

**ACTION MINUTES
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

March 5, 2020

A regular meeting of the Board of Public Utilities of the City of Tulare was held on Thursday, March 5, 2020 at 4:00 p.m. in the Tulare Public Library & Council Chamber, 491 North "M" Street.

BPU PRESENT: Chris Harrell, Howard Stroman, Thomas Griesbach, Ray Fonseca, Renee Soto

STUDENTS PRESENT: Abigail Lopez-Gonzalez

STUDENTS ABSENT: Gregory Garcia

STAFF PRESENT: Rob Hunt, Megan Dodd, Darlene Thompson, Trisha Whitfield, Nick Bartsch, Jim Funk, Andrew Bettencourt, Mario Orosco, Melissa Hermann

I. CALL TO ORDER REGULAR MEETING

President Harrell called the regular meeting to order at 4:01 p.m.

II. PLEDGE OF ALLEGIANCE AND INVOCATION

Board Member Fonseca led the Pledge of Allegiance and an invocation was given by Vice President Stroman.

III. CITIZEN COMMENTS

President Harrell requested those who wish to speak on matters not on the agenda within the jurisdiction of the Board, or to address or request a matter be pulled from the Consent Calendar to do so at this time. He further stated comments related to General Business matters would be heard at the time that matter is addressed on the agenda.

Charles Ritchie, Tulare resident, addressed the Board regarding his concerns with work done on Well 42. Mr. Ritchie presented copies of invoices from Valley Pump & Dairy Systems, Inc. Mr. Ritchie also stated he has requested a copy of the separate maintenance contract for Valley Pump & Dairy Systems, Inc. and want to know whether one exists.

IV. COMMUNICATIONS

There were no items for this section of the agenda.

V. CONSENT CALENDAR

It was moved by Board Member Griesbach, seconded by Vice President Stroman, and unanimously carried to approve items on the Consent Calendar as presented.

- (1) Approve minutes of the February 20, 2020 regular meeting.
- (2) Receive the monthly investments report.

VI. STUDENT REPORTS

Teens-On-Board Representative Abigail Lopez-Gonzalez provided the Board with current events at school.

VII. SCHEDULED PRESENTATIONS

- (1) **Fiscal year 2019/20 mid-year budget update presentation.** Public Works Director Trisha Whitfield presented the 2019/20 mid-year budget update. Questions posed by the Board were responded to by Ms. Whitfield and Finance Director Darlene Thompson.

VIII. GENERAL BUSINESS

- (1) **Accept as complete the contract with Dawson-Mauldin of Selma, CA for the Sanitary Sewer Lift Stations Upgrades Project (Project SW0005); and authorize the City Engineer to sign the Notice of Completion and direct the City Clerk to file the Notice of Completion with the Tulare County Recorder's Office.** Project Manager Jim Funk provided a report for the Board's review and consideration. Questions posed by the Board were responded to by Mr. Funk. It was moved by Board Member Griesbach, seconded by Board Member Fonseca, and unanimously carried to approve the item as presented.
- (2) **Accept as complete the contract with W.M. Lyles of Fresno, CA for the TCP Mitigation, Group 1 Project (Project WT0032); and authorize the City Engineer to sign the Notice of Completion and direct the City Clerk to file the Notice of Completion with the Tulare County Recorder's Office.** Project Manager Jim Funk provided a report for the Board's review and consideration. Questions posed by the Board were responded to by Mr. Funk. It was moved by President Harrell, seconded by Vice President Stroman, and unanimously carried to approve the item as presented.
- (3) **Adopt Resolution 2020-01 designating the Public Works Director or her designee as the Authorizing Representative associated with the Financial Assistance Application for Well 4-3 and I Drive Pipeline Project (Project WT0040).** Project Manager Jim Funk provided a report for the Board's review and consideration. It was moved by Board Member Soto, seconded by Board Member Fonseca, and unanimously carried to approve the item as presented.

- (4) **Authorize the City Manager to approve a contract change order for the Sequencing Batch Reactor (SBR) Inspection and Maintenance Services to B.R. Frost Company, Inc. of Huntington Beach in the amount of \$12,375.00 for the additional repairs to SBR basin #4.** Public Works Director Trisha Whitfield provided a report for the Board's review and consideration. Following discussion, it was moved by Vice President Stroman, seconded by Board Member Fonseca, and unanimously carried to approve the item as presented.

IX. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

X. ADJOURNMENT OF REGULAR MEETING

President Harrell adjourned the regular meeting at 5:15 p.m.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
Public Utilities Commissioners

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