



Tulare Library Advisory Board Meeting

Tulare Public Library | 475 North M Street | Tulare, CA
August 15, 2018, at 4:00pm | TPL Charter Room

Facilitator: Lisa Hollingshead Minutes: Jane Zikratch		
Attendees: Lisa Hollingshead; Ellen Baker; Michelle Lippincott; Terry Sayre; Donna Schauland; Alejandra Alfaro; Alexandra Arroyo; Rob Hunt; Heidi Clark; Melissa Emerson; Mollie Roache; Jane Zikratch		
City of Tulare Mission Statement: To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper		
Agenda		
Topic	Speaker	Time
I. CALL TO ORDER	Lisa Hollingshead	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board.	Lisa Hollingshead	2
III. COMMUNICATIONS: Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Board.	Lisa Hollingshead	2
IV. ITEMS OF STUDENT INTEREST •	none	5
V. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. • Approval of Minutes – July 11, 2018 • Draft of Customer Survey	Lisa Hollingshead	2
VI. SCHEDULED CITIZEN OR GROUP PRESENTATIONS	Lisa Hollingshead	2
VII. GENERAL BUSINESS • Community Services updates • Snapshot of Stats & Wi-Fi data • Programs & Outreach (Customer Survey implementation; COHS update; Community Helpers Roundtable update; • Suggestions from the Board	Lisa Hollingshead Rob Hunt Heidi Clark Library Staff Board Members	3 10 10 10
VIII. ITEMS OF BOARD MEMBER INTEREST	Lisa Hollingshead	2
IX. SET DATE AND TIME OF NEXT MEETING • September 19, 2018, at 4pm	Lisa Hollingshead	2
X. ADJOURNMENT	Lisa Hollingshead	1
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Library Stats 2018

	Jan	Feb	Mar	Apr	May	June	July
Library visits / Door count (801)	11,968	11,438	13,347	11,059	11,292	13,037	13,141
Test Proctor	0	2	3	3	2	2	4
Reference question (802)	1,982	1,875	1,710	1,070	1,492	1,895	1,594
Children's Programs (824) TOTAL	21	19	25	20	26	26	15
Children's Program Attendance (825) TOTAL	482	460	396	317	722	1352	172
Adult Programs(820)	17	15	13	18	13	15	14
Adult Program Attendance (821)	222	174	173	222	123	140	285
Public Internet Computer Uses (# of Sessions)(859)	2,604	1,847	2,071	1,675	1,871	1,933	1,984
Virtual Visits to the library website(860)	5,220	5,240	6,026	5,622	6,394	6,841	7,691
Wireless sessions(861)	4,326	1,320	1,633	1,400	1,702	5,280	4,040
E-Book Users	874	801	894	900	824	907	1,057
TOTAL VOLUNTEER HOURS	787	873	898	860	924	952	913
Total Circulation (810)	14,722	12,737	15,637	13,066	12,623	16,399	16,308