

**ACTION MINUTES OF TULARE
CITY COUNCIL, CITY OF TULARE**

April 20, 2021

A budget study session of the City Council of the City of Tulare was held on Tuesday, April 20, 2021, at 6:00 p.m., in the Tulare Public Library & Council Chamber located at 491 North M Street in Tulare.

COUNCIL PRESENT: Dennis A. Mederos, Terry A. Sayre, Jose Sigala, Stephen C. Harrell, Patrick Isherwood

STAFF PRESENT: Rob Hunt, Mario Zamora, Josh McDonnell, Michael Miller, Darlene Thompson, Trisha Whitfield, Matt Machado, Luis Nevarez, Janice Avila, Nick Bartsch, Jose Rivas, Jason Bowling, Melissa Hermann

I. CALL TO ORDER BUDGET STUDY SESSION

Mayor Mederos called the budget study session to order at 6:01 p.m.

- II. CITIZEN COMMENTS** - Comments from the public are limited to items listed on the agenda (GC 54954.3a). Speakers will be allowed three minutes. Please begin your comments by stating and spelling your name and providing your city of residence.

There were no public comments.

III. BUDGET STUDY SESSION

- a. Receive Departmental Budget Presentations and provide direction on the Fiscal Year 2021/22 Proposed Budget. [Submitted by: R. Hunt]** Departmental presentations were presented by staff. Finance Director Darlene Thompson provided an overview of the Fiscal Year 2021/22 proposed budget for the Council's review and consideration. Questions posed by Council were responded to by staff.

IV. ADJOURN BUDGET STUDY SESSION

Mayor Mederos adjourned the budget session at 7:38 p.m.

A regular session of the City Council of the City of Tulare was held on Tuesday, April 20, 2021, at 7:00 p.m., in the Tulare Public Library & Council Chamber located at 491 North M Street in Tulare.

COUNCIL PRESENT: Dennis A. Mederos, Terry A. Sayre, Jose Sigala, Stephen C. Harrell, Patrick Isherwood

STAFF PRESENT: Rob Hunt, Mario Zamora, Josh McDonnell, Michael Miller, Darlene Thompson, Trisha Whitfield, Matt Machado, Luis Nevarez, Janice Avila, Nick Bartsch, Jose Rivas, Jason Bowling, Melissa Hermann

V. CALL TO ORDER REGULAR SESSION

Mayor Mederos called the regular session to order at 7:45 p.m.

VI. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Mederos led the Pledge of Allegiance and Vice Mayor Sayre led the invocation.

VII. CITIZEN COMMENTS

Mayor Mederos requested those who wish to speak on matters not on the agenda within the jurisdiction of the Council, or to address or request a matter be pulled from the consent calendar to do so at this time. He further stated comments related to general business matters would be heard at the time that matter is addressed on the agenda.

Donnette Silva Carter, CEO of the Chamber of Commerce, provided an update on community events.

VIII. COMMUNICATIONS/CITY MANAGER ANNOUNCEMENT

City Manager Rob Hunt announced his upcoming retirement with a tentative date in July 2021.

IX. CONSENT CALENDAR

It was moved by Council Member Sigala, seconded by Council Member Harrell, and unanimously carried that the items on the Consent Calendar be approved as presented.

- (1) Authorization to read ordinances by title only.**
- (2) Approve minutes of April 6, 2021 special/regular meeting(s) [Submitted by: R. Yoder]**
- (3) Authorize the City Manager to complete and execute the documents necessary to accept the dedication of property located as a portion of (APN: 177-210-027) for the use of public right-of-way for Project EN0085 – Tract 65 & 372 Improvements project, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager. [Submitted by: N. Bartsch]**
- (4) Award and authorize the City Manager to sign a contract with Romanazzi General Engineering of Exeter, CA in an amount not to exceed \$105,296.05 related to City Project FM0037 – Public Restroom Mefford Field Airport; and authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% of each contract amount. [Submitted by: M. Correa]**

