](#) Comments received during the public hearings held during the 30-day public comment period were included in the final 2020-2024 ConPlan.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City of Tulare reviewed and considered all comments and proposals for activities / projects when developing the 2020 Program Year Action Plan.

7. Summary

Please see **Appendix A** for full citizen participation summary.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the ConPlan and those responsible for administration of each grant program and funding source.

Table 1 – Responsible Agencies

Agency Role	Name	Department/Agency
CDBG Administrator	TULARE	Community & Economic Development Department

Narrative

The Community Development Department of the City of Tulare is the lead agency for the City of Tulare's ConPlan and for administration of CDBG funds.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Tulare took several steps to obtain the input of community residents and stakeholders to develop the 2020-2024 ConPlan, the 2020-2021 Annual Action Plan, and the 2020 Annual Action Plan Amendment. Consultation efforts included dissemination of a community needs survey, three community workshops and one public hearing during the development of ConPlan. The City also consulted with state and regional agencies and local service providers. During the 30-day public comment period, the City held one community workshop and two public hearings. Additionally, the City utilized its departmental webpage, several social media accounts, the list-serves of the Kings Tulare Homeless Alliance and Tulare Chamber of Commerce, their own list serve of more than 30 providers, and the local community newspaper to notify residents of the opportunity to review and comment on the draft of the 2020-2021 Annual Action Plan Amendment. The City held a public hearing on May 4, 2021, for review and comments on the proposed 2020 Amendment. Actions taken by the City are consistent with the City's Citizen Participation Plan which is incorporated into the ConPlan as **Appendix A**.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Tulare works closely with the local Housing Authority and other local nonprofits and private developers. The Housing Authority of Tulare County (HATC) has a satellite office in the City of Tulare handling intake of housing applications and other matters. Various affordable rehab and new development projects are underway in the City. In continuing these relationships, the City of Tulare will encourage more coordination among these entities. Involvement with service providers that assist the homeless will also continue in the City, as specified in the next section. The HATC has a total of 620 number of units and 553 Section 8 vouchers currently being utilized within the City of Tulare.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Tulare has coordinated with the Housing Authority of Tulare County (HATC), the local and regional homeless service providers and bi-county Kings/Tulare Homeless Alliance, which is the designated Continuum of Care Program – a community-based organization that developed a long range plan that addressed the needs of the homeless in order to help them reach maximum self-sufficiency. The City of Tulare has worked with the Kings/Tulare Homeless Alliance in the following manner:

- Contributed to the regional Kings/Tulare Homeless Alliance (CoC) planning process.
- Additionally, the City initiated the process to build relationships with the Kings/Tulare Homeless Alliance service providers, in order to address the needs of the City's homeless.
- In future years, the City will also explore options to link resources with providers that address the needs of special need populations such as the frail elderly, victims of domestic violence, and individuals with disabilities.

It is essential for the City to continue to support the Kings/Tulare Homeless Alliance through such means as financial support, membership, and attendance of meetings. The City of Tulare works closely with the Alliance, by actively participating in monthly Alliance meetings, which are intended to enhance coordination, share information on best practices, and develop a better understanding of the needs of the homeless population in jurisdictions across both counties.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City is not a recipient of Emergency Solutions Grant (ESG) funds; therefore, it does not assist the Kings/Tulare Homeless Alliance with the determination of ESG allocations or evaluating outcomes, and developing policies and procedures for the administration of the regional Homeless Management Information System (HMIS).

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

See Table 2 on the next page.

Table 1 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Fair Housing Council of Central California
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Impediments to Fair Housing Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency provided data and information that helped identify the needs of households requiring fair housing services. Also provided input regarding the region's strategy to address impediments to fair housing.
2	Agency/Group/Organization	Kings/Tulare Homeless Alliance (CoC # 513)
	Agency/Group/Organization Type	Continuum of Care Regional organization
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs – (Chronically homeless/ Families with children/ Veterans/ Unaccompanied youth)
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Regional CoC coordinator and HMIS administrator provided significant information regarding regional and City homeless population and input to help prioritize community needs.
3	Agency/Group/Organization	State of California
	Agency/Group/Organization Type	Other government – State
	What section of the Plan was addressed by Consultation?	Economic Development Market Analysis Demographics Lead-based Paint Strategy

	How was the Agency/Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Various State departments and agencies were consulted to obtain information regarding employment, demographics, and lead poisoning.
4	Agency/Group/Organization	Housing Authority of the County of Tulare
	Agency/Group/Organization Type	Public Housing Authority
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy
	How was the Agency/Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information regarding number and type of households receiving rental assistance, on waiting lists, and the number of households requesting housing assistance.
5	Agency/Group/Organization	County of Tulare
	Agency/Group/Organization Type	Other government – County
	What section of the Plan was addressed by Consultation?	Economic Development Demographics Lead-based Paint Strategy Needs Assessment Strategic Plan Homelessness Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Various county departments and agencies were consulted to obtain information regarding employment, demographics, mental health services, and homeless solutions at the Homeless Task Force.
6	Agency/Group/Organization	City of Tulare
	Agency/Group/Organization Type	Other government – Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Economic Development

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2020

		Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	City departments and City Council provided data and information, identified priorities, and recommendations for the allocation of HUD funds.
7	Agency/Group/Organization	Tulare Chamber of Commerce
	Agency/Group/Organization Type	Economic development
	What section of the Plan was addressed by Consultation?	Market needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Addressed local economy and key trends. Chamber staff including the CEO completed the online survey and provided input of the development of the Con Plan
8	Agency/Group/Organization	The Lighthouse Rescue Mission
	Agency/Group/Organization Type	Housing Services – Homeless Services – Housing Services - Children
	What section of the Plan was addressed by Consultation?	Needs Assessment Strategic Plan Homelessness Needs (chronically homeless/ families with children/unaccompanied youth) Homelessness Strategy
	How was the Agency/Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Representatives provided input to help prioritize the City's community needs on homelessness.
9	Agency/Group/Organization	Family Service of Tulare County

	Agency/Group/Organization Type	Services – Homeless Services – Housing Services - Victims of Domestic Violence Services - Children
	What section of the Plan was addressed by Consultation?	Needs Assessment Strategic Plan Homelessness Needs (Chronically homeless) Homelessness Strategy
	How was the Agency/Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Representative(s) completed community needs survey for input on the development of the Con Plan.
10	Agency/Group/Organization	Kings View Corporation
	Agency/Group/Organization Type	Services – Homeless Services Services – Mental Health Services – Drug and Alcohol Treatment Services – Behavioral Health Regional organization
	What section of the Plan was addressed by Consultation?	Needs Assessment Strategic Plan Homelessness Needs (Chronically homeless/ families with children/unaccompanied youth) Homelessness Strategy
	How was the Agency/Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Representatives provided input to help prioritize the City's community needs on homelessness.
11	Agency/Group/Organization	United Way of Tulare County

	Agency/Group/Organization Type	Housing Services - Education Services – Homeless Services – Housing
	What section of the Plan was addressed by Consultation?	Needs Assessment Strategic Plan Homelessness Needs (Chronically homeless/ families with children/Unaccompanied youth) Homelessness Strategy
	How was the Agency/Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was contacted via email and asked to complete community needs survey for input in the development of the Con Plan.
12	Agency/Group/Organization	Tulare Unified City School District
	Agency/Group/Organization Type	Services - Education Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Needs Assessment Strategic Plan
		Homelessness Needs (chronically homeless/ families with children/unaccompanied youth) Homelessness Strategy
	How was the Agency/Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was contacted via email and asked to complete community needs survey for input in the development of the Con Plan.
13	Agency/Group/Organization	Self-Help Enterprises
	Agency/Group/Organization Type	Housing

		Services - Education Services – Housing Regional organization
	What section of the Plan was addressed by Consultation?	Needs Assessment Strategic Plan Economic Development Regional organization
	How was the Agency/Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was contacted via email and asked to complete community needs survey for input in the development of the Con Plan.
14	Agency/Group/Organization	Habitat for Humanity
	Agency/Group/Organization Type	Housing Regional organization
	What section of the Plan was addressed by Consultation?	Needs Assessment Strategic Plan Non-homeless special needs
	How was the Agency/Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Representatives completed community needs survey for input on the development of the Con Plan. Representatives also attended community workshops and provided community needs input in regards to home repairs for LMI homeowners.
15	Agency/Group/Organization	Altura Centers of Health
	Agency/Group/Organization Type	Services - Health
		Needs Assessment

	What section of the Plan was addressed by Consultation?	Strategic Plan
	How was the Agency/Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Representative(s) attended a community meeting and completed community needs survey to provide input to in the development of the ConPlan.
16	Agency/Group/Organization	Tulare Senior Center
	Agency/Group/Organization Type	Services - Elderly Persons
	What section of the Plan was addressed by Consultation?	Needs Assessment Strategic Plan Non-homeless special needs
	How was the Agency/Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Representative(s) attended a community meeting and provided input to help the development of the ConPlan.
17	Agency/Group/Organization	Grandma's House - A Vision of Hope
	Agency/Group/Organization Type	Services - After School Tutoring
	What section of the Plan was addressed by Consultation?	Needs Assessment Strategic Plan
	How was the Agency/Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	CEO and founder attended a community meeting held at the Tulare Chamber of Commerce and provided input in the development of the ConPlan.
18	Agency/Group/Organization	Tulare Emergency Aid
	Agency/Group/Organization Type	Services - Food Distribution Services - Rental/Mortgage and Utility Assistance
		Needs Assessment

	What section of the Plan was addressed by Consultation?	Strategic Plan
	How was the Agency/Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was contacted via email and asked to complete community needs survey for input on the development of the Con Plan.
19	Agency/Group/Organization	AMVETS California Charities
	Agency/Group/Organization Type	Veteran Service Organization
	What section of the Plan was addressed by Consultation?	Needs Assessment Strategic Plan
	How was the Agency/Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was contacted via email and asked to complete community needs survey for input on the development of the Con Plan.
20	Agency/Group/Organization	Workforce Investment Board of Tulare County
	Agency/Group/Organization Type	Services - Job Training and Placement
		Regional organization
	What section of the Plan was addressed by Consultation?	Needs Assessment Strategic Plan
	How was the Agency/Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Representatives attended a community meeting provided input in regard to the needs of job training and placement.
21	Agency/Group/Organization	Environmental Protection Agency
	Agency/Group/Organization Type	Other government – Federal
		HazMat Planning

	What section of the Plan was addressed by Consultation?	
	How was the Agency/Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	EPA databases were researched and there were no superfund sites in Tulare
22	Agency/Group/Organization	AT & T
	Agency/Group/Organization Type	Telephone Company
	What section of the Plan was addressed by Consultation?	Digital Divide
	How was the Agency/Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information regarding broadband services available to lower income residents.
23	Agency/Group/Organization	Frontier
	Agency/Group/Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Digital Divide
	How was the Agency/Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information regarding broadband services available to lower income residents.

Identify any Agency Types not consulted and provide rationale for not consulting

The City had an open consultation process; no agency was prevented or excluded from participating.

Other local/regional/state/federal planning efforts considered when preparing the Plan

See Table 3.

Table 2 – Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Kings/Tulare Homeless Alliance	The Alliance conducts the regional and local Point-In-Time Survey and strategic plan to end homelessness. The City helps support the CoC goals by providing CDBG funding for the CoC, as well as participating in the CoC process. The City's Strategic Plan will provide support to social services needs of the City's residents with an emphasis on homeless.
City of Tulare Housing Element (2015-2023)	City of Tulare	Housing priorities and program goals
City of Tulare Capital Improvement Plan	City of Tulare	Multi-year capital improvement plan helped identify priority capital projects that may be CDBG-eligible.
Final Regional Housing Needs Plan for Tulare County	Tulare Council of Governments (TCOG)	Future housing needs of City of Tulare

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

The City implemented the following efforts to obtain a broad range of resident input during the preparation of the ConPlan and 2020-21 Annual Action Plan:

ConPlan Survey: An electronic (Survey Monkey) and hard copy survey instrument were utilized to obtain public input regarding priority housing and community needs. The survey was publicized and accessible on the City's website. Hard copies of the survey were also available at City Hall. A summary of survey results is incorporated into the ConPlan as **Appendix A**.

Community Workshops: During the community needs assessment, three (3) community workshops were held by the City on July 2, 11 and 17, 2019. The purpose of the meetings was to obtain public input regarding priority needs for the development of the ConPlan. During the 30-day public comment period, an additional community workshop was held on April 21, 2020 at the Tulare Library to give the public an opportunity to comment on the draft 2020-2024 ConPlan and 2020-2021 Annual Action Plan.

Notices/Website: Notices for all public meetings, including the required public hearings, were published in a local newspaper of general circulation (*Tulare Advance Register and Visalia Times Delta*).

Additionally, the draft ConPlan and Annual Action Plan were posted on the City's website for public review and comment, and hard copies were made available during the required 30-day public comment period. [The City published and distributed a notice for the proposed AAP Amendment and conducted a public review and comment period in line with HUD waivers concerning public health precautions for the COVID-19 pandemic.](#)

Public Hearings: Consistent with HUD's regulations, the City held one public hearing during the development of the ConPlan on February 18, 2020 prior to the 30-day public comment period. During the 30-day public comment period the City held a public hearing on April 21, 2020 to obtain comment input on the draft ConPlan. The City held a final public hearing on May 5, 2020 to adopt the 2020-2024 ConPlan and 2020-2021 Annual Action Plan. [A public hearing was held on May 4, 2021, to receive comments and adopt the proposed FY 2020-2021 AAP Amendment via resolution.](#)

Digital Divide: The City's outreach actions were consistent with HUD's new regulation to address the need for broadband access for low- and moderate-income residents. Rural communities have a need for more broadband services. In Tulare County, 54.3 percent of households have access to high speed internet. Within the City of Tulare the areas with the lowest access to high speed internet service are in the central areas of the City, corresponding with the lower income areas of the City. There are two broadband providers that offer low income households that qualify low cost broadband access of that could be as low as \$10, depending on program and services.

