

**ACTION MINUTES
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

November 21, 2019

A regular meeting of the Board of Public Utilities of the City of Tulare was held on Thursday, November 21, 2019 at 4:00 p.m. in the Tulare Public Library & Council Chamber, 491 North "M" Street.

BPU PRESENT: Chris Harrell, Howard Stroman, Ray Fonseca, Rene Soto

BPU ABSENT: Thomas Griesbach

STUDENT PRESENT: Abigail Lopez-Gonzalez

STUDENT ABSENT: Gregory Garcia

STAFF PRESENT: Rob Hunt, Megan Dodd, Michael Miller, Darlene Thompson, Trisha Whitfield, Nick Bartsch, Jim Funk, Andrew Bettencourt, Mario Orosco, Tim Doyle, Melissa Hermann

I. CALL TO ORDER

Board President Harrell called the regular meeting to order at 4:00 p.m.

II. PLEDGE OF ALLEGIANCE AND INVOCATION

Board Member Fonseca led the Pledge of Allegiance and an invocation was given by Board President Harrell.

III. CITIZEN COMMENTS

Board President Harrell requested those who wish to speak on matters not on the agenda within the jurisdiction of the Board, or to address or request a matter be pulled from the Consent Calendar to do so at this time. He further stated comments related to General Business matters would be heard at the time that matter is addressed on the agenda.

There were no citizen comments.

IV. COMMUNICATIONS

There were no items for the section of the agenda.

V. CONSENT CALENDAR

It was moved by Board Member Fonseca, seconded by Vice President Stroman, and carried 4 to 0 (Board Member Griesbach absent) that the items on the Consent Calendar be approved as presented with the exception of item 4.

- (1) **Approve the minutes of the November 7, 2019 regular meeting.**
- (2) **Accept the Financial Status Report.**
- (3) **Approve the cancellation of the January 2, 2020 regular meeting.**
- (4) **Receive the Public Works performance reports for October 2019.** Board Member Fonseca pulled this item for clarification. Public Works Director Trisha Whitfield provided a response thereto. It was moved by Board Member Fonseca, seconded by Vice President Stroman, and carried 4 to 0 (Board Member Griesbach absent) to approve the item as presented.
- (5) **Receive the quarterly Potable Water Pumping and Metered Delivery Report.**
- (6) **Accept as complete the contract with W. M. Lyles Co. of Fresno, CA for construction of the Splitter Boxes Bypass Project (Project No. WW0022); and authorize the City Engineer to sign the Notice of Completion and direct the City Clerk to file the Notice of Completion with the Tulare County Recorder's Office.**
- (7) **Accept as complete the contract with Myers and Sons Construction of Sacramento, CA for work on Project WT0028, WT0029 and WT0031, for the construction of two wells and three water storage tanks; and authorize the City Engineer to sign the Notice of Completion, and direct the City Clerk to file the Notice of Completion with the Tulare County Recorder's Office.**

VI. STUDENT REPORTS

Teens-On-Board representative Abigail Lopez-Gonzalez introduced herself and shared with the Board current school related activities.

VII. GENERAL BUSINESS

- (1) **Authorize the City Manager to sign a contract change order with Agee Construction, Inc. of Clovis, CA in an amount not to exceed \$288,123.15 for additional utility improvements associated with Project EN0076, "O" Street Improvement Project between Bardsley Avenue and Pleasant Avenue; and approve the revised project budget.** Project Manager Jim Funk provided a report for the Board's review and consideration. Questions posed by the Board were responded to by staff. The Board requested more communication when projects require additional work not in the original plan. Following discussion, it was moved by Board Member Rene Soto, seconded by Vice President Stroman, and carried 4 to 0 (Board Member Griesbach absent) to approve the item as presented.

- (2) **Receive the Water System Development Program update.** Project Manager Jim Funk provided a report for the Board's review and consideration as well as requested to dissolve the reoccurrence of this particular monthly report as the report is a duplication of the quarterly project report. Following discussion, it was moved by Vice President Stroman, seconded by Board Member Soto, and carried 4 to 0 (Board Member Griesbach absent) to receive the Water System Development Program update and indicated the report was no longer needed.

VIII. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

IX. ADJOURNMENT

Board President Harrell adjourned the regular meeting at 4:40 p.m.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
Public Utilities Commissioners