# City of Tulare PARKS AND RECREATION COMMISSION

Tuesday, September 10, 2019 MINUTES

#### I. CALL TO ORDER

The Regular Meeting of the Tulare Parks and Recreation Commission was called to order at 6:30 a.m., by Chairperson Craig Hancock, at the Claude Meitzenheimer Community Center, Sequoia Room

COMMISSIONERS PRESENT: Craig Hancock Nicholas Sherwood

Eric Farrenkopf Mike Jamaica (left @ 6:45am)

Armando daSilva Lori Fishbough

Ira Porchia

STAFF PRESENT: Brian Beck J. Dean Johns

Kathy Melendez

#### II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Porchia.

#### III. CITIZEN COMMENTS

None.

### IV. COMMUNICATIONS

## (1) Job Recruitment ~ Community Services Director

Interim Community Services Director Brian Beck advised that a comprehensive background check has been initiated on the new director and he is expected to begin on September 30, 2019.

## (2) Annual Chair Report to City Council ~ October 1, 2019

Interim Community Services Director Beck advised that the Mayor has requested that all commission chairs provide a brief presentation during the regular City Council session on October 1 at 7:00 p.m. Staff will provide the PowerPoint presentation.

#### V. CONSENT CALENDAR

# (1) Approve Commission minutes of August 13, 2019

It was motioned by Vice Chairperson Sherwood and seconded by Commissioner Fishbough that the minutes of August 13, 2019, be approved as presented (7-0).

#### VI. SCHEDULED CITIZEN OR GROUP PRESENTATIONS

None.

#### VII. STUDENT REPORTS

Beck advised that Teens on Board applications were sent to high school counseling offices are available to students to apply. Teens will be interviewed and selected in mid-October.

#### **VIII. GENERAL BUSINESS**

(1) Recreation Division attendance report for the month of August 2019 and upcoming special events and review of cost recovery report

Beck reported on the following activities: staff is preparing ballfields for upcoming softball season, registrations for adult softball have ended and will begin play with 20 teams; Kids Day was well attended; registrations are being accepted for PreSports, afterschool soccer, Little Kickers, youth volleyball, Little Dancers, Little Tumblers and adult volleyball; Tulare will be hosting the annual CPRS Vendor's Fair Rodeo on November 1 at Prosperity Sports Park.

(2) Staff report on park maintenance operations for the month of August 2019, update on park projects and upcoming special events

Parks Manager Johns briefly reviewed the monthly report noting he has received positive feedback regarding trail clean-up and maintenance along the Santa Fe Trail, the soccer complex facility opened up for field rentals and DX3 communication failures were resolved; weekly park closures continue at Centennial Park, Zumwalt Park, and Rotary Skate Park with assistance from the Police Department, the Parks Division budget continues to be impacted due to the homeless clean-up detail; winter projects are being scheduled for the area along the trail from West Street to B Streets; staff has identified 172 trip hazards in the Del Lago area; SWAP hours in August was 1,072.

## IX. ITEMS OF COMMISSION INTEREST

Discussion amongst commission and staff regarding homeless, maintenance and budgetary issues. Chairman Hancock inquired if staff could provide the number of hours and dollars spent that the Clean Team spends on the maintenance for Council's information. Vice Chairman Sherwood stated this would be a good opportunity for the Commission to plant some seeds with Council on the department's efforts. Beck stated that once the new Director comes on board, staff will review the park ordinance to address these issues.

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## X. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:00 a.m.