- (5) **Conditionally approve the final map and subdivision improvement agreement for Phase 1 of the Oakcrest Subdivision for recordation, and accept all easements and dedications offered to the City, subject to receipt of the signed final map, all fees, and other required items prior to June 19, 2021. [Submitted by: J. Funk]**
- (6) **Authorize the City Manager to complete and execute the documents necessary to purchase property located at the northwest corner of West Street and Pleasant Avenue as a portion of APN 168-010-024 in the amount of \$16,200.00 for the use of public right-of-way for Project EN0084 – Pleasant Avenue Improvements Project, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager. [Submitted by: J. Funk]**

X. SCHEDULED CITIZEN OR GROUP PRESENTATIONS

- (1) **Spotlight on Excellence – Employee Recognition. [Submitted by: R. Hunt]** City Manager Rob Hunt introduced Brian Bayless, Josh Burciaga, Francisco Flores, Armando Franco, Robert Bayless, and Peter Rodriguez as the recipients of the 1st Quarter of 2021 Employee Recognition Program. Mayor Mederos presented the recipients with his acknowledgment.
- (2) **Presentation to Women Honorees in recognition of International Women’s Day & Women’s History Month 2021.** Vice Mayor Sayre honored Susan Henard.

XI. MAYOR/COUNCIL REPORTS OR ITEMS OF INTEREST - G.C. 54954.2(3)

XII. GENERAL BUSINESS

Comments related to General Business Items are limited to three minutes per speaker, for a maximum of 30 minutes per item, unless otherwise extended by the Council.

- (1) **City Attorney:**
 - a. **Review and direction regarding Cannabis fee structure on the contribution of gross receipts. [Submitted by: M. Zamora]** City Attorney Mario Zamora provided a report for the Council’s review and consideration. Council Member Sigala provided comment. Following a lengthy discussion, it was the consensus of the Council for staff to meet with the current recreational business regarding the 2% administrative fee. Staff will agendize an item for the next Council meeting to report back on that meeting. Depending on the outcome of the meeting between staff and the business, Council to consider amending Resolution 2020-17 at a future meeting depending on the outcome of the meeting between staff and the business.

(2) City Manager:

- a. **Update, discussion and receive direction, if necessary, regarding COVID-19, etc. [Submitted by: R. Hunt]** City Manager Rob Hunt provided an update.

XIII. STAFF UPDATES AND FUTURE AGENDA ITEMS – GC 54954.2(3)

It was requested by Council Member Harrell and was the consensus of the Council to agendize a Closed Session item to discuss possibly billing Southern Pacific Railroad and the State of California for services rendered in response to homeless.

It was the consensus of the Council to agendize a study session on May 4, 2021, at 5:00 p.m. to review and discuss the administrative budget policies and practices.

It was requested by Council Member Sigala to agendize an item to discuss and approve the Transit Agency agreement. Finance Director Darlene Thompson provided Mr. Sigala an update on the process.

XIV. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Mederos adjourned to closed session at 9:18 p.m. for the item as noted by the City Attorney.

- (a) 54957.6 Conference with Labor Negotiators
Represented/Unrepresented Employee(s): Fire, All Groups
Negotiators: Rob Hunt, Janice Avila, Mario Zamora [Submitted by: J. Avila; M. Zamora]
- (b) 54956.8 Conference with Real Property Negotiators
Property: Improvements related to APN 191-250-022
Agency Negotiators: City Manager Rob Hunt, City Attorney Mario Zamora, City Engineer Michael Miller
Negotiating Parties: Sunmet Juice Co., LLC./Ron & Pam Overacker (R/P Investments, Inc.)
Under Negotiation: Terms of 2007 Agreement with Ron & Pam Overacker (R/P Investments, Inc.)
- (c) 54957 Public Employment
Title: City Manager

XV. RECONVENE CLOSED SESSION

Mayor Mederos reconvened from closed session at 10:25 p.m.

XVI. CLOSED SESSION REPORT (if any)

Mayor Mederos advised there was no reportable action.

XVII. ADJOURN REGULAR MEETING

Mayor Mederos adjourned the regular meeting at 10:25 p.m.

President of the Council and Ex-Officio
Mayor of the City of Tulare

ATTEST:

Chief Deputy City Clerk and Clerk of the
Council of the City of Tulare