Narrative (optional):

None

Citizen Participation Outreach

Table 3 – Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted & reasons	URL (If applicable)
1	ConPlan Survey	Non-targeted/ broad community	Survey to solicit input regarding housing and community needs June - July 2019	See summary – Appendix A	All comments were accepted.	N/A
2	Newspaper Ad	Non-targeted/ broad community	Community needs assessment public notice posted in Tulare Advanced Register on July 1, 8, and 15, 2019	No comments received.	All comments were accepted.	N/A
3	Public Meeting	Non-targeted/ broad community	Residents, local service providers, city staff and community development consultants at Tulare Library on 7/2/19.	See summary – Appendix A	All comments were accepted.	N/A
4	Public Meeting	Non-targeted/ broad community	Residents, local service providers, city staff and community development consultants at Tulare Chamber of Commerce on 7/11/19.	See summary – Appendix A	All comments were accepted.	N/A

5	Public Meeting	Non-targeted/ broad community	Residents, local service providers, city staff and community development consultants at Roosevelt Elementary on 7/17/19.	See summary – Appendix A	All comments were accepted.	N/A
6	Internet Outreach	Non-targeted/ broad community	Community needs assessment public notice and survey links were available on City website from June 10 - July 31, 2019.	No comments received.	All comments were accepted.	N/A
7	Public Posting	Non-targeted/ broad community	Public notices and surveys were available at City Hall, Tulare Library, Senior Center, Meitzenheimer Community Center from June 10 - July 31, 2019	No comments received.	All comments were accepted.	N/A
8	Other	Non-targeted/ broad community	An English and Spanish Community Needs Assessment public notices were sent in the July 2019 water bill to 19,000 households.	No comments received.	All comments were accepted.	N/A
9	Internet Outreach	Non-targeted/ broad community	Community Needs Assessment public notices were posted on the City Facebook page in June and July 2019.	No comments received.	All comments were accepted.	N/A

10	Other	Non-targeted/ broad community	Community needs assessment public notices were sent on 6/21/19 via the Tulare Chamber of Commerce email list server to 1,100 stakeholders.	No comments received.	All comments were accepted.	N/A
11	Other	Non-targeted/ broad community	The community needs assessment public notices were sent via the KTHA email list server on 6/14/19 to 330 stakeholders.	No comments received.	All comments were accepted.	N/A
12	Newspaper Ad	Non-targeted/ broad community	Public Hearing requesting community input for ConPlan Public Notice published in Tulare Advanced Register on 2/3/2020.	See summary – Appendix A	All comments were accepted.	N/A
13	Public Hearing	Non-targeted/ broad community	Public Hearing on 2/18/2020 requesting community input for development of the ConPlan.	See summary – Appendix A	All comments were accepted.	N/A
14	Newspaper Ad	Non-targeted/ broad community	30-day public comment period public notice was published in the Tulare Advanced Register and Visalia Times Delta on 4/6 and 4/20/2020.	See summary – Appendix A	All comments were accepted.	N/A

15	Public Meeting	Non-targeted/ broad community	Residents, local service providers, city staff and consultants at Tulare Library on 4/21/2020 at 5:00pm.	See summary – Appendix A	All comments were accepted.	N/A
16	Internet Outreach	Non-targeted/ broad community	Public notice and draft ConPlan and 2020 Action Plan was available on City website from April 6 – May 5, 2020.	No Comments Received	All comments were accepted.	N/A
17	Public Posting	Non-targeted/ broad community	30-day public notice and draft ConPlan and 2020 Action Plan were available at City Hall, Tulare Library, Senior Center, Meitzenheimer Community Center from April 6 – May 5, 2020.	No Comments Received	All comments were accepted.	N/A
18	Other	Non-targeted/ broad community	30-day public notice published in the April 2020 Tulare Chamber of Commerce Newsletter and sent via email listserv to 2,000 stakeholders.	See summary – Appendix A	All comments were accepted.	N/A
19	Other	Non-targeted/ broad community	30-day public notice sent via the Kings/Tulare Homeless Alliance email listserv on 4/6 & 16 to 330 stakeholders.	See summary – Appendix A	All comments were accepted.	N/A

20	Other	Non-targeted/ broad community	City emailed public notice to over 100 stakeholders on April 10, 2020.	See summary – Appendix A	All comments were accepted.	N/A
21	Public Hearing	Non-targeted/ broad community	April 21, 2020 public hearing requesting community input on the draft 2020-24 ConPlan and 2020 Action Plan.	See summary – Appendix A	All comments were accepted.	N/A
22	Public Hearing	Non-targeted/ broad community	May 5, 2020 public hearing to approve 2020-24 Con Plan and 2020 Action Plan and to authorize submission of the Plans to HUD.	See summary – Appendix A	All comments were accepted.	N/A
23	Newspaper Ad	Non-targeted / broad community	Public Notice for review, comments, and a public hearing on the proposed AAP Amendment in Tulare Advance Register and Visalia Times Delta on 4/29/2021.	See summary – Appendix A	All comments were accepted.	N/A

24	Other	Non-targeted / broad community	Public Notice and Draft of AAP Amendment sent through Tulare Chamber of Commerce and Kings-Tulare Homeless Alliance Listserves (several hundred stakeholders).	See summary – Appendix A	All comments were accepted.	N/A
25	Public Review Period	Non-targeted / broad community	Public Notice and draft of AAP Amendment available at City Hall and posted on Department webpage from April 29 through May 4, 2021.	See summary – Appendix A.	All comments were accepted.	N/A
26	Public Hearing	Non-targeted / broad community	May 4, 2021, held hearing during City Council Meeting to receive final comments, adopt the AAP Amendment via resolution, and authorize submission to HUD.	See Summary – Appendix A.	All comments were accepted.	N/A

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City's Fiscal Year (FY) 2020-2021 CDBG annual entitlement allocation is \$713,191 and anticipates \$10,000 in program income and \$263,077 of prior year resources, totaling \$986,377. As a result, the City anticipates a total of \$3,879,577 in available CDBG funds over the next five-years. The City will continue to apply for HOME funds through the State of California. Those expected funds are not listed below. The City currently is not a participating jurisdiction of Emergency Solutions Grant (ESG) or Housing Opportunities for Persons with AIDS (HOPWA).

The following describes the anticipated CDBG resources for the City of Tulare.

Anticipated Resources

Table 5 - Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public Federal	Public Services, Homeless Services, Affordable Housing, Public Infrastructure & Facility Improvements, Economic Development, Administration	\$713,300 (original); \$713,191 (adjusted as 11/5/2020)	\$9,500	\$393,104	\$986,268 (original); \$1,115,795	\$2,893,200 (original); \$2,763,673	Funds will be allotted to the following CDBG projects public services, homeless services, affordable housing, public infrastructure & facilities improvements, economic development, & administration.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City works with nonprofits, and other government institutions to try to develop additional resources. The City provides CDBG funds to partner organization Family Services to provide case management services to the Tulare Housing First grants to provide Permanent Supportive Housing vouchers to chronically homeless individuals with a disability. The City allocates funds to the Kings/Tulare Homeless Alliance the local Continuum of Care who coordinates and leverages resources and community partners to address homelessness in the bi-county region.

These other resources that are available to carry out activities that address the goals of the ConPlan include, but are not limited to, the following:

- § Housing Authority of Tulare County – HATC administers federal funds to provide 553 eligible Tulare households with Section 8 rental choice vouchers, which 4 are under the Veterans Affairs Supportive Housing (VASH) rental vouchers. It is anticipated that they will continue to assist City households over the five-year period of the ConPlan.

CDBG does not require matching funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

A current CDBG owned public facility serves as a women and children homeless shelter maintained by Tulare Lighthouse Rescue Mission.

Discussion

The City uses a variety of resources to address the needs of the City and its residents. Since the City of Tulare does not receive HOME or ESG funds directly from HUD, service providers within the City are eligible to apply for these funds from the State.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Table 6 – Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Indicator	Outcome
1	Public Infrastructure and Facilities Improvements	2020	2021	Non-Housing Community Development	LMA	Improvements to streets, storm drains, water systems, sidewalks, and park facilities.	CDBG: \$605,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit:	5,965 Persons Assisted
2	Homeless Services	2020	2021	Public Services	Citywide	Homeless Services	CDBG: \$75,500	250 Persons Assisted	
3	Affordable Housing	2020	2021	Affordable Housing	Citywide	Availability and accessibility to affordable housing	CDBG: \$264,310	Home Repairs: 8 Households Multi-Family Rehab: 49 Units	
4	Public Services	2020	2021	Public Services	LMA	Neighborhood Cleanup / Graffiti and Waste Abatement	CDBG: \$30,000	20,000 Persons Assisted	
5	Economic Development	2020	2021	Economic Development	Citywide	Economic Development	CDBG: \$52,000	5 Persons Assisted	
6	Program Administration	2020	2021	Administration	Citywide	Administration	CDBG: \$88,985	N/A	

Goal Descriptions

1	Goal Name	Public Infrastructure and Facilities Improvements
	Goal Description	Street, sewer, storm drain, water systems, ADA sidewalks, and parks facilities improvements
2	Goal Name	Homeless Services
	Goal Description	Case management and direct relief services to people experiencing homelessness
3	Goal Name	Affordable Housing
	Goal Description	Single-family residence and multi-family unit rehabilitation
4	Goal Name	Public Services
	Goal Description	Neighborhood cleanup
5	Goal Name	Economic Development
	Goal Description	Job training and placement services
6	Goal Name	Program Administration
	Goal Description	Grant management, operations, and planning

Projects

AP-35 Projects – 91.220(d)

Introduction

Six projects received CDBG entitlement and program income funds in the Fiscal / Program Year 2020, which spans July 1, 2020, through June 30, 2021.

Projects

Table 7- Project Information

#	Project Name
1	Public Infrastructure and Facilities Improvements
2	Homeless Services
3	Affordable Housing
4	Public Services
5	Economic Development
6	CDBG Program Administration

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

These projects match the priority needs identified during the Consolidated Plan development process. Priority needs focused on serving low-moderate income persons and people experiencing or at risk of becoming homeless. The corresponding projects aim to improve the quality of life, condition of public facilities and housing, and economic opportunity for the aforementioned groups of people. The City addressed priority needs and allocated funding to projects according to estimates of actual costs and the caps to public service and administration activities.

AP-38 Project Summary

Project Summary Information

1	Project Name	Public Infrastructure and Facilities Improvements
	Target Area	Low/Moderate-Income Areas (LMA)
	Goals Supported	Public Infrastructure and Facilities Improvements
	Needs Addressed	Public Infrastructure and Facilities Improvements
	Funding	CDBG: \$605,000
	Description	Use of CDBG funds to accomplish physical infrastructure (e.g., roadways, sidewalk, lighting) and facilities (e.g., parks) improvements in low-moderate income residential neighborhoods within the City. Address safety, environmental, and/or regulatory needs.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 11,750 Tulare residents; of which, 88,605 are considered LMI
	Location Description	Low/Moderate-Income Areas
	Planned Activities	<ul style="list-style-type: none"> Tulare Avenue – street pavement and utility project on Tulare Ave. between West St. and the Union Pacific Railroad that includes ADA concrete work and improvements to water, sewer, and surface water facilities. <ul style="list-style-type: none"> Budget - \$390,000 Parkwood Meadow Phase II – installation of ADA compliant sidewalk and solar pathway lights at the Parkwood Meadow Park located at 1200 S. E Street. <ul style="list-style-type: none"> Budget - \$215,000

2	Project Name	Homeless Services
	Target Area	Citywide
	Goals Supported	Homeless Services
	Needs Addressed	Homelessness
	Funding	CDBG: \$75,500
	Description	Use of CDBG funds to establish agreements with local organizations to provide case management, point-in-time count, and direct relief services to people experiencing homelessness or at-risk of becoming homeless.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	200 homeless individuals and 50 at-risk of homelessness
	Location Description	Citywide
	Planned Activities	<ul style="list-style-type: none"> • Kings Tulare Homeless Alliance / Continuum of Care Agency – administer the yearly point-in-time count for unsheltered population in the City, a monthly event to connect people experiencing homelessness to services, and regular housing navigator staff in the City. <ul style="list-style-type: none"> ○ Budget - \$10,500 • Family Services of Tulare County – administer the Tulare Housing First (Shelter Plus Care) voucher program that offers rental assistance, case management, counseling, transportation, and referral services for people who are chronically homeless and exhibit a disabling condition. <ul style="list-style-type: none"> ○ Budget - \$25,000 • Kings View – conduct outreach to and provide services to people experiencing homelessness. Services include referrals to mental and behavioral health aid and assistance with security deposits, rent, utility costs, transportation, and documentation. <ul style="list-style-type: none"> ○ Budget - \$20,000 • United Way of Tulare County – provide emergency subsistence payments to low- and moderate-income households at risk of eviction, foreclosure, and/or utility shutoff. <ul style="list-style-type: none"> ○ Budget - \$20,000

