

**ACTION MINUTES OF
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

September 20, 2018

A regular meeting of the Board of Public Utilities, City of Tulare was held on Thursday, September 20, 2018 at 4:00 p.m. in the Tulare Public Library & Council Chambers, 491 North "M" Street.

BPU PRESENT: Jim Pennington, Howard Stroman, Thomas Griesbach, Vicki Gilson

BPU ABSENT: Chris Soria

STAFF PRESENT: Willard Epps, Andrew Brownson, Michael Miller, Darlene Thompson ^{Left at 4:45}, Trisha Whitfield, Nick Bartsch, Tim Doyle, Frank Rodriguez, Ben Siegel, Traci Myers, Melissa Hermann

I. CALL TO ORDER REGULAR MEETING

President Pennington called the regular meeting to order at 4:03 p.m.

II. PLEDGE OF ALLEGIANCE AND INVOCATION

President Pennington led the Pledge of Allegiance and an invocation was given by Vice President Stroman.

III. CITIZEN COMMENTS

President Pennington requested those who wish to speak on matters not on the agenda within the jurisdiction of the Board, or to address or request a matter be pulled from the Consent Calendar to do so at this time. He further stated comments related to General Business matters would be heard at the time that matter is addressed on the agenda.

There were no citizen comments.

IV. COMMUNICATIONS

There were no items for this section.

V. CONSENT CALENDAR

It was moved by President Penning, seconded by Board Member Griesbach and carried 4 to 0 (Board Member Soria absent) that the items on the Consent Calendar be approved as presented with the exception of item(s) 3, 4, 5, 7, & 8.

- (1) **Approve minutes September 6, 2018 regular and/or special meeting(s).**
- (2) **Accept the Financial Status Report.**
- (3) **Accept the Fuel Cell Performance Report July 2018.**

Vice President Stroman pulled this item for clarification. Public Works Director Trisha Whitfield provided a response thereto. Management Analyst Ben Siegel provided additional information to answer questions posed by the Board. Following discussion, it was moved by Vice President Stroman, seconded by President Pennington and carried 4 to 0 (Board Member Soria absent) to accept the Fuel Cell Performance Report for July 2018.
- (4) **Accept the Public Works Monthly Performance Reports August 2018.**

President Pennington pulled this item for clarification. Solid Waste Manager Frank Rodriguez provided a response thereto. Board Member Griesbach inquired about the water issue. Public Works Director Trisha Whitfield provided a response thereto. Following discussion, it was moved by Board Member Griesbach, seconded by Board Member Gilson and carried 4 to 0 (Board Member Soria absent) to accept the Public Works Monthly Performance Reports for August 2018.
- (5) **Accept the Public Works Monthly Water System Report July 2018.**

Board Member Griesbach pulled this item to inquire about the system pressure. Water and Wastewater Collections Utility Manager Tim Doyle provided a response thereto. President Pennington inquired about the Cartmill and Mooney well location. Senior Project Manager Nick Bartsch provided a response thereto. Following discussion, it was moved by Board Member Griesbach, seconded by Vice President Stroman and carried 4 to 0 to accept the Public Works Monthly Water System Report for July 2018.
- (6) **Accept the Water System Development Program update.**
- (7) **Authorize the Public Works Director or City Manager to amend the pricing in the agreement with Mid Valley Recycling LLC for the rebate for Residential Recyclables from \$10.00/per ton to \$0/per ton and the rebate for Commercial Recyclables from \$20.00/per ton to \$0/per ton for 90 days beginning October 1, 2018.**

Vice President Stroman pulled this item for clarification. Public Works Director Trisha Whitfield provided a response thereto. Following discussion, it was moved by Vice President Stroman, seconded by Board Member Gilson and carried 4 to 0 (Board Member Soria absent) to approve the item as presented.
- (8) **Award and Authorize the City Manager to approve a contract for implementation of a Computerized Maintenance Management System (CMMS) to Beehive Industries of Lincoln, Nebraska in the amount of**

\$53,700 and authorize the City Manager or Public Works Director to approve contract Change orders in an amount up to 10% of the contract award (\$5,370), subject to minor clarifying or conforming changes acceptable to the City Attorney.

Vice President Stroman pulled this item for clarification. Public Works Director Trisha Whitfield provided a response thereto. Following discussion, it was moved by Vice President Stroman, seconded by Board Member Griesbach and carried 4 to 0 (Board Member Soria absent) to approve the item as presented.

VI. GENERAL BUSINESS – Comments related to General Business Items are limited to three minutes per speaker for a maximum of 30 minutes per item unless otherwise extended by the Board.

(1) Consideration to adopt BPU Resolution 18-09 approving an agreement to provide extraterritorial services to property located at 1265 W. Bardsley Avenue, owned by Maria Trinidad Barajas and approval to initiate an application to LAFCO for proceedings on the agreement.

Community Development Deputy Director Traci Myers provided a report for the Board's review and consideration. The Board posed questions which were responded to by Ms. Myers. Following discussion, it was moved by Board Member Griesbach, seconded by Board Member Gilson and carried 4 to 0 (Board Member Soria absent) to approve the item as presented.

VII. ITEMS OF BOARD INTEREST

Items of Board interest were discussed amongst the Board and staff.

VIII. ADJOURN REGULAR MEETING

President Pennington adjourned the regular meeting at 5:14 p.m.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
Public Utilities Commissioners