

**ACTION MINUTES
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

May 21, 2020

A regular meeting of the Board of Public Utilities of the City of Tulare was held on Thursday, May 21, 2020 at 4:00 p.m. in the Tulare Public Library & Council Chamber, 491 North "M" Street.

BPU PRESENT: Chris Harrell, Howard Stroman, Thomas Griesbach, Renee Soto, Ray Fonseca

STAFF PRESENT: Rob Hunt, Megan Dodd, Darlene Thompson, Trisha Whitfield, Nick Bartsch, Jim Funk, Andrew Bettencourt, Tim Doyle, Jason Bowling, Jose Rivas, Roxanne Yoder

I. CALL TO ORDER REGULAR MEETING

President Harrell called the regular meeting to order at 4:01 p.m.

II. PLEDGE OF ALLEGIANCE AND INVOCATION

Board Member Griesbach led the Pledge of Allegiance and an invocation was given by Vice President Stroman.

III. CITIZEN COMMENTS

President Harrell requested those who wish to speak on matters not on the agenda within the jurisdiction of the Board, or to address or request a matter be pulled from the Consent Calendar to do so at this time. He further stated comments related to General Business matters would be heard at the time that matter is addressed on the agenda.

There were no citizen comments.

IV. COMMUNICATIONS

There were no items for this section of the agenda.

V. CONSENT CALENDAR

It was moved by Board Member Fonseca, seconded by Board Member Soto, and unanimously carried to approve the items on the Consent Calendar as presented.

- (1) Approve minutes of the May 7, 2020 regular meeting.**
- (2) Receive the monthly investment report for April 2020.**
- (3) Accept the Financial Status Report.**

- (4) Receive the Public Works performance reports for April 2020.
- (5) Receive the quarterly Potable Water Pumping and Metered Delivery Report.

VI. GENERAL BUSINESS

- (1) **Receive the GIS Strategic Master Plan presentation and Executive Summary.** IT Manager Jason Bowling provided a report for the Board's review and consideration. Consultants Dave Holdstock and Rives Deuterman provided a PowerPoint presentation on the City of Tulare's GIS Strategic Master Plan. Following the presentation and questions and comments by the Board, it was moved by President Harrell, seconded by Vice President Stroman, and unanimously carried to receive the Plan as presented.
- (2) **Review and approve the proposed changes to the City of Tulare's Water Conservation Ordinance, Chapter 7.32 of the City's Code of Ordinances, and recommend forwarding the proposed changes to City Council for the reading and adoption of changes to the Code of Ordinances.** Management Analyst Andrew Bettencourt provided a report for the Board's review and consideration. Following discussion, it was moved by Vice President Stroman, seconded by Board Member Griesbach, and unanimously carried to approve the item as presented.
- (3) **Award and authorize the City Manager or designee to sign a contract with Anthony J. Prieto Water Well Drilling Inc. of Selma, CA in an amount not to exceed \$285,670.00 for construction and development of a new City municipal well located on 'J' Street south of the Cartmill Avenue overcrossing (Project No. WT0038) and authorize the City Manager or designee to approve contract change orders in the amount not to exceed 10% (\$28,567.00) of the contract amount.** Project Manager Jim Funk provided a report for the Board's review and consideration. Following discussion, it was moved by Board Member Griesbach, seconded by Board Member Fonseca, and unanimously carried to approve the item as presented.

VII. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

VIII. ADJOURNMENT OF REGULAR MEETING

President Harrell adjourned the regular meeting at 5:24 p.m.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
Public Utilities Commissioners