3	Project Name	Affordable Housing
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$264,310
	Description	Use CDBG funds to preserve the City's existing stock of affordable housing units through principally minor and substantial rehabilitation work.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	57 low- and moderate-income individuals / families will participate in this project's activities.
	Location Description	Citywide
	Planned Activities	<ul style="list-style-type: none"> • Bardsley Garden Apartments Rehabilitation – form an agreement with Pacific Development Group to oversee the replacement and/or repair of dryrot, fascia, gutters, in unit detectors and painting at the Bardsley Garden Apartments property located at 1150 S Laspina St. This is an affordable housing complex of 49 units for seniors. <ul style="list-style-type: none"> ◦ Budget - \$200,310 • Habitat for Humanity of Tulare / Kings Counties – administer a minor home rehabilitation program for low- and moderate income households. Principally physical improvements to key building features and ADA enhancements for at least 8 LMI households. <ul style="list-style-type: none"> ◦ Budget - \$64,000
4	Project Name	Public Services
	Target Area	Low/Moderate-Income Areas (LMA)
	Goals Supported	Public Services
	Needs Addressed	Public Services - Neighborhood Preservation
	Funding	CDBG: \$30,000

	Description	Use CDBG funds to support the cleanup of particular LMA / neighborhoods. Principally involves the abatement of graffiti and waste.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	20,000 persons
	Location Description	Low/Moderate Income Areas
	Planned Activities	<ul style="list-style-type: none"> Neighborhood Cleanup –City’s Public Works Department manages the removal of graffiti and illegal waste / trash dumping on streets, alleyways, and structures in distinct LMI areas. <ul style="list-style-type: none"> Budget - \$30,000
5	Project Name	Economic Development
	Target Area	Citywide
	Goals Supported	Economic Development
	Needs Addressed	Economic Development
	Funding	CDBG: \$52,000
	Description	Use CDBG funds to support programs / initiatives that offer job training and foster employment opportunities among low- and moderate-income households and people experiencing homelessness.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	5 LMI persons
	Location Description	Citywide
	Planned Activities	<ul style="list-style-type: none"> Workforce Investment Board of Tulare County – administer a job training and placement program through Community Services and Employment Training (CSET) staff for LMI persons. <ul style="list-style-type: none"> Budget - \$52,000

6	Project Name	CDBG Program Administration
	Target Area	Citywide
	Goals Supported	Program Administration
	Needs Addressed	Grant Administration and Planning
	Funding	CDBG: \$88,985
	Description	Use CDBG funds to account for City staff oversight and strategy for the CDBG program and associated agreements with multiple organizations, as well as cover standard operating and planning costs related to fair housing and program management (e.g., postage, public noticing).
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	Citywide
	Planned Activities	CDBG Administration and Planning Costs <ul style="list-style-type: none"> Budget - \$88,985

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG funds will be available citywide for eligible projects that serve LMI individuals or households. City wide eligible projects include homeless services, affordable housing projects, economic development projects, and administration.

Low-Mod Census Tracts (CDBG Eligible Target Areas): Low-Mod Income Area Benefit (LMA) concentration is defined as census tracts where at least 51% of the median household income is 80% or less the jurisdiction as a whole. LMA projects include graffiti abatement, neighborhood clean-up, public infrastructure, and public facilities improvements. There are a total of 9 tracks with 19 blocks groups, which are recognized as low-mod areas. The City's current CDBG eligible LMA boundaries are:

1. **Census Track No. 0022.02/Block No. 1, 2 and 3 (Low/Mod: 79.46%):** bound by east of Enterprise Street, south of W. Cross Avenue, west of N. J Street, and north of W. Inyo Avenue.
2. **Census Track No. 0022.04/Block No. 1, 2 and 3 (Low/Mod: 74.55%):** bound by east of N. West Street, north of W. Cross Avenue, west of N. J Street, and south of W. Prosperity Avenue.
3. **Census Track No. 0023.04/Block No. 1 (Low/Mod: 62.98%):** bound by east of N. J Street, south of E. Cross Avenue, west of Cherry Street and north of E. Tulare Avenue.
4. **Census Track No. 0024.00/Block No. 3 (Low/Mod: 56.20%):** bound by east of Highway 99 to Southwest city limits and south of E. Paige Avenue to Avenue 184 city limits.
5. **Census Track No. 0029.01/Block No. 1, 2 and 3 (Low/Mod: 75.91%):** bound by east of S. I Street, south of Highway 137, west of Highway 99, and north of E. Paige Avenue.
6. **Census Track No. 0029.03/Block No. 2 and 3 (Low/Mod: 66.16%):** bound by east of Highway 99, south of Highway 137, west of S. Lasplina Street, and north of E. Bardsley Avenue.
7. **Census Track No. 0030.01/Block No. 1, 2 and 3 (Low/Mod: 72.99%):** bound by east of S. West Street, north of W. Bardsley Avenue, south of W. Inyo Avenue and east of S. I Street.
8. **Census Track No. 0030.02/Block No. 2 (Low/Mod: 61.745%):** bound by east of Pratt Street, south of W. Bardsley Avenue, west of S. I Street, and north of W. Paige Avenue.
9. **Census Track No. 0031.00/Block No. 1 and 2 (Low/Mod: 67.11%):** bound by East Road 80, north to W. Paige Avenue, east to Highway 99, south to City limits which include Ave 208 to West Street, Pratt Street south to Wade Street, Wade Street east to I Street, south to Avenue 184.

A map of the City's CDBG Eligible LMA Target Areas is provided in the ConPlan **Appendix F**.

Geographic Distribution – Table 8

Target Area	Percentage of Funds
Citywide	52
Low/Moderate-Income Areas (LMA)	48

Rationale for the priorities for allocating investments geographically

For FY 2020-2021, funding is allocated 48 percent CDBG eligible LMA target areas and 52 percent is allocated citywide. CDBG funds will be distributed citywide for eligible projects. LMA projects will include project specific to certain LMA target areas; such as, graffiti and neighborhood clean-up, Tulare Avenue improvements and Parkwood Meadows improvement projects.

Discussion

CDBG funds will be allocated to programs that serve Tulare residents citywide or within CDBG eligible LMA target areas.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

During FY 2020-2021 the City is planning to help at least 8 low and moderate-income owner occupied families with needed minor rehabilitation; such as, ADA accessibility, energy conservation, weatherization and emergency home repairs via a partnership with Habitat for Humanity. In addition, the City is plans to complete substantial improvements to the exterior of the Bardsley Garden Senior Apartments, a 49-unit affordable housing project serving low-income seniors and/or disabled persons.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	57
Special-Needs	0
Total	57

Table 4 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	57
Acquisition of Existing Units	0
Total	57

Table 5 - One Year Goals for Affordable Housing by Support Type

Discussion

The City will also utilize HOME and CalHome funds to provide additional affordable housing to the citizens of Tulare through the First-time Homebuyer and Homeowner Rehabilitation programs via a partnership with Self-Help Enterprises.

In addition, the City partners with Family Services of Tulare County to provide 12 permanent supportive housing vouchers annually, through the Tulare Housing First voucher programs for chronically homeless individuals with a disability. The City supports the 12 chronically homeless individuals maintain housing stability, by utilizing CDBG funds under public services each year.

AP-60 Public Housing – 91.220(h)

Introduction

The City does not own or manage public housing.

Actions planned during the next year to address the needs to public housing

HATC will continue to own and manage 205 Public Housing units in the City of Tulare. There is no plan to purchase additional public-housing units, removing any units from its inventory. During FY 2020-21, HATC plans to invest approximately \$512,696 in Capital Fund improvements within the units in the City. Expenditures will cover maintenance and rehabilitation in public-housing units within the City. Capital Fund expenditures covered a large range of projects: including roofing replacement, landscaping improvements, carpet replacement, Air Conditioning and Heating unit improvements.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

HATC is proactive in the inclusion of public-housing residents in the policy making process. An equitable and transparent policy making process that includes the opinions of public housing residents is achieved through the participation of two tenant commissioners on our HATC Board. Furthermore, HATC has installed a Resident Counsel which is made up of five residents from all of HUD funded programs (Multifamily Housing, LIHTC, HOME, Section 8 Housing Choice Vouchers and public-housing). The Resident Counsel works with HATC staff on evaluating the effectiveness and efficiency of HATC rental assistance programs. This provides members the opportunity to provide input on program modifications.

A vital driving factor in the implementation of HATC programs is the promotion of tenant self-sufficiency. HATC views the goal of homeownership for program participants as one of the long term goals for all of its clients. HATC staff works with tenants to effectively provide them with the necessary resources to achieve homeownership. HATC Annual Re-Examination Notice provides public-housing participants with an extensive referral list that provides assistance with homeownership. This list includes programs managed by: CSET, Habitat for Humanity and Self Help Enterprises. HATC's program coordinator works with any interested public housing tenant in order to effectively inform them of all the different programs that are available to them. Effective collaboration between HATC and other public and nonprofit agencies is imperative to help promote homeownership among all of its tenants.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

Discussion

The City of does not own or manage public housing.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

During FY 2020-2021, the City has allocated funds for the regional CoC, to help fund the annual Point in Time Count and Project Homeless Connect, as described in the project section.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Each year the King/Tulare Homeless Alliance conducts a Point in Time (PIT) count in conjunction with the Project Homeless Connect (PHC) event. Through these two events, the Alliance is able to acquire a snapshot of the adults, children in households and unaccompanied youth living in the City who meet HUD's definition of homelessness. Information gathered through the PIT is used to understand the causes and trends over time of homelessness, as well as to determine the unmet shelter and service needs of the homeless. The City contributes CDBG funds to support the Alliance efforts and City staff participates in the annual bicounty PIT count. The Alliance has a three-prong street outreach approach, which includes events such as PHC and the PIT Count, coordination with law enforcement for referrals of street homeless, and coordination with programs serving daily meals, which is an opportunity to identify clients in need of emergency services. PHC is a national best practice that is a one-stop-shop of comprehensive support services for people experiencing homelessness. Guests attending the event are partnered with volunteers who assist in identifying and accessing necessary resources. In addition to these events, homeless outreach is regularly conducted by City staff in collaboration with local non-profit agencies and faith based organizations to provide meals and other quality of life.

This program year Kings View Corporation is projected to provide 18 emergency rental assistance to homeless families within the City of Tulare. Kings View will also offer those clients with case management and essential supportive services such as bus passes, utility assistance, food vouchers, clothing assistance, DMV ID's, and hygiene kits. United Way of Tulare County will provide 27 emergency rental assistance as well to assist in preventing homelessness.

Through a partnership with the Workforce Investment Board of Tulare County at least 5 LMI persons facing homelessness or have significant barriers will be provided job readiness skills, job training, and job placement services. Clients will also receive transportation assistance and interview clothing. Priority will be given to homeless persons to assist in long term stability in efforts of ending homelessness. Homeless persons participating in the job training program will also be given the opportunity to shower prior to job interviews through another partnership with River Valley Church.

The City has recently formed a Homeless Strategic Committee to find solutions to reducing

homelessness within the City. The Homeless Strategic Committee will be spear headed by council member Terry Sayre. On December 17, 2019, the City Council passed a resolution to declare a shelter crisis within the City of Tulare. The declaration of a shelter crisis will allow the city flexibility in providing emergency housing assistance. The City is working earnestly to reducing homelessness within the City.

The City has allocated funds to the Tulare Kings County Alliance - regional CoC. The CoC's plan calls for enhancing and developing outreach to and engagement of chronically homeless persons who are mentally ill, substance abusers, and dually diagnosed and service resistant, plus at- risk populations such as youth runaways, ex- offenders, veterans, victims of domestic violence and those with health risks such as HIV/AIDS. The CoC is working on developing and implementing a long-term outreach program which is both linguistically and culturally competent, linked to a common intake, assessment, and cross-case management effort to identify people now left unserved and underserved.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Tulare Lighthouse Rescue Mission operates a 16-bed women and children up to 12 years of age shelter. The Tulare Lighthouse Rescue Mission recently opened a 12-bed shelter for males age 13 and up. Both shelters are up to 90 days; however, clients are able to stay longer if they have no other options. Both shelters provide warm meals, showers, laundry and a safe warm bed. The City works closely with the Tulare Lighthouse Rescue Mission and supports their mission and vision to end homelessness within our City.

The City partnered with Self-Help Enterprises, the County and the City of Visalia to open Eden House, a 22-bed Bridge Housing project. Eden's House provides 5 beds for the City of Tulare chronically homeless individuals awaiting an available unit under the Tulare Housing First grants. This project was completed with Homeless Emergency Aid Program (HEAP) and California Emergency Solutions and Housing (CESH) funds. Individuals are expected to stay an average of 90 days while awaiting a permanent housing unit. While at the Bridge Housing complex, clients will receive wrap around services; such as, case management, medical and mental health services.

The City also supports Family Services of Tulare County with case management assistance to continue to provide transitional housing services to the homeless population of Tulare. In collaboration with HUD Tulare Housing First grants, Family Services is able to provide approximately a dozen chronically homeless individuals permanent supportive housing voucher rental assistance each year.

Lastly, the City continues to partner with the local continuum of care and Tulare County Homeless Task Force. The regularly participates in monthly meetings with the CoC and Tulare County Homeless Task Force to stay up to date on incoming funds and collaborating projects to address emergency shelters and transitional housing needs of homeless persons.

