

**ACTION MINUTES OF
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

October 4, 2018

A regular meeting of the Board of Public Utilities, City of Tulare was held on Thursday, October 4, 2018 at 4:00 p.m. in the Tulare Public Library & Council Chambers, 491 North "M" Street.

BPU PRESENT: Jim Pennington, Howard Stroman, Thomas Griesbach, Chris Soria

BPU ABSENT: Vicki Gilson

STAFF PRESENT: Willard Epps, Jaskaran Gill, Michael Miller, Darlene Thompson, Trisha Whitfield, Nick Bartsch, Tim Doyle, Frank Rodriguez, Steve Bonville, Melissa Hermann

I. CALL TO ORDER REGULAR MEETING

President Pennington called the regular meeting to order at 4:03 p.m.

II. PLEDGE OF ALLEGIANCE AND INVOCATION

Board Member Griesbach led the Pledge of Allegiance and an invocation was given by Vice President Stroman.

III. CITIZEN COMMENTS

President Pennington requested those who wish to speak on matters not on the agenda within the jurisdiction of the Board, or to address or request a matter be pulled from the Consent Calendar to do so at this time. He further stated comments related to General Business matters would be heard at the time that matter is addressed on the agenda.

Dr. Edward Henry addressed the Board regarding his utility bill.

IV. COMMUNICATIONS

There were no items for this section.

V. CONSENT CALENDAR

It was moved by Board Member Griesbach, seconded by Vice President Stroman and carried 4 to 0 (Board Member Gilson absent) that the items on the

Consent Calendar be approved as presented with the exception of item(s) 4 and 5.

- (1) **Approve minutes of September 20, 2018 regular and/or special meeting(s).**
- (2) **Receive, review, and file the Monthly Investment Report for August 2018.**
- (3) **Approve the cancellation of the regular meeting scheduled for January 3, 2019.**
- (4) **Approve the purchase of two complete automated side loader refuse trucks to EM Tharp Golden State Peterbilt, of Porterville, CA using NJPA (Sourcewell) Contract No. 081-716-PMC in the amount of \$539,322.96, which includes tax and shipping.**

Board Member Soria pulled this item for clarification. Solid Waste Manager Frank Rodriguez provided a response thereto. With no further discussion, it was moved by Board Member Soria, seconded by Vice President Stroman and unanimously carried 4 to 0 (Board Member Gilson absent) to approve the item as presented.

- (5) **Authorize the Board President to execute a Grant of Easement to Southern California Gas Company for easements to install a gas pipeline on City owned property located on the Wastewater Treatment Plant property for the biogas fuel cell.**

Vice President Stroman pulled this item to request language be included to the Grant of Easement to hold both the Grantor and Grantee liable for any potential adverse conditions to the property caused by either party. Following discussion, it was moved by Vice President Stroman, seconded by Board Member Griesbach and unanimously carried 4 to 0 (Board Member Gilson absent) to authorize the Board President to execute the Grant of Easement with the additional language as stated.

VI. ITEMS OF BOARD INTEREST

Items of Board interest were discussed amongst the Board and staff.

President Pennington inquired about the utility billing concern that Dr. Edward Henry shared during Citizen Comments. Staff advised the Board that the issue was caused by equipment failure that has been fixed. It was the consensus of the Board to agendize an item for the next meeting to discuss this issue further.

VII. ADJOURN REGULAR MEETING

President Pennington adjourned the regular meeting at 4:50 p.m.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
Public Utilities Commissioners