

**ACTION MINUTES  
BOARD OF PUBLIC UTILITIES COMMISSIONERS  
CITY OF TULARE**

**June 4, 2020**

**A regular meeting of the Board of Public Utilities of the City of Tulare was held on Thursday, June 4, 2020 at 4:00 p.m. in the Tulare Public Library & Council Chamber, 491 North "M" Street.**

**BPU PRESENT:** Chris Harrell, Howard Stroman, Thomas Griesbach, Ray Fonseca

**BPU ABSENT:** Renee Soto

**STAFF PRESENT:** Rob Hunt, Megan Dodd, Darlene Thompson, Trisha Whitfield, Nick Bartsch, Jim Funk, Andrew Bettencourt, Mario Orosco, Melissa Hermann

**I. CALL TO ORDER REGULAR MEETING**

President Harrell called the regular meeting to order at 4:00 p.m.

**II. PLEDGE OF ALLEGIANCE AND INVOCATION**

Jason Bender led the Pledge of Allegiance and an invocation was given by Vice President Stroman.

**III. CITIZEN COMMENTS**

President Harrell requested those who wish to speak on matters not on the agenda within the jurisdiction of the Board, or to address or request a matter be pulled from the Consent Calendar to do so at this time. He further stated comments related to General Business matters would be heard at the time that matter is addressed on the agenda.

There were no citizen comments.

**IV. COMMUNICATIONS**

There were no items for this section of the agenda.

**V. CONSENT CALENDAR**

**It was moved by Board Member Fonseca, seconded by Board Member Griesbach, and carried 4 to 0 (Board Member Soto absent) to approve the items on the Consent Calendar as presented.**

**(1) Approve minutes of the May 21, 2020 regular meeting.**

- (2) **Authorize the City Manager to complete and execute the documents necessary to declare as public right-of-way a portion of the 'J' Street at Cartmill Avenue well site – Well 4-5: Project WT0038 – North 'J' Street Well Project, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager.**

## **VI. GENERAL BUSINESS**

- (1) **Authorize the City Manager to sign a contract with Peters Engineering Group of Clovis, CA in an amount not to exceed \$471,560 for topographic surveying, geotechnical analysis, design, bidding and construction support services for Project EN0090, a street and utility improvement project in the Sequoia and Spruce Tracts; Authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% (\$47,156) of the contract award amount; and approve the updated project scope and budget.** Senior Project Manager Nick Bartsch provided a report for the Board's review and consideration. It was moved by President Harrell, seconded by Vice President Stroman, and carried 4 to 0 (Board Member Soto absent) to approve the item as presented.
- (2) **Authorize the City Manager to sign a contract with 4 Creeks of Visalia, CA in an amount not to exceed \$239,530 for topographic surveying, geotechnical analysis, design, bidding and construction support services for Project EN0091, a street and utility improvement project in the Elliott Tract; Authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% (\$23,953) of the contract award amount; and approve the updated project scope and budget.** Senior Project Manager Nick Bartsch provided a report for the Board's review and consideration. It was moved by Vice President Stroman, seconded by Board Member Fonseca, and carried 4 to 0 (Board Member Soto absent) to approve the item as presented.
- (3) **Authorize the City Manager to sign a contract with Provost & Pritchard Consulting Group of Visalia, CA in an amount not to exceed \$350,000 for topographic surveying, geotechnical analysis, design, bidding and construction support services for Project EN0092, a street and utility improvement project on Pratt Street and in the Mefford and Choice Tracts; Authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% (\$35,000) of the contract award amount; and approve the updated project scope and budget.** Senior Project Manager Nick Bartsch provided a report for the Board's review and consideration. It was moved by Board Member Fonseca, seconded by President Harrell, and carried 4 to 0 (Board Member Soto absent) to approve the item as presented.

## **VII. ITEMS OF INTEREST**

Items of interest were discussed amongst the Board and staff.

## **VIII. ADJOURN TO CLOSED SESSION PURSANT TO GOVERNMENT CODE SECTION(S):**

- (1) 54956.9(d)(1) Conference with Legal Counsel – Existing Litigation (1)  
Name of Case: Central Valley Resource Recovery, LLC v. City of Tulare

President Harrell adjourned to Closed Session at 4:22 p.m.

**IX. RECONVENE FROM CLOSED SESSION**

President Harrell reconvened from Closed Session at 4:54.

**X. CLOSED SESSION REPORT (if any)**

President Harrell advised there was no reportable action.

**XI. ADJOURNMENT OF REGULAR MEETING**

President Harrell adjourned the regular meeting at 4:55 p.m.

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President of the Board of Public Utilities  
Commissioners of the City of Tulare

**ATTEST:**

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Secretary of the Board of  
Public Utilities Commissioners

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