Helping homeless persons (especially chronically homeless individuals and families, families

with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Tulare will dedicate funds over the five-year plan period to the regional CoC. The regional CoC seeks to provide housing to homeless households and matching them with appropriate housing and services. In utilizing coordinated assessment, the CoC helps to match households with the shortest amount of time, and connecting households with services that can help them to transition to self-sufficiency. The City continues to partner with the Tulare Lighthouse Rescue Mission, Kings/Tulare Homeless Alliance, Family Services of Tulare and Kings View PATH team to help chronically homeless individuals, homeless families with families and unaccompanied youth transition to permanent housing and independent living. In addition, the City partners with AMVETS as a CDBG subrecipient to provide homeless veteran essential resources, such as, security deposits and linking them to critical veteran services.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

According to HUD's *Strategies for Preventing Homelessness*, "Homelessness prevention is an essential element of any effort to end homelessness either locally or nationwide." This HUD report indicates it is less expensive and disruptive to keep a household housed in place. To this end, the City will explore the use of CDBG funds to support programs that provide direct assistance to households at risk of becoming homeless. The City will also participate in regional homeless planning efforts, including the Tulare Kings Alliance-CoC's Discharge Plan, which aims to prevent individuals leaving institutions, hospitals, etc., from becoming homeless.

The CoC's prevention strategies focus on effective discharge planning, with an emphasis on requiring foster care programs, in-patient mental health hospitals, hospitals and correctional facilities to provide discharge planning services to clients to ensure that they have access to housing and other needed support services, including respite care, upon discharge. Action steps include convening a working group with stakeholders to examine the discharge planning policies and systems within corrections facilities and each County's human service agencies and identifying initiatives to improve those policies and systems; identifying "cross-cutting" initiatives to improve policies and practices across multiple County agencies. In addition, due to the number of prisons located within the region, the CoC has adopted a

plan to develop a Continuum-wide, multi-system community re-entry plan that includes housing.

Discussion

The City's homeless strategy is to help prevent homelessness and to support local service providers as they engage and assess the City's homeless. Funding may also be provided to support rapid rehousing programming efforts that help ensure homeless individuals obtain housing and the support services needed to achieve and maintain self-sufficiency.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Local policies and regulations may affect both the quantity and type of residential development, but local governments have little or no influence over the impact of the national economy or the federal monetary policies. By reviewing local conditions and regulations that may impact the housing market, the local government can prepare for future growth through actions that protect the public's health and safety without unduly adding to the cost of housing production.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

While the City acknowledges that there are many factors that impact the cost to produce affordable housing, the City does not have the resources to address most of the barriers. The City's permitting fees are necessary to maintain the same level of service for the City.

Discussion:

City staff is aware of the need for additional affordable housing, per input from community at housing workshops, housing surveys and per assessing the City's demographics. Although there are not sufficient funds to build new affordable housing using only CDBG funds, City will continue to implement policies that may increase the number of affordable housing units.

Specific Housing Element Programs that were adopted in the current Housing Element Update that positively impact the City's affordable and inclusive housing goals, and directly contribute to the goal of eliminating barriers to affordable housing are noted as follows:

- Ensure sufficient land is zoned at appropriate densities to accommodate the City's Regional Housing Needs Allocation.
- Encourage residential infill development on vacant and underutilized land that are properly zoned and planned for residential uses within the City limits.
- Home builders will develop multifamily designated land at the highest allowed.
- Require 8 to 12% of units in all Master Planned Communities be higher density residential. Provide adequate infrastructure and public services are provided to serve existing and planned residential development.

AP-85 Other Actions – 91.220(k)

Introduction:

Outlined below are the actions the City will implement during FY 2020-2021 to address the sub-strategies of the Strategic Plan.

Actions planned to address obstacles to meeting underserved needs

During FY 2020-2021, the City will encourage and support HATC's efforts to obtain additional rental assistance funding, especially for senior, disabled, and low-income households. CDBG-funded public facility improvements to be undertaken during the year will provide barrier-free access to individuals with disabilities and mobility limitations. Finally, fair housing services will help ensure all households can secure safe and decent housing that they desire and can afford, without regard to their race, color, religion, gender, national origin, familial status, disability, age, source of income or other characteristics protected by laws.

Actions planned to foster and maintain affordable housing

During the FY 2020-2021 program year, the City of Tulare will continue to promote CDBG funding for LMI households. This includes several projects that help maintain infrastructure necessary to maintain affordable housing within the City.

Actions planned to reduce lead-based paint hazards

The City will continue to provide information to contractors on training and lead-based paint requirements. Also, as the City continues to implement its housing rehabilitation program, it will ensure that HUD's regulations regarding lead-based paint hazards are implemented, per the City's rehab program policies and procedures.

Actions planned to reduce the number of poverty-level families

During FY 2020-2021 the City will support several activities that aim to reduce the number of households living in poverty:

The goal of these efforts will be to help households gain access to additional services to help create a new level of self-sufficiency and address issues of poverty, acquiring marketable skills and health challenges.

Actions planned to develop institutional structure

The City has no additional actions planned to develop its institutional structure. The City will continue to work closely with the County of Tulare Housing Authority, as well as adjacent units of government and

Tulare County.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Tulare does not operate public housing. HATC provides rental assistance in the community. Federal legislation requires that the Housing Authority prepare five-year and one-year plans that highlight its mission, goals, and objectives as it relates to public and assisted housing programs. The City will review the Authority's plans and will provide HATC the opportunity to review and consult with the City regarding its ConPlan. The goal of this cross-consultation is to provide consistent and coordinated housing services for City residents.

Tulare has developed good working relationships with all local nonprofits. As the City continues to implement its CDBG program - to provide public service grant funding - it will coordinate efforts with nonprofit partners to promote the efficient and effective use of limited public resources.

Discussion:

The City's current AI is currently being prepared and approved concurrently with the approval of the ConPlan. Conclusions and action steps to be taken during FY 2020-2021 are also found in **Appendix G**.

Over the course of the FY 2020-2021 program year, the City of Tulare will continue to direct funding to help meet the needs of low- to moderate-income residents in the City. These efforts, along with the efforts of numerous other public and private agencies, will help to address the priority needs established in this plan.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Each HUD program that is covered by the ConPlan regulations must address certain program-specific requirements. Below are the requirements for the CDBG program as prescribed by the ConPlan template.

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Not applicable.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Not applicable.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Not applicable.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Not applicable.

Housing Trust Fund (HTF)
Reference 24 CFR 91.220(l)(5)

1. Distribution of Funds

- a. Describe the eligibility requirements for recipients of HTF funds (as defined in 24 CFR § 93.2).

Not applicable.

- b. Describe the jurisdiction's application requirements for eligible recipients to apply for HTF funds.

- c. Describe the selection criteria that the jurisdiction will use to select applications submitted by eligible recipients.

- d. Describe the jurisdiction's required priority for funding based on geographic distribution, which is a description of the geographic areas of the State (including areas of low-income and minority

concentration) in which it will direct assistance during the ensuing program year.

e. Describe the jurisdiction's required priority for funding based on the applicant's ability to obligate HTF funds and undertake eligible activities in a timely manner.

f. Describe the jurisdiction's required priority for funding based on the extent to which rents for units in the rental project are affordable to extremely low-income families.

g. Describe the jurisdiction's required priority for funding based on the financial feasibility of the project beyond the required 30-year period.

h. Describe the jurisdiction's required priority for funding based on the merits of the application in meeting the priority housing needs of the jurisdiction (such as housing that is accessible to transit or employment centers, housing that includes green building and sustainable development features, or housing that serves special needs populations).

AGENDA ITEM: Gen Bus Eng 2a

**CITY OF TULARE
AGENDA ITEM TRANSMITTAL SHEET**

Submitting Department: Engineering Services / Project Management

For Council Meeting of: May 4, 2021

Documents Attached: ☐ Ordinance ☐ Resolution ☐ Staff Report ☒ Other ☐ None

AGENDA ITEM:

Award and authorize the City Manager to sign contracts related to City Project EN0091 – Elliott Tract Improvements, a street and utility improvement project in the Elliott Tract; Authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% of each contract amount; and approve the revised project budget.

1.	Contractor	Dawson-Mauldin, LLC of Selma, CA	\$4,136,815.00
2.	Construction Surveying	4 Creeks of Visalia, CA	\$ 93,500.00
3.	Materials Testing	Krazan & Associates, Inc. of Clovis, CA	\$ 87,355.00
4.	Construction Inspection	NV5 of Bakersfield, CA	\$ 285,480.00

IS PUBLIC HEARING REQUIRED: ☐ Yes ☒ No

BACKGROUND/EXPLANATION:

This project is a street and utility improvement project on: Owens Avenue between West Street and Santa Clara Street; Los Angeles Street between Bardsley Avenue and Owens Avenue; Elm Avenue between West Street and Sacramento Street; Santa Clara Street between Bardsley Avenue and Inyo Avenue. The project will reconstruct the street section and will include ADA compliance improvements to intersection curb returns and alley/sidewalk intersections that fall within the project limits. Additionally, it will address necessary water, sewer and storm drain improvements within those limits. The need for the project was identified through the City's Pavement Management System and the review of the condition of the City's utility infrastructure. This project was included and approved as a part of the City's 2019-2024 transportation and utility CIP program budget.

Various contracts are required for the construction of this project. In addition to the actual construction contract, it will be necessary to supplement City staff with various consultant services from the City's list of on-call consultants. The following contracts are recommended for award:

1. Construction Contract: Dawson-Mauldin, LLC.

On March 30, 2021, four (4) bids were opened for the subject contract. The Engineer's Estimate for this project was \$3,900,000. The bids ranged in cost from \$4,136,815.00 to \$4,972,151.00. The bids were evaluated to determine if they were responsive to the requirements and instructions contained in the bid documents.

The City received a formal bid protest from the second lowest bidder, 99 Pipeline, Inc. on the grounds that the lowest bid submitted by Dawson-Mauldin 1) lacked a completed Section 3 Business Certification Form, and 2) lacked the required References for Construction Projects Completed within the last three years. After review of all bid proposals, it was found that all bidders lacked some portion of the required documentation needed to satisfy the Section 3 (HUD - CDBG) Federal Funding requirements. Therefore, in order to avoid the need to reject all bids and rebid the project, the City has the option to waive the Section 3 requirement for all bidders, reallocate the CDBG funding to an alternative project, and proceed with the award of the contract to the lowest responsible and responsive bidder. Additionally, in consultation with the City Attorney, the References for Completed Projects provided by Dawson-Mauldin were found to be responsive. Section 3.3 of the Notice Inviting Bids states the contract will be awarded to the bidder "having the lowest bid and satisfactory qualifications and performance record as determined by the City Contract Representative." In review of the submitted projects and after contacting the project references, it was determined that Dawson-Mauldin demonstrated the ability to perform the work in question.

Therefore, Dawson-Mauldin, LLC. of Selma, CA submitted the lowest responsive bid in the amount of \$4,136,815.00. Dawson-Mauldin, LLC. possesses a current and active Class "A" General Engineering Contractor's license issued by the State of California, and has submitted a list of licensed and experienced subcontractors who will be performing portions of the work. Bid opening results are attached.

2. Construction Surveying & Staking: 4 Creeks

During the course of constructing street, water, sewer, storm drain, and concrete improvements associated with this project, it will be necessary to provide the contractor with necessary staking to locate the proposed improvements. As a professional service, performed by a licensed engineer, these services cannot be included in a low-bid construction contract, and therefore cannot be performed by the contractor. City Staff does not have the ability to perform these services.

A Request for Qualifications for on-call construction surveying services was issued on February 4, 2020. Seven (7) firms submitted proposals to be considered for inclusion on a list of pre-approved consultants to provide these services. The proposals were reviewed and rated in accordance with the consultant selection procedures identified in the RFQ, and four (4) firms were recommended for inclusion on the list of prequalified construction surveying consultants. On April 7, 2020, the City Council approved this list of four (4) consultants.

4 Creeks of Visalia, CA is included on the list of pre-qualified on-call construction surveying consultants and demonstrated in their proposal that they have the skills, expertise and resources available to meet the City's needs and timeframe to complete the work on this project. 4 Creeks has reviewed the scope of this project and has proposed to perform the necessary services on a time and materials basis, not to exceed \$93,500. This amount is in line with industry standards and with what the City has experienced on projects with similar scopes of work. It is also within the budgeted amount for this work on this project.

3. Materials Testing: Krazan & Associates, Inc.

During the course of constructing street, water, sewer, storm drain, and concrete improvements associated with this project, it will be necessary to perform materials testing to ensure compliance with City standards. City Staff does not have the ability to perform these services.

A Request for Qualifications for on-call geotechnical and materials testing services was issued on February 4, 2020. Eight (8) firms submitted proposals to be considered for inclusion on a list of pre-approved consultants to provide these services. The proposals were reviewed and rated in accordance with the consultant selection procedures identified in the RFQ, and five (5) firms were recommended for inclusion on the list of prequalified construction surveying consultants. On April 7, 2020, the City Council approved this list of five (5) consultants.

Krazan & Associates, Inc. of Clovis, CA is included on the list of pre-qualified on-call geotechnical and materials testing consultants and has demonstrated in their proposal that they have the skills, expertise and resources available to meet the City's needs and timeframe to complete the work on this project. Krazan & Associates, Inc. has reviewed the scope of this project and has proposed to perform the necessary services on a time and materials basis, not to exceed \$87,355.00, in accordance with the provisions of their on-call contract. This amount is in line with industry standards and with what the City has experienced on projects with similar scopes of work. It is also within the budgeted amount for this work on this project.

