



Tulare Library Advisory Board Meeting

Tulare Public Library | 475 North M Street | Tulare, CA
December 19, 2018, at 4:00pm | TPL Charter Room

Facilitator: Lisa Hollingshead Minutes: Jane Zikratch		
Attendees: Lisa Hollingshead; Ellen Baker; Michelle Lippincott; Terry Sayre; Donna Schauland; Rob Hunt; Heidi Clark; Melissa Emerson; Mollie Roache; Jane Zikratch		
City of Tulare Mission Statement: To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper		
Agenda		
Topic	Speaker	Time
I. CALL TO ORDER	Lisa Hollingshead	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board.	Lisa Hollingshead	2
III. COMMUNICATIONS: Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Board.	Lisa Hollingshead	2
IV. ITEMS OF STUDENT INTEREST •	none	5
V. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. <ul style="list-style-type: none">• Approval of Minutes – October 17, 2018• Accept resignation of Terry Sayre	Lisa Hollingshead	2
VI. SCHEDULED CITIZEN OR GROUP PRESENTATIONS	Lisa Hollingshead	2
VII. GENERAL BUSINESS <ul style="list-style-type: none">• Community Services updates• Snapshot of Stats & Wi-Fi data• Programs & Outreach (3D printer demo; VRC; COHS; Christmas parade; State Library Mental Health Initiative)• Patron Survey update• Discussion re: showing R-rated movies for special programming- military/war movies for vets• Monday Staff Training Day• Suggestions from the Board	Lisa Hollingshead Rob Hunt Heidi Clark Library Staff Board Members	3 10 10 10
VIII. ITEMS OF BOARD MEMBER INTEREST	Lisa Hollingshead	2
IX. SET DATE AND TIME OF NEXT MEETING <ul style="list-style-type: none">• January 16, 2019 at 4pm	Lisa Hollingshead	2
X. ADJOURNMENT	Lisa Hollingshead	1
		53

Library visits / Door count (801)	13,037	13,141	10,528	12,233	11,729	10,291
New cards	334	307	333	356	350	251
Reference question (802)	1,895	1,594	1,379	1,195	1,405	1,132
Passports (Applications Accepted)	170	119	114	154	157	224

Children's Programs (824) TOTAL	26	22	22	28	32	25
Children's Program Attendance (825) TOTAL	1452	354	359	589	897	423

Adult Programs(820)	15	14	18	17	19	16
Adult Program Attendance (821)	140	285	166	311	331	139

TOTAL VOLUNTEER HOURS	952	913	995	834	991	857
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Total Circulation (810)	16,399	16,308	14,993	13,395	14,477	13,165
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