

**ACTION MINUTES  
BOARD OF PUBLIC UTILITIES COMMISSIONERS  
CITY OF TULARE**

**April 2, 2020**

**A regular meeting of the Board of Public Utilities of the City of Tulare was held on Thursday, April 2, 2020 at 4:00 p.m. in the Tulare Public Library & Council Chamber, 491 North "M" Street.**

**BPU PRESENT:** Chris Harrell, Howard Stroman, Thomas Griesbach (telephonically), Ray Fonseca, Renee Soto

**STAFF PRESENT:** Rob Hunt, Megan Dodd, Darlene Thompson, Trisha Whitfield, Michael Miller, Nick Bartsch, Andrew Bettencourt, Melissa Hermann

**I. CALL TO ORDER REGULAR MEETING**

President Harrell called the regular meeting to order at 4:00 p.m.

**II. PLEDGE OF ALLEGIANCE AND INVOCATION**

Board Member Soto led the Pledge of Allegiance and an invocation was given by President Harrell.

**III. CITIZEN COMMENTS**

President Harrell requested those who wish to speak on matters not on the agenda within the jurisdiction of the Board, or to address or request a matter be pulled from the Consent Calendar to do so at this time. He further stated comments related to General Business matters would be heard at the time that matter is addressed on the agenda.

There were no citizen comments.

**IV. COMMUNICATIONS**

City Manager Hunt expressed his appreciation to the Board for being available during this time to approve items for projects that must continue.

**V. CONSENT CALENDAR**

**It was moved by Board Member Soto, seconded by Vice President Stroman, and unanimously carried to approve items on the Consent Calendar as presented.**

- (1) Approve minutes of the March 19, 2020 regular meeting.**
- (2) Accept the monthly investments report.**

## VI. GENERAL BUSINESS

- (1) **Approve a list of pre-qualified consultants for on-call construction management, resident engineer and inspection services, and authorize the City Manager to enter into consultant professional service contracts, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager, with NV5 Inc. of Fresno, CA and 4Creeks, Inc. of Visalia, CA for a period of up to two years.** Items 1 through 4 were presented together by Senior Project Manager Nick Bartsch. Following discussion, it was moved by President Harrell, seconded by Vice President Stroman, and unanimously carried to approve the item as presented.
- (2) **Approve a list of pre-qualified consultants for on-call construction surveying services, and authorize the City Manager to enter into consultant professional service contracts, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager, with Lane Engineers, Inc. of Tulare, CA, 4Creeks, Inc. of Visalia, CA, Provost & Pritchard of Visalia, CA and Guida Surveying, Inc. of Fresno, CA for a period of up to two years.** Items 1 through 4 were presented together by Senior Project Manager Nick Bartsch. Following discussion, it was moved by Vice President Stroman, seconded by Board Member Fonseca, and carried 4 to 0 (Board Member Griesbach abstained due to a relational conflict) to approve the item as presented.
- (3) **Approve a list of pre-qualified consultants for on-call geotechnical engineering and materials testing services, and authorize the City Manager to enter into consultant professional service contracts, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager, with NV5 West, Inc. of Bakersfield, CA; Krazan & Associates, Inc. of Clovis, CA; RMA GeoScience, Inc. of Fresno, CA; Kleinfelder of Fresno, CA; and BSK Associates of Fresno, CA for a period of up to two years.** Items 1 through 4 were presented together by Senior Project Manager Nick Bartsch. Following discussion, it was moved by Board Member Fonseca, seconded by Board Member Soto, and unanimously carried to approve the item as presented.
- (4) **Approve a list of pre-qualified consultants for on-call labor compliance and monitoring services, and authorize the City Manager to enter into consultant professional service contracts, subject only to minor conforming and clarifying changes acceptable to the City Attorney and City Manager, with Labor Consultants of California of Hanford, CA, QK of Visalia, CA, and Silveira Consulting of Galt, CA for a period of up to two years.** Items 1 through 4 were presented together by Senior Project Manager Nick Bartsch. Following discussion, it was moved by Board Member Soto, seconded by Board Member Griesbach, and unanimously carried to approve the item as presented.
- (5) **Award and authorize the City Manager to sign contracts related to City Project EN0085 – Tract 65 and 372 Improvements, a street and utility improvement project on Aronian St., Moraine St., Latimer St., Silva St., Sunset Ave. and Kern Ave; Authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% of each contract amount; and approve the revised project scope and budget.**

99 Pipeline, Inc. of Porterville, CA	\$	3,884,889.89
Lane Engineers of Tulare, CA:	\$	68,900.00
NV5 of Bakersfield, CA:	\$	78,553.00
4 Creeks of Visalia, CA:	\$	265,010.00

Senior Project Manager Nick Bartsch provided a report for the Board's review and consideration. Following discussion, it was moved by Board Member Fonseca, seconded by Vice President Stroman, and unanimously carried to approve the item as presented.

- (6) **Award and authorize the City Manager to sign contracts related to City Project EN0086, a street and utility improvement project on Tulare Avenue; Authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% of each contract amount.**

4 Creeks of Visalia, CA:	\$	77,500.00
Kleinfelder of Fresno, CA:	\$	108,837.00
NV5 of Visalia, CA:	\$	294,000.00

Senior Project Manager Nick Bartsch provided a report for the Board's review and consideration. Following discussion, it was moved by Vice President Stroman, seconded by President Harrell, and unanimously carried to approve the item as presented.

- (7) **Award and authorize the City Manager to approve a three-year contract with Univar Solutions of Kent, Washington, in the amount of \$1.891 per gallon for the purchase of approximately 50,000 gallons/year of 12.5% Sodium Hypochlorite for the City of Tulare Water Division.** Management Analyst Andrew Bettencourt provided a report for the Board's review and consideration. Following discussion, it was moved by President Harrell, seconded by Vice President Stroman, and unanimously carried to approve the item as presented.

## VII. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

## VIII. ADJOURNMENT OF REGULAR MEETING

President Harrell adjourned the regular meeting at 4:37 p.m.

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President of the Board of Public Utilities  
Commissioners of the City of Tulare

**ATTEST:**

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Secretary of the Board of  
Public Utilities Commissioners

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