4. Construction Inspection: NV5

It will be necessary to perform inspection of the street, water, sewer, storm drain, and concrete improvements associated with this project to ensure compliance with City standards and contract requirements. Due to the volume of projects city-wide, both private and public, the City does not have the capacity to perform the necessary construction inspection required by this project.

A Request for Proposals for on-call construction management, resident engineer and inspection services was issued on February 4, 2020. Two (2) firms submitted all the necessary information to be considered for inclusion on a list of pre-approved consultants to provide these services. The proposals were reviewed and rated in accordance with the consultant selection procedures identified in the RFQ, and both firms were recommended for inclusion on the list of prequalified construction management, resident engineer and inspection consultants. On April 7, 2020, the City Council approved this list of two (2) consultants.

NV5 of Visalia, CA is included on the list of pre-qualified on-call construction management, resident engineer and inspection consultants and has demonstrated in their proposal that they have the skills, expertise and resources available to meet the City's needs and timeframe to complete the work on this project. NV5 has reviewed the scope of this project and has proposed to perform the necessary services on a time and materials basis, not to exceed \$285,480.00, in accordance with the provisions of their on-call contract. This amount is in line with industry standards and with what the City has experienced on projects with similar scopes of work. It is also within the budgeted amount for this work on this project. NV5 will be performing similar inspection services on another City project simultaneously. So, it is possible, and likely that efficiencies on both projects may be achieved by utilizing the same field personnel, thus reducing the cost

under both contracts. However, depending on the coordination of work on both projects, the contracts for inspection services have been budgeted independently, should these efficiencies not be possible.

Due to the inclusion of funding from various utility funds on this project, these contracts will also be taken to the Board of Public Utilities for review and approval at its regular meeting on May 6, 2021.

STAFF RECOMMENDATION:

Award and authorize the City Manager to sign contracts related to City Project EN0091 – Elliott Tract Improvements, a street and utility improvement project in the Elliott Tract; Authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% of each contract amount; and approve the revised project budget.

1.	Contractor	Dawson-Mauldin, LLC of Selma, CA	\$4,136,815.00
2.	Construction Surveying	4 Creeks of Visalia, CA	\$ 93,500.00
3.	Materials Testing	Krazan & Associates, Inc. of Clovis, CA	\$ 87,355.00
4.	Construction Inspection	NV5 of Bakersfield, CA	\$ 285,480.00

CITY ATTORNEY REVIEW/COMMENTS: ☒ Yes ☐ N/A

IS ADDITIONAL (NON-BUDGETED) FUNDING REQUIRED: ☒ Yes ☐ No ☐ N/A

FUNDING SOURCE/ACCOUNT NUMBER:

EN0091-050-0600 (Construction Contract)
EN0091-050-0224 (Construction Surveying)
EN0091-050-0612 (Materials Testing)
EN0091-050-0204 (Construction Inspection)

Submitted by: Nick Bartsch

Title: Senior Project Manager

Date: April 27, 2021

City Manager Approval: _____

TRANSPORTATION PROJECT

PROJECT #EN0091	G/L #:
<i>EN2019-008</i>	
Elliott Tract Improvements	
(Capital)	
(Capital)	
District(s): 1	

PROJECT MANAGER: Nick Bartsch

PROJECT DESCRIPTION & PURPOSE: Pavement Management System / Utility project on Owens between West and Santa Clara; Los Angeles between Bardsley and Owens; Elm between West and Sacramento; Santa Clara between Bardsley and Inyo; Includes ADA Concrete work, Water, Sewer and Surface Water facilities.

KEY POINTS: Critical Utility Infrastructure Improvements; Traffic safety; Relief from potential liability concerns; Compliance to the American Disabilities Act

PROJECT STATUS: Approved by TMT on 9/23/16; 3/22/19

PROJECTED START DATE: 7/1/2020

PROJECTED END DATE: 6/30/2022

FUTURE M & O:
(Additional Cost & Department Responsibility) No additional Cost

CRITERIA (1-8): Criteria 7: Project addresses regulatory, safety, or environmental requirements that could threaten in whole or in part the City's ability to operate a core program or function at some future time if not replaced or repaired.

	Fiscal Year					Total	Unfunded
	2019/20	2020/21	2021/22	2022/23	2023/24		
Costs Description							
001 -Conceptual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
002 - Preliminary Design	-	-	-	-	-	-	-
003 - Environmental	-	2,500	-	-	-	2,500	-
004 - Final Design	-	260,948	-	-	-	260,948	-
005 - Construct/Impliment	-	-	5,302,926	-	-	5,302,926	-
006 - Close Out	-	-	-	-	-	-	-
Total Costs:	\$ -	\$ 263,448	\$ 5,302,926	\$ -	\$ -	\$ 5,566,373	\$ -
Funding Sources							
022 - Gas Tax (HUTA)	\$ -	\$0	\$974,975	\$ -	\$ -	\$ 974,975	\$ -
122 - Gas Tax (RMRA)	-	\$41,814	\$324,409	-	-	366,223	
643 - Franchise Fee (Solid Waste)	-	\$0	\$219,200	-	-	219,200	
610 - Water CIP (Bonds)	-	\$88,953	\$1,790,539	-	-	1,879,493	-
615 - Sewer/Wastewater CIP	-	\$99,051	\$1,993,802	-	-	2,092,853	-
647 - Surface Water CIP	-	\$33,629	\$0	-	-	33,629	-
Total Funding:	\$ -	\$263,448	\$5,302,926	\$ -	\$ -	\$ 5,566,373	\$ -

Updated: 5/4/21

TRANSPORTATION PROJECT

PROJECT #EN0091	G/L #:
<i>EN2019-008</i>	
Elliott Tract Improvements	
(Capital)	
(Capital)	
District(s): 1	

PROJECT MANAGER:

Nick Bartsch

PROJECT DESCRIPTION & PURPOSE:

Pavement Management System / Utility project on Owens between West and Santa Clara; Los Angeles between Bardsley and Owens; Elm between West and Sacramento; Santa Clara between Bardsley and Inyo; Includes ADA Concrete work, Water, Sewer and Surface Water facilities.

KEY POINTS:

Critical Utility Infrastructure Improvements; Traffic safety; Relief from potential liability concerns; Compliance to the American Disabilities Act

PROJECT STATUS:

Approved by TMT on 9/23/16; 3/22/19

PROJECTED START DATE:

7/1/2020

PROJECTED END DATE:

6/30/2022

FUTURE M & O:

(Additional Cost & Department Responsibility) No additional Cost

CRITERIA (1-8):

Criteria 7: Project addresses regulatory, safety, or environmental requirements that could threaten in whole or in part the City's ability to operate a core program or function at some future time if not replaced or repaired.

	Fiscal Year					Total	Unfunded
	2019/20	2020/21	2021/22	2022/23	2023/24		
Costs Description							
001 -Conceptual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
002 - Preliminary Design	-	-	-	-	-	-	-
003 - Environmental	-	2,500	-	-	-	2,500	-
004 - Final Design	-	285,483	-	-	-	285,483	-
005 - Construct/Impliment	-	-	5,520,575	-	-	5,520,575	-
006 - Close Out	-	-	-	-	-	-	-
Total Costs:	\$ -	\$ 287,983	\$ 5,520,575	\$ -	\$ -	\$ 5,808,558	\$ -
Funding Sources							
022 - Gas Tax (HUTA)	\$ -	\$0	\$619,239	\$ -	\$ -	\$ 619,239	\$ -
122 - Gas Tax (RMRA)	-	\$24,361	\$324,409	-	-	348,770	-
643 - Franchise Fee (Solid Waste)	-	\$0	\$219,200	-	-	219,200	-
610 - Water CIP (Bonds)	-	\$116,320	\$2,229,835	-	-	2,346,155	-
615 - Sewer/Wastewater CIP	-	\$111,002	\$2,127,892	-	-	2,238,894	-
647 - Surface Water CIP	-	\$36,299	\$0	-	-	36,299	-
Total Funding:	\$ -	\$287,983	\$5,520,575	\$ -	\$ -	\$ 5,808,558	\$ -

Updated: 6/2/20



BID OPENING - CITY OF TULARE
PROJECT EN0091 - RFB No. 21-732 Elliot Tract Improvements
Tuesday, March 30, 2021 at 2:00 p.m. Engineer's Estimate: \$3,900,000.00

	NAME OF COMPANY	CITY	BID AMOUNT
1	Dawson-Mauldin, LLC.	Selma, CA	\$4,136,815.00
2	99 Pipeline, Inc.	Porterville, CA	\$4,142,141.32
3	Agee Construction Corporation	Clovis, CA	\$4,371,255.00
4	Emmett's Excavation, Inc.	Clovis, CA	\$4,972,151.00
5			
6			
7			
8			
9			
10			

ATTESTED AND OPENED BY: Melissa Hermann
DEPUTY CITY CLERK

WITNESS: David Dodson

RECORDED: Nick Bartsch

WITNESS: _____

BIDS ARE SUBJECT TO REVIEW AND VERIFICATION. THE AWARD OF A CONTRACT, IF AWARDED,
WILL BE TO THE LOWEST RESPONSIBLE RESPONSIVE BIDDER BASED ON THE BASE BID
AMOUNT WHOSE BID COMPLIES WITH ALL THE REQUIREMENTS PRESCRIBED.

Robert M. Dowd*
Robert W. Gin*†
Jim D. Lee†
Jeffrey L. Levinson*
Raymond L. Carlson
Ty N. Mizote*
Michael R. Johnson*
Mario U. Zamora*
Megan N. Dodd
Christina G. Di Filippo
Sebastian L. Silveira
Luke V. Stempniak

*A Professional Corporation
†Of Counsel

GRISWOLD LASALLE

COBB DOWD & GIN LLP

ATTORNEYS
A California Limited Liability Partnership Including Professional Corporations

111 E. SEVENTH STREET
HANFORD, CA 93230

Telephone: (559) 584-6656
www.griswoldlasalle.com
Facsimile: (800) 948-6085
zamora@griswoldlasalle.com

Lyman D. Griswold
(1914-2000)

Michael E. LaSalle
(Retired)

Steven W. Cobb
(1947-1993)

April 12, 2021

VIA ELECTRONIC AND U.S. MAIL

99pipeline@gmail.com

David Wendt
99 Pipeline, Inc.
25000 AVE. 208
Lindsay, CA 93247

Re: *City of Tulare Elliot Tract Improvements Project Bid Proposal*

Dear David:

Our office represents the City of Tulare. This letter is in response to your April 5, 2021 correspondence protesting the Elliot Tract Improvements Project Bid Proposal submitted by Dawson-Mauldin on the grounds that it was 1) lacking a completed Section 3 Business Certification Form, and 2) lacking the required References for Construction Projects Completed because only three out of the five references provided were within the last three years.

We intend to recommend to the Council that all Federal Section 3 requirements be waived for all bidders because all bidders were non-responsive to at least one Section 3 requirement.

The References For Completed Projects provided by Dawson-Mauldin was responsive. Section 3.3 of the Notice Inviting Bids says that the contract will be awarded to the bidder "having the lowest bid and satisfactory qualifications and performance record as determined by the City Contract Representative."

Section 3.3 says that the bidder shall complete the form as directed (the form calls for the five largest projects of the same type as being bid on). This information is to "be used in the consideration of an award of the contract."

The purpose of Section 3.3 is to give the City the discretion to evaluate past projects in considering the bid award.

Section 3.3 does not require that the bidder have completed five similar projects in the last three years, only that any such completed projects be listed so that the City can evaluate the bidder's past performance to determine the bidder's ability to perform this project. If a bidder has only performed three such projects within the last three years, that will be considered in evaluating the bidder's ability to perform.

Elliot Tract Improvements Project Bid Proposal

April 12, 2021

Page 2

Dawson-Mauldin's listing of three similar previous projects is responsive. It is up to the City to determine if this is enough to evaluate the bidder's ability to perform this project.

Even if the listings were not technically responsive, the City has discretion to waive inconsequential irregularities such as this (*Bay Cities Paving and Grading, Inc. v. City of San Leandro* (2014) 223 Cal.App.4th 1181.)

Based upon the waiver of all Federal Section 3 requirements for all bidders and the determination that the Dawson-Mauldin bid is responsive in all other respects, we will recommend that the City Council reject 99 Pipeline's protest and award the contract to Dawson-Mauldin.

Please do not hesitate to contact our office if you have any questions.

Sincerely,

GRISWOLD, LaSALLE, COBB,
DOWD & GIN, LLP

By: 
MARIO U. ZAMORA

MUZ\sv

cc: Nick Bartsch, Sr. Project Manager



March 18, 2021

Nick Bartsch

Sr. Project Manager
City of Tulare
411 E. Kern Ave
Tulare, CA 93274

Visalia Office
324 S. Santa Fe St. Suite A
Visalia, California 93292
P: (559) 802.3052
F: (559) 802.3215

Porterville Office
881 W. Morton Avenue, Suite D
Porterville, California 93257
P: (559) 781. 0102
F: (559) 781.6840

RE: Scope of Work and Fees – Elliot Tract Improvements-Surveying/Staking Services (ALL 5 Phases)

Dear Mr.Bartsch,

We are pleased to prepare the attached proposal for your consideration on the staking services you are needing, for Elliot Tract Improvements project. 4Creeks provides land development services for residential, industrial, educational, and commercial projects within various jurisdictions and are able to communicate effectively and efficiently in order to process the many types of development projects.

