

**ACTION MINUTES OF
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

September 6, 2018

A regular meeting of the Board of Public Utilities, City of Tulare was held on Thursday, September 6, 2018 at 4:00 p.m. in the Tulare Public Library & Council Chambers, 491 North "M" Street.

BPU PRESENT: Jim Pennington, Howard Stroman, Thomas Griesbach, Chris Soria

BPU ABSENT: Vicki Gilson

STAFF PRESENT: Willard Epps, Michael Miller, Darlene Thompson, Trisha Whitfield, Nick Bartsch, Tim Doyle, Frank Rodriguez, Ben Siegel, Jim Funk, Melissa Hermann

I. CALL TO ORDER REGULAR MEETING

President Pennington called the regular meeting to order at 4:03 p.m.

II. PLEDGE OF ALLEGIANCE AND INVOCATION

President Pennington led the Pledge of Allegiance and an invocation was given by Vice President Stroman.

III. CITIZEN COMMENTS

President Pennington requested those who wish to speak on matters not on the agenda within the jurisdiction of the Board, or to address or request a matter be pulled from the consent calendar to do so at this time. He further stated comments related to General Business matters would be heard at the time that matter is addressed on the agenda.

There were no citizen comments.

IV. COMMUNICATIONS

There were no items for this section.

V. CONSENT CALENDAR

It was moved by Board Member Griesbach, seconded by Vice President Stroman and unanimously carried 4 to 0 (Board Member Gilson absent) that the items on the Consent Calendar be approved as presented with the exception of item(s) 2 and 4.

- (1) **Approve minutes August 16, 2018 regular and/or special meeting(s).**
- (2) **Receive, review and file the Monthly Investment Report for July 2018.**
Vice President Stroman pulled this item to inquire about the difference in the Book Value and the Market Value for the total investments. Finance Director Darlene Thompson provided a response thereto. It was moved by Vice President Stroman, seconded by Board Member Soria and carried 4 to 0 (Board Member Gilson absent) to approve the item as presented.
- (3) **Adopt Resolution 18-08 authorizing the surplus of three (3) City Vehicles.**
- (4) **Accept as complete the contract with Valley Pump & Dairy Systems, Inc. of Tulare, CA for work on Project WT 0020 Well #1 & Well #26 Improvements Project and for the Rehabilitation of Well #35; and Authorize the City Engineer to sign the Notice of Completion, and direct the City Clerk to file the Notice of Completion with the Tulare County Recorder's Office.**
President Pennington pulled this item to inquire on the status of the wells. Project Manager Jim Funk and Water and Wastewater Collections Utility Manager Tim Doyle provided responses to President Pennington's inquiries. It was moved by President Pennington, seconded by Board Member Griesbach and carried 4 to 0 (Board Member Gilson absent) to approve the item as presented.
- (5) **Award the purchase of a John Deer 544L Wheel Skip Loader to Papé Machinery of Fowler, California in the amount of \$188,909.74.**

VI. GENERAL BUSINESS – Comments related to General Business Items are limited to three minutes per speaker for a maximum of 30 minutes per item unless otherwise extended by the Board.

- (1) **Receive guidance on the role and responsibilities of the Board of Public Utilities ("Board"), and review §§ 52-56a of the City of Tulare ("City") Charter.** Interim Assistant City Attorney Jaskaran Gill provided a report for the Board's review and consideration. Questions posed by the Board were answered by Mr. Gill. Staff provided feedback to the Board concerns. Following discussion, it was moved by Vice President Stroman, seconded by Board Member Griesbach and carried 4 to 0 (Board Member Gilson absent) to receive the report as presented.
- (2) **Discussion and selection of one (1) Board of Public Utilities member to serve on the TID/City Operations Committee.** Public Works Director Trisha Whitfield provided a report for the Board's review and consideration. It was moved by Board Member Soria, seconded by Vice President Stroman and carried 4 to 0 (Board Member Gilson absent) to select Thomas Griesbach to serve on the TID/City Operations Committee.

- (3) **Receive an update and discuss the TCP Project and compliance order received by the State Water Resources Control Board.** Public Works Director Trisha Whitfield provided a report for the Board's review and consideration. Eric Casares of Carollo provided a presentation on the City's Hydraulic Model and responded to the Board's questions. Brandon Stipe of Provost & Pritchard also responded to questions posed by the Board.

Charles Ritchie, citizen of Tulare, addressed the Board regarding the Board's decision to move forward with the GAC treatment for TCP.

Following discussion, it was moved by President Pennington, seconded by Board Member Griesbach and carried 4 to 0 (Board Member Gilson absent) to receive the update as presented.

VII. ITEMS OF BOARD INTEREST

Items of Board interest were discussed amongst the Board and staff.

VIII. ADJOURN REGULAR MEETING

President Pennington adjourned the regular meeting at 6:20 p.m.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
Public Utilities Commissioners