



**Tulare Library Advisory Board Meeting**  
 Tulare Public Library | 475 North M Street | Tulare, CA  
**June 19, 2019, at 4:00pm | TPL Charter Room**

**Facilitator:** Lisa Hollingshead | **Minutes:** Mollie Roache

**Attendees:** Lisa Hollingshead; Ellen Baker; Michelle Lippincott; Donna Schauland; Brian Beck; Heidi Clark; Melissa Emerson; Mollie Roache; ~~Chloe Miller~~; Carol Lovos

**City of Tulare Mission Statement:** To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper

## Agenda

Topic	Speaker	Time
I. CALL TO ORDER 4:02 pm	Lisa Hollingshead	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board.  None	Lisa Hollingshead	2
III. COMMUNICATIONS: Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Board.  None	Lisa Hollingshead	2
IV. ITEMS OF STUDENT INTEREST  <i>Interim Community Services Director Beck informed the Board that Chloe Miller graduated and will no longer serve as the student advisor.</i>	Chloe Miller	5
V. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. <ul style="list-style-type: none"> <li>• Approval of Minutes – May 15, 2019</li> <li>• Motion to approve by Board Member Demuth, Second by Board Member Baker. Motion passed.</li> <li>• Discuss/approve fees for wireless printing (25 &amp; 75 cents).</li> <li>• Librarian Roache provided a packet of information compiled by Library Manager Clark. Motion to approve by Board Member Baker, Second by Board Member Lippincott. Motion passed.</li> </ul>	Lisa Hollingshead	2
VI. SCHEDULED CITIZEN OR GROUP PRESENTATIONS  None	Lisa Hollingshead	2

<p>VII. GENERAL BUSINESS</p> <ul style="list-style-type: none"> <li>Community Services updates</li> </ul> <p><i>Interim Director Beck said the city is working to address the homeless issue. The recreation program is working on Concerts in the Park, Movies in the Park, public swim and more. There will be no symphony in the park this year. Parks department is working on grants to replace sand in the public parks with wood chip fibers.</i></p> <ul style="list-style-type: none"> <li>Snapshot of Stats &amp; Library Updates (introduce Carol)</li> </ul> <p><i>Librarian Carol Lovos introduced herself to the library board. Her first day was June 4<sup>th</sup>. She just graduated with her Master's in Library Science and has been working in public libraries for over six years.</i></p> <ul style="list-style-type: none"> <li>Programs &amp; Outreach (Summer Reading Program; Adult reading challenge; etc.)</li> </ul> <p><i>Librarian Emerson reported that for the Summer Reading Kickoff event we handed out 300 bags to kids and had 360 attend the Reptile show. Currently, the library has handed out 700 Reading Logs. 48 people attended the Spider Man movie which is a great turnout.</i></p> <ul style="list-style-type: none"> <li>Suggestions from the Board</li> </ul> <p><i>The board asked about the Night at the Library Fundraiser and if it is happening again this year. Librarian Roache said she has received very little information but that it is supposed to happen on September 23. The Foundation has already been approved for the liquor license.</i></p> <p><i>The board asked about the new volunteer policy and training. Board Member Lippincott expressed concern about asking older volunteers to learn a lot of new material. Librarian Emerson talked about the need for training due to an increase in errors. Librarian Roache followed up with explaining that the volunteer program and training plan had not been updated in a while and so now was a good time to address that concern.</i></p>	<p>Lisa Hollingshead</p> <p>Brian Beck</p> <p><del>Heidi Clark</del></p> <p>Library Staff</p> <p>Board Members</p>	<p>3</p> <p>10</p> <p>10</p> <p>10</p>
<p>VIII. ITEMS OF BOARD MEMBER INTEREST</p>	<p>Lisa Hollingshead</p>	<p>2</p>
<p>IX. SET DATE AND TIME OF NEXT MEETING</p> <ul style="list-style-type: none"> <li>July 17, 2019, at 4pm</li> </ul>	<p>Lisa Hollingshead</p>	<p>2</p>
<p>X. ADJOURNMENT</p> <p>4:35 pm</p>	<p>Lisa Hollingshead</p>	<p>1</p>
		<p>53</p>

**Snapshot of Stats**

