



Tulare Library Advisory Board Meeting

Tulare Public Library | 475 North M Street | Tulare, CA
September 19, 2018, at 4:00pm | TPL Charter Room

Facilitator: Lisa Hollingshead Minutes: Mollie Roache		
Attendees: Lisa Hollingshead; Ellen Baker; Michelle Lippincott; Terry Sayre; Donna Schauland; Rob Hunt; Heidi Clark; Melissa Emerson; Mollie Roache; Jane Zikratch		
City of Tulare Mission Statement: To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper		
Agenda		
Topic	Speaker	Time
I. CALL TO ORDER	Lisa Hollingshead	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board.	Lisa Hollingshead	2
III. COMMUNICATIONS: Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Board.	Lisa Hollingshead	2
IV. ITEMS OF STUDENT INTEREST •	none	5
V. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. • Approval of Minutes – August 15, 2018	Lisa Hollingshead	2
VI. SCHEDULED CITIZEN OR GROUP PRESENTATIONS	Lisa Hollingshead	2
VII. GENERAL BUSINESS • Community Services updates • Snapshot of Stats & Wi-Fi data • Programs & Outreach (Update on Survey; COHS update; Chamber Outreach; CALVIN meeting; Veteran's Day at the Fair; Job Fair; Night at the Library; Antique appraisal; National Library Sign up Month); Ride to Read • Suggestions from the Board	Lisa Hollingshead Rob Hunt Heidi Clark Library Staff Board Members	3 10 10 10
VIII. ITEMS OF BOARD MEMBER INTEREST	Lisa Hollingshead	2
IX. SET DATE AND TIME OF NEXT MEETING • October 17, 2018, at 4pm	Lisa Hollingshead	2
X. ADJOURNMENT	Lisa Hollingshead	1
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Library Stats 2018

	FEB	MAR	APR	MAY	JUNE	JULY	AUG
Library visits / Door count (801)	11,438	13,347	11,059	11,292	13,037	13,141	10,528
Reference question (802)	1,875	1,710	1,070	1,492	1,895	1,594	1,379
Children's Programs (824) TOTAL	19	25	20	26	26	22	10
Children's Program Attendance (825) TOTAL	460	396	317	722	1352	354	211
Adult Programs(820)	15	13	18	13	15	14	16
Adult Program Attendance (821)	174	173	222	123	140	285	152
Public Internet Computer Uses (# of Sessions)(859)	1,847	2,071	1,675	1,871	1,933	1,984	
Virtual Visits to the library website(860)	5,240	6,026	5,622	6,394	6,841	7,691	10,739
Tech reference questions (TA+)	751	711	440	489	462	588	476
E-Book Users	801	894	900	824	907	1,057	
TOTAL VOLUNTEER HOURS	873	898	860	924	952	913	686
Total Circulation (810)	12,737	15,637	13,066	12,623	16,399	16,308	13,849