Our proposal is attached below that outlines a thorough scope of work and estimated fee for the required services needed for this project **(all field time is based on prevailing wages rate scale)**. We thank you for this opportunity to provide a proposal on this project and are looking forward to continuing a healthy relationship with the City of Tulare. After you have reviewed the enclosed documents, please let us know if you have any questions or comments.

Sincerely,

A handwritten signature in black ink, appearing to read "RW", with a horizontal line extending to the right.

Randy Wasnick
Professional Land Surveyor

encl: Attachment A – Scope of Work and Estimated Fees

Job no: 20065

SCOPE OF WORK

Task BG 01: Construction Staking: Elliot Tract-Surveying/Staking Services (ALL 5 Phases)

4Creeks will provide construction staking services for Elliot Tract Improvements, consisting of pavement reconstruction, ADA Ramps, curb returns/approaches/curb/sidewalk, Sewer Improvements, Storm Drain Improvements, and Water improvements, for the Elliot Tract area along (Owens Ave., Elm Ave., Los Angeles St., and Santa Clara St.), which will be spread out over 5 phases of construction. The follow scope is identified below.

- Elliot Tract Improvements
 - Demo limit staking
 - Fine Grade Staking: Approx. 21 Ramps, 2 Alley Approaches, various drive approaches and sidewalk/curb sections (including BC,EC, MOC, RP, and centerline of ramps, ends, etc.)
 - Water line staking @ 50' stations, including tees, 90s, valves, hydrants, services, and crossings
 - Sewer line staking @ 50' stations w/inverts, manholes w/inverts, stubs, and services
 - Storm line staking @ 50' stations w/inverts, manholes w/inverts, drain inlets w/inverts, and stubs
 - Dry Utility (Signals, push buttons) Staking for Cross Walks (West St. F St., and I St.)
- Corner records and ties
 - Tie out centerline monuments
 - Stake out location of monuments to be rebuilt (*monuments to be built by others/contractor-4Creeks will not be responsible for the reconstruction of these monuments its assumed this is being done by others*)
 - Prepare and submit corner records for monuments destroyed and replaced

The above described services will be provided for a **time and materials for an estimated fee of \$93,500.** Any additional items requested not specifically mentioned above will be billed as “extra” on a Time and Materials basis.

March 10, 2021

KA Proposal No. T21119CAF

Mr. Nick Bartsch
City of Tulare
411 East Kern
Tulare, California 93274

O: (559) 684-4209
NBartsch@tulare.ca.gov

RE: SPECIAL INSPECTION & MATERIALS TESTING ESTIMATE
City of Tulare
EN0091 Elliot Tract Improvements
Tulare, California

Dear Mr. Bartsch:

In accordance with your request, we are submitting this cost estimate for Special Inspection and Materials Testing Services for the EN0091 Elliot Tract Improvements project in Tulare, California.

The following preliminary estimate is based on our experience with similar construction. As more information becomes available, such as the contractor's construction schedule, we would be happy to revise the project estimate. Variances in the actual schedule may occur during the project and may affect the total cost for our testing and inspection services. Please refer to the attached estimate for further information.

Krazan & Associates, Inc. takes great pride in our ability to provide quality service to our client's projects and we anticipate you will be pleased with the selection of our firm. We appreciate the opportunity to provide this proposal and look forward to working with you on future projects. If you have any questions and or require any additional information, please don't hesitate to contact me.

Respectfully submitted,
KRAZAN & ASSOCIATES, INC.



B. Kenneth Raney
Project Manager
Testing & Inspection Division

The following items are included as an Attachment:

- ☒ Attachment A – Cost Estimate
- ☒ Attachment B – Contract

Krazan Quality Assurance Testing Estimate

City of Tulare, Elliott Tract Improvements

KA Proposal T21119CAF

QUALITY ASSURANCE TESTING & INSPECTIONS				
TESTING & INSPECTION	No. Days	No. Units	Unit Rate	Cost
Utility Line Trench Backfill Compaction Testing	110	4	\$105.00	\$46,200.00
Pavement Area Sugrade Soil Compaction Testing	20	4	\$105.00	\$8,400.00
Pavement Area Aggregate Base Compaction Testing	15	4	\$105.00	\$6,300.00
Asphalt Concrete Compaction Testing	5	8	\$105.00	\$4,200.00
Asphalt Concrete Compaction Testing (Overtime)	5	2	\$157.50	\$1,575.00
Misc. Subgrade Soil Compaction Testing	6	4	\$105.00	\$2,520.00
Soil Sample Pickup	5	1	\$75.00	\$375.00
Sample Pickup at Batch Plant	4	2	\$75.00	\$600.00
Project Management	5	1	\$90.00	\$450.00
Report Preparation	8	1	\$55.00	\$440.00
Registered Civil Engineer Review	8	1	\$125.00	\$1,000.00
Inspection Labor Subtotal				\$72,060.00
Laboratory Testing	No. Units	Unit Rate	Cost	
Soil Maximum Density Proctor (per material)	10	\$200.00	\$2,000.00	
Aggregate Base Maximum Density Proctor (per material)	4	\$200.00	\$800.00	
Aggregate Base Class 2 Suitability Testing (Gradation, SE, R-value, Durability)	2	\$695.00	\$1,390.00	
Asphalt Production Startup Evaluation	1	\$2,800.00	\$2,800.00	
Asphalt Oil Content by Ignition Oven	6	\$200.00	\$1,200.00	
Asphalt Theoretical Specific Gravity/Air Voids	6	\$300.00	\$1,800.00	
Moisture Content	6	\$20.00	\$120.00	
Voids in Mineral Aggregate	6	\$150.00	\$900.00	
Hamburg Wheel Tracker	1	\$1,500.00	\$1,500.00	
Aggregate Gradation	6	\$175.00	\$1,050.00	
Asphalt Aggregate Sand Equivalent	6	\$75.00	\$450.00	
Percent Crushed, Coarse	1	\$105.00	\$105.00	
Percent Crushed, Fine	1	\$105.00	\$105.00	
LA Rattler	1	\$225.00	\$225.00	
Utility Trench Backfill Soil Sand Equivalent	2	\$75.00	\$150.00	
Core Densities	20	\$35.00	\$700.00	
Laboratory Subtotal				\$15,295.00
TOTAL ESTIMATED QUALITY ASSURANCE COSTS:				\$87,355.00

Inclusions, Exclusions and Clarifications

- Krazan & Associates charges a two (2.0) hour minimum per site visit per inspector and (1.0) one-hour increments thereafter. Overtime is billed in one (1.0) hour increments.
- Standard working hours are from 7:00 A.M to 3:30 P.M. Monday through Friday, or as established for the project. Any work performed beyond 8 hours per day and Saturdays will be billed at the hourly overtime rate (1.5 times the hourly rate). Any work performed beyond 12 hours per day or on Sundays will be billed at the hourly double-time rate (2.0 times the hourly rate).
- The above prices DO reflect the changes to Section 1720 (ref. SB1999) of the Labor Code requiring inspectors and Land Surveyors be paid general prevailing wage during all phases of construction. This amendment to Section 1720 of the Labor Code (approved 9-28-00) became effective Jan. 2001.
- Additional Services, as requested, will be billed on a time and materials basis in accordance with our yearly Fee Schedule.

**AGREEMENT FOR ENGINEERING CONSULTING SERVICES,
CONSTRUCTION OBSERVATION AND MATERIALS TESTING SERVICES**

THIS AGREEMENT is made by and between KRAZAN & ASSOCIATES, INC., hereinafter referred to as "Consultant", and City of Tulare, hereinafter referred to as "Client." This Agreement between the parties consists of the TERMS AND CONDITIONS (below), the attached PROPOSAL titled "EN0091 Elliot Tract Improvements," file number T21119CAF, dated March 10, 2020 ("PROPOSAL"), and any exhibits or attachments cited in the PROPOSAL, which are incorporated in full by this reference. This Agreement, executed in Clovis, CA, is effective as of the date this Agreement is countersigned by Krazan & Associates, Inc, or the date on which Consultant initiates services as scheduled by Client, whichever occurs earlier. The parties agree as follows:

1. DEFINITIONS

1.1. Contract Documents. Plans, specifications, and agreements between Client and Contractor, including amendments, supplementary instructions, and change orders.

1.2. Contractor. The contractor or contractors, and including its/their subcontractors of every tier, retained to perform construction Work on the Project for which Consultant is providing Services under this Agreement.

1.3. Day(s). Calendar day(s) unless otherwise stated.

1.4. Hazardous Materials. The term Hazardous Materials means any toxic substances, chemicals, radioactivity, pollutants or other materials, in whatever form or state, known or suspected to impair the environment in any way whatsoever. Hazardous Materials include, but are not limited to, those substances defined, designated or listed in any federal, state or local law, regulation or ordinance concerning hazardous wastes, toxic substances or pollution.

1.5. Services. The professional services provided by Consultant as set forth in this Agreement, as included in Consultant's PROPOSAL and any written Change Order, Task Order or amendment to this Agreement, and Consultant's professional services as scheduled by Client's contractor through oral or written communication.

1.6. Work. The labor, materials, equipment and services of the Contractor required to complete the Work described in the Contract Documents.

1.7. Fee Schedule. Consultant's standard annual fee schedule unless project specific fee schedule is provided.

1.8. Inspection (or Observation). Visual determination of conformance with specific or, on the basis of Consultant's professional judgment, general requirements.

1.9. Testing. Measurement, examination, performance of tests, and any other activities to determine the characteristics or performance of materials.

2. SCOPE OF SERVICES

2.1. Services Provided, Scheduling. Consultant will provide construction materials testing and inspection services as set forth in the PROPOSAL and any additional services requested by Client by oral or written request (Scope of Services). Client or their designated agent shall cause all required tests and inspections of the site, materials and work performed by their Contractor to be scheduled no less than one full work day prior to the time when Consultant is to perform their scheduled tests or inspections. No claims for loss, damage or injury shall be brought against Consultant by Client or any third party for tests or inspections not performed due to inadequate scheduling notice provided to the Consultant by Client.

2.2. Changes in Scope. Client may request changes in the scope of services identified in the PROPOSAL. Such changes, including any additional types of Work to be inspected and/or tested, or any change in Consultant's compensation or time of performances, which may be requested in writing or orally and which are mutually agreed upon by Consultant and Client, will be incorporated in this Agreement. All Services performed by Consultant on the Project are subject to the terms and limitations of this Agreement. If Services are performed, but the parties do not reach agreement concerning modifications to the PROPOSAL, Services or compensation, then the terms and limitations of this Agreement apply to such Services, except for the payment terms. The parties agree to resolve disputes concerning modifications to scope or compensation pursuant to Section 15, "Disputes."

2.3. Excluded Services. Consultant's Services under this Agreement include only those Services specified in the PROPOSAL, and those services subsequently requested by Client and agreed to by Consultant. Client expressly releases any claim against Consultant relating to any additional Services that Consultant recommended or that the project designer or Building Official required, but that Client either did not authorize or instructed Consultant not to perform.

2.4. Authority of Consultant. Consultant will report observations and data to the Client and the General Contractor. Consultant will report any observed work to the Client or Client's representative, which, in Consultant's opinion, does not conform with plans, specifications, and codes applicable to the Project. Consultant has no right or responsibility to approve, accept, reject, or stop work of any agent of the Client.

2.5. Variation of Material Characteristics and Conditions. Observations and standardized sampling, inspection and testing procedures employed by Consultant will indicate conditions of materials and construction activities only at the precise location and time where and when Services were performed. Client recognizes that conditions of materials and construction activities at other locations may vary from those measured or observed, and that conditions at one location and time do not necessarily indicate the conditions of apparently identical material(s) at other locations and times. Services of Consultant, even if performed on a continuous basis, should not be interpreted to mean that Consultant is observing, verifying, testing or inspecting all materials on the Project. Consultant is responsible only for those data, interpretations, and recommendations regarding the actual materials and construction activities observed, sampled, inspected or tested, and is not responsible for other parties' interpretations or use of the information developed. Consultant may make certain inferences based upon the information derived from these procedures to formulate professional opinions regarding conditions in other areas.

2.6. Sampling, Inspection & Test Locations. Unless specifically stated otherwise, the Services do not include surveying the Site or precisely identifying sampling, inspection or test locations. Sampling, inspection and test locations will be based on field estimates and information furnished by Client and its representatives. Unless stated otherwise in the report, such locations are approximate. Consultant will take reasonable precautions to limit damage to the Project Site or Work due to the performance of Services, but Client understands that some damage may necessarily occur in the normal course of Services, and this Agreement does not include repair of such damage unless specifically stated in the PROPOSAL.

2.7. Independent Contractor. Consultant will perform Services under this Agreement as an independent contractor.

3. PAYMENTS TO CONSULTANT

3.1. Basic Services. Consultant will perform its services on a time and materials basis unless alternate payment terms are specifically stated in the PROPOSAL.

3.2. Additional Services. Any Services performed under this Agreement, including increased hours or units for those Services expressly identified in the attached PROPOSAL, and any additionally requested inspection and/or testing tasks, will be provided on a time and materials basis at the rates established for the project unless otherwise specifically agreed to in writing by both parties.

