

**ACTION MINUTES
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

December 17, 2020

A regular meeting of the Board of Public Utilities of the City of Tulare was held on Thursday, December 17, 2020 at 4:00 p.m. in the Tulare Public Library & Council Chamber, 491 North "M" Street.

BPU PRESENT: Thomas Griesbach, Ray Fonseca, Renee Soto, Howard Stroman

STAFF PRESENT: Rob Hunt, Megan Dodd, Darlene Thompson, Michael Miller, Jim Funk, Nick Bartsch, Manny Correa, Brad Crim, Melissa Hermann, Andrew Bettencourt via telephone

I. CALL TO ORDER REGULAR MEETING

Vice President Stroman called the regular meeting to order at 4:01 p.m.

II. PLEDGE OF ALLEGIANCE AND INVOCATION

Vice President Stroman led the Pledge of Allegiance and gave the invocation.

III. CITIZEN COMMENTS

There were no citizen comments.

IV. COMMUNICATIONS

There were no items for this section of the agenda.

V. CONSENT CALENDAR

It was moved by Board Member Fonseca, seconded by Board Member Soto, and unanimously carried to approve the items on the Consent Calendar as presented with the exception of items 2 and 4.

- (1) Approve minutes of the December 3, 2020 regular meeting.**
- (2) Accept the Financial Status Report for November 2020.** Vice President Stroman pulled this item to provide comment. Mr. Stroman requested consideration of future discussion regarding available incentives for irrigation and water conservation around the city. Following discussion, was moved by Vice President Stroman, seconded by Board Member Griesbach, and unanimously carried to accept the Financial Status Report for November 2020.
- (3) Receive the Public Works Performance Report for November 2020.**

- (4) **Approve a list of pre-qualified consultants for On-Call Engineering and Land Surveying Consulting Services, and authorize the City Manager to enter into Professional Service Agreements, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager, with Peters Engineering Group of Clovis, CA; 4 Creeks of Visalia, CA; Lane Engineers of Tulare, CA; Provost & Pritchard of Visalia, CA; A&M Consulting Engineers of Visalia, CA; and Precision Civil Engineering, Inc. of Fresno, CA for an initial two-year period with options for up to three (3) consecutive 1-year extensions.** Board Member Griesbach pulled this item to recuse due to a conflict. With no discussion, it was moved by Board Member Fonseca, seconded by Board Member Soto, and carried 3 to 0 (Board Member Griesbach recused) to approve the item as presented.
- (5) **Approve a list of pre-qualified consultants for On-Call Real Property, Right of Way, Appraisal, and Acquisition Consulting Services, and authorize the City Manager to enter into Professional Service Agreements, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager, with Paragon Partners Ltd. of Fresno, CA; Universal Field Services, Inc. of Fresno, CA; and Monument of Sacramento, CA for an initial two-year period with options for up to three (3) consecutive 1-year extensions.**
- (6) **Adopt Resolution 2020-07 authorizing the surplus of two (2) City vehicles.**

VI. GENERAL BUSINESS

- (1) **Award and authorize the City Manager to approve a contract for the Sequencing Batch Reactor (SBR) Inspection and Maintenance Services to B.R. Frost Company, Inc. of Huntington Beach in the amount of \$248,100.00 for the inspection and repairs to the SBR basins; and authorize the City Manager or Public Works Director to approve contract change orders in amounts up to 10% (\$24,810.00) of the contract award.** Wastewater Treatment Plant Manager Brad Crim provided a report for the Board's review and consideration. Questions posed by the Board were responded to by Mr. Crim. It was moved by Board Member Griesbach, seconded by Board Member Soto, and unanimously carried to approve the item as presented.
- (2) **Award the purchase of a replacement VAC-CON Combination Jet/Vacuum truck to Municipal Maintenance Equipment Inc., Sourcewell Contract No. 122017-AMI/VAC in the amount of \$438,992.29.** General Services Manager Manny Correa provided a report for the Board's review and consideration. It was moved by Board Member Fonseca, seconded by Board Member Soto, and unanimously carried to approve the item as presented.
- (3) **Award and authorize the City Manager to execute a contract for the FY 2017-2018 & 2018-2019 Alley Sewer Replacement (Project SW0006) to Dawson-Mauldin, LLC of Selma, California in the amount of \$1,659,803.00, and authorize the City Manager or designee to approve contract change orders in amounts up to 10% (\$165,980.30) of the contract award.** Project Manager Jim Funk provided a report for the Board's review and consideration. Questions posed by the Board were responded to by Mr. Funk. It was moved by Board Member

Griesbach, seconded by Board Member Fonseca, and unanimously carried to approve the item as presented.

VII. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

VIII. ADJOURNMENT OF REGULAR MEETING

Vice President Stroman adjourned the regular meeting at 4:44 p.m.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
Public Utilities Commissioners

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