

**ACTION MINUTES
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

February 4, 2021

A regular meeting of the Board of Public Utilities of the City of Tulare was held on Thursday, February 4, 2021 at 4:00 p.m. in the Tulare Public Library & Council Chamber, 491 North "M" Street.

BPU PRESENT: Thomas Griesbach, Ray Fonseca, Renee Soto, Howard Stroman, Tony Sozinho

STAFF PRESENT: Rob Hunt, Megan Dodd, Darlene Thompson, Michael Miller, Tim Doyle, Jim Funk, Nick Bartsch, Andrew Bettencourt, Brad Crim, Melissa Hermann

I. CALL TO ORDER REGULAR MEETING

Vice President Stroman called the regular meeting to order at 4:00 p.m.

II. ADMINISTER OATH OF OFFICE TO NEW BOARD MEMBER

Deputy City Clerk/Records Coordinator administered the oath of office to Tony Sozinho.

III. PLEDGE OF ALLEGIANCE AND INVOCATION

Vice President Stroman led the Pledge of Allegiance and an invocation was given by Board Member Griesbach.

IV. ELECTION OF NEW BOARD PRESIDENT AND VICE PRESIDENT

It was moved by Board Member Griesbach, seconded by Board Member Soto, and unanimously carried to elect Howard Stroman as the new Board president.

It was moved by Board Member Griesbach, seconded by Board Member Soto, and unanimously carried to elect Ray Fonseca as the new Board vice president.

V. CITIZEN COMMENTS

There were no citizen comments.

VI. COMMUNICATIONS

There were no items for this section of the agenda. City Manager Rob Hunt provided his congratulations to new Board member Tony Sozinho.

VII. CONSENT CALENDAR

It was moved by Vice President Fonseca, seconded by Board Member Soto, and unanimously carried to approve the items on the Consent Calendar as presented with the exception of item 3.

- (1) **Approve minutes of the December 17, 2020 regular meeting.**
- (2) **Accept the monthly investment reports for November and December 2020.**
- (3) **Accept the Financial Status Report.** Board Member Griesbach and Vice President Fonseca pulled this item for clarification. Finance Director Darlene Thompson and Public Works Director responded thereto. It was moved by Board Member Griesbach, seconded by President Stroman, and unanimously carried to accept the Financial Status Report.
- (4) **Receive the Public Works performance reports for December 2020.**
- (5) **Accept the Public Works Project Dashboard for February 2021.**

VIII. GENERAL BUSINESS

- (1) **Review and authorize the City Manager or designee to sign a contract with 4Creeks of Visalia, CA in the amount of \$66,380.00 for field inspection services on the FY 2017-2018 & FY 2018-2019 Alley Sewer Replacement Project, Project SW0014; and authorize the City Manager, or designee, to approve contract change orders in an amount not to exceed 10% (\$6,638.00) of the contract award amount.** Project Manager Jim Funk provided a report for the Board's review and consideration. Questions posed by the Board were responded to by Mr. Funk. It was moved by Vice President Fonseca, seconded by Board Member Griesbach, and unanimously carried to approve the item as presented.
- (2) **Review and approve the revised project budget for the Water Well Abandonments and authorize advancement of the FY 2021/2022 budget amount, Project WT0052.** Project Manager Jim Funk provided a report for the Board's review and consideration. Questions posed by the Board were responded to by Mr. Funk. Following discussion, it was moved by Vice President Fonseca, seconded by Board Member Soto, and unanimously carried to approve the item as presented.

IX. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

X. ADJOURNMENT OF REGULAR MEETING

President Stroman adjourned the regular meeting at 4:50 p.m.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
Public Utilities Commissioners

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