



Tulare Library Advisory Board Meeting

Tulare Public Library | 475 North M Street | Tulare, CA
October 21, 2020, at 4:00pm | Virtual Meeting: ZOOM

Facilitator: Lisa Hollingshead Minutes: Mollie Roache		
Attendees: Lisa Hollingshead; Ellen Baker; Michelle Lippincott; Donna Schauland; Peggy DeMuth; Craig Miller ; Heidi Clark; Melissa Emerson ; Mollie Roache; Carol Lovos		
City of Tulare Mission Statement: To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper		
Agenda		
Topic	Speaker	Time
I. CALL TO ORDER 4:01 pm	Lisa Hollingshead	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board. N/A	Lisa Hollingshead	2
III. COMMUNICATIONS: Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Board. N/A	Lisa Hollingshead	2
IV. ITEMS OF STUDENT INTEREST N/A		5
V. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. <ul style="list-style-type: none">• Approval of Minutes – September 16, 2020 <i>Ellen Baker motioned. Michelle second. Approved unanimously.</i> <ul style="list-style-type: none">• Review of materials form <i>No comments.</i>	Lisa Hollingshead	2
VI. SCHEDULED CITIZEN OR GROUP PRESENTATIONS	Lisa Hollingshead	2
VII. GENERAL BUSINESS <ul style="list-style-type: none">• Community Services updates: <i>None – Director Miller absent.</i> <ul style="list-style-type: none">• Library Updates (survey; passports; book sale; etc.) <i>The library has moved to phase 3 and is now providing service from the front counter. Added services include brand new wireless printing and restoration of copying, scanning and faxing.</i> <i>In November, adding passport service. Manager Clark will work out the particulars of passport service with staff on Saturday October 24th. Appointments will be in 20-minute blocks. Only 1 person appointments will be available and can be made online starting Friday, October 23rd. Copy machine scheduled to be moved into public space for self-service. Looking into short term use computer station.</i>	Lisa Hollingshead Craig Miller Heidi Clark Library Staff Board Members	3 10 10 10

<p><i>Friends of the Library Book sale first weekend in November. No donations accepted at this time.</i></p> <p><i>Librarian Roache provided an overview of the patron survey from the month of September. Only 26 completed surveys which is not a large enough sample size to provide too much insight but it did have some helpful narrative aspects. The most requested service is the ability to browse the collection.</i></p> <ul style="list-style-type: none"> • Programs & Outreach (COHS laptops) <p><i>Librarian Lovos shared upcoming events happening at the library. All events can be found on our library website calendar.</i></p> <ul style="list-style-type: none"> • Suggestions from the Board <p><i>Board Member Baker asked that we consider accepting donations again. Manager Clark will reach out to other jurisdictions to see what they are doing. Member Baker also asked specifically about the ability to donate physical materials to the Porterville Library. Manager Clark has not heard any updates but will keep the board informed.</i></p> <p><i>Board Member Lippincott brought up her concern about an interaction she had at the library around the issue of wearing a mask. She cited the Civil Rights Act of 1964 and the American with Disabilities Act as protections against discrimination. Manager Clark stated that while there are signs stating masks are required, all library staff have been instructed to provide service to patrons regardless of whether they wore a mask. She acknowledged everyone is walking a very fine line. Board President Hollingshead reiterated that the board is here to support the staff.</i></p> <p><i>Board Member Lippincott expressed her desire to see all parks open and the library open fully. She does not feel that the current numbers are enough reason to maintain this level of closure. Board Member Demuth disagreed. Board President Hollingshead cautioned against straying into political discussion.</i></p>		
<p>VIII. ITEMS OF BOARD MEMBER INTEREST</p>	<p>Lisa Hollingshead</p>	<p>2</p>
<p>IX. SET DATE AND TIME OF NEXT MEETING</p> <ul style="list-style-type: none"> • November 18, 2020 at 4pm Zoom 	<p>Lisa Hollingshead</p>	<p>2</p>
<p>X. ADJOURNMENT</p> <p>4:30 pm</p>	<p>Lisa Hollingshead</p>	<p>1</p>
		<p>53</p>