



# Tulare Library Advisory Board Meeting

Tulare Public Library | 475 North M Street | Tulare, CA  
**October 17, 2018, at 4:00pm | TPL Charter Room**

<b>Facilitator:</b> Lisa Hollingshead   <b>Minutes:</b> Jane Zikratch		
<b>Attendees:</b> Lisa Hollingshead; Ellen Baker; Michelle Lippincott; Terry Sayre; Donna Schauland; Rob Hunt; Heidi Clark; Melissa Emerson; <del>Mollie Reache</del> ; Jane Zikratch		
<b>City of Tulare Mission Statement:</b> To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper		
<b>Agenda</b>		
Topic	Speaker	Time
I. CALL TO ORDER	Lisa Hollingshead	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board.	Lisa Hollingshead	2
III. COMMUNICATIONS: Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Board.	Lisa Hollingshead	2
IV. ITEMS OF STUDENT INTEREST •	none	5
V. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. <ul style="list-style-type: none"><li>• Approval of Minutes – September 19, 2018</li><li>• Approval of language change: unattended belongings</li></ul>	Lisa Hollingshead	2
VI. SCHEDULED CITIZEN OR GROUP PRESENTATIONS	Lisa Hollingshead	2
VII. GENERAL BUSINESS <ul style="list-style-type: none"><li>• Community Services updates</li><li>• Snapshot of Stats &amp; Wi-Fi data</li> <li>• Programs &amp; Outreach (Spooktakular; Loteria; Antique Roadshow; Job Fair; Health Resources Support etc.)</li> <li>• Suggestions from the Board</li></ul>	Lisa Hollingshead Rob Hunt Heidi Clark Library Staff Board Members	3 10 10 10
VIII. ITEMS OF BOARD MEMBER INTEREST	Lisa Hollingshead	2
IX. SET DATE AND TIME OF NEXT MEETING <ul style="list-style-type: none"><li>• December 19, 2018, at 4pm</li></ul>	Lisa Hollingshead	2
X. ADJOURNMENT	Lisa Hollingshead	1
		53

Library visits / Door count (801)	11,292	13,037	13,141	10,528	12,233
New cards	208	334	307	333	356

<b>Children's Programs (824) TOTAL</b>	26	26	22	19	23
<b>Children's Program Attendance (825) TOTAL</b>	722	1352	354	325	486
Adult Programs(820)	13	15	14	18	15
Adult Program Attendance (821)	123	140	285	166	305

Public Internet Computer Uses (# of Sessions)(859)	1,871	1,933	1,984	2,007	1,655
Virtual Visits to the library website(860)	6,394	6,841	7,691	10,739	9,472
Wireless sessions(861)	1,702	5,280	4,040	5,405	4,620

<b>TOTAL VOLUNTEER HOURS</b>	924	952	913	995	834
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Physical Item Circulation (803)	11,795	15,490	15,244	13,843	12,319
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