3.3. Estimate of Fees. Testing and Inspection services are highly dependent on contractors' schedules, weather, overlapping of work and many other factors. Client recognizes that changes in scope and schedule, and unforeseen circumstances, Contractor performance and production of the Work can all influence the successful completion of Services within the estimated cost.

The provision of an estimate of fees or a cost estimate is not a guarantee that the Services will be completed for that amount; Consultant's Services shall continue on a time and materials basis to completion of the Services unless directed otherwise by Client. Furthermore, the provision of a "not to exceed" limitation is not a guarantee that the Services will be completed for that amount; rather, it indicates that Consultant will not incur fees and expenses chargeable to Client in excess of the "not to exceed" limitation amount without notifying Client in writing that the "not-to-exceed" amount has been reached and that Services will continue on a time and materials basis unless directed by Client to discontinue any further Services. Consultant Project Manager charges are above and beyond unit rates quoted.

3.4. Rates. Client will pay Consultant at the rates set forth in the PROPOSAL and Fee Schedule.

3.4.1. Billing Increments. A two (2) hour minimum, portal to portal charge per call, applies to all Consultants services. Services beyond the initial minimum billing increment will be billed in increments of one (1) hour(s) for the first 8 hours and at increments of one hour thereafter for each day's Services for each assigned technician.

3.4.2. Billing Rate Premiums. Services initiated between the hours of 7:00 a.m. and 3:30 p.m. will be performed at the standard rates presented in the PROPOSAL and Fee Schedule. Services initiated outside of these hours will be billed at the appropriate rate plus a premium of 12.5 percent. Additionally, services rendered on Saturdays or in excess of 8 hours on any week day will be billed at time and a-half the hourly rate. Services rendered on Holidays, Sundays,

or in excess of 8 hours on a Saturday or in excess of 12 hours on any weekday will be charged at double the hourly rate. Late cancellation may be subject to reasonable charges if personnel cannot be appropriately reassigned.

3.4.3. Changes to Rates. Client and Consultant agree that the rates presented in the PROPOSAL and the Fee Schedule are applicable only through December 31 of the year published, unless stated otherwise in the PROPOSAL, and are subject to periodic review and amendment, as appropriate to reflect Consultant's then-current fee structure. Unless otherwise provided for in the PROPOSAL, where projects are on-going beyond December 31 of the year the services were initiated, the rates presented in the PROPOSAL and Fee Schedule are subject to an annual cost of living adjustment based on the consumer price index for the geographic area where our services are being provided. Notwithstanding the foregoing, where Prevailing Wage regulations apply Consultant's labor rates are subject to revision based on determinations made by the governing agency. Where labor rates are increased during the course of the project Consultant's billing rates presented in the PROPOSAL and the Fee Schedule shall be increased proportionally with respect to any mandated labor and/or benefits rate increases unless otherwise stipulated in the PROPOSAL. In the event that the cost of fuel increases 10 percent or more over the course of the project a fuel surcharge may be imposed to recoup the added costs incurred by Consultant. Consultant will give Client at least 30 days advance notice of any changes. Unless Client objects in writing to the proposed amended fee structure within 30 days of notification, the amended fee structure will be incorporated into this Agreement and will then supersede any prior fee structure. If Client timely objects to the amended fee structure, and Consultant and Client cannot agree upon a new fee structure within 30 days after notice, Consultant may terminate this Agreement and be compensated as set forth under Section 14, "Termination."

3.4.4. Prevailing Wages. Unless Client specifically informs Consultant in writing that prevailing wage regulations cover the Project and Client provides Consultant with the applicable Determination that includes Client's Services, and the Scope of Services identifies it as covered by such regulations, Client will reimburse, defend, indemnify and hold harmless Consultant from and against any liability resulting from a subsequent determination that prevailing wage regulations cover the Project, including all costs, fines and attorneys' fees.

3.5 Expenses. Miscellaneous out-of-pocket charges, such as parking, air fare, car/equipment rental, mailing, shipping, subcontractor charges, etc., will be charged on a cost plus overhead basis. On remote jobs or at fabrication facilities, subsistence, when not furnished, will be an additional charge.

3.6. Payment Timing; Late Charge. Consultant will submit invoices to Client periodically, but no more frequently than every two (2) weeks. All invoices are due and payable upon receipt. Upon Consultant's approval of Client for 30-day payment terms Client shall pay undisputed portions of each progress invoice within thirty (30) days of the date of the invoice. The invoice amounts shall be presumed to be correct unless Client notifies Consultant in writing. If Client objects to all or any portion of any invoice, Client will so notify Consultant in writing within fourteen (14) calendar days of the invoice date, identify the cause of disagreement, and promptly pay when due that portion of the invoice not in dispute. The parties will immediately make every effort to settle the disputed portion of the invoice. In the absence of written notification described above, the balance as stated on the invoice will be paid. Payment thereafter will first be applied to accrued late payment charges interest on unpaid undisputed charges and then to the unpaid principal amount. Consultant reserves the right to apply payments to Client's outstanding invoices from oldest to most recent regardless of project or invoice designation on checks received. All amounts unpaid when due will include a late payment charge from the date of the invoice, at the rate of 1-1/2% per month or the highest rate permitted by law on the unpaid balance from the invoice date until the invoice is paid. Consultant reserves the right to require payment in full on any and all invoices on Client's account regardless of project prior to releasing field notes, laboratory test data, photographs, analyses and/or reports. All undisputed amounts due to Consultant by Client shall be paid in full prior to Consultant's release of final reports or other required forms of certified or verified reports. If the account becomes delinquent, the Client will reimburse Consultant for all time spent and expenses (including fees of any attorney, collection agency, and/or court costs) incurred in connection with collecting any delinquent amount. Consultant shall not be bound by any provision or agreement conditioning Consultant's right to payment upon payment by a third party. In the event of a legal action for invoice amounts not paid, attorneys' fees, court costs, and other related expenses shall be paid to the prevailing party. Client's failure to pay Consultant when due the failure to pay will constitute a substantial failure of Client to perform under this Agreement and Consultant will have the right to stop all current work and withhold letters, reports, or any verbal consultation until the invoice is paid in full. In the event that Client fails to pay Consultant within sixty (60) days after any invoice is rendered, Client agrees that Consultant will have the right to consider the failure to pay Consultant's invoice as a breach of this Agreement. If the Client requests back-up data or changes to the format of the standard invoice, an administrative fee of \$100 per invoice may be charged plus \$1 per page of back-up data.

4. STANDARD OF PERFORMANCE; DISCLAIMER OF WARRANTIES

4.1 Professional Standards. Subject to the limitations inherent in the agreed Scope of Services as to the degree of care, the amount of time and expenses to be incurred, and subject to any other limitations contained in this Agreement, Consultant will perform the Services consistent with that level of care and skill ordinarily exercised by other professionals providing similar services in the same locale and under similar circumstances at the time the Services are performed. No other representation and no warranty or guarantee, express or implied, is included or intended by this Agreement or any report, opinion, document, or other instrument of service.

4.2. Level of Service. Consultant offers different levels of construction observation, inspection and materials testing Services to suit the desires and needs of different clients. Although the possibility of error can never be eliminated, more detailed and extensive Services yield more information and reduce the probability of error, but at increased cost. Client must determine the level of Services adequate for its purposes. Client has reviewed the PROPOSAL and has determined that it does not need or want a greater level of Services than that specifically identified in the PROPOSAL.

4.3. No Warranty. Client recognizes the inherent risks connected with site development and construction activities, and understands when signing that those risks are not entirely eliminated through the services of Consultant. Consultant's tests and observations of the Work are not a guarantee of the quality of Work and do not relieve other parties from their responsibility to perform their Work in accordance with applicable plans, specifications and requirements. Therefore, in signing this Agreement the Client understands that Consultant neither makes nor intends a warranty or guarantee, express or implied, of any type nor does it create a fiduciary responsibility to Client by Consultant.

5. CONTRACTOR'S PERFORMANCE

Consultant is not responsible for Contractor's means, methods, techniques or sequences during the performance of its Work. Consultant will not supervise or direct Contractor's Work, or be liable for any failure of Contractor to complete its Work in accordance with the Project's plans, specifications and applicable codes, laws and regulations. Client understands and agrees that Contractor, not Consultant, has sole responsibility for the safety of persons and property at the Project Site. Consultant shall not be responsible for job site safety or the evaluating and reporting of job conditions concerning health, safety or welfare.

6. CLIENT'S RESPONSIBILITIES

In addition to payment for the Services performed under this Agreement, Client agrees to:

6.1. Access. Grant or obtain free access to the Project Site for all equipment and personnel necessary for Consultant to perform its Services under this Agreement.

6.2. Relevant Information. Supply Consultant with all information and documents relevant to Consultant's Services. Consultant is entitled to rely upon such information without verifying its accuracy. Client will notify Consultant of any known potential or possible health or safety hazard regarding the materials to be tested, including its intended use, chemical composition, relevant MSDS, manufacturers' specifications and literature, and any previous test results.

6.3. Project Information. Client agrees to provide Consultant within 5 days after written request, a correct statement of the recorded legal title to the property on which the Project is located and the Client and/or Owner's interest therein, and the identity and address of any construction lender.

7. CHANGED CONDITIONS

If Consultant discovers conditions or circumstances that it had not contemplated at the commencement of this Agreement ("Changed Conditions"), Consultant will notify Client in writing of the Changed Conditions. Client and Consultant agree that they will then renegotiate in good faith the terms and conditions of this Agreement. If Consultant and Client cannot agree upon amended terms and conditions within 30 days after notice, Consultant may terminate this Agreement and be compensated as set forth in Section 14, "Termination."

8. ALLOCATION OF RISK

8.1. Limitation of Liability. The total cumulative liability of Consultant, its subconsultants and subcontractors, and all of their respective shareholders, directors, officers, employees and agents (collectively "Consultant Entities"), to Client and its successors and all parties included as additional insured on Consultant's insurance policies and all of their respective shareholders, directors, officers, employees and agents (collectively "Client Entities") arising from or relating to Services under this Agreement, including attorney's fees due under this Agreement, will not exceed the gross compensation received by Consultant under this Agreement or one hundred thousand dollars (\$100,000.00) whichever is greater; provided, however, that such liability is further limited as described

below. This limit is an aggregate limit with respect to all services on the project, whether provided under this, prior or subsequent agreements, unless modified in writing, agreed to and signed by authorized representatives of the parties. This limitation applies to all lawsuits, claims or actions that allege errors or omissions in Consultant's Services, whether alleged to arise in tort, contract, warranty, or other legal theory. Upon Client's written request, Consultant and Client may agree to increase the limitation to a greater amount in exchange for a negotiated increase in Consultant's fee, provided that they amend this Agreement in writing as provided in Section 16. Consultant Entities and Client Entities also agree that the Client Entities will not seek damages in excess of the limitations indirectly through suits with other parties who may join Consultant as a third-party defendant.

8.2. Indemnification. Client will indemnify, defend and hold harmless Consultant, its subconsultants and subcontractors, and all of their respective shareholders, directors, officers, employees and agents (collectively "Consultant Entities") from and against any and all claims, suits, liabilities, damages, expenses (including without limitation reasonable attorney's fees and costs of defense) or other losses (collectively "Losses") except to the extent caused by the sole negligence of Consultant. In addition, except to the extent caused by Consultant's negligence, Client expressly agrees to defend, indemnify and hold harmless Consultant Entities from and against any and all Losses arising from or related to the existence, disposal, release, discharge, treatment or transportation of Hazardous Materials, or the exposure of any person to Hazardous Materials, or the degradation of the environment due to the presence, discharge, disposal, release of or exposure to Hazardous Material.

8.3. Consequential Damages. Neither Client nor Consultant will be liable to the other for any special, consequential, incidental or penal losses or damages of whatever nature including but not limited to losses, damages or claims related to the unavailability of property or facilities, shutdowns or service interruptions, loss of use, loss of profits, loss of revenue, or loss of inventory, or for use charges, cost of capital, or claims of the other party and/or its customers, which may arise directly or indirectly as a result of the Services provided by Consultant under this Agreement.

8.4. Continuing Agreement. The provisions of this Section 8, "Allocation of Risk," will survive the expiration or termination of this Agreement. If Company provides Services to Client that the parties do not confirm through execution of an amendment to this Agreement, the provisions of this Section 8 will apply to such Services as if the parties had executed an amendment.

8.5. No Personal Liability. Client and Consultant intend that Consultant's Services will not subject Consultant's individual employees, officers or directors to any personal liability. Therefore, and notwithstanding any other provision of this Agreement, Client agrees as its sole and exclusive remedy to direct or assert any claim, demand or suit only against the business entity identified as "Consultant" on the first page of this Agreement.

9. INSURANCE

9.1. Consultant's Insurance. Consultant carries Statutory Workers' Compensation and Employer's Liability Insurance; Commercial General Liability Insurance for bodily injury and property damage; Automobile Liability Insurance, including liability for all owned, hired and non-owned vehicles; and Professional Liability Insurance. Certificates of insurance can be furnished upon written request but may not be processed unless accompanied by a signed Agreement. Client agrees not to withhold payment to Consultant for Client's failure to make such a timely request and such requests may not be honored if made after final completion of authorized Services. Additional charges may apply for Waiver of Subrogation and Additional Insured Endorsements. Consultant assumes the risk of damage caused by Consultant's personnel to Consultant's supplies and equipment.

