

**ACTION MINUTES  
BOARD OF PUBLIC UTILITIES COMMISSIONERS  
CITY OF TULARE**

**May 7, 2020**

**A regular meeting of the Board of Public Utilities of the City of Tulare was held on Thursday, May 7, 2020 at 4:00 p.m. in the Tulare Public Library & Council Chamber, 491 North "M" Street.**

**BPU PRESENT:** Chris Harrell, Howard Stroman, Thomas Griesbach, Renee Soto

**BPU ABSENT:** Ray Fonseca

**STAFF PRESENT:** Rob Hunt, Megan Dodd, Darlene Thompson, Trisha Whitfield, Nick Bartsch, Andrew Bettencourt, Mario Orosco, Melissa Hermann

**I. CALL TO ORDER REGULAR MEETING**

President Harrell called the regular meeting to order at 4:04 p.m.

**II. PLEDGE OF ALLEGIANCE AND INVOCATION**

Board Member Soto led the Pledge of Allegiance and an invocation was given by Board Member Griesbach.

**III. CITIZEN COMMENTS**

President Harrell requested those who wish to speak on matters not on the agenda within the jurisdiction of the Board, or to address or request a matter be pulled from the Consent Calendar to do so at this time. He further stated comments related to General Business matters would be heard at the time that matter is addressed on the agenda.

There were no citizen comments.

**IV. COMMUNICATIONS**

There were no items for this section of the agenda.

**V. CONSENT CALENDAR**

**It was moved by Board Member Soto, seconded by Vice President Stroman, and carried 4 to 0 (Board Member Fonseca absent) to approve the items on the Consent Calendar as presented.**

**(1) Approve minutes of the April 16, 2020 regular meeting.**

**(2) Accept the Public Works Project Dashboard for May 2020.**

## VI. SCHEDULED PRESENTATION

- (1) **Proclamation declaring May 17-23, 2020 as National Public Works Week in Tulare.** President Harrell presented a proclamation to Public Works Director Trisha Whitfield. The Board members voiced their appreciation for the department staff.

## VII. GENERAL BUSINESS

- (1) **Public hearing to adopt Resolution 2020-02 approving the 2020/21 Fiscal Year City's Utility Position Control Budget; and adopt Resolution 2020-03 approving the 2020/21 Fiscal Year Municipal Utility Budget.** Public Works Director Trisha Whitfield provided a report for the Board's review and consideration. President Harrell opened the public hearing at 4:14. Receiving no public comment, the public hearing was closed at 4:14. Questions posed by the Board were responded to by staff. Following discussion, it was moved by President Harrell, seconded by Board Member Griesbach, and carried 4 to 0 (Board Member Fonseca absent) to adopt Resolution 2020-02. It was further moved by President Harrell, seconded by Board Member Soto, and carried 4 to 0 (Board Member Fonseca absent) to adopt Resolution 2020-03.
- (2) **Award and authorize the City Manager to execute a contract with Telstar Instruments of Concord, California in an amount not to exceed \$711,838.00 for the replacement of 17 pumps associated with CIP Project WW0035 Domestic Wastewater Treatment Plant Pump Replacement Project; and authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% (\$71,184) of the contract award amount; and, approve the revised project worksheet and budget.** Assistant Public Works Director Mario Orosco provided a report for the Board's review and consideration. Questions posed by the Board were responded to by staff. Following discussion, it was moved by Vice President Stroman, seconded by Board Member Griesbach, and carried 4 to 0 (Board Member Fonseca) to approve the item as presented.
- (3) **Review and approve the project scope and budget for the design and construction of a new traffic signal and intersection improvements at Prosperity Avenue and West Street; Authorize the City Manager to sign a contract amendment with QK of Visalia, CA in an amount not to exceed \$12,500 for design of water and sewer improvements; and authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% of the revised contract amount.** Senior Project Manager Nick Bartsch provided a report for the Board's review and consideration. With no discussion, it was moved by President Harrell, seconded by Vice President Stroman, and carried 4 to 0 (Board Member Fonseca absent) to approve the item as presented.

## VIII. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

**IX. ADJOURNMENT OF REGULAR MEETING**

President Harrell adjourned the regular meeting at 4:53 p.m.

---

President of the Board of Public Utilities  
Commissioners of the City of Tulare

**ATTEST:**

---

Secretary of the Board of  
Public Utilities Commissioners

*This page intentionally left blank.*