9.2. Contractor's Insurance. Client shall require that all Contractors and subcontractors for the Project name Consultant as an additional insured under their General Liability and Automobile Liability insurance policies. If Client is not the Project owner, Client will require the Project owner to require the owner's Contractor to purchase and maintain General Liability, Builder's Risk, Automobile Liability, Workers' Compensation, and Employer's Liability insurance with limits no less than as set forth above, and to name Consultant and its subcontractors and subconsultants as additional insureds on the General Liability insurance. Upon request, Client will provide Consultant with certificate(s) of insurance evidencing the existence of the policies required herein.

10. OWNERSHIP AND USE OF DOCUMENTS

10.1. Use of Documents. Documents prepared by Consultant are solely for use by Client and will not be provided by either party to any other person or entity, other than the project Architect, Structural Engineer, General Contractor and Building Department, without Consultant's prior written consent.

10.1.1. Use by Client. Client has the right to reuse the Documents for purposes reasonably connected with the Project for which the Services are provided, including without limitation design and licensing requirements of the Project.

10.1.2. Use by Consultant. Consultant retains the right of ownership with respect to any patentable concepts or copyrightable materials arising from its Services and the right to use the Documents for any purpose.

10.2. Electronic Media. Consultant may agree at Client's request to provide Documents and information in an electronic format as a courtesy. However, the paper original issued by Consultant will remain the final documentation of the Services.

10.3. Unauthorized Reuse. No party other than Client may rely, and Client will not represent to any other party that it may rely on Documents without Consultant's express prior written consent and receipt of additional compensation. Client will defend, indemnify and hold harmless Consultant from and against any claim, action or proceeding brought by any party claiming to rely upon information or opinions contained in Documents provided to such person or entity, published, disclosed or referred to without Consultant's prior written consent.

11. SAMPLES

Consultant will dispose of all samples collected during the construction phase of the project immediately upon completion of testing. Upon request received prior to the initiation of testing, Consultant will deliver samples to the Client or will store them for an agreed delivery or storage charge. All samples shall remain the property of the Client and, in the absence of evidence of contamination, Consultant shall dispose of samples for the Client. Client shall be responsible for and promptly pay for the removal and lawful disposal of all contaminated samples and hazardous materials and other hazardous substances, unless otherwise agreed in writing.

12. ASSIGNMENT AND SUBCONTRACTS

During the term of this Agreement and following its expiration or termination for any reason, neither party may assign this Agreement or any right or claim under it, in whole or in part, without the prior written consent of the other party, except for an assignment of proceeds for financing purposes. Any assignment that fails to comply with this paragraph will be void and of no effect. Consultant may subcontract for the services of others without obtaining Client's consent if Consultant deems it necessary or desirable for others to perform certain Services.

13. SUSPENSION AND DELAYS

13.1. Procedures. Client may, at any time by 10 days written notice suspend performance of all or any part of the Services by Consultant. Consultant may terminate this Agreement if Client suspends Consultant's Services for more than 60 days and Client will pay Consultant as set forth under Section 14, "Termination." If Client suspends Consultant's Services, or if Client or others delay Consultant's Services, Client and Consultant agree to equitably adjust: (1) the time for completion of the Services; and (2) Consultant's compensation in accordance with Consultant's then current Fee Schedule for the additional labor, equipment, and other charges associated with maintaining its workforce for Client's benefit during the delay or suspension, or charges incurred by Consultant for demobilization and subsequent remobilization.

13.2. Liability. Consultant is not liable to Client for any failure to perform or delay in performance due to circumstances beyond Consultant's control, including but not limited to pollution, contamination, or release of hazardous substances, strikes, lockouts, riots, wars, fires, flood, explosion, "acts of God," adverse weather conditions, acts of government, labor disputes, delays in transportation or inability to obtain material and equipment in the open market.

14. TERMINATION

14.1. Termination for Convenience. Consultant and Client may terminate this Agreement for convenience upon 30 days written notice delivered or mailed to the other party.

14.2. Termination for Cause. In the event of material breach of this Agreement, the non-breaching party may terminate this Agreement if the breaching party fails to cure the breach within 5 days following delivery of the non-breaching party's written notice of the breach to the breaching party. The termination notice must state the basis for the termination. The Agreement may not be terminated for cause if the breaching party cures the breach within the 5-day period.

14.3. Payment on Termination. Following termination other than for Consultant's material breach of this Agreement, Client will pay Consultant for Services performed prior to the termination notice date, and for any necessary Services and expenses incurred in connection with the termination of the Project, including but not limited to, the costs of completing analysis, records and reports necessary to document job status at the time of termination and costs associated with termination of subcontractor contracts in accordance with Consultant's then current Fee Schedule.

15. DISPUTES

15.1. Mediation. All disputes between Consultant and Client, except those involving Client's failure to pay undisputed invoices as provided herein and excluding Consultant's perfection of any mechanic's lien, are subject to mediation. Either party may demand mediation by serving a written notice stating the essential nature of the dispute, amount of time or money claimed, and requiring that the matter be mediated within 45 days of service of notice. The mediation shall be administered by the American Arbitration Association or by such other person or organization as the parties may agree upon, in accordance with the rules of the American Arbitration Association.

15.2. Precondition to Other Action. No action or suit, except those involving Client's failure to pay undisputed invoices as provided herein and excluding Consultant's perfection of any mechanic's lien, may be commenced unless the mediation did not occur within 45 days after service of notice; or the mediation occurred but did not resolve the dispute; or a statute of limitation would elapse if suit was not filed prior to 45 days after service of notice. If the matter is referred to arbitration, the arbitration shall be conducted in Fresno County, California. The arbitrator shall be appointed within 60 days of the arbitrators' receipt of a written request to arbitrate the dispute. The arbitrator shall be authorized to provide all recognizable remedies available in law or equity for any cause of action that is the basis of the arbitration (to the extent such remedy is not otherwise precluded under this Agreement), provided that (i) the arbitrator shall not have the authority to award punitive damages, and (ii) each party shall bear its own costs and attorney's fees related to the arbitration.

15.3. Choice of Law; Venue. This Agreement will be construed in accordance with and governed by the laws of the state of California. Except for actions, such as for enforcement of mechanic's liens, which are required by statute to be brought in a specific venue, or unless the parties agree otherwise, any mediation or other legal proceeding will occur in Fresno County, California. Client waives the right to have the suit brought, or tried in, or removed to, any other county or judicial jurisdiction. The prevailing party will be entitled to recovery of all reasonable costs incurred, including court costs, reasonable attorney's fees, and other claim related direct expenses.

15.4. Statutes of Limitations. Any applicable statute of limitations will be deemed to commence running on the earlier of the date of substantial completion of Consultant's Services under this Agreement or the date on which claimant knew, or should have known, of facts giving rise to its claims.

16. MISCELLANEOUS

16.1. Integration and Severability. This Agreement reflects the entire agreement of the parties with respect to its terms and conditions, and supersedes all prior agreements, whether written or oral. If any portion of this Agreement is void or voidable, such portion will be deemed stricken and the Agreement reformed to as closely approximate the stricken portions as the law allows. If any of the provisions contained in this Agreement are held illegal, invalid, or unenforceable, the enforceability of the remaining provisions will not be impaired.

16.2. Modification of This Agreement. This Agreement may not be modified or altered, except by a written agreement signed by authorized representatives of both parties and referring specifically to this Agreement.

16.3. Notices. Any and all notices, requests, instructions, or other communications given by either party to the other must be in writing and either hand delivered to the recipient or delivered by first-class mail with return receipt (postage prepaid) or express mail (billed to sender) at the addresses given in this Agreement.

16.4. Headings. The headings used in this Agreement are for convenience only and are not a part of this Agreement.

16.5. Waiver. The waiver of any term, conditions or breach of this Agreement will not operate as a subsequent waiver of the same term, condition, or breach. One or more waivers of any term, condition or covenant by either party shall not be construed as a waiver of any other term, condition or covenant.

16.6. Survival. These terms and conditions survive the completion of the Services and/or the termination of this Agreement, whether for cause or for convenience.

16.7. Warranty Of Authority To Sign, Personal Guarantee. The person signing this contract warrants that he/she has authority to sign on the behalf of the Client for whose benefit Consultant's services are rendered. If such person does not have such authority, he/she agrees that he/she is personally liable for obligations under this Agreement and all breaches of this contract and that in any action against him/her for breach of such warranty, reasonable attorney's fees shall be included in any judgment rendered. Further, if Client fails to perform and is in breach of this Agreement the person signing this Agreement agrees that he/she is personally liable for obligations under this Agreement and all breaches of this contract and that in any action against him/her for breach of such warranty, reasonable attorney's fees shall be included in any judgment rendered.

16.8. Precedence. These Terms and Conditions take precedence over any inconsistent or contradictory provisions contained in any other agreement term, proposal, purchase order, requisition, notice to proceed, or other document regarding Consultant's Services.

16.9. Incorporation of Provisions Required By Law. Each provision and clause required by law to be inserted in this Agreement is included herein, and the Agreement should be read and enforced as though each were set forth in its entirety herein.

17. ENTIRE AGREEMENT

This Agreement between the parties consists of these Terms, the PROPOSAL by the Consultant, and any exhibits or attachments noted in the PROPOSAL. Together, these elements will constitute the entire Agreement superseding any and all prior negotiations, correspondence, or agreements either written or oral. The Parties have read the foregoing, understand completely the terms, and willingly enter into this Agreement. This Agreement was developed to be fair and reasonable to both parties. The terms of this Agreement will prevail over any different or additional terms in Client's purchase order or other forms provided by Client to Consultant as part of the authorization process unless agreed in writing by Consultant. The parties acknowledge that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to be bound accordingly. Consultant's acceptance of this Agreement is pending credit review and a retainer fee may be required.

Client: CITY OF TULARE

Consultant: KRAZAN & ASSOCIATES, INC.

Signature Date

Signature Date

Name (Please Print)

Name (Please Print)

Title

Title



Fee and Effort Table - EN0091 - Elliott Tract Improvements

3/30/2021

Description	Kevin Reisz PE, PIC/PM	Resident Engineer	Lead Field Engineer*	Night or weekend Inspection*	Office Engineer	TOTAL COST	TOTAL HOURS
Part 1 - Construction Management & Inspection through Project Closeout							
TASK 1: PRECONSTRUCTION SERVICES							
Man Hour Total	0	0	0	0	0		0
Hourly Rate Charge (1)	\$250.00	\$220.00	\$183.00	\$183.00	\$105.00		
Total Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TASK 2: CONSTRUCTION MANAGEMENT SERVICES DURING CONSTRUCTION							
			1520				1520
Task 2.1 Project Coordination and Correspondence							
2.1.1 Interaction with City Staff, Designer, and Utilities							0
2.1.2 Utility Coordination							0
2.1.3 Progress Meetings							0
2.1.4 Monthly Reporting to City Project Manager							0
Task 2.2 Project Administration and Documentation							
2.2.1 Document Control							0
2.2.2 Schedule Review							0
2.2.3 Weekly Statement of Working Days							0
2.2.4 Submittal Management							0
2.2.5 Request for Information Management							0
2.2.6 Change Order Management & Cost Control							0
2.2.7 Monthly Payment Review & Cost Control							0
2.2.8 Labor Compliance							0
2.2.9 Claims Management							0
Task 2.3 Construction Observation Services / Inspection Services							
2.3.1 Field Inspection							0
2.3.2 Materials Testing, Quality Assurance Testing & Source Inspection							0
2.3.3 Storm Water Pollution Prevention Plan (SWPPP) Monitoring							0
2.3.4 Traffic Control							0
2.3.5 Construction Staking & Layout Verification							0
2.3.6 Environmental Monitoring							0
Man Hour Total	0	0	1520	0	0		1520
Hourly Rate Charge (1)	\$250.00	\$220.00	\$183.00	\$183.00	\$105.00		
Total Fees	\$0.00	\$0.00	\$278,160.00	\$0.00	\$0.00	\$278,160.00	
TASK 3: POST CONSTRUCTION & PROJECT CLOSEOUT SERVICES							
			40				40
3.3.1 Final Inspection & Issue Notice of Completion							0
3.3.2 Prepare & Recommend Final Payment Request							0
3.3.3 Review & Submit As-Builts							0
3.3.4 Prepare Final Reports							0
3.3.5 Deliver Project Files							0
Man Hour Total	0	0	40	0	0		0
Hourly Rate Charge (1)	\$250.00	\$220.00	\$183.00	\$183.00	\$105.00		
Total Fees	\$0.00	\$0.00	\$7,320.00	\$0.00	\$0.00	\$7,320.00	
Part 1 Man Hour Total	0	0	1560	0	0		1560
Total Fees Parts 1 - 4	\$0.00	\$0.00	\$285,480.00	\$0.00	\$0.00	\$285,480.00	

Notes and Assumptions:

- NV5 employees hourly rates include overhead, profit, safety equipment, inspector laptops, cell phones, and a vehicle.
- Compensation to provide Construction Management services required for this project shall be on a time and material basis for the necessary personnel.
- Adjustments to this estimate may be required if the actual schedule requires more or less construction management services than proposed.
- This cost estimate is based on a construction contract duration of 190 working days. It assumes a typical 8 hour work day, Monday through Friday (1520 hours). Time extensions to the project may result in additional construction management services.
- This cost estimate assumes no Resident Engineer services on the project.

Other Direct Costs	
Office Expenses	\$ -
Total Project Cost	